



Resolution 2021.08.22

Michigan Independent Citizens Redistricting Commission

2nd Round of Public Hearings Locations and Logistics

Presented: August 30, 2021

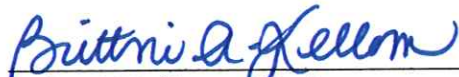
RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) approves the 2nd Round of Public Hearing schedule below and authorizes MICRC Executive Director to execute contracts for facilities, catering, audio visual, signage, and security.

Attachment: *2nd Round of Public Hearing Schedule*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Witjes	
Second by Commissioner	Rothhorn	

RESULT: **APPROVED UNANIMOUSLY**


Brittini Kellom, Chair

August 30, 2021
Date



Resolution 2021.07.05
Michigan Independent Citizens Redistricting Commission
Amendment for S Hammersmith Contract

Presented: July 29, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) approves the "First Amendment to Employment Contract" to amend Section 3 "Compensation for Services Provided" of the Employment Contract executed between the MICRC and Suann Courtright Hammersmith on December 10, 2020, by adding Subsections 3.3 and 3.4. Both this resolution and the "First Amendment to Employment Contract" shall be attached to the Employment Contract and considered one document.

Attachment: *First Amendment to Employment Contract*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Orton	
Second by Commissioner	Clark	

RESULT: **APPROVED BY ROLL CALL VOTE 7-4**

Brittini Kellom
Brittini Kellom, Chair

8/30/2021
Date

ROLL CALL VOTE - RESOLUTION 2021.07.05**Motion**

First	Last	Yea	Nay	Abstain
Douglas	Clark	X		
Juanita	Curry		X	
Anthony	Eid	X		
Brittni	Kellom			
Rhonda	Lange	X		
Steven	Lett	X		
Cynthia	Orton	X		
MC	Rothhorn			
Rebecca	Szetela		X	
Janice	Vallette	X		
Erin	Wagner	X		
Richard	Weiss		X	
Dustin	Witjes		X	
	RESULT	7	4	

FIRST AMENDMENT TO EMPLOYMENT CONTRACT

Section 3 "Compensation for Services Provided" of the Employment Contract executed between the Michigan Independent Citizens Redistricting Commission ("MICRC") and Suann Courtright Hammersmith ("Employee") on December 10, 2020, is hereby amended to add the following Subsections:

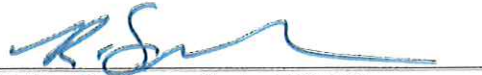
3.3 Paid Time Off. The employee shall accrue paid time off ("PTO") of 2.0 business days per complete month of full-time work beginning August 1, 2021. PTO shall be similarly accrued during any extension of the initial contract term. Accrued PTO may be used as individual or consecutive days off during the contract term. PTO may be used as vacation time, sick time, or to take care of personal matters. Accrued PTO does not modify the "Rate of Pay" set forth in Subsection 3.1.

3.4 Holidays. The employee shall have the state observed holidays set forth in Legal Holidays, Public Act 124 of 1865, being MCL 435.101, *et seq.* off with pay. This does not modify the "Rate of Pay" set forth in Subsection 3.1. All state observed holiday paid time off shall be observed on the date set forth in state law. The holidays and the days they are observed are:


- New Year's Day, January 1.
- Martin Luther King, Jr. Day, Third Monday in January.
- President's Day, Third Monday in February.
- Memorial Day, Last Monday in May.
- Independence Day, July 4.
- Labor Day, First Monday in September.
- General Election Day, even-numbered years
- Veterans Day, November 11.
- Thanksgiving Day and the day after, the fourth Thursday and Friday in November.
- Christmas Eve and Christmas Day, December 24 and 25.
- New Year's Eve, December 31.

All remaining terms of the Employment Contract shall continue in full force and effect.

MICRC


Brittni Kellom, Chair, MICRC
Rebecca Szekely, Acting Chair
Date: 7/30/2021

Employee


Suann Courtright Hammersmith
Date: 07/30/2021



Resolution 2021.07.06
Michigan Independent Citizens Redistricting Commission
Amendment for J Pastula Contract
Presented: July 29, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) approves the "First Amendment to Employment Contract" to amend Section 3 "Compensation for Services Provided" of the Employment Contract executed between the MICRC and Julianne V. Pastula on January 8, 2021 and January 11, 2021 respectively by adding Subsections 3.3 and 3.4. Both this resolution and the "First Amendment to Employment Contract" shall be attached to the Employment Contract and considered one document.

Attachment: *First Amendment to Employment Contract*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Orton	
Second by Commissioner	Clark	

RESULT: **APPROVED BY ROLL CALL VOTE 7-4**

Brittini A. Kellom
Brittini Kellom, Chair

8/30/2021
Date

FIRST AMENDMENT TO EMPLOYMENT CONTRACT

Section 3 "Compensation for Services Provided" of the Employment Contract executed between the Michigan Independent Citizens Redistricting Commission ("MICRC") and Julianne V. Pastula ("Employee") on January 8, 2021 and January 11, 2021 respectively is hereby amended to add the following Subsections:


3.3 Paid Time Off. The employee shall accrue paid time off ("PTO") of 2.0 business days per complete month of full-time work beginning August 1, 2021. PTO shall be similarly accrued during any extension of the initial contract term. Accrued PTO may be used as individual or consecutive days off during the contract term. PTO may be used as vacation time, sick time, or to take care of personal matters. Accrued PTO does not modify the "Rate of Pay" set forth in Subsection 3.1.

3.4 Holidays. The employee shall have the state observed holidays set forth in Legal Holidays, Public Act 124 of 1865, being MCL 435.101, *et seq.* off with pay. This does not modify the "Rate of Pay" set forth in Subsection 3.1. All state observed holiday paid time off shall be observed on the date set forth in state law. The holidays and the days they are observed are:


- New Year's Day, January 1.
- Martin Luther King, Jr. Day, Third Monday in January.
- President's Day, Third Monday in February.
- Memorial Day, Last Monday in May.
- Independence Day, July 4.
- Labor Day, First Monday in September.
- General Election Day, even-numbered years
- Veterans Day, November 11.
- Thanksgiving Day and the day after, the fourth Thursday and Friday in November.
- Christmas Eve and Christmas Day, December 24 and 25.
- New Year's Eve, December 31.

All remaining terms of the Employment Contract shall continue in full force and effect.

MICRC


Brittini Kellom, Chair, MICRC
Rebecca Szetela, Acting Chair
Date: 7/30/2021

Employee


Julianne V. Pastula
Date: July 30, 2021



Resolution 2021.07.07
Michigan Independent Citizens Redistricting Commission
Amendment for E Woods III Contract
Presented: July 29, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) approves the "First Amendment to Employment Contract" to amend Section 3 "Compensation for Services Provided" of the Employment Contract executed between the MICRC and Edward Woods III on January 21, 2021 and January 22, 2021 respectively by adding Subsections 3.3 and 3.4. Both this resolution and the "First Amendment to Employment Contract" shall be attached to the Employment Contract and considered one document.

Attachment: *First Amendment to Employment Contract*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Orton	
Second by Commissioner	Clark	

RESULT: **APPROVED BY ROLL CALL VOTE 7-4**

Brittini A. Kellom
Brittini Kellom, Chair

8/30/2021
Date

ROLL CALL VOTE - RESOLUTION 2021.07.07**Motion**

First	Last	Yea	Nay	Abstain
Douglas	Clark	X		
Juanita	Curry		X	
Anthony	Eid	X		
Brittni	Kellom			
Rhonda	Lange	X		
Steven	Lett	X		
Cynthia	Orton	X		
MC	Rothhorn			
Rebecca	Szetela		X	
Janice	Vallette	X		
Erin	Wagner	X		
Richard	Weiss		X	
Dustin	Witjes		X	
	RESULT	7	4	

FIRST AMENDMENT TO EMPLOYMENT CONTRACT

Section 3 "Compensation for Services Provided" of the Employment Contract executed between the Michigan Independent Citizens Redistricting Commission ("MICRC") and Edward Woods III ("Employee") on January 21, 2021 and January 22, 2021 respectively is hereby amended to add the following Subsections:


3.3 Paid Time Off. The employee shall accrue paid time off ("PTO") of 2.0 business days per complete month of full-time work beginning August 1, 2021. PTO shall be similarly accrued during any extension of the initial contract term. Accrued PTO may be used as individual or consecutive days off during the contract term. PTO may be used as vacation time, sick time, or to take care of personal matters. Accrued PTO does not modify the "Rate of Pay" set forth in Subsection 3.1.

3.4 Holidays. The employee shall have the state observed holidays set forth in Legal Holidays, Public Act 124 of 1865, being MCL 435.101, *et seq.* off with pay. This does not modify the "Rate of Pay" set forth in Subsection 3.1. All state observed holiday paid time off shall be observed on the date set forth in state law. The holidays and the days they are observed are:


- New Year's Day, January 1.
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- President's Day, Third Monday in February.
- Memorial Day, Last Monday in May.
- Independence Day, July 4.
- Labor Day, First Monday in September.
- General Election Day, even-numbered years
- Veterans Day, November 11.
- Thanksgiving Day and the day after, the fourth Thursday and Friday in November.
- Christmas Eve and Christmas Day, December 24 and 25.
- New Year's Eve, December 31.

All remaining terms of the Employment Contract shall continue in full force and effect.

MICRC


Brittni Kellom, Chair, MICRC
Rebecca Szelek, Acting Chair
Date: 7/30/2021

Employee


Edward Woods III
Date: 07/30/21



Resolution 2021.07.08

Michigan Independent Citizens Redistricting Commission

Approve Revisions to the MICRC Budget

Presented: July 29, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) approves revisions to the Budget for the fiscal year October 1, 2020 through September 30, 2021, as recommended on July 29, 2021.

Attachment: *Draft MICRC Budget Recommendations, July 29, 2021*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Clark	
Second by Commissioner	Witjes	

RESULT: **UNANIMOUSLY APPROVED**

Brittini A. Kellom
Brittini Kellom, Chair

8/30/2021
Date

[illegible]

MICRC Budget (as Amended May 6, 2021)
Year-to-Date as of July 15, 2021

General	Office Supplies	3,876.88		3,876.88	1,123.12	5,000.00		
20 Administrative	Continuing Education	400.00			unknown			400
21								
22	TOTAL	1,624,865.45	369,383.78	1,994,249.23	1,015,951.81	2,983,744.00	3,149,400.00	-8,302
					3,010,201.04			
	Balance of appropriation that is unspent: \$139,198.96							

RECOMMENDATION: Move \$40,000 from line item #11 Public Hearings (Facilities, A/V, Security & Parking) and \$10,000 from line item #15 Town Halls to the new line item #9 In-Person Meetings (Facilities & A/V)



Resolution 2021.07.09

Michigan Independent Citizens Redistricting Commission

Authorize Executive Director to Execute A/V Contracts for Meetings

Presented: July 29, 2021

RESOLVED, that based on staff negotiations with vendors previously utilized for public hearings, including Chase Creative, Encore, Oncore, Premier, and Blue Water, the Michigan Independent Citizens Redistricting Commission (MICRC) hereby grants the Executive Director the authority through September 30, 2021 to execute individual Audio/Visual (A/V) contracts with these vendors for meeting facilities that do not have an A/V team or contractor on staff, in order to conduct MICRC meetings, in accordance with the Policy for Approval of Expenses adopted on January 7, 2021 in Resolution 2021.01.03, and pursuant to the budget, as amended on July 29, 2021 in Resolution 2021.07.09 and within those approved budgeted amounts.

Attachments: *None*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Clark	
Second by Commissioner	Lett	

RESULT: **APPROVED UNANIMOUSLY**


Brittni Kellom, Chair

July 29, 2021

Date



Resolution 2021.07.10

Michigan Independent Citizens Redistricting Commission

TV Media Buys to Increase Awareness & Engagement

Presented: July 29, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) approves media buys totaling up to \$50,000.00 from the Michigan Association of Broadcasters for television advertising to increase awareness and engagement in Michigan's new redistricting process.

Attachment: *None*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Witjes	
Second by Commissioner	Clark	

RESULT: **UNANIMOUSLY APPROVED**


Brittni Kellom, Chair

July 29, 2021
Date



Resolution 2021.08.01
Michigan Independent Citizens Redistricting Commission
Accept Michigan Cyber Security Caveats to Obtain QuickBooks
Presented: August 5, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) accepts the Michigan Cyber Security caveats required to obtain the purchase of QuickBooks.

Attachments: *MICRC QuickBooks Exemptions, dated August 4, 2021*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Szetela	
Second by Commissioner	Witjes	

RESULT: **UNANIMOUSLY APPROVED**

Brittni A. Kellom
Brittni Kellom, Chair

August 5, 2021
Date

MICRC QuickBooks Exemptions, dated August 4, 2021

In order to purchase the rights to and utilize QuickBooks software, the MICRC agrees to the following Michigan Cyber Security (MSC) caveats:

- 1) Local install and/or use of software only.
 - a. For audit purposes, must be ONE-TIME exception to document acceptance (on case-by-case basis) for individually named users of following caveats.
- 2) Design & Delivery must create/push or install package(s).
- 3) Software must be procured through an appropriate licensing process that includes EULA review for business use and costs that may be implied through the use of the software.
- 4) NO online (Internet) collaboration, NO application remote control functionality, NO offsite database interface or connections, and NO offsite hosting, processing, or storage of "any" SOM data without prior EASA and/or MCS MiSAP (Michigan Security Accreditation Process) security assessment.

In order to purchase the rights to and utilize QuickBooks software, the MICRC agrees to and assumes the following Identified Risks in the QuickBooks End User License Agreement (EULA) terms and conditions:

- 1) Indemnification. The terms require the SOM or the end-user to indemnify and hold harmless the licensor against legal action, either by use of the term "indemnify" or by referencing the concept of indemnification.
- 2) Governing Law. The governing law is a state or jurisdiction other than Michigan or is not provided.
- 3) Binding Arbitration. In the event of a dispute, the terms require the parties submit the matter to binding arbitration and waive our right to go to court. This waives certain rights that would otherwise be available to the SOM in the Michigan Court of Claims.
- 4) Automatic Termination. The terms indicate that the software license will terminate automatically for any breach on the SOM's part.
- 5) Unilateral Modification. The terms permit the vendor to change the terms at any time without the SOM's approval.



Resolution 2021.08.02
Michigan Independent Citizens Redistricting Commission
Revised Commission Meeting Schedule
Presented: August 5, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) hereby approves the revised meeting schedule, per the recommendations in the document *Considerations for the Calendar Beginning August 24, 2021*, as presented August 5, 2021.

Attachments: *Considerations for the Calendar Beginning August 24, 2021*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Rothhorn	
Second by Commissioner	Szetela	

RESULT: **APPROVED**

Brittini A. Kellom
Brittini Kellom, Chair

August 5, 2021
Date



Michigan Independent Citizens Redistricting Commission (MICRC)

Considerations for the MICRC Calendar Beginning August 24, 2021

RECOMMENDATIONS

1. On August 24, 2021 the MICRC is scheduled to meet from 12-7 p.m.
Recommendation: End meeting at 5 p.m. to enable the use of state facilities at no charge.
2. Adding an afternoon meeting time on August 26, 2021 would make up for hours lost on August 24.
Recommendation: Add a 1-4 p.m. Commission meeting on August 26, 2021.
3. Starting August 30 through September 28, 2021, meetings are scheduled on Mondays and Tuesdays until 7 p.m.
Recommendation: End the Monday and Tuesday meetings at 5 p.m. to enable the use of state facilities at no charge. (Note: 4 hours were added on Thursday afternoons.)

FOR CONSIDERATION IN OCTOBER

1. We anticipate conducting the 2nd round of Public Hearings in October. The Commission has approved the following eight locations for Public Hearings: Marquette, Gaylord, Lansing, Flint, Novi, Detroit (TCF), Warren, and Grand Rapids. Should the Commission consider two additional Public Hearings in Kalamazoo and Cadillac to balance out the state geographically?
2. When should Public Hearings start? October 4 per the draft calendar, or later so we are sure to have draft maps for consideration? If later, we should utilize a condensed time frame of up to three or four hearings per week. Once on the road, consider staying on the road 3-4 days without going home in between Public Hearing days.
3. If the Public Hearings are considered a “listening tour” once again, it would be wise to utilize a day at the end of each week for mapping to incorporate what has been learned.
4. Assuming that attendance will be greater when the public has draft maps to which to react, consider 6-8 hours each day for Public Hearings, such as 10-2 and 4-8; or 11-3 & 4-8, etc.



Resolution 2021.08.03
Michigan Independent Citizens Redistricting Commission
Approve Revised Commission Meeting Schedule
Presented: August 12, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) hereby approves the revised meeting schedule, according to the attached Mapping Process Schedule presented August 12, 2021, including the addition of a Kalamazoo location on October 19 or 20, as adopted immediately prior to Resolution 2021.08.03

Attachment: *Mapping Process Schedule – Presented August 12, 2021*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Rothhorn	
Second by Commissioner	Witjes	

RESULT: **APPROVED**

Brittini A. Kellom
Brittini Kellom, Chair

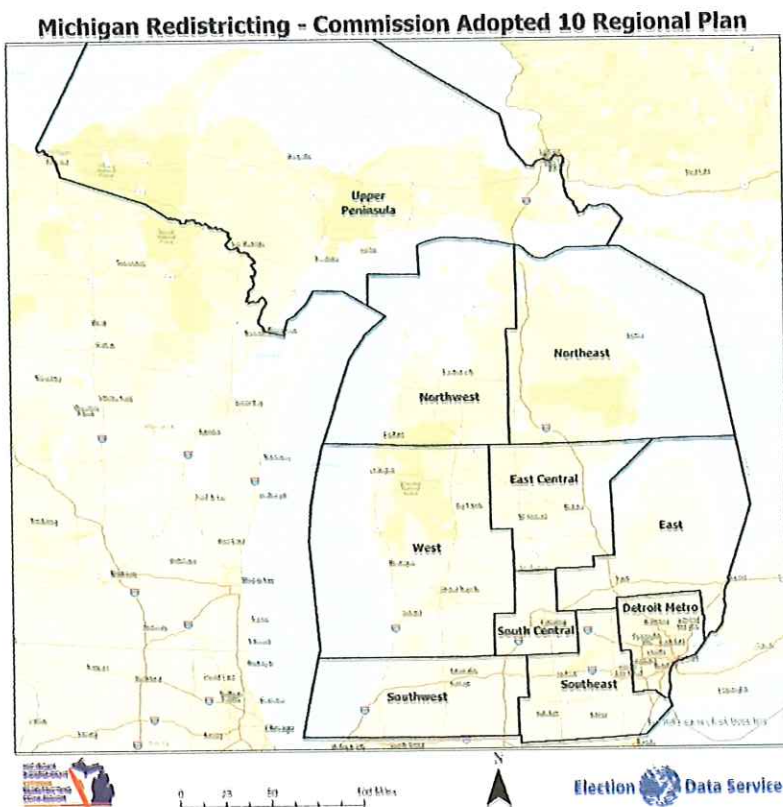
August 12, 2021
Date

DRAFT MAPPING SCHEDULE BY REGION

BACKGROUND

The MICRC has the sole responsibility for drawing fair and transparent maps through public engagement for the State of Michigan. For the first time in Michigan's history, citizens bear this monumental task, led by a Commission of 13 randomly selected members, that could serve as a benchmark for the country.

The Commission has identified the following ten regions to initiate and organize its work schedule, using a process to maximize effectiveness and efficiency.



Starting generally with these ten geographical regions, the Commission has elected to begin their mapping work by drafting plans for Michigan's 38 Senate Districts. In addition to the Senate districts, the Commission must create mapping plans for Michigan's 110 House Districts and 13 Congressional districts. In learning the new software, the Commission has spent a considerable amount of time talking about the mapping process and the number of hours needed to draw maps.

PROCESS

Knowing the Commission speaks with one voice, the need to ensure an open and transparent process that optimizes public engagement is paramount. As you are well aware, this process will require each Commissioner to complete their homework to engage in discussion and deliberation.

Next week, a software update from AutoBound Edge will need to be loaded on each Commissioner's laptop by DTMB. Communities of Interest shapefiles will need to be added to the mapping software. Legacy data from the 2020 census will be released on August 12, and EDS will need to tabulate the data, create reports, and develop tables to add to the software.

Starting August 19, the following draft schedule is proposed:

SENATE DISTRICTS

Thursday, August 19 – West and Southwest

Friday, August 20 – Southeast and South Central

ADD Monday 23rd – Detroit Metro

Tuesday, August 24 – East and East Central

Thursday, August 26 – TRAVERSE CITY – Upper Peninsula, Northeast, & Northwest

HOUSE DISTRICTS

Monday, August 30 – Upper Peninsula & Northeast

Tuesday, August 31 - Northwest

ADD Wednesday, September 1 – East Central

Thursday, September 2 – ANN ARBOR - Southeast

Tuesday, September 7 - East

ADD Wednesday September 8 -Detroit Metro

Thursday, September 9 – BIG RAPIDS - West

Monday, September 13 – South Central

Tuesday, September 14 - Southwest

CONGRESSIONAL DISTRICTS

ADD Wednesday September 15 -Upper Peninsula, Northwest & Northeast

Thursday, September 16 – ALLENDALE – Southwest & West

Monday, September 20 – East Central & East

Tuesday, September 21 – South Central & Southeast

ADD Wednesday September 22 – Detroit Metro (Final date of mapping)

Deliberation

Thursday, September 23 – MT. PLEASANT

Friday, September 24 -

Monday September 27 -

Tuesday September 28 -

Wednesday September 29 -

Thursday, September 30 – ROCHESTER HILLS - Vote for draft proposed maps

September 30 – October 8 - EDS to reconcile the August 12th legacy data with P. L. 94-171 data; develop maps, data and legal plan for publishing.

October 8 - Publish draft maps for review

PUBLIC HEARINGS

Monday, October 11 - Northern Michigan University, Marquette

Wednesday, October 13, Treetop Resorts, Gaylord

Thursday, October 14, The Dort Center, Flint

Monday, October 18, DeVos Place, Grand Rapids

Thursday, October 21, Lansing Center, Lansing

Monday, October 25 – MRCC Banquet and Convention Center, Warren

Wednesday, October 27 – Suburban Collection Showplace, Novi

Thursday, October 28 – TCF Center, Detroit

NOTE: If Public Hearings begin in the afternoon, Commission meetings can be held in the morning of public hearing days to review the previous public hearing. For example, the Commission would hold its debrief for the Marquette Public Hearing on Wednesday morning, October 13 in Gaylord.

Regular Meetings Resume

Deliberations - Friday, October 29—Cadillac Place

Monday-Friday, November 1-5

Friday, November 5 – Vote on proposed maps

November 6 -13 - EDS produces maps and data and legal descriptions

Sunday, November 14 – Maps, legal descriptions, & documentation through census data published; 45-day public comment period begins

December 29- Final day of public comment period

December 30 – First day Commission may vote on adoption of final maps (46th day after maps published)

- Either by majority vote with votes to adopt from at least 2 commissioners from each affiliation pool, or the alternative procedure if no plan satisfies those requirements, as outlined in the Constitution.

January 3 – January 31, 2022 – Draft Commission Report and compile materials for publication.

February 2, 2022 – Commission report due. Within 30 days of adopting a plan, the Commission is required to publish “the plan and the material reports, reference materials, and data used in drawing it, including any programming information used to produce and test the plan.”

March 3, 2022 – Maps become law 60 days after publication.

April 19, 2022 – Statutory deadline for candidate filings and the deadline for Bureau of Elections (BOE) update to Qualified Voter File (QVF).

CONCLUSION

As you review this process, please note it considers the locations of meetings and the State’s holiday schedule. It outlines a plan to approach mapping each type of district using the ten regions to organize the work.



Resolution 2021.08.06
Michigan Independent Citizens Redistricting Commission

Approve MICRC Mapping Process and Procedures

Presented: August 19, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) hereby approves the MICRC Mapping Process and Procedures, according to the draft of the attached *MICRC Mapping Process and Considerations v8.17, as presented on August 19, 2021.*

Attachment: *MICRC Mapping Process and Considerations v8.17, presented August 19, 2021*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Witjes	
Second by Commissioner	Lett	

RESULT: **APPROVED**

Brittni A. Kellom
Brittni Kellom, Chair

August 19, 2021
Date



**Resolution 2021.08.07
Michigan Independent Citizens Redistricting Commission**

Approve Billboard Advertising

Presented: August 12, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) hereby approves additional direct media buys from Adams Outdoor Advertising, Lamar, and Outfront for billboard advertising totaling up to \$20,000.00 for increasing awareness and engagement in the redistricting process.

Attachment: None

MOTION TO AMEND: Yes

AMENDMENT: Amend the main motion to include "and Spend the Funds Before the End of the Current Budgetary Year."

	Main	Amendment
Motion by Commissioner	Witjes	Clark
Second by Commissioner	Clark	Witjes

RESULT MAIN MOTION: **APPROVED**

RESULT: AMENDMENT: **APPROVED**

Brittni A. Kellom
Brittni Kellom, Chair

August 12, 2021
Date



Resolution 2021.08.08
Michigan Independent Citizens Redistricting Commission
Approve Direct Mail Campaign
Presented: August 12, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) hereby approves a direct mail campaign focusing on reaching Michigan residents without internet access totaling up to \$49,999.99 for increasing awareness and engagement in the redistricting process.

Attachment: None

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Witjes	
Second by Commissioner	Rothhorn	

RESULT: UNANIMOUSLY APPROVED

Brittini A Kellom
Brittini Kellom, Chair

August 12, 2021
Date



Resolution 2021.08.09
Michigan Independent Citizens Redistricting Commission
Amend MICRC Procurement Review Procedures and Guidelines

Presented: August 19, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) approves the Amended MICRC Procurement Review Procedures and Guidelines, as presented.

Attachment: *Michigan Independent Citizens Redistricting Commission Procurement Review Procedures and Guidelines, Draft Dated August 14, 2021.*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Lett	
Second by Commissioner	Rothhorn	

RESULT: **APPROVED UNANIMOUSLY**

Brittni A. Kellom
Brittni Kellom, Chair

August 19, 2021
Date

**State of Michigan
Independent Citizens Redistricting Commission (MICRC)
Procurement Review Procedures and Guidelines**

**Adopted February 25, 2021
Amended and Effective August , 2021**

MICRC PROCUREMENT REVIEW PROCEDURES AND GUIDELINES

A. Purpose

The MICRC is committed to transparency in the redistricting process and utilizing taxpayer dollars responsibly with integrity and accountability. These Procedures and Guidelines are adopted to foster transparency and integrity in the evaluation, negotiation and award process for the MICRC's handling of Requests for Proposals (RFP) or such other solicitations or procurement analyses undertaken by the MICRC pursuant to its authority under Subsection 4 of article IV, § 6 of the Michigan Constitution. These Policies and Procedures are intended to ensure uniformity of practice and procedures in the procurement activities of the MICRC.

B. Scope

These Procedures and Guidelines apply to the MICRC, its individual members, and staff as well as any individual participating in the review, evaluation, comparison or recommendation proffered regarding solicitations for the MICRC or made on its behalf. These Procedures and Guidelines shall be read in conjunction with the MICRC Commissioner Code of Conduct.

C. Process

1. The MICRC establishes the following procurement thresholds and associated actions:

\$4,999.99 and below no bid required (informal contract)

\$5,000.00 to \$49,999.99 three (3) informal bids required

\$50,000.00 and above a request for proposal shall be issued

For expert witness or legal services \$50,000 and above a hybrid request for proposal may be issued.

2. The MICRC requires a Solicitation Manager for all procurements. The Solicitation Manager shall be identified on each procurement and their contact information listed.
3. The MICRC may participate in an existing State of Michigan contract or procurement for services or goods.
4. While it is anticipated to be a rare occurrence, the Executive Director may make an emergency procurement not to exceed \$50,000.00 when exigencies require the

immediate delivery of goods or services. An "exigency" is defined as a purchase made without following normal purchasing procedures due to a sudden and unexpected happening or unforeseen occurrence or condition which requires immediate action.

- a. Use of the emergency procurement exception is only permissible during the actual exigent circumstances. An exigency procurement of \$5,000 or greater shall be limited to those supplies or services necessary to meet the exigency.
 - b. If the Executive Director makes a determination that an exigency exists, they should first determine whether the goods or services sought can be procured from an existing statewide term contract.
 - c. Emergency procurements shall be made with such competition as is practicable under the exigent circumstances and reported via electronic transmission as soon as practicable to the MICRC.
 - d. The emergency procurement shall be included as an agenda item under New Business at the next regular meeting. The Executive Director shall provide the following information in a written report at that meeting:
 - i. The basis of the emergency and for the selection of the particular contractor.
 - ii. The specific conditions and circumstances that clearly illustrate why procurement other than through noncompetitive proposals would cause unacceptable delay in addressing the public exigency.
 - iii. Describe any known conflicts of interest and any efforts that were made to identify possible conflicts of interest prior to the emergency procurement. If no efforts were made, explain why. If a conflict of interest is unavoidable, explain how it was unavoidable and any steps taken to address the impact of that conflict of interest.
 - iv. Whether the emergency procurement is a one-time procurement or will be transitioned to the competitive procurement process after the exigency has been addressed.
 - e. The Executive Director shall submit the procurement contract to the MICRC for action within two (2) weeks of the date of the procurement.
5. The MICRC shall issue procurement requests and provide an opportunity for responsive bids to be submitted utilizing the following process with relevant dates and deadlines contained in the procurement request:
- a. For Request for Proposals:
 - i. MICRC approves the issuance of the RFP by majority vote.
 - ii. Requests for proposals shall be posted on the MICRC website for a minimum of seventeen (17) days.
 - iii. Submission of bidder questions.
 - iv. Posting of MICRC responses to bidder questions which have been approved by a majority vote of the MICRC.
 - v. MICRC adopts a resolution to establish a committee to review the ranked proposals and make recommendations to the MICRC.
 - vi. Deadline to submit a proposal.
 - vii. Review by MICRC and Michigan Department of State ("MDOS") staff to rank proposals and provide rationale to the MICRC for each proposal received. This evaluation process shall ensure the

- minimum requirements are met and, based on the contents of the proposal, provide rationale related to the ranking. A point value shall be assigned for technical evaluation criteria not to exceed the weight assigned to each criterion set forth in the RFP. A mean (or average point value) shall be given for each criterion calculated by the scores of each individual MICRC staff member participating in the review and one (1) score provided by MDOS staff. The mean value and corresponding rationale shall be submitted to the MICRC for consideration.
- viii. Committee shall review the ranked proposals in an open meeting and identify recommendations to bring to the full MICRC for bidder presentations.
 - ix. MICRC, by majority vote, shall select the bidders invited to present their responsive proposal to the MICRC.
 - x. MICRC shall perform its due diligence in the review and evaluation of responsive proposals and the selection of bidder presentations.
 - xi. Upon completion of its due diligence activities, the MICRC shall select the bidder to which the contract will be awarded by majority vote.
- b. For MICRC procurements requiring three (3) informal bids:
- i. MICRC approves the issuance of the procurement request by majority vote.
 - ii. The procurement request shall be posted on the MICRC website for a minimum of seven (7) days.
 - iii. The MICRC may permit bidder questions by including the relevant dates for submission of questions and the corresponding response date in the procurement request. If bidder questions are included in the procurement, the posting of MICRC responses to bidder questions shall be approved by a majority vote of the MICRC.
 - iv. Deadline to submit a bid. If less than three (3) informal bids are received the Executive Director ~~may~~ shall directly solicit additional bids via email transmission so that a minimum of three (3) bids are considered or a written statement is provided detailing the specific outreach actions taken and individuals or entities contacted in an effort to solicit additional bids. Individuals or entities solicited directly shall have a minimum of five (5) days from the date of the email transmission to respond to the procurement request.
 - v. Review by MICRC and Michigan Department of State ("MDOS") staff to provide recommendations to the MICRC on next steps. This review process shall ensure the minimum requirements are met and, based on the contents of the bid, provide rationale related to the ranking. A point value shall be assigned to each bid for responsiveness based on content. A mean (or average point value) shall be given for each bid calculated by the scores of each individual MICRC staff member participating in the review and one (1) score provided by MDOS staff. The mean value and corresponding rationale supporting the staff recommendation shall be submitted to the MICRC for consideration.

- vi. MICRC shall perform its due diligence in the review and evaluation of responsive bids.
- vii. Upon completion of its due diligence activities, the MICRC shall select the bidder to which the contract will be awarded by majority vote.
- c. For informal contracts:
 - i. The Executive Director may procure a good or service utilizing an informal contract process to obtain best value for the MICRC.
 - ii. This process shall not require bids or posting.
 - iii. The cumulative limit on any informal contract with a single vendor is \$4,999.99 per month.
 - iv. The Executive Director shall prepare a monthly report for the MICRC detailing the goods or services procured during the previous month, actual cost incurred and any other relevant information.
- d. For expert witness or legal services \$50,000 and above a hybrid request for proposal may be issued in lieu of the request for proposal process set forth in 5(a) of these Procedures and Guidelines:
 - i. MICRC approves the issuance of the hybrid RFP by majority vote.
 - ii. Hybrid requests for proposals shall be:
 - 1. Posted on the MICRC website for a minimum of ten (10) days to accept bids; and
 - 2. Forwarded via electronic transmission as a formal invitation to bid to a minimum of four (4) potential vendors on the written recommendation of General Counsel. Individual Commissioners may recommend names to be considered. MICRC approves the issuance of the invitations to bid by majority vote. The potential vendors shall be identified based on:
 - a. For expert witnesses, their published writings, past experience providing testifying expert witness services in the same or substantially similar area sought in the hybrid RFP.
 - b. For legal services, their past experience providing legal services in the same or substantially similar area as sought in the hybrid RFP.
 - iii. Submission of bidder questions.
 - iv. Posting of MICRC responses to bidder questions which have been approved by a majority vote of the MICRC.
 - v. MICRC adopts a resolution to establish a committee to review the ranked proposals and make recommendations to the MICRC.
 - vi. Deadline to submit a proposal.
 - vii. Review by MICRC and Michigan Department of State ("MDOS") staff to rank proposals and provide rationale to the MICRC for each proposal received. This evaluation process shall ensure the minimum requirements are met and, based on the contents of the proposal, provide rationale related to the ranking. A point value shall be assigned for technical evaluation criteria not to exceed the weight assigned to each criterion set forth in the RFP. A mean (or

- average point value) shall be given for each criterion calculated by the scores of each individual MICRC staff member participating in the review and one (1) score provided by MDOS staff. The mean value and corresponding rationale shall be submitted to the MICRC for consideration.
- viii. Committee shall review the ranked proposals in an open meeting and identify recommendations to bring to the full MICRC for bidder presentations.
 - ix. MICRC, by majority vote, shall select the bidders invited to present their responsive proposal to the MICRC.
 - x. MICRC shall perform its due diligence in the review and evaluation of responsive proposals and the selection of bidder presentations.
 - xi. Upon completion of its due diligence activities, the MICRC shall select the bidder to which the contract will be awarded by majority vote.

D. Evaluation Guidelines

The MICRC mandates the following for any individual participating in its procurement activities:

1. Disclose, to the Solicitation Manager, any actual or potential conflict of interest you have with a bidder or the award of an informal contract, or any situation that may call into question your ability to participate impartially and without bias.
 - a. Conflict of interest includes any personal, financial, business, or other interest that impairs, may impair, or give the appearance of impairing independent judgment or action in the performance of duties.
 - b. Individual members of the MICRC shall disclose and abstain, if necessary, pursuant to the MICRC Rules of Procedure, *Section 9.1, Duty to Vote*, dated February 4, 2021.
2. Report any actual or perceived conflict of interest of others to the Solicitation Manager or MICRC General Counsel.
3. Perform evaluation duties impartially and without bias.
4. Adhere to the highest ethical standards by demonstrating honesty, integrity, and professionalism.
5. Report any verbal, written or electronic contact or communication from a bidder or third parties on behalf of a bidder to the Solicitation Manager or the MICRC General Counsel.
6. Review and understand the solicitation documents and addendums.
7. Review and understand the proposals received.
8. Attend scheduled meetings and be prepared to actively participate in the evaluation and/or award process based on bidder submissions and interviews.
9. Ensure the details of the proposals and evaluation remain confidential until the MICRC or Committee meeting where it will be discussed in an open meeting.
10. Evaluate each bid on its merits.
11. Apply evaluation criteria consistently to each bid.
12. Document evaluation results and provide rationale where appropriate.

13. Comply with any applicable civil service rules including relevant ethical standards of conduct.
14. Attend any post award activities such as debrief and protest meetings, and vendor kick-off meetings, as needed.

E. Award or Final Decision

1. MICRC shall award RFPs or procurements requiring three (3) informal bids based on the most responsive proposal received from a responsible vendor that provides the best value.

- a. "Best value" is determined by analyzing the components of the proposal such as price, quality, expertise, schedule, terms and conditions, product cost, supply situation, timeliness, expertise, Michigan economic impact, environmental and sustainability practices, compliance with relevant law including labor laws, and identifying the vendor who provides the best overall offer to the MICRC.
- b. A "responsive" proposal is one that is submitted in accordance with the solicitation instructions and meets all mandatory requirements identified in the solicitation.
- c. A "responsible vendor" is a vendor that demonstrates it has the ability to successfully perform the duties identified by the solicitation.

2. All contract awards or procurement activities that require an evaluation of bids by the MICRC shall be authorized by resolution supported by majority vote of the MICRC. No award or decision is final until a resolution is adopted, ~~and the successful bidder has been notified by the MICRC~~ and the corresponding procurement documentation has been fully executed by all parties. The MICRC may suspend any requirement in these Procedures and Guidelines except for those contained in Sections (D) and (E) for a specific solicitation upon majority vote.



Resolution 2021.08.10
Michigan Independent Citizens Redistricting Commission
Approve Local Counsel Request for Proposal
Presented: August 19, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) approves the Request for Proposal (RFP) for Local Counsel and the posting of the RFP on the MICRC website and the State of Michigan Sigma web portal for vendors at www.michigan.gov/SIGMAVSS.

Attachment: *Michigan Independent Citizens Redistricting Commission Request for Proposal (RFP) for Local Counsel*

MOTION TO AMEND: YES
AMENDMENT: Include "Using the Newly Adopted Hybrid Policy".

	Main	Amendment
Motion by Commissioner	Lett	Rothhorn
Second by Commissioner	Witjes	Lett

RESULT MAIN MOTION: **APPROVED**
RESULT AMENDMENT: **APPROVED**

Brittini A. Kellom August 19, 2021
Brittini Kellom, Chair Date



Resolution 2021.08.11

Michigan Independent Citizens Redistricting Commission

Approve Contract with Robert Half Government (RHG) for Paralegal Services

Presented: August 19, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) approves the contract with Robert Half Government (RHG) for paralegal services, as presented.

Attachment: *RHG Customer Agreement for Temporary Services*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Rothhorn	
Second by Commissioner	Lett	

RESULT: **APPROVED UNANIMOUSLY**

Brittani A. Kellom
Brittani Kellom, Chair

August 19, 2021
Date



Resolution 2021.08.12
Michigan Independent Citizens Redistricting Commission
Approve Bids for a Direct Mail Campaign
Presented: August 19, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) hereby approves obtaining three informal bids for a direct mail campaign focusing on reaching Michigan residents without internet access totaling up to \$49,999.99 for increasing awareness and engagement in the redistricting process.

Attachment: None

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Witjes	
Second by Commissioner	Clark	

RESULT: **UNANIMOUSLY APPROVED**

Brittini W. Kellom
Brittini Kellom, Chairperson

August 19, 2021
Date



Resolution 2021.08.13
Michigan Independent Citizens Redistricting Commission
Promotional Consultant Services

Presented: August 19, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) approves issuing requests for bids up to \$49,999.99 for promotional consultant services for the Southeast Michigan media market, and the Michigan media market, except for Southeast Michigan.

Attachments: None

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Rothhorn	
Second by Commissioner	Curry	

RESULT: **UNANIMOUSLY APPROVED**

Brittini DeKellom
Brittini Kellom, Chair

August 19, 2021
Date



Resolution 2021.08.14
Michigan Independent Citizens Redistricting Commission

Media Buys to Promote Public Hearings

Presented: August 19, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) approves direct media buys totaling up to \$75,000.00 from the Michigan Association of Broadcasters, New Michigan Media, and the Michigan Press Association for promoting the MICRC 2nd Round of Public Hearings.

Attachment: *None*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Witjes	
Second by Commissioner	Lett	

RESULT: APPROVED UNANIMOUSLY

Brittini A. Kellom
Brittini Kellom, Chair

August 19, 2021
Date



Resolution 2021.08.15
Michigan Independent Citizens Redistricting Commission

Approve Purchase of Translation Services

Presented: August 19, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) hereby authorizes engagement with an existing state contract for document translation services with Linguistica International, Inc. (Contract Number 180000001163) to increase awareness and engagement in the redistricting process. The MICRC authorizes the Executive Director to execute this contract on behalf of the MICRC.

Attachment: *None*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Lett	
Second by Commissioner	Witjes	

RESULT: **APPROVED UNANIMOUSLY**

Brittini A. Kellom
Brittini Kellom, Chair

August 19, 2021
Date



Resolution 2021.08.16
Michigan Independent Citizens Redistricting Commission
Approve Revised MICRC Mapping Process and Procedures
Presented: August 23, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) hereby approves the revised MICRC Mapping Process and Procedures, according to the draft of the attached *MICRC Mapping Process and Considerations v8.22, as presented on August 23, 2021*.

Attachment: *MICRC Mapping Process and Considerations v8.22*, presented August 23, 2021

MOTION TO AMEND: Yes

Amendment: Amend the Mapping Process Document to Change Language in "Collaborative Mapping Item B.1.1" from "the selected Commissioner may not pass" to "the selected Commissioner is encouraged not to pass".

	Main	Amendment
Motion by Commissioner	Lett	Rothhorn
Second by Commissioner	Witjes	Lett

RESULT MAIN MOTION: **APPROVED**

RESULT AMENDMENT: **UNANIMOUSLY APPROVED**

Brittini A. Kellom
Brittini Kellom, Chair

August 23, 2021
Date



Resolution 2021.08.17
Michigan Independent Citizens Redistricting Commission

Approve Direct Purchase of Direct Mailing List for Rural and Downriver Areas

Presented: August 23, 2021

WHEREAS, the Michigan Independent Citizens Redistricting Commission (MICRC) has identified the need for additional outreach via a direct mail campaign in rural and Downriver areas in the State of Michigan, in particular the addresses of those households without internet. Obtaining this data set, with addresses, is not readily available for procurement as sales lists or broadband maps.

WHEREAS, the identification of these household counts from larger data sets of the rural and Downriver areas will require the use of the following criteria to promulgate the MICRC list:

- Low probability of having a smart phone.
- Low probability of email.
- No households of all residents under the age of 26.

NOW THEREFORE BE IT RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) hereby suspends its Procurement Review Procedures and Guidelines and authorizes the direct purchase of a list of addresses to effectuate direct mail to rural areas and the Downriver area within the State of Michigan. This list and the associated methodology to produce it cannot be obtained through a competitive bid process due to the unique nature of this information, which will be utilized to increase awareness and engagement in the redistricting process.

BE IT FINALLY RESOLVED, that the MICRC authorizes the Executive Director to execute the contract on behalf of the MICRC to purchase a list of addresses to effectuate direct mail to rural areas and the Downriver area within the State of Michigan, in an amount not to exceed \$15,000.00.

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Rothhorn	
Second by Commissioner	Lett	

RESULT: APPROVED UNANIMOUSLY

Brittni A. Kellom
Brittni Kellom, Chair

August 23, 2021
Date



Resolution 2021.08.18
Michigan Independent Citizens Redistricting Commission

Establish Total Cost of Local Counsel RFP and Extend Formal Invitation to Bid
Presented: August 24, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) hereby sets the total cost of the Local Counsel RFP as not to exceed \$250,000.00 including travel costs and approves the Proposed List of Potential Vendors to Extend Formal Invitation to Bid on Local Counsel Request for Proposals.

Attachment: *Proposed List of Potential Vendors to Extend Formal Invitation to Bid on Local Counsel Request for Proposals (RFP), Dated August 23, 2021*

MOTION TO AMEND: No

	Main	Amendment
Motion by Commissioner	Rothhorn	
Second by Commissioner	Witjes	

RESULT: **APPROVED**


Brittni Kellom, Chair

August 24, 2021
Date



Resolution 2021.08.19
Michigan Independent Citizens Redistricting Commission

Approval of Contract for Litigation Counsel

Presented; August 12, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) hereby extends the contract for Litigation Counsel to BakerHostetler, LLP according to the Terms and Conditions set forth in RFP 920, 210000002217.

Attachment: *None*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Clark	
Second by Commissioner	Weiss	

RESULT: Approved 9-2 by Roll Call Vote

Brittini Kellom
Brittini Kellom, Chair

August 12, 2021
Date

ROLL CALL VOTE - RESOLUTION 2021.08.19

Motion

First	Last	Yea	Nay	Abstain
Douglas	Clark	X		
Juanita	Curry			
Anthony	Eid		X	
Brittni	Kellom			
Rhonda	Lange	X		
Steven	Lett	X		
Cynthia	Orton	X		
MC	Rothhorn	X		
Rebecca	Szetela		X	
Janice	Vallette	X		
Erin	Wagner	X		
Richard	Weiss	X		
Dustin	Witjes	X		
	RESULT	9	2	



Resolution 2021.08.20

Michigan Independent Citizens Redistricting Commission

**Establish Total Cost of Litigation Counsel RFP and Modify Contract Terms
Presented: August 26, 2021**

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) hereby sets the total cost of the Litigation Counsel RFP as not to exceed \$750,000.00 including travel costs, with initial contract term, unless terminated, expiring one year from the effective date or August 31, 2022, and approves the modification of the following standard contract terms:

1. Remove paragraph 9 of Schedule A at page 33, liquidated damages clause.
2. Modify paragraph 28 of Schedule A at page 44 to reflect the following:

Contractor must notify the Commission and its General Counsel within 14 calendar days of receiving notice that any Key Personnel are the subject of any of any publicly filed litigation related to the performance of their professional obligations and duties while at the Firm, investigation, arbitration, or other proceeding (collectively, "Proceeding") involving Contractor, a subcontractor, or an officer or director of Contractor or subcontractor, that arises during the term of the Contract, including: (a) a criminal Proceeding; (b) a parole or probation Proceeding; (c) a Proceeding under the Sarbanes-Oxley Act; (d) a civil Proceeding involving: (1) a claim that might reasonably be expected to adversely affect Contractor's viability or financial stability; or (2) a governmental or public entity's claim or written allegation of fraud; or (e) a Proceeding involving any license that Contractor is required to possess in order to perform under this Contract.

Attachment: *None.*

MOTION TO AMEND: NO

	Main	Amendment
Motion by Commissioner	Witjes	
Second by Commissioner	Orton	

RESULT: Approved Unanimously

Brittini A. Kellom
Brittini Kellom, Chair

August 26, 2021
Date



Resolution 2021.08.21

Michigan Independent Citizens Redistricting Commission

**Appoint Committee to Review Proposals from Local Counsel Bidders
Presented: August 24, 2021**

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) hereby appoints the same Committee to Review Proposals from Local Counsel Bidders, that reviewed Litigation Counsel bids, consisting of Commissioner Lett as Chair, and members Commissioners Clark, Curry and Witjes.

Attachment: *None*

MOTION TO AMEND: No

	Main	Amendment
Motion by Commissioner	Lett	
Second by Commissioner	Witjes	

RESULT: **APPROVED**

Brittini A. Kellom
Brittini Kellom, Chair

August 24, 2021
Date



Resolution 2021.08.04
Michigan Independent Citizens Redistricting Commission
Approve Draft of COI & Public Comment Process Considerations
Presented: August 12, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) hereby approves the COI & Public Comment Process, according to the draft of the attached *COI & Public Comment Process Considerations*, presented August 12, 2021.

Attachment: *COI & Public Comment Process Considerations*, presented August 12, 2021

MOTION TO AMEND:

_____ Yes
_____ No

	Main	Amendment
Motion by Commissioner		
Second by Commissioner		

RESULT: _____

Brittni Kellom, Chair

August 12, 2021
Date



Resolution 2021.08.05

Michigan Independent Citizens Redistricting Commission

Approve Draft of Mapping Software Guidelines Regarding a Quorum

Presented: August 12, 2021

RESOLVED, that the Michigan Independent Citizens Redistricting Commission (MICRC) hereby approves the revised meeting schedule, according to the draft of the attached *Mapping Software Guidelines Regarding a Quorum*, presented August 12, 2021.

Attachment: *Mapping Software Guidelines Regarding a Quorum*, presented August 12, 2021

MOTION TO AMEND:

_____ Yes
_____ No

	Main	Amendment
Motion by Commissioner		
Second by Commissioner		

RESULT: _____

Brittni Kellom, Chair

August 12, 2021
Date