

Transportation Asset Management Council Policy for Local Agency Act 51 Reporting Requirements

Approved by TAMC on August 5, 2012

Per Act 51 (P.A. 499 of 2002; P.A. 199 of 2007) the Department, each County Road Commission, and each City and Village of the State of Michigan is responsible for annually submitting a report to the Transportation Asset Management Council (TAMC).

“This report shall include a multiyear program developed through the asset management process described in this section. Projects contained in the department’s annual multiyear program shall be consistent with the department’s asset management process and shall be reported consistent with categories established by the transportation asset management council. Project contained in the annual multiyear program of each local road agency shall be consistent with the asset management process of each local road agency and shall be reported consistent with the categories established by the transportation asset management council.” [P.A. 199; Section 9a (7)]

By doing so, the resulting benefit is that the TAMC can send an accurate message, of consolidated data from all road agencies, to the State Transportation Commission and Legislature.

Investment Reporting Tool (IRT):

The Investment Report Tool (IRT) was created by TAMC in 2006 to annually collect road & bridge project level information from all 616 local (road owning) agencies and to annually report this information to the State Transportation Commission and Legislature. The IRT was developed as a web-based, centralized solution that enables all local agencies to submit project level information to the TAMC on an annual basis. Agencies are required to annually report their completed & three-year planned Capital Preventative Maintenance (CPM) and Structural Improvement (SI) road & bridge project information to TAMC.

Act 51 Distribution and Reporting System (ADARS):

Recipients of Michigan Transportation Funds (MTF) are required to report their annual earnings and expenditures to the Michigan Department of Transportation (MDOT) via Act 51 Financial Report. The Act 51 Distribution and Reporting System (ADARS) implemented in 2011 as a web-based computer application designed to facilitate the Act 51 Financial Reporting process.

- Michigan’s 83 counties, 533 cities & villages (local agencies) use ADARS to complete the annual financial report.
- MDOT reviews the annual financial reports submitted by these agencies, and determines compliance with reporting requirements.

In 2011, the TAMC partnered with the MDOT - Financial Operations Division to add the annual Act 51 project level reporting requirements within the IRT to those Act 51 financial reporting requirements reported via the Act 51 Financial Report/ADARS/Asset

Management page. By doing so, this effort combines the annual reporting requirements of the IRT with those of the ADARS and eliminating the April 1st TAMC deadline in favor of agency fiscal year end to help streamline the reporting process for local agencies and provide the State Transportation Commission and Legislature with a much clearer understanding of how Michigan Transportation Funds (MTF) are applied at the project level statewide. [Please reference the ‘MDOT ADARS – Annual/Street Financial Report Guide’ for more information.]

TAMC Reporting Compliance:

In order for a local agency to be considered compliant with the TAMC reporting requirements outlined in Act 51 (P.A. 499 of 2002; P.A. 199 of 2007), the agency must annually (per agency fiscal year end) report road & bridge project level information in both the IRT and ADARS/Asset Management page.

TAMC Reporting Non-Compliance:

If it is determined by TAMC that a local agency is not annually reporting road & bridge project level information in both the IRT and ADARS/Asset Management page, then TAMC authorizes MDOT to withhold Act 51 funds until such a time it can be determined that the local agency has satisfied its reporting requirements to TAMC.

