

TRANSPORTATION ASSET MANAGEMENT COUNCIL MEETING
April 6, 2022 at 1:00 p.m.
MEETING MINUTES

This meeting was held via hybrid with Microsoft Teams and at the Michigan Department of Transportation Aeronautics Building Auditorium, 2700 Port Lansing Road, Lansing, Michigan. Below are meeting minutes as provided under Act 267 of the Public Acts of 1976 as amended, or commonly referred to as the Open Meetings Act. Accommodations can be made for persons who require mobility, visual, hearing, written, or other assistance for participation. Large print materials, auxiliary aids or the services of interpreters, signers, or readers are available upon request. Please contact Orlando Curry at [517-335-4381](tel:517-335-4381) or complete [Form 2658 for American Sign Language \(ASL\)](#). Requests should be made at least five days prior to the meeting date. Reasonable efforts will be made to provide the requested accommodation or an effective alternative, but accommodations may not be guaranteed.

**** Frequently Used Acronyms List attached**

Members Present:

Derek Bradshaw, MAR, Lansing, MI	Ryan Buck, MTPA, Lansing, MI
Joanna Johnson, CRA, Lansing, MI – Chair	Kelly Jones, MAC, Lansing, MI
Bill McEntee, CRA, Lansing, MI – Vice-Chair	Robert Slattery, MML, Lansing, MI
Rob Surber, DTMB/CSS, Lansing, MI	Jennifer Tubbs, MTA, Lansing, MI
Todd White, MDOT, Lansing, MI	Brad Wieferich, MDOT, Lansing, MI

Support Staff Present:

Tim Colling, MTU/LTAP	Rebecca Curtis, MDOT
Cheryl Granger, DTMB/CSS	Rob Green, MDOT
Dave Jennett, MDOT	Eric Mullen, MDOT
Gloria Strong, MDOT	Mike Toth, MDOT

Public Present:

Heather Hoeve, MDOT	Ed Hug, SEMCOG
Jacob Hurt, R2PC	Ryan Laruwe, MIC, Treasury

Members Absent:

Gary Mekjian, MML

1. Welcome – Call-To-Order:

The meeting was called-to-order at 1:00 p.m.. Everyone introduced themselves and were welcomed to the meeting.

2. Changes or Additions to the Agenda (Action Item, as needed):

None

3. Public Comments on Non-Agenda Items:

None

4. Consent Agenda (Action Item):

4.1. – Approval of the March 2, 2022 Meeting Minutes (Attachment 1)

4.2. – TAMC Financial Report (Attachment 2)

R. Green provided an updated copy of the TAMC Budget Financial Report. The changes for the regions have not been accounted for in the budget.

Motion: B. McEntee made a motion to approve the Consent Agenda with amendments to the meeting minutes as provided to G. Strong from J. Johnson; R. Slattery seconded the motion. The motion was approved by all members present.

5. Presentation:

5.1.-2021 Michigan Roads and Bridges Annual Report –R. Green/D. Jennett (Attachment 3)

R. Green received four comments that have been included in the annual report. D. Jennett sent a draft of the annual report to all TAMC members. He did a review of the updated annual report that will be sent to the State Transportation Commission on Friday, April 29, 2022, to meet the mandated May 2, 2022, deadline.

6. ACTION ITEMS:

6.1.–2021 Michigan Roads & Bridges Annual Report (Due May 2, 2022 to STC)

Any questions regarding the annual report should be directed to J. Johnson and R. Green for response. The Council does not want the data released until the annual report is released. Behind the scenes CSS is updating the dashboards with the current PASER data. R. Slattery complimented TAMC support staff on a job well done on the annual report.

Motion: J. Tubbs made a motion to approve the 2021 Michigan Roads and Bridges Annual Report as amended to be released when completed no later than May 2, 2022; K. Jones seconded the motion. The motion was approved by all members present.

6.2. – Transportation Asset Management Plans - Group B – G. Strong (Attachment 4):

For Public Act 325, Group B, there are 41 agencies due; 15 TAMPs were received by the October 1, 2021 deadline. There has been 13 TAMPs received after the October 1, 2021 deadline. A total of 13 agencies did not submit a TAMP as required by Public Act 325. G. Strong has done a review of the submitted TAMPs where four TAMPs were found to need additional information. G. Strong recommended today to the ACE Committee approval of the following four Group B TAMPs: City of Taylor, Arenac County Road Commission, Charlevoix County Road Commission, and Menominee County Road Commission. The ACE Committee approved the four agency TAMPs to go on to the Council for final approval.

J. Johnson shared an article from the Oakland Road Report newsletter regarding TAMPs.

7. Old Business:

7.1. – TAMC Schedule of Activities and Trainings 2022 – J. Johnson/R. Green (Attachment 5)

Council members were encouraged to sign up to represent TAMC at the highlighted (April 13, 2022, only for 15-20 minutes at 8:00am, April 19, 2022, at 9:00am, and June 16, 2022 at 8:00am) events on the schedule that was provided in the agenda packet. J. Tubbs volunteered to attend the April 19, 2022, IRT training.

7.2. – TAMC Coordinator Update – J. Johnson/R. Green

J. Johnson has not had an opportunity to talk with T. White regarding the TAMC Coordinator position. There may be an opportunity for TAMC to work in collaboration with the MIC. Discussions are being had within MDOT regarding the position and more to come on this in the future.

8. New Business;

8.1. – State Transportation Commission April 21, 2022 Meeting (Attachment 6) – J. Johnson

Letters have been sent to TAMC requesting the appointment of Jacob Hurt to replace Derek Bradshaw as the MAR representative for TAMC. The County Road Association (CRA) has also submitted a letter on behalf of J. Johnson, supporting her reappointment to the TAMC for the CRA representative. J. Johnson will present the letters to the STC at their April 21, 2022 and request the approval from the STC of the appointments.

Action Item: J. Johnson will need to be added to the July 2022 STC meeting to discuss the 2021 Michigan Roads and Bridges Annual Report.

8.2. - Citizens Research Council of Michigan Article (Attachment 7)

J. Johnson, B. McEntee, and T. Colling spoke with the author of the article that was unfavorable to TAMC, and the Director of the Citizens Research Council of Michigan. They tried to explain that TAMC did not have complete data sets at the time of the unfavorable article, and it could be seen where they could come to some conclusions as placed in the unfavorable article but TAMC should have been offered a chance to explain the data. It was decided not to proceed any further on this article as the author was not going to change his viewpoint. J. Johnson shared the article with MIC Director, John Weise. It was unfortunate that the Citizens Research Council of Michigan chose not to speak with TAMC prior to doing the publication.

9. Committee Review and Discussion Items:

9.1. – Bridge Committee Update – B. Wieferrich/K. Jones

The Bridge Committee briefly discussed the annual report. The Committee will be discussing whether to change their meetings to quarterly meetings or continue to do them monthly.

9.2. – ACE Committee Update – D. Bradshaw

Gary Mekjian, who is the current vice-chair for the ACE Committee has been voted in by the ACE Committee as the new Chair. R. Buck was voted in as the new Vice Chair for the TAMC ACE Committee. J. Hurt has been appointed to the ACE Committee. There was one recommendation received to possible hold future TAMC Conferences on a Friday to make it easier for traveling.

The TAMC 20 Year Celebration and Conference will be held September 28, 2022, at the Great Wolf Lodge in Traverse City, MI. The Conference Planning Committee has met, and good progress is being made on the event. G. Strong worked with MDOT graphics and created a Save-the-Date for the event which has been sent out along with a call for presenters.

9.3. – Data Committee Update – B. McEntee

The majority of the last Data Committee meeting was reviewing E. Costa's data analysis for the annual report. Discussions were had about getting back into the statewide strategy. The Data Committee would like to put together a timetable for key tasks that need to be done for the annual report. The timetable needs to include when the data needs to be ready to go and when it needs to be added to the TAMC website. The Committee would like E. Costa to look into the mix-a-fixes from the 2021 PASER data.

10. Public Comments:

None

11. Member Comments:

Derek Bradshaw’s, MAR, TAMC position will be up at the end of April 2022. D. Bradshaw has taken on added responsibilities at his job and will no longer be working with TAMC. MAR has sent a formal request for Jacob Hurt to replace D. Bradshaw on the TAMC. Mr. Hurt was present at today’s meeting and was welcomed. J. Hurt is the Executive Director of the Region 2 Planning Commission. J. Johnson presented a letter to D. Bradshaw thanking him for his services to the TAMC. D. Bradshaw became a member of the TAMC in May 2016. Mr. Bradshaw will receive a plaque from TAMC acknowledging his service to the TAMC. It will be mailed to his home address.

J. Johnson informed the Council that the MIC is looking for people to participate in their Champions Program.

Action Item: J. Johnson will provide an orientation to the TAMC to J. Hurt.

12. Adjournment:

The meeting adjourned at 3:15 p.m. The next meeting is scheduled for May 5, 2022, 1:00 p.m., MDOT Aeronautics Building Auditorium, 2700 Port Lansing Road, Lansing, Michigan.

TAMC FREQUENTLY USED ACRONYMS:		
AASHTO	AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS	
ACE	ADMINISTRATION, COMMUNICATION, AND EDUCATION (TAMC COMMITTEE)	
ACT 51	PUBLIC ACT 51 OF 1951-DEFINITION: A CLASSIFICATION SYTEM DESIGNED TO DISTRIBUTE MICHIGAN’S ACT 51 FUNDS. A ROADWAY MUST BE CLASSIFIED ON THE ACT 51 LIST TO RECEIVE STATE MONEY.	
ADA	AMERICANS WITH DISABILITIES ACT	
ADARS	ACT 51 DISTRIBUTION AND REPORTING SYSTEM	
BTP	BUREAU OF TRANSPORTATION PLANNING (MDOT)	
CFM	COUNCIL ON FUTURE MOBILITY	
CPM	CAPITAL PREVENTATIVE MAINTENANCE	
CRA	COUNTY ROAD ASSOCIATION (OF MICHIGAN)	
CSD	CONTRACT SERVICES DIVISION (MDOT)	
CSS	CENTER FOR SHARED SOLUTIONS	
DI	DISTRESS INDEX	
ESC	EXTENDED SERVICE CONTRACT	
ETL	Exchange, Transfer, and Load	
FAST	FIXING AMERICA’S SURFACE TRANSPORTATION ACT	
FHWA	FEDERAL HIGHWAY ADMINISTRATION	
FOD	FINANCIAL OPERATIONS DIVISION (MDOT)	

FY	FISCAL YEAR	
GLS REGION V	GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING AND DEVELOPMENT COMMISSION	
GVMC	GRAND VALLEY METRO COUNCIL	
HPMS	HIGHWAY PERFORMANCE MONITORING SYSTEM	
IBR	INVENTORY BASED RATING	
IRI	INTERNATIONAL ROUGHNESS INDEX	
IRT	INVESTMENT REPORTING TOOL	
KATS	KALAMAZOO AREA TRANSPORTATION STUDY	
KCRC	KENT COUNTY ROAD COMMISSION	
LDC	LAPTOP DATA COLLECTORS	
LTAP	LOCAL TECHNICAL ASSISTANCE PROGRAM	
MAC	MICHIGAN ASSOCIATION OF COUNTIES	
MAP-21	MOVING AHEAD FOR PROGRESS IN THE 21 ST CENTURY (ACT)	
MAR	MICHIGAN ASSOCIATION OF REGIONS	
MDOT	MICHIGAN DEPARTMENT OF TRANSPORTATION	
MDTMB	MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET	
MIC	MICHIGAN INFRASTRUCTURE COMMISSION	
MITA	MICHIGAN INFRASTRUCTURE AND TRANSPORTATION ASSOCIATION	
MML	MICHIGAN MUNICIPAL LEAGUE	
MPO	METROPOLITAN PLANNING ORGANIZATION	
MTA	MICHIGAN TOWNSHIPS ASSOCIATION	
MTF	MICHIGAN TRANSPORTATION FUNDS	
MTPA	MICHIGAN TRANSPORTATION PLANNING ASSOCIATION	
MTU	MICHIGAN TECHNOLOGICAL UNIVERSITY	
NBI	NATIONAL BRIDGE INVENTORY	
NBIS	NATIONAL BRIDGE INSPECTION STANDARDS	
NFA	NON-FEDERAL AID	
NFC	NATIONAL FUNCTIONAL CLASSIFICATION	
NHS	NATIONAL HIGHWAY SYSTEM	
PASER	PAVEMENT SURFACE EVALUATION AND RATING	
PNFA	PAVED NON-FEDERAL AID	
PWA	PUBLIC WORKS ASSOCIATION	
QA/QC	QUALITY ASSURANCE/QUALITY CONTROL	
RBI	ROAD BASED INVENTORY	
RCKC	ROAD COMMISSION OF KALAMAZOO COUNTY	
ROW	RIGHT-OF-WAY	
RPA	REGIONAL PLANNING AGENCY	
RPO	REGIONAL PLANNING ORGANIZATION	
SEMCOG	SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS	
STC	STATE TRANSPORTATION COMMISSION	
STP	STATE TRANSPORTATION PROGRAM	
TAMC	TRANSPORTATION ASSET MANAGEMENT COUNCIL	
TAMP	TRANSPORTATION ASSET MANAGEMENT PLAN	
TPM	TRANSPORTATION PERFORMANCE MEASURES	

UWP	UNIFIED WORK PROGRAM	
WATS	WASHTENAW AREA TRANSPORTATION STUDY	

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