

Training for the TAMC Investment Reporting Tool (IRT)

Tuesday, May 10, 2022 9:00am – 12:00pm

www.michigan.gov/tamc

(Training videos can be found in the IRT Training section)





Introductions

- Notable Investment Reporting Tool (IRT) Professionals
 - Tim Lauxmann, CSS: Manager, Trainer
 - Courtney Peterson, CSS: Trainer, Testing & Helpdesk
 - Cheryl Granger, CSS: Project Manager
 - Dave Jennett, MDOT: TAMC Lead Analyst
 - Catina Rademacher, CSS: Helpdesk & Testing
 - Ross Helmick, CSS: Helpdesk & Testing
 - Jeri Kaminski, CSS: Application Developer
 - Mark Holmes, CSS: Geospatial Services Manager

Council Members

- http://www.michigan.gov/tamc -> "About Us" section.
- Everyone participating has a representative on the Council
- Bill McEntee, Council Vice Chair and Data Committee Chairman, represents the County Road Association. Bill can be contacted for follow-up questions: billfacts@aol.com

Training Details / Format

- PowerPoint slides & Live Demos
- Time will be allowed for questions after topics & demos.
- If you have a question during a topic, please raise your hand to be called on.
- There will be a 10-minute break provided during the training session.
- After the training there will be an opportunity to ask any follow up questions.

Terms & Acronyms

- > TAMC Michigan Transportation Asset Management Council
- IRT Investment Reporting Tool
- ADARS Act 51 Distribution and Reporting System
- PASER Pavement Surface Evaluation and Rating
- MDOT Michigan Department of Transportation
- Public Act 51 Agencies MDOT, cities, villages and road commissions/agencies
- ➤ MILogin —allows users the ability to access many state services and systems online, using a single user ID and password. (ADARS and IRT use MILogin)
- MTU/CTT Michigan Technological University/Center for Technology and Training (Houses Roadsoft)
- CSS Michigan's Center for Shared Solutions
- TAMP Transportation Asset Management Plan
- MIC Michigan Infrastructure Council

Overview: The Reporting Process

PROJECTS

- "The <u>what</u>, the <u>where</u> and the <u>when</u>"
- Current year Road & Bridge work
- 3yr Plan Planned Project also

NEW - PROJECT ID / PROJECT NAME

- Unique for each project
- Common ground links all systems.
- Can be street names or ID numbers

Step 1

Step 2

Step 3

IRT (CSS)

Enter PROJECTS

IRT (CSS)

TAMC Statewide Database

ADARS/ACT51 (MDOT)

- Verify PROJECTS from IRT
- Enter <u>PROJECT COSTS</u> for Roads Only, Not Bridges

ROADSOFT (MTU/CTT)

- Enter PROJECTS
- PASER Ratings

NEW - PROJECT COSTS

- NEW REQUIREMENT on Asset Management Page
- Requires Total Costs for Each Project (Not annual cost)



Bradley Wieferich, Director for Bureau of Development

Michigan Department of Transportation (MDOT)

Why do I need this training??

- Learn about the integration with the Act 51 distribution and reporting system (ADARS)
- Learn how to enter and report on 3-Year planned and completed projects
- Roadsoft users will learn how to upload data to the investment reporting tool (IRT)
- Provide input / feedback about the process or training
- Learn about the TAMC Dashboards and how they tie back to your agency.

Overview - TAMC

 Created in 2002 by Act 499 and amended by PA 199 of 2007 and PA 325 of 2018

Requires all agencies to submit

- ✓ Annual Investment Report
- ✓ Current Pavement Conditions
- ✓ Three Year Investment Program

Would like agencies to submit TAMP – More on this later in the session

www.michigan.gov/tamc

We Need Your Information

- Project Information (What/Where/When)
- Completed Road and Bridge Projects for Current Year
 - Planned Projects for next 3-Years
- Act 51 Financial Reporting requires this data.
- City/Village deadline not more than 180 Days After Fiscal Year End date or before May 2 for Road Commissions
- Reporting to the Legislature / MIC
 - Reporting on needs of the system
 - Identifying work performed by category



Reporting Items

Experienced IRT users will note updated areas. These will also be covered in the live demo:

- Project classification and categories have been revised
- You will be asked if a projects is "reactionary"
- You will be asked if a project was constructed under local agency pavement warranty program
- You will be asked if your agency has a written TAMP.
- You can choose to upload a digital TAMP
- For more details see:
 "TAMC-IRT Reporting Changes Overview April 2017"

TAMP Agencies

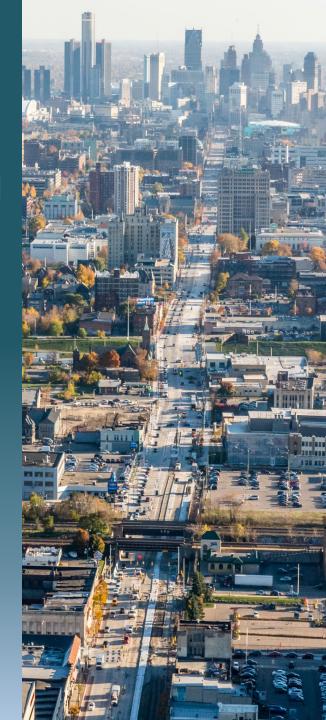
- Responsible for 100 or more certified miles of road
- All 83 county road agencies
- 39 of Michigan's largest cities

Ann Arbor
Battle Creek
Bay City
Burton
Dearborn
Dearborn Heights
Detroit
Farmington Hills
Flint
Garden City
Grand Rapids
Holland

Jackson

Kalamazoo
Kentwood
Lansing
Lincoln Park
Livonia
Midland
Muskegon
Norton Shores
Novi
Pontiac
Port Huron
Portage
Rochester Hills

Romulus
Roseville
Royal Oak
Saginaw
Southfield
St Clair Shores
Sterling Heights
Taylor
Troy
Walker
Warren
Westland
Wyoming



TAMP – 3 Year Schedule

- Updated TAMP Template
- Did seek Volunteer
 Agencies to "Go First"
- Provides Guidance on Culverts & Traffic Signals
- Other?

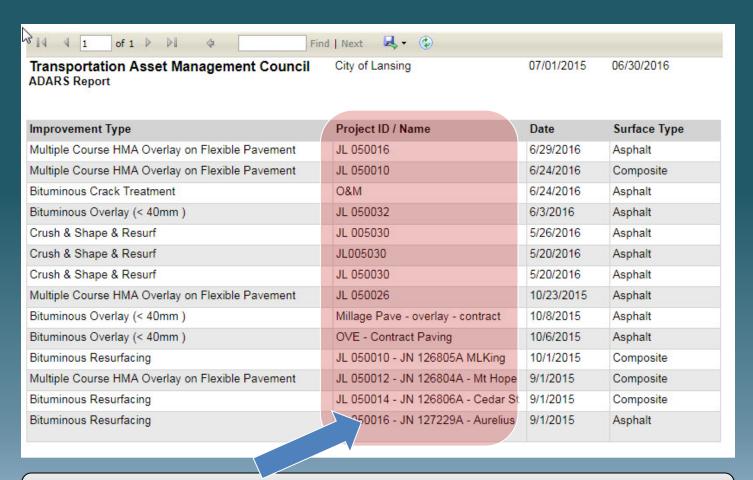


Bringing the Pieces Together

- IRT + ADARS = Compliance
- These two systems are integrated to allow projects entered into the IRT to <u>sync</u> with the fields in the ADARS system. This removes previous dual entry process.
- ADARS users will then enter in project cost information
- This increases accuracy and efficiency
- IRT and ADARS reporting share a common deadline now. (180 Days after Fiscal Year End Date - May 2nd Counties)

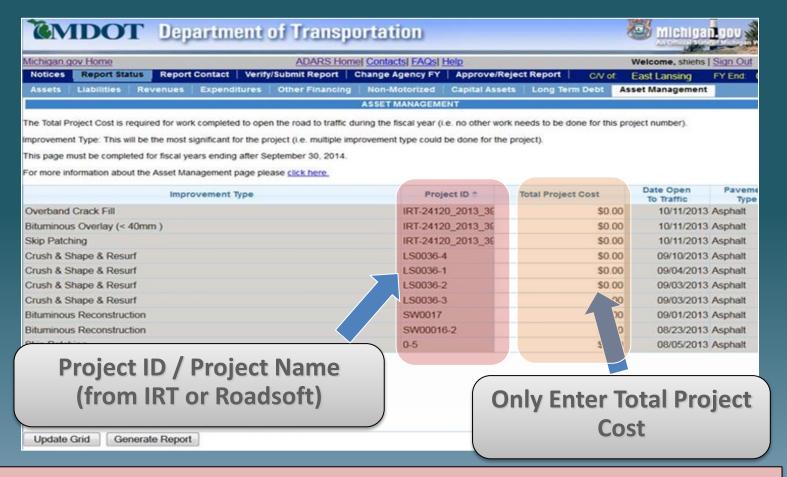


IRT Report – ADARS Project Data



Project ID / Project Name (Entered in IRT or Roadsoft)

ADARS – Asset Management Page



Again, IRT synchronizes to ADARS which removes previous dual entry process as ADARS only needs Total Project Costs

"Will we lose funding if we don't complete this reporting?!"

 The IRT has been integrated with the ADARS reporting process. Failure to report this information could result in non-compliance with Act 51 reporting requirements and funds withheld until such a time that compliance can be determined.





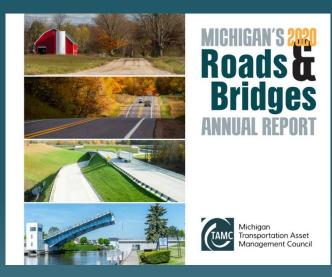
What You Can Do...

- This process may be new to some of you be patient as there will be a learning curve and bumps along the way.
- On the TAMC website there are resources available on the website Training section such as YouTube video clips that explain each area of the IRT and reporting process included in today's training. Added in August of 2017 is a Training Manual/Users Guide.
- Contact TAMC help desk to get additional assistance. (Contact info on handout.)
- MOST IMPORTANTLY Get to know your team

 learning what each other needs and good
 communication will make this process a success.

TAMC – Current Activities

- Michigan's 2021 Roads & Bridges
 Annual Report May 2, 2022
- Integration of culverts and signals into TAMP considerations
- Training Season 2022 Scheduled
 - □ TAMC Conference Planning is underway Targeting September 28
 - □ Pavement Surface Evaluation and Rating (PASER) & Inventory Based Rating (IBR)
 - □ Culvert Asset Management Training
 - ☐ Asset Management Plan Workshops Local Elected Officials & Act 51





Quick Announcements

- ✓ Look for more Roadway

 Condition Data Collection

 Communications from TAMC
- ✓ TAMC always seeking
 nominations for TAMC Awards
- ✓ Sign up for E-Gov notices to receive updates

Keep Me Up-To-Date On The Latest News From TAMC

JOIN THE TAMC MAILING LIST



www.Michigan.gov/MDOT/About/commissionscouncils-committees/TAMC

Transportation Asset Management Council (TAMC)



> About Us > Commissions > Transportation Asset Management Council (TAMC)

Preserving Roads & Bridges

The Michigan Transportation Asset Management Council (TAMC) - A resource for independent, objective data on the condition of Michigan's roads and bridges and a resource for implementing the concepts of Asset Management.

Council & Committee Meetings - Meeting dates and approved minutes for the council.

Awards

Training

Glossary

Support

Dashboards

Condition, operation, and investment in Michigan's public road system.

Go Now >

Interactive Maps

Create and view an up-to-date road and bridge condition map.

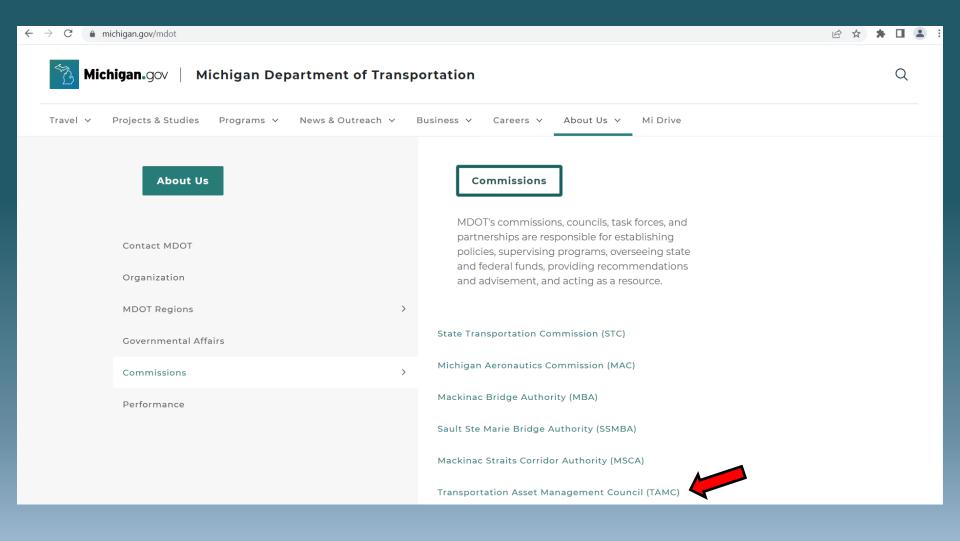
Go Now >

Reporting Hub

MiLogin Access for Investment Reporting Tool (IRT), Act 51 Distribution and Reporting System (ADARS), Non-Trunkline Federal Aid (NTFA).

Go Now >

www.Michigan.gov/MDOT/About/commissions -councils-committees/TAMC

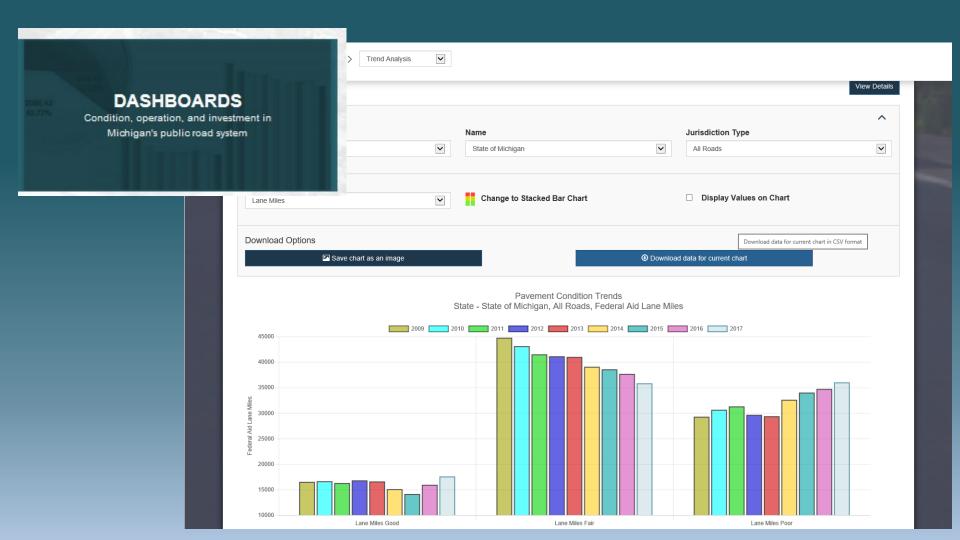


TAMC Website Features

- Mobile new design adjusts to your phone or other mobile devices.
- Home links out to other website areas such as Dashboards and shows announcements and upcoming events and activities.
- Training IRT, PASER, ADARS, Bridge, and Local Elected Officials training information and resources.
- Reporting Hub Login access to the IRT. ADARS and other sites.
- Support provides points of contact and resources for different areas of asset management beyond the Training section.
- **About Us** background on the Council, policies, annual reports and the different committees; founding and guidance legislation included.
- Update— Both the Interactive Map and Dashboards have been updated. The IRT was updated August 2018 and will have continuous updates ongoing.
- TAMP Template Access to TAMC's Training for Asset Management Plans for pavements, bridges and Act 51 Compliance

TAMC's Dashboards

Getting the Message Out



Public Act 506 of 2012 / PA 301 of 2014

These Public Acts require that each <u>county</u> road agency maintain a searchable website that among other things includes a financial performance dashboard.

The dashboard is to contain information on revenues, expenditures and unfunded liabilities. The county road agency may link to the financial information provided by the TAMC website.

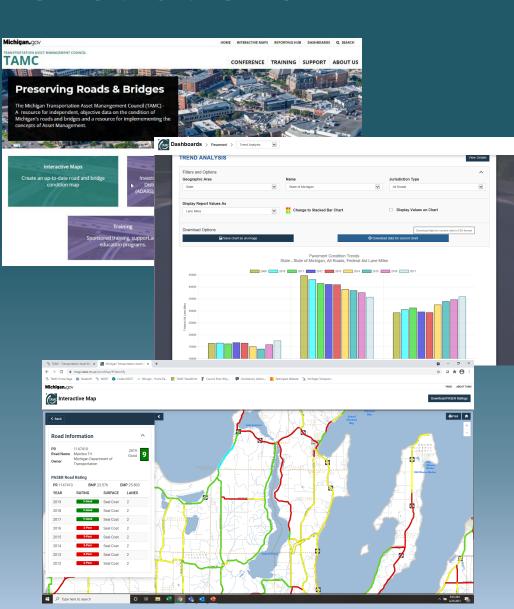
- Adding a link on your own local agency website to the TAMC Dashboards meets these requirements.
- Assistance and guidelines are available in doing this from both CRA (County Road Association) and from TAMC – contact Roger Belknap or the TAMC Help Desk whose information will be provided at the end of this training.

Live Demonstrations:

TAMC Website

TAMC Dashboards

Interactive Map



Questions



Roadsoft & the IRT (Investment Reporting Tool)

- Both the IRT and Roadsoft are free to local agencies.
- IRT can have multiple users and is a website where Roadsoft is software loaded on a single computer.
- Jurisdictions can use either tool for managing their investment data. The IRT is suited directly for investment reporting whereas Roadsoft offers more advanced features and additional tools.
- REMINDER: Roadsoft Users must still use portions of the IRT demonstrated later in this training to meet their reporting requirements. (They must upload or export their investment data to the IRT so it can sync to ADARS and update their annual reporting Status to being complete.)

Roadsoft Trainings Offered

- ✓ TAMC Reporting Using Roadsoft Webinar
- ✓ Roadsoft Traffic Count Webinar
- ✓ Introduction to Roadsoft Hands-on Training
- ✓ Advanced Roadsoft Training Webinar



www.ctt.mtu.edu



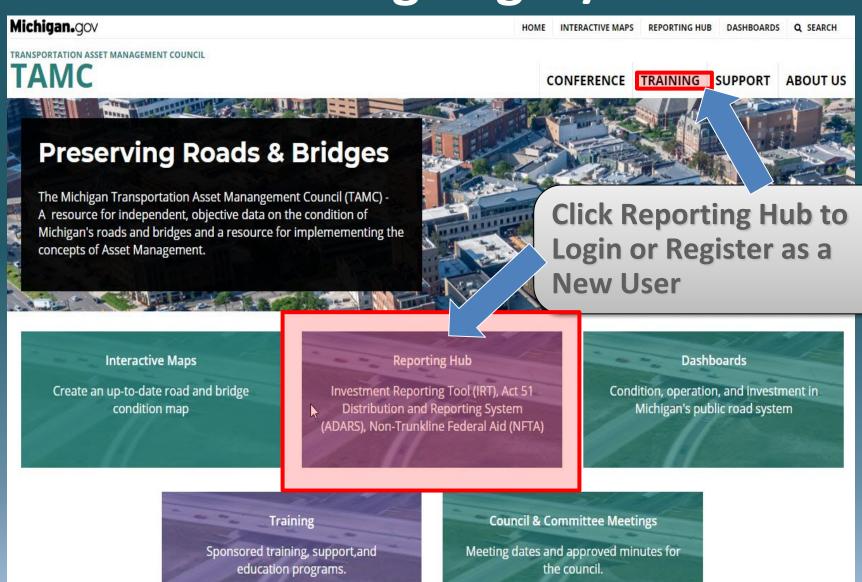
www.roadsoft.org

(906) 487-2102

IRT User Registration / MILogin

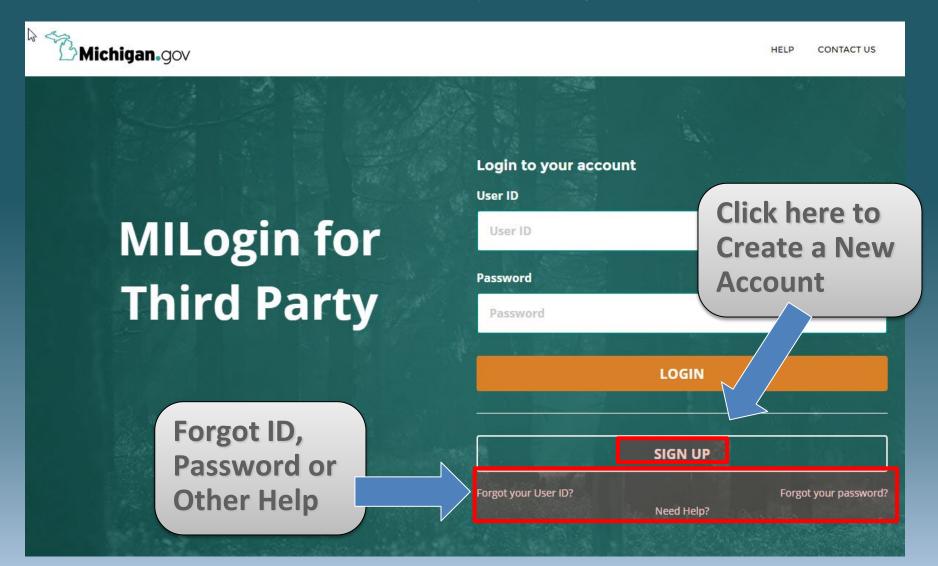
- All IRT users will need MILogin accounts. (This enhanced security model is designed to allow a single login access for multiple State of Michigan, SOM applications.)
- Users who already have MILogin accounts created through other State applications such as ADARS do not need to create separate accounts but still must apply for access to the IRT.
- The Process involves a separate site designated to the creation of MILogin accounts and several email correspondences.
- To register go to: www.michigan.gov/tamc and click Reporting Hub

www.Michigan.gov/TAMC



MILogin Screen

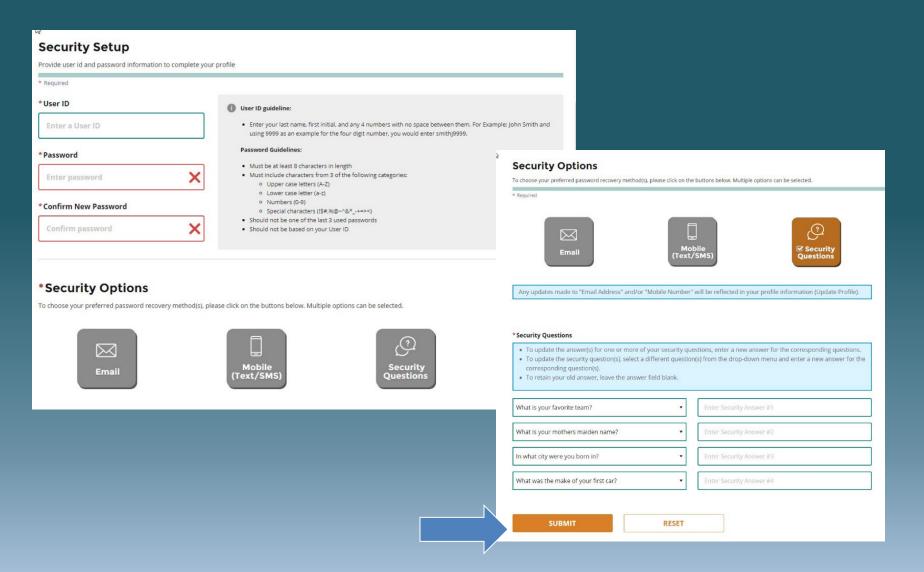
(Access via Reporting Hub)

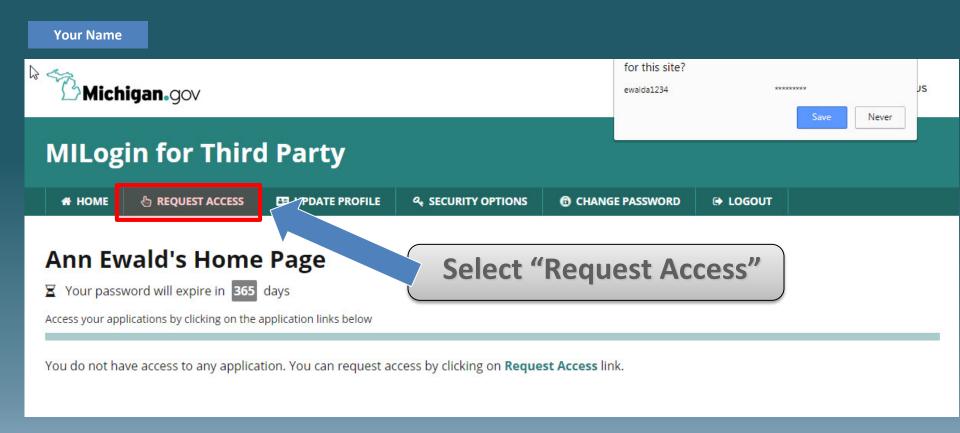


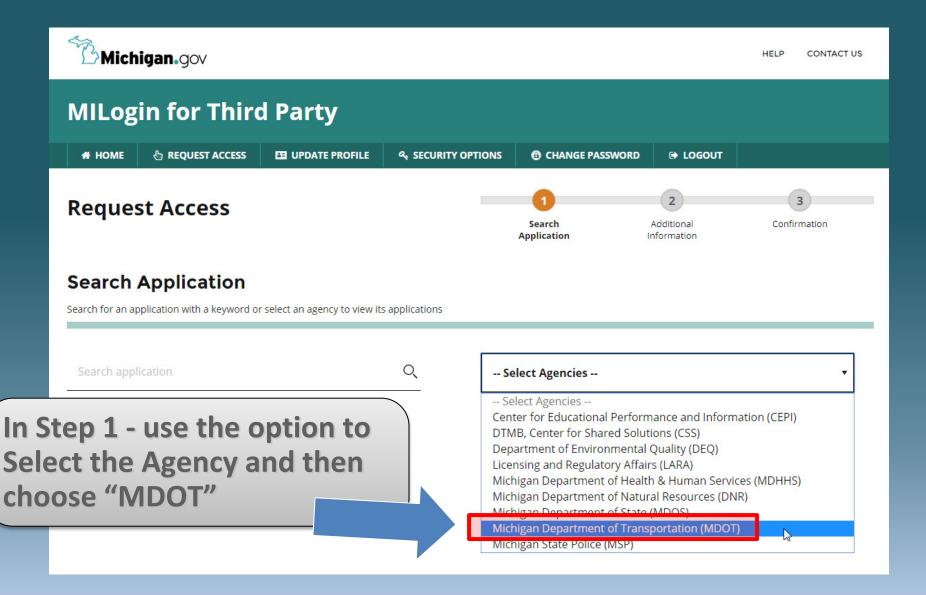
Enter Name & Contact Info

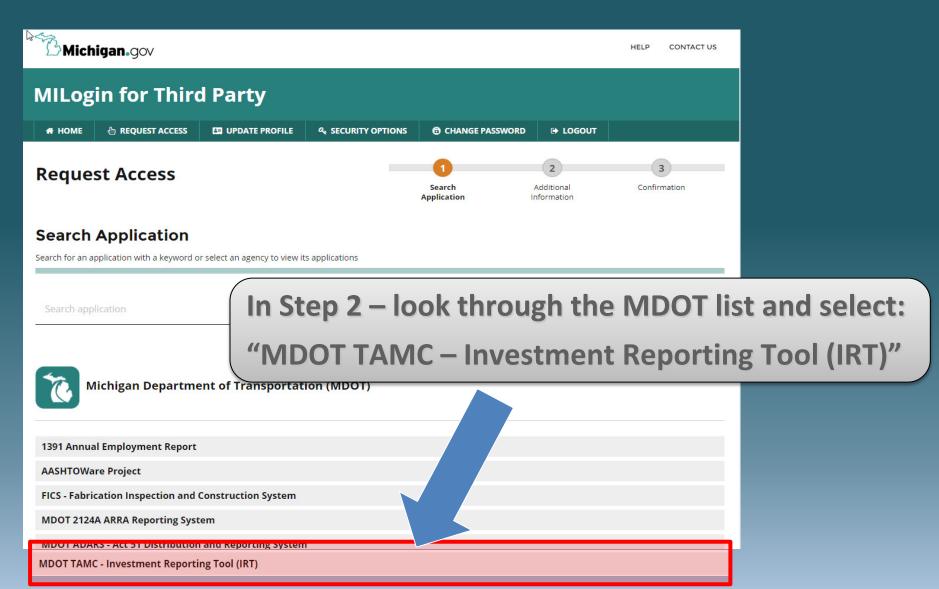
Create Your Account		Profile Information	Security Setup	Confirmation
Profile Information Enter your profile information * Required				
	Middle Initial	*Last Name		Suffix
*Email Address		*Confirm Email Address		
*Work Phone Number		Mobile Number		
*Verification Question: Red, pants and pink: the 1st color is?				
✓ I agree to the terms & conditions.	DECET			①
NEXT	RESET			

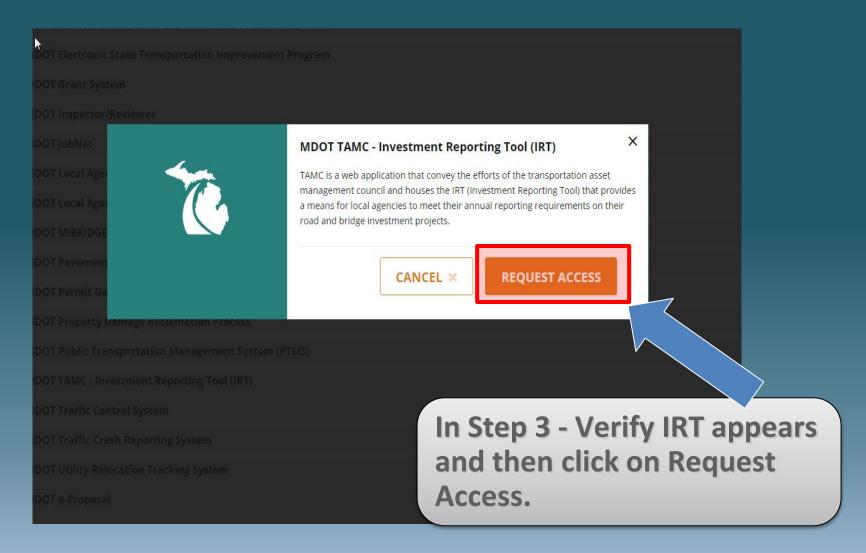
Password & Challenge Questions



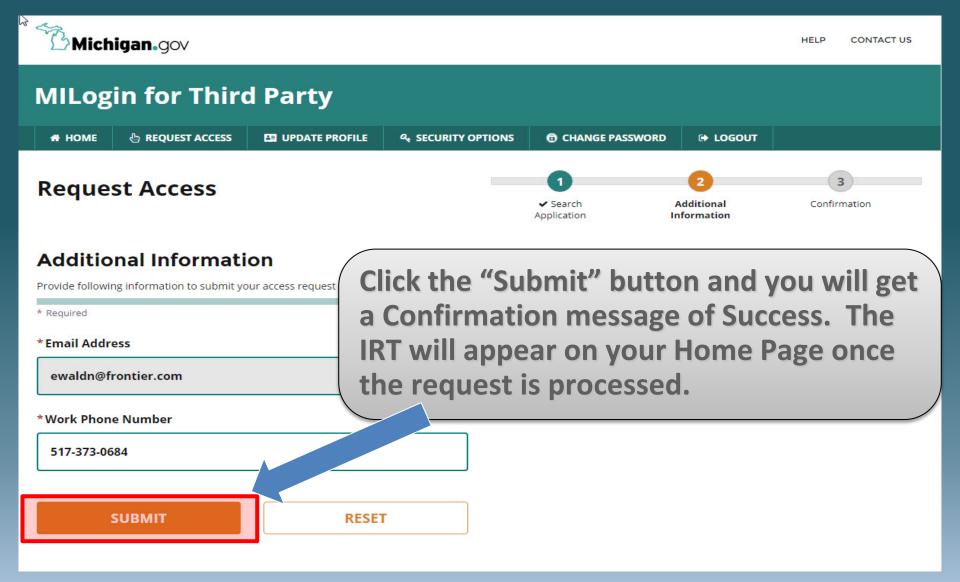








Requesting Access to IRT



Choosing Your Agency in IRT

- You will then need to identify which agency you represent via the IRT User Registration Screen.
 - ➤ Go to the TAMC Homepage: www.michigan.gov/TAMC
 - Click on **Reporting Hub** box or link.
 - On the SSO screen, enter your user id and password
 - Click on the application link:

MDOT TAMC – Investment Reporting Tool (IRT)

IRT User Registration Steps

Step 1 - Select your Jurisdiction from the list below

Michigan.gov

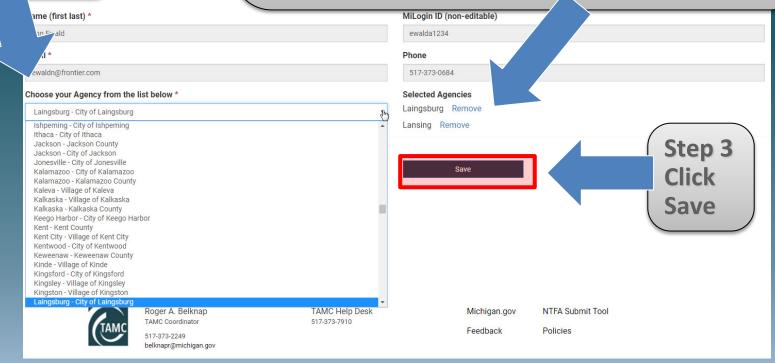
Reporting Tool (IRT)

/ PROFILE

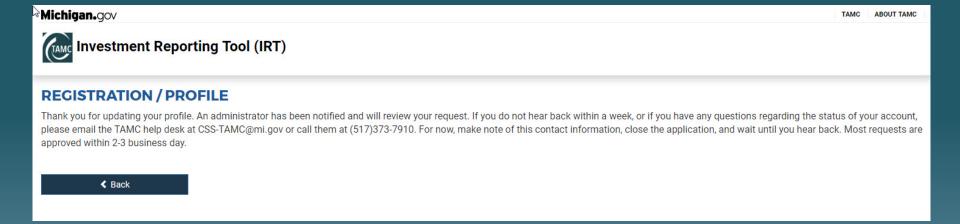
and save when complete. Not ncy.

ending Approval.

Step 2 – If you have more than one Jurisdiction you are responsible for continue to add them from the dropdown list. You will see the list here, and you can click on Remove if you have added a Jurisdiction in error.



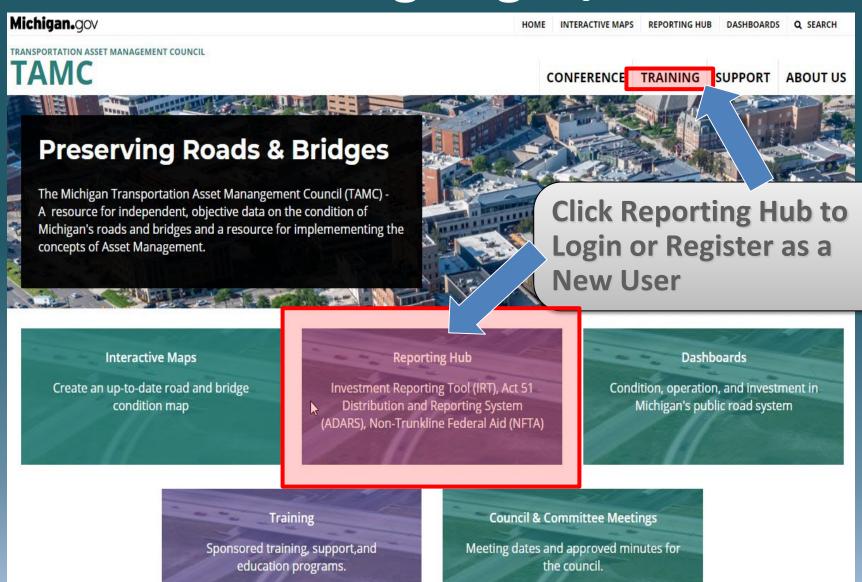
IRT User Registration Steps



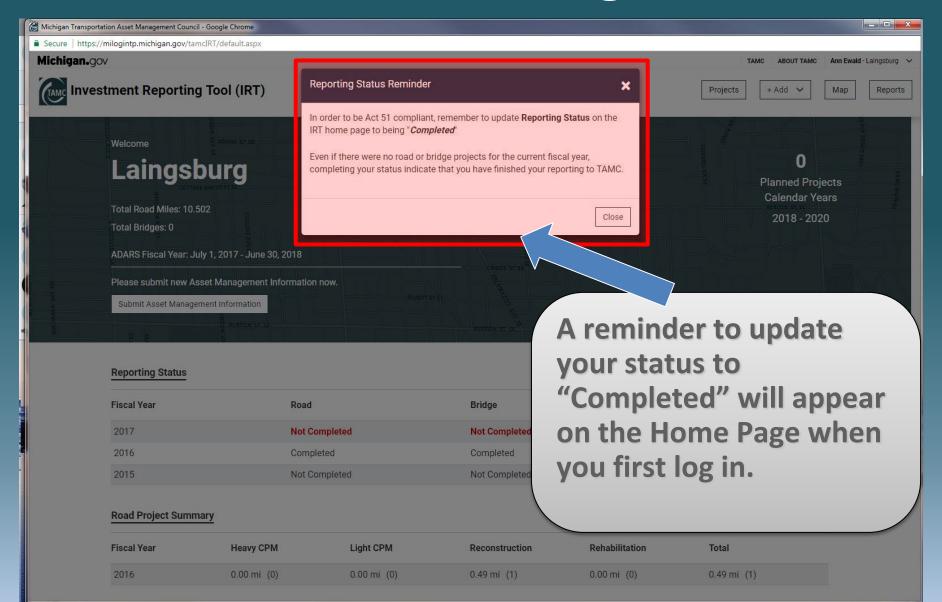
IRT User Registration Steps

- After you click on the Submit button you will receive an email confirming that your submission has been received.
- Once an admin has reviewed your request, an email will be sent to you with your updated account details.
- ➤ Until you are approved, you are granted read access to the Jurisdictions/Regions you selected.
- If you don't get an approval e-mail with 3 business days, please email the TAMC help desk at CSS-TAMC@mi.gov or call (517)335-3741.

www.Michigan.gov/TAMC



IRT Home Page



Investment Reporting Tool

- Entering Road Data
- Entering Multiyear Program Data (Future Planned Projects)
- Entering Bridge Data
- Send Data / Get Data
- Map Enter /view both Road and Bridge Data via a Map Interface
- Reports includes ADARS Report
- Status- update your status
- Asset Management Information

Project Classification Definitions

- Reconstruction Is the removal and replacement of the majority of the structure of a pavement. This would likely include additions to the base or sub-base of the road. An example of a reconstruction would be any treatment considered as extensive as a crush and shape with the addition of base materials, or the construction of a new road. In concrete pavements, reconstruction would include rubblizing or crushing existing concrete pavement surfaces for use as added base material followed by construction of a new concrete surfaces.
- Rehabilitation Is the salvage of the majority of the structure of the
 pavement, either by adding additional structural components (> 1.5"
 overlay) to replace failing ones, or by recycling structural components
 (crush and shape, warm in-place recycling) for the majority of the
 pavement. Generally speaking, rehabilitation will not include additions or
 replacement of base and/or subbase material other than recycling of
 failed layers. In concrete pavements, rehabilitation includes extensive full
 depth patching and limited full slab replacement or overlay with HMA
 would be included in this treatment type.
- Heavy CPM Is the bituminous surface treatments such as slurry seal, chip seal, or thin (< 1.5") overlays designed to protect the pavement from water intrusion or environmental weathering without adding significant structural strength are included in this treatment. In concrete pavements, patching or repair that is less than 1/3 of the depth of the pavement (partial depth repair) would be included in this treatment.
- Light CPM Is the treatments primarily designed to seal isolated areas of the pavement from water (crack and joint sealing) or oxidation with limited surface thickness (fog seal). Generally speaking, light CPM will not provide a corresponding increase in PASER rating when applied.

Please visit the IRT Training page for more information and a spreadsheet showing how the Improvement Types fall into these 4 new Project Classifications: https://www.michigan.gov/tamc/0,7308,7-356-82158---,00.html

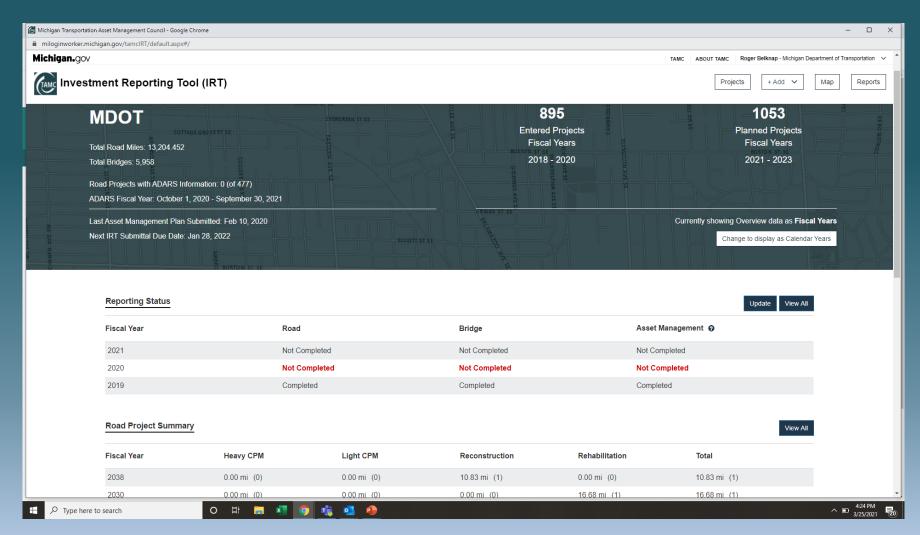


Questions?

Short Break

Live Demonstration:

TAMC Investment Reporting Tool



Questions



Website:

www.Michigan.gov/TAMC



TAMC Help Desk:

(517) 335-3741

Contacts



MILogin Password Reset:

(800) 968-2644



Email:

MDOT-TAMC@michigan.gov

Conclusion & Resources

- What's Next: register via MILogin
- Reminder TAMC Training Videos available at:
 - www.youtube.com/user/MichiganCSSTP
- Find resources, future IRT trainings and other TAMC updates on the TAMC Website at:
 - www.michigan.gov/tamc
- Keep up-to-date on the latest news and trainings by Joining the TAMC Mailing List at the bottom of the page at:
 - www.michigan.gov/tamc
- Any Final Questions?



Thank You!



