

**TRANSPORTATION ASSET MANAGEMENT COUNCIL
BRIDGE COMMITTEE MEETING
MINUTES**

April 28, 2022 at 2:00 p.m.

Below are meeting minutes as provided under Act 267 of the Public Acts of 1976 as amended, or commonly referred to as the Open Meetings Act. Accommodations can be made for persons who require mobility, visual, hearing, written, or other assistance for participation. Large print materials, auxiliary aids or the services of interpreters, signers, or readers are available upon request. Please contact Orlando Curry at 517-335-4381 or complete Form 2658 for American Sign Language (ASL). Requests should be made at least five days prior to the meeting date. Reasonable efforts will be made to provide the requested accommodation or an effective alternative, but accommodations may not be guaranteed.

**** Frequently Used Acronyms List attached.**

Committee Members Present:

Keith Cooper, MDOT, Meridian Township – Vice Chair
Al Halbeisen, OHM Advisers, Fenton, MI
Brad Wieferich, MDOT, Lansing, MI
Rebecca Curtis, Lansing, MI - Chair
Brian Vilmont, Prein & Newhof, Grand Rapids, MI

Support Staff Present:

Jacob Armour, MDOT
Dave Jennett, MDOT
Cheryl Granger, DTMB/CSS
Gloria Strong, MDOT

Public Present:

None

Members Absent:

Kelly Jones, MAC
Wayne Harrall, KCRC

1. Welcome - Call-To-Order - Introductions:

The meeting was called-to-order at 2:02 p.m. Everyone was welcomed to the meeting. A roll-call was conducted by G. Strong to verify attendance.

2. Public Comments on Non-Agenda Items:

None

3. Additions or Deletions of Agenda Items:

None

4. Consent Agenda (Action Item):

4.1. - Approval of March 31, 2022 Meeting Minutes (Attachment 1)

4.2. – TAMC Budget Report (Attachment 2)

4.3. – 2022 Training and Event Sign-up (Attachment 3)

The Consent Agenda was deferred to the next meeting as copies were not attached for Bridge Committee review.

5. Culvert Activities Update – Green/Gilbertson:

5.1. – Culvert Data Collection and Trainings Timeframe

The Culvert Activities Update was not provided as no one from MTU was present at today's meeting.

6. 2021 TAMC Michigan Roads and Bridges Annual Report Update – Green/Jennett:

D. Jennett reported that only minor changes have been done on the annual report and the press release with the report will be sent out tomorrow, Friday, April 29, 2022. The report will also be submitted to the State Transportation Commission (STC). The report is due to the STC no later than May 2, 2022. The State of Michigan website will be updated, and the annual report will be uploaded to the TAMC website.

7. Center for Shared Solutions Update – C. Granger:

7.1 – TAMC Dashboards – Culverts and “Severe” Bridge Category

The road and bridges dashboards are being updated. CSS has changed the bridge “Poor” rating to “Severe/Poor.”

R. Curtis received a question from Rob Green, MDOT, regarding the culvert collection policy that she did not understand since the policy has already been approved. According to the current culvert data collection policy agencies may establish their own culvert data collection schedule. However, it does not state when the agency must get their data completed by and when they must submit the data to be included in the dashboard. The agencies need to have a cut-off date stating the last day they can submit their culvert data. This will also need to be discussed with MTU and CSS. R. Curtis will check with R. Green to get clarification on his question.

A suggestion was to send out an email to ask if any agencies are currently collecting culvert data. Another suggestion was to send out an email to the agencies notifying them when everything is through testing and then send out another email notice to the agencies that they can submit culvert data. It was also discussed sending out an email to agencies reminding them that culvert funds are available for their culvert data collections.

Action Item: The Bridge Committee requested that D. Jennett set up a meeting with MTU, CSS, TAMC support staff, and R. Curtis, to discuss the culvert data collection schedule beginning and end date requirements.

7.2. – TAMC Interactive Map

CSS has changed the size and clarity of the font for the interactive map and dashboards. When zooming out on the Interactive Map users may now edit. This will go into production tomorrow.

7.3. – TAMC Investment Reporting Tool Updates

CSS continues to work on culvert activities. They are adding culvert data to the dashboards and interactive map. This task will take an estimated 202 hours for CSS to complete. CSS continues to work on updates for the IRT TAMP areas with G. Strong.

8. – Bridge Committee Meeting Schedule – R. Curtis:

Now that the bulk of the culvert tasks are complete, the Bridge Committee reviewed a spreadsheet of the TAMC Goals and Objectives from the TAMC Strategic Plan that R. Curtis created showing what goals and objectives are complete, ongoing, or future tasks. There are a couple tasks that will need to have clarification of the goals from the Council. Based upon the review of the Strategic Plan, it was decided by the Bridge

Committee to take a look a week prior to each meeting to determine whether or not to hold that month's meeting.

Motion: K. Cooper made a motion to cancel the May 26, TAM Bridge Committee meeting; A. Halbeisen seconded the motion. The motion was approved by all members present.

Action Item: G. Strong will cancel the May 26, 2022, TAMC Bridge Committee Meeting.

9. Public Comments:

None

10. Member Comments:

None

Key Take-Aways and Action Assignments:

1. The Bridge Committee requested that D. Jennett set up a meeting with MTU, CSS, TAMC support staff, and R. Curtis, to discuss the culvert data collection schedule beginning and end date requirements.

2. G. Strong will cancel the May 26, 2022, TAMC Bridge Committee Meeting.

11. Adjournment:

The meeting adjourned at 3:04 p.m. The next TAMC Bridge Committee meeting is scheduled for Thursday, June 30, 2022, at 2:00 p.m., via Microsoft Teams Meeting.

TAMC FREQUENTLY USED ACRONYMS:	
AASHTO	AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS
ACE	ADMINISTRATION, COMMUNICATION, AND EDUCATION (TAMC COMMITTEE)
ACT 51	PUBLIC ACT 51 OF 1951-DEFINITION: A CLASSIFICATION SYSTEM DESIGNED TO DISTRIBUTE MICHIGAN'S ACT 51 FUNDS. A ROADWAY MUST BE CLASSIFIED ON THE ACT 51 LIST TO RECEIVE STATE MONEY.
ADA	AMERICANS WITH DISABILITIES ACT
ADARS	ACT 51 DISTRIBUTION AND REPORTING SYSTEM
BTP	BUREAU OF TRANSPORTATION PLANNING (MDOT)
CFM	COUNCIL ON FUTURE MOBILITY
CPM	CAPITAL PREVENTATIVE MAINTENANCE
CRA	COUNTY ROAD ASSOCIATION (OF MICHIGAN)
CSD	CONTRACT SERVICES DIVISION (MDOT)
CSS	CENTER FOR SHARED SOLUTIONS
DI	DISTRESS INDEX
ESC	EXTENDED SERVICE CONTRACT
ETL	EXCHANGE, TRANSFER, AND LOAD
FAST	FIXING AMERICA'S SURFACE TRANSPORTATION ACT
FHWA	FEDERAL HIGHWAY ADMINISTRATION
FOD	FINANCIAL OPERATIONS DIVISION (MDOT)
FY	FISCAL YEAR
GLS REGION V	GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING AND DEVELOPMENT COMMISSION
GVMC	GRAND VALLEY METRO COUNCIL
HPMS	HIGHWAY PERFORMANCE MONITORING SYSTEM

IBR	INVENTORY BASED RATING
IRI	INTERNATIONAL ROUGHNESS INDEX
IRT	INVESTMENT REPORTING TOOL
KATS	KALAMAZOO AREA TRANSPORTATION STUDY
KCRC	KENT COUNTY ROAD COMMISSION
LDC	LAPTOP DATA COLLECTORS
LTAP	LOCAL TECHNICAL ASSISTANCE PROGRAM
MAC	MICHIGAN ASSOCIATION OF COUNTIES
MAP-21	MOVING AHEAD FOR PROGRESS IN THE 21 ST CENTURY (ACT)
MAR	MICHIGAN ASSOCIATION OF REGIONS
MDOT	MICHIGAN DEPARTMENT OF TRANSPORTATION
MDTMB	MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
MIC	MICHIGAN INFRASTRUCTURE COMMISSION
MITA	MICHIGAN INFRASTRUCTURE AND TRANSPORTATION ASSOCIATION
MML	MICHIGAN MUNICIPAL LEAGUE
MPO	METROPOLITAN PLANNING ORGANIZATION
MTA	MICHIGAN TOWNSHIPS ASSOCIATION
MTF	MICHIGAN TRANSPORTATION FUNDS
MTPA	MICHIGAN TRANSPORTATION PLANNING ASSOCIATION
MTU	MICHIGAN TECHNOLOGICAL UNIVERSITY
NBI	NATIONAL BRIDGE INVENTORY
NBIS	NATIONAL BRIDGE INSPECTION STANDARDS
NFA	NON-FEDERAL AID
NFC	NATIONAL FUNCTIONAL CLASSIFICATION
NHS	NATIONAL HIGHWAY SYSTEM
PASER	PAVEMENT SURFACE EVALUATION AND RATING
PNFA	PAVED NON-FEDERAL AID
PWA	PUBLIC WORKS ASSOCIATION
QA/QC	QUALITY ASSURANCE/QUALITY CONTROL
RBI	ROAD BASED INVENTORY
RCKC	ROAD COMMISSION OF KALAMAZOO COUNTY
ROW	RIGHT-OF-WAY
RPA	REGIONAL PLANNING AGENCY
RPO	REGIONAL PLANNING ORGANIZATION
SEMCOG	SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
STC	STATE TRANSPORTATION COMMISSION
STP	STATE TRANSPORTATION PROGRAM
TAMC	TRANSPORTATION ASSET MANAGEMENT COUNCIL
TAMP	TRANSPORTATION ASSET MANAGEMENT PLAN
TPM	TRANSPORTATION PERFORMANCE MEASURES
UWP	UNIFIED WORK PROGRAM
WATS	WASHTENAW AREA TRANSPORTATION STUDY

S:/GLORIASTRONG/TAMC FREQUENTLY USED ACRONYMS.03.15.2021.GMS