



Sept. 12, 2022

Senate Appropriations Subcommittee on General Government  
P.O. Box 30036  
Lansing, MI 48909-7536

House Appropriations Subcommittee on General Government  
P.O. Box 30014  
Lansing, MI 48909-7514

Dear Legislators:

Per PA 166 of 2020, section 617, we have attached the second quarter report of all expenditures related to the Michigan Independent Citizens Redistricting Commission. In addition, we provided a detailed description of quarterly activities to implement Section 6 of Article IV of the Michigan State Constitution.

If you have any questions regarding this information, please get in touch with me at 517-331-6309.

Sincerely,

Edward Woods III  
Executive Director

Cc: Kathryn Summers, Senate Fiscal Agency  
Mary Ann Cleary, House Fiscal Agency  
Chris Harkins, State Budget Director



## FY 21 2nd QUARTER EXPENDITURES

<b>Expenses</b>	<b>Amount</b>
Travel	\$3,264.96
Telecommunications	\$1,863.27
Technology/Internal Purchases thru State	\$166.40
Staff Salaries	\$105,308.88
Promotional Outreach/Advertising	\$1,000.00
Commissioner Salaries	\$228,285.20
<b>TOTAL</b>	<b>\$339,888.71</b>

## FY 21 2<sup>nd</sup> QUARTER ACTIVITIES

- Hiring Resolution for General Counsel. Approved list of candidates to interview for the Communications & Outreach Director position. Approved policy for approval of expenses.
- Welcomed General Counsel. Presentation on conflicts of interest. Interviewed candidates for the Communications & Outreach Director.
- Approved the hiring of the Communications & Outreach Director. Discussed Big-Picture timeline.
- Presentation on privileged and confidential communication, closed meetings, and attorney-client privilege. Approved offer letter and employment contract for Communications & Outreach Director. Presentation of mapping consultants and software. Requests for proposal process. Discussed continuing education.
- Voting Rights Act Legal Counsel requests for proposal. Reviewed FY 21 budget and draft rules of procedures.
- Discussed the line drawing and VRA Legal Counsel RFP process and approved a Line Drawing RFP Subcommittee and VRA Legal Counsel RFP Subcommittee.
- Approved a resolution supporting MDOS efforts to procure a tool for collecting public comments and maps that facilitate transparency, organization, and accessibility. Approved revised Rules of Procedures.
- Reviewed FOIA Statue and Draft MICRC FOIA Policy. Reviewed Communications Policy.
- Approved the FOIA Procedure and Guidelines and Communications Policy. Designated two Commissioners to approve press releases. Presentation from the 2010 California Citizens Redistricting Commission.
- Reviewed proposals and recommended two vendors for line drawing and redistricting technical services to present to the Commission.



- Approved Procurement Review Procedures and Guidelines procurement policy to include a \$50,000 limit on emergency procedures. Presentation on Voting Rights Act and the 2010 Arizona Redistricting process. Invite the two vendors to present online drawing and redistricting technical services.
- Heard from two vendors and selected one to fulfill the line drawing and redistricting technical services contract.
- Authorize legal action to address the impact of the delay in releasing the 2020 Census data to the MICRC. Authorized market research contract.
- Approved public hearing locations for the first and second rounds. Commission approved the new logo by consensus with new color options. Approved the updated FY 21 Budget.
- Approved Appendix B to the line drawing and redistricting technical services contract to include a racially polarized voting analyst. Approved the colors of purple and orange for the MICRC logo. Presentation on Communities of Interest. Commission elected a new chair and vice-chair. Approved Sunshine Resolution reaffirming its commitment to transparency and open government principles.
- Approved an extension of the redistricting process deadline due to the census delay for 72 days after receipt of Census data on Sept. 30, 2021. Approved to start public hearings at 6:00 p.m. and the regular meeting at 5:00 p.m. on those days. Training on map drawing in Ohio. Approved job posting for Executive Assistant. Approved MICRC Strategic Plan.
- Reviewed proposals and recommended two vendors to the Commission for the Voting Rights Legal Counsel.
- Approved the revised Public Hearing schedule. Approved the extension of virtual meetings due to Covid-19 through Apr. 30, 2021. Held training on mapping practice using Ohio maps. Approved bringing one vendor for consideration for the Voting Rights Act Legal Counsel.

For additional details regarding the Commission's work this quarter, please visit the MICRC website to view meeting notices and materials at [Meeting Notices & Materials Archives \(michigan.gov\)](#) or watch their meetings on [MICRC - YouTube](#).