

**TRANSPORTATION ASSET MANAGEMENT COUNCIL  
DATA COMMITTEE MEETING  
May 18, 2022 at 1:30 p.m.  
MINUTES**

The meeting was held via Microsoft Teams. Below are meeting minutes as provided under Act 267 of the Public Acts of 1976 as amended, or commonly referred to as the Open Meetings Act. Accommodations can be made for persons who require mobility, visual, hearing, written, or other assistance for participation. Large print materials, auxiliary aids or the services of interpreters, signers, or readers are available upon request. Please contact Orlando Curry at 517-335-4381 or complete Form 2658 for American Sign Language (ASL). Requests should be made at least five days prior to the meeting date. Reasonable efforts will be made to provide the requested accommodation or an effective alternative, but accommodations may not be guaranteed.

**\*\*Frequently Used Acronyms Attached**

**Members Present:**

Bill McEntee, CRA – Chair, Royal Oak, MI  
Bob Slattery, MML, Mt. Morris, MI

Ryan Buck, MTPA, Ann Arbor, MI  
Rob Surber, DTMB/CSS, Lansing, MI

**Support Staff Present:**

Tim Colling, MTU/LTAP  
Cheryl Granger, DTMB/CSS  
Heather Hoeve, MDOT  
Timothy Lauxman, MDOT  
Gloria Strong, MDOT

Eric Costa, MDOT  
Robert Green, MDOT  
Dave Jennett, MDOT  
Kyle Nelson, MDOT  
Mike Toth, MDOT

**Members Absent:**

Jennifer Tubbs, MTA – Vice Chair

**Public Present:**

None

**1. Welcome – Call-to-Order – Introductions:**

The meeting was called-to-order at 1:32 p.m. Everyone was introduced and welcomed to the meeting. G. Strong conducted a roll-call to verify attendance.

**2. Public Comments on Non-Agenda Items:**

None

**3. Consent Agenda (Action Items):**

**3.1. – Approval of the April 20, 2022 Data Committee Meeting Minutes (Attachment 1)**

**3.2. – MTU TAMC April 2022 Activity Report – T. Colling (Attachment 2)**

T. Colling provided a status update from MTU. MTU continues to interview different states for the State of Michigan of Practice for Asset Management Study.

**Motion:** R. Slattery made a motion to approve the Consent Agenda; R. Buck seconded the motion. The motion was approved by all members present.

#### **4. Review and Discussion Items:**

##### **4.1. – Data Committee Discussion on Annual Report – R. Green/D. Jennett/B. McEntee**

MLive requested information on the 2021 data that was in the 2021 Michigan Roads and Bridges Annual Report. MLive downloaded the data from the interactive map. However, the data set was missing data for cities and villages and was only getting county data. CSS is looking into this matter. The TAMC interactive map allows anyone to access and download the data in either a CSV or shape file format. R. Green spoke with Enterprise Information Management to discuss best practices and it was felt agencies should not be allowed to download the data from the interactive map without TAMC knowing who is going to use the data and how the data is going to be used. TAMC is the owner of the PASER data. TAMC will need to discuss whether or not they want to continue allowing anyone to download PASER data from the interactive map. A Data Sharing Agreement may be something the Council should consider. R. Green will create a sample and do a formal presentation to TAMC at their June 2022 meeting. R. Buck feels TAMC should continue to allow people to download the PASER data. R. Slattery reminded the Data Committee that this subject of Data Sharing has been discussed in great detail in the past and those notes and results should be retrieved and reviewed. It was felt that in the past TAMC decided to look at the data sharing requests case-by-case. J. Johnson, TAMC Chair, and the Enterprise Information Management staff felt people should submit their data requests through the Freedom of Information Act. Because of this, it may be necessary to remove the ability of people downloading the data from the interactive map. The data is also able to be downloaded from the dashboards however, the dashboards do not allow them to download from some areas. To keep the meeting focused and on task and not prolong decisions, R. Buck suggested posing yes and no questions to the Council to move this topic along. D. Jennett suggested getting an Attorney General opinion on this topic. R. Slattery suggested doing a flow chart showing if the answer to a particular question is yes or no, it would show the result based upon the answer.

**Action Item:** R. Green will create a list of questions and flow chart to share at the next TAMC meeting.

##### **4.2. – Program Timeline – B. McEntee/D. Jennett**

Nothing new to report at today's meeting.

**Action Item:** D. Jennett will update the three-year old, drafted timeline and provide the updated document at the next June 2022 Data Committee Meeting.

##### **4.3. – PASER and IRT Data Analysis – E. Costa**

###### **4.3.1. – Statewide Investment Strategy Update**

###### **4.3.2. – Mix-of-fixes Analysis 2011-2021**

###### **4.3.3. – Additional Analysis**

Agenda items 4.3.1 and 4.3.2 are on hold until E. Costa addresses 4.3.3. and 4.3.4. E. Costa continues to do additional analysis as requested by TAMC.

###### **4.3.4. – PASER (2018) Presentation Review (Attachment 3)**

E. Costa shared a 2018 past presentation on PASER data with the Data Committee. J. Johnson has requested that the slides be updated and updated with the 2021 PASER data and presented at the September 28, 2022, TAMC Conference. The Data Committee reviewed the presentation and removed some slides that were no longer relevant. E. Costa will update the data and presentation for the conference.

##### **4.4. – Transportation Asset Management Plan (TAMP) Dashboard – R. Green**

Per Public Act 325, all Groups A, B, and C, must be in compliant with PA 325 or will be deemed to be out of compliance and possibly have a penalty of TAMC withholding funds until compliance is met. The Data Committee would like all agencies that have submitted their TAMPs and are in compliance with PA 325

listed in a PDF on the TAMC website. Twice a year, G. Strong will provide an updated PDF list of agencies who are compliant with the Act. It was suggested that links to each of the agencies TAMPs that are on each agency's website, be added to the PDF for other agencies to connect to their TAMPs and possibly use them as samples to create or improve their own TAMP. It may not be possible to add links as links tend to change per D. Jennett.

**Action Item:** This agenda item will be added to the next TAMC meeting agenda for their review and consideration.

#### **4.5. - Website/Dashboard/Investment Reporting Tool (IRT) Updates – C. Granger**

##### **4.5.1. – Dashboards – May 2, 2022 Release Update**

**Sprint 2.28** - CSS has completed the updates for roads and bridges and it was moved to production on April 29, 2022. For bridge ratings, they are changing Poor to Severe/Poor on the dashboards and IMAP. For the Vector Tile Cache - increasing the font size on the IMAP and IRT.

##### **Sprint 2.29 –**

- CSS has completed the reports for D. Jennett on IRT projects
- CSS has completed the 2021 dashboard tweaks
- CSS has in development the BUG-IBR ratings which need to make sure only available on non-pavement roads
- CSS has in development the IRT export projects as shapefiles.

##### **Spring 2.30 -**

- CSS has in development the update to the admin screen to support culverts and export/download process.
- CSS has in development adding the culverts to IMAP, the IRT MAP, and dashboards.
- CSS also has in development to create service to bring culvert data from Roadsoft to TAMC.
- BUG – SOCMTC planning organization not displaying on PROD on map or legend – Research.
- BUG – The city PASER data is not displaying on the county PASER download-Research
- Replace Roger Belknap's, former TAMC Coordinator, name with CSS helpdesk information throughout TAMC website – Research
- Verify under admin report if last two are working in production – Research
- Act 51 Approval Report – need requirements
- IRT- generated nightly report error – need requirements

##### **4.5.2. – Act 51 Distribution and Reporting System (ADARS) Upgrade**

C. Granger spoke with Dave Wearsch, MDOT, and the ADARS team, and they are currently still going through analysis.

##### **4.5.3. – Center for Shared Solutions Priorities**

CSS' primary focus is on the culvert tasks.

##### **4.5.4. – IRT New Application Updates and Reminders**

Also see agenda item 4.5.1. for more IRT updates and reminders.

TAMP add a way for jurisdiction to see review comments.

TAMP ability to edit contact information.  
 BUG IRT/IMAP – issue printing ‘Imagery.michigan.gov’ tile cache.

**4.5.5. – TAMC Website**

Also see agenda item 4.5.1. for more TAMC website updates.  
 The State of Michigan has changed platforms for their website. It is beyond TAMC support staff control. The website went live on April 22, 2022. There are only two developers on the MDOT side to get things completed for all MDOT sites. The URL, links, annual report, and interactive maps will work. The major deliverables are out there. There are some items that will need to be corrected. TAMC will now be under the STC on the new website. TAMC support staff continues to work with MDOT staff to correct, modify, and update the new website.

**5. Public Comments:**

None

**6. Member Comments:**

None

**7. Adjournment:**

The meeting adjourned at 3:07 p.m. The next TAMC Data Committee meeting will be held on June 15, 2022, at 1:30 p.m., via Microsoft Teams.

<b>TAMC FREQUENTLY USED ACRONYMS:</b>	
<b>AASHTO</b>	AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS
<b>ACE</b>	ADMINISTRATION, COMMUNICATION, AND EDUCATION (TAMC COMMITTEE)
<b>ACT 51</b>	PUBLIC ACT 51 OF 1951-DEFINITION: A CLASSIFICATION SYTEM DESIGNED TO DISTRIBUTE MICHIGAN'S ACT 51 FUNDS. A ROADWAY MUST BE CLASSIFIED ON THE ACT 51 LIST TO RECEIVE STATE MONEY.
<b>ADA</b>	AMERICANS WITH DISABILITIES ACT
<b>ADARS</b>	ACT 51 DISTRIBUTION AND REPORTING SYSTEM
<b>BTP</b>	BUREAU OF TRANSPORTATION PLANNING (MDOT)
<b>CFM</b>	COUNCIL ON FUTURE MOBILITY
<b>CPM</b>	CAPITAL PREVENTATIVE MAINTENANCE
<b>CRA</b>	COUNTY ROAD ASSOCIATION (OF MICHIGAN)
<b>CSD</b>	CONTRACT SERVICES DIVISION (MDOT)
<b>CSS</b>	CENTER FOR SHARED SOLUTIONS
<b>DI</b>	DISTRESS INDEX
<b>ESC</b>	EXTENDED SERVICE CONTRACT
<b>ETL</b>	EXCHANGE, TRANSFER AND LOAD
<b>FAST</b>	FIXING AMERICA’S SURFACE TRANSPORTATION ACT
<b>FHWA</b>	FEDERAL HIGHWAY ADMINISTRATION
<b>FOD</b>	FINANCIAL OPERATIONS DIVISION (MDOT)
<b>FY</b>	FISCAL YEAR
<b>GLS REGION V</b>	GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING AND DEVELOPMENT COMMISSION
<b>GVMC</b>	GRAND VALLEY METRO COUNCIL
<b>HPMS</b>	HIGHWAY PERFORMANCE MONITORING SYSTEM
<b>IBR</b>	INVENTORY BASED RATING
<b>IIJA</b>	Infrastructure Investment and Jobs Act
<b>IRI</b>	INTERNATIONAL ROUGHNESS INDEX
<b>IRT</b>	INVESTMENT REPORTING TOOL

<b>KATS</b>	KALAMAZOO AREA TRANSPORTATION STUDY
<b>KCRC</b>	KENT COUNTY ROAD COMMISSION
<b>LDC</b>	LAPTOP DATA COLLECTORS
<b>LTAP</b>	LOCAL TECHNICAL ASSISTANCE PROGRAM
<b>MAC</b>	MICHIGAN ASSOCIATION OF COUNTIES
<b>MAP-21</b>	MOVING AHEAD FOR PROGRESS IN THE 21 <sup>ST</sup> CENTURY (ACT)
<b>MAR</b>	MICHIGAN ASSOCIATION OF REGIONS
<b>MDOT</b>	MICHIGAN DEPARTMENT OF TRANSPORTATION
<b>MDTMB</b>	MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
<b>MIC</b>	MICHIGAN INFRASTRUCTURE COMMISSION
<b>MITA</b>	MICHIGAN INFRASTRUCTURE AND TRANSPORTATION ASSOCIATION
<b>MML</b>	MICHIGAN MUNICIPAL LEAGUE
<b>MPO</b>	METROPOLITAN PLANNING ORGANIZATION
<b>MTA</b>	MICHIGAN TOWNSHIPS ASSOCIATION
<b>MTF</b>	MICHIGAN TRANSPORTATION FUNDS
<b>MTPA</b>	MICHIGAN TRANSPORTATION PLANNING ASSOCIATION
<b>MTU</b>	MICHIGAN TECHNOLOGICAL UNIVERSITY
<b>NBI</b>	NATIONAL BRIDGE INVENTORY
<b>NBIS</b>	NATIONAL BRIDGE INSPECTION STANDARDS
<b>NFA</b>	NON-FEDERAL AID
<b>NFC</b>	NATIONAL FUNCTIONAL CLASSIFICATION
<b>NHS</b>	NATIONAL HIGHWAY SYSTEM
<b>PASER</b>	PAVEMENT SURFACE EVALUATION AND RATING
<b>PNFA</b>	PAVED NON-FEDERAL AID
<b>PWA</b>	PUBLIC WORKS ASSOCIATION
<b>QA/QC</b>	QUALITY ASSURANCE/QUALITY CONTROL
<b>RBI</b>	ROAD BASED INVENTORY
<b>RCKC</b>	ROAD COMMISSION OF KALAMAZOO COUNTY
<b>ROW</b>	RIGHT-OF-WAY
<b>RPA</b>	REGIONAL PLANNING AGENCY
<b>RPO</b>	REGIONAL PLANNING ORGANIZATION
<b>SEMCOG</b>	SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
<b>STC</b>	STATE TRANSPORTATION COMMISSION
<b>STP</b>	STATE TRANSPORTATION PROGRAM
<b>TAMC</b>	TRANSPORTATION ASSET MANAGEMENT COUNCIL
<b>TAMP</b>	TRANSPORTATION ASSET MANAGEMENT PLAN
<b>TPM</b>	TRANSPORTATION PERFORMANCE MEASURES
<b>UWP</b>	UNIFIED WORK PROGRAM
<b>WATS</b>	WASHTENAW AREA TRANSPORTATION STUDY

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