

Maternal Infant Health Program

Professional Staff Waiver Application Instructions

To request a full or amended staffing waiver for an MIHP applicant, the coordinator must submit the following documents:

1. A cover letter which includes the following:
 - a. The reason why the agency is requesting the waiver.
 - b. A detailed description of the actions you have taken to employ a qualified professional who does not require a waiver.
2. A copy of the waiver applicant's resume or curriculum vitae, which includes work experience.
3. A copy of the waiver applicant's LARA verification.
4. A copy of the resume and LARA verification of the registered nurse and/or licensed social worker on staff who will be providing supervision to the waiver staff.

Please submit all required documents to the MDHHS MIHP team at MIHP@michigan.gov

NOTE: The waiver application must be approved by MDHHS prior to MIHP employment.

For additional guidance related to waiver staff refer to the companion guide, *"Maternal Infant Health Program Staff Waiver"*.