

Maternal Infant Health Program
Professional Staff Waiver Application Instructions

To request a full or amended staffing waiver for an MIHP applicant, the coordinator must submit the following documents:

1. A cover letter which includes the following:
 - a. The reason why the agency is requesting the waiver.
 - b. A detailed description of the actions you have taken to employ a qualified professional who does not require a waiver.
2. A copy of the waiver applicant's resume or curriculum vitae, which includes work experience.
3. A copy of the waiver applicant's LARA verification.
4. A copy of the resume and LARA verification of the same discipline staff who will be providing supervision to the waived staff.

Please submit all required documents to the MDHHS MIHP team at MIHP@michigan.gov

NOTE: The waiver application must be approved by MDHHS prior to MIHP employment.

For additional guidance related to waiver staff refer to the companion guide, "*Maternal Infant Health Program Staff Waiver*".