

How to Set Up Your MiLogin Account & CCHIRP Provider Portal

Go to: [MiLogin](#)

- If you already have an account, enter your user ID/email and password.
- If you do not have an account, click “Create an Account” and follow the steps.

Remember:

- This is your personal account, and you will keep it even if you leave your facility.
- If you can't remember your password, click the forgot password link. DO NOT create another account.
- Make sure you are on the right page. If your page says MiLogin for Business or MiLogin for workers, you are on the wrong page.

Welcome to
MiLogin

User ID or Email

Password

[Lookup your user ID](#)

[Forgot your password?](#)

I agree to the Terms & Conditions, Privacy Policy and the collection, use, storage and sharing of your personal data, and to the collection of sensitive information, such as biometric information and government-issued identification numbers according to that policy.

[Log In](#)

[Create an Account](#)

or

Enrolled in passwordless?

[Log In Passwordless](#)

Find and Add the CCHIRP Application

- **Step 1:** Once you are logged into your MiLogin account, click “Find Services”.

Access your requested online services and search for more.

Michigan Department of Health & Human Services (MDHHS)
myHealthPortal >

Michigan Secretary of State (SOS)
Secretary of State Online Services >

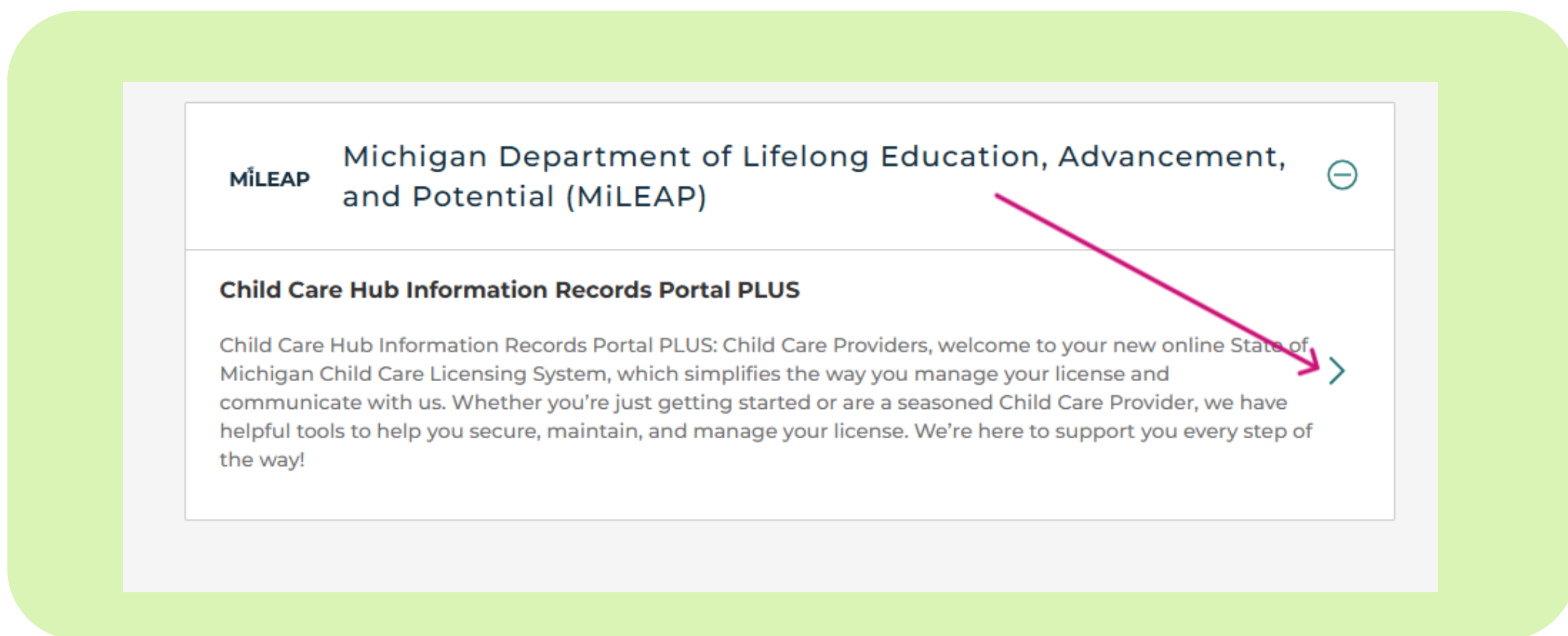
Discover Online Services
MiLogin is used to secure many **online services at the State of Michigan**. We are here to ensure your identity is safe and protected.
[Find Services >](#)

Looks like you are eligible for **passwordless login**
Skip your password the next time by enrolling in passwordless login. If you have already enrolled this device, please ignore this message.
[Learn More](#) [Enroll device >](#)

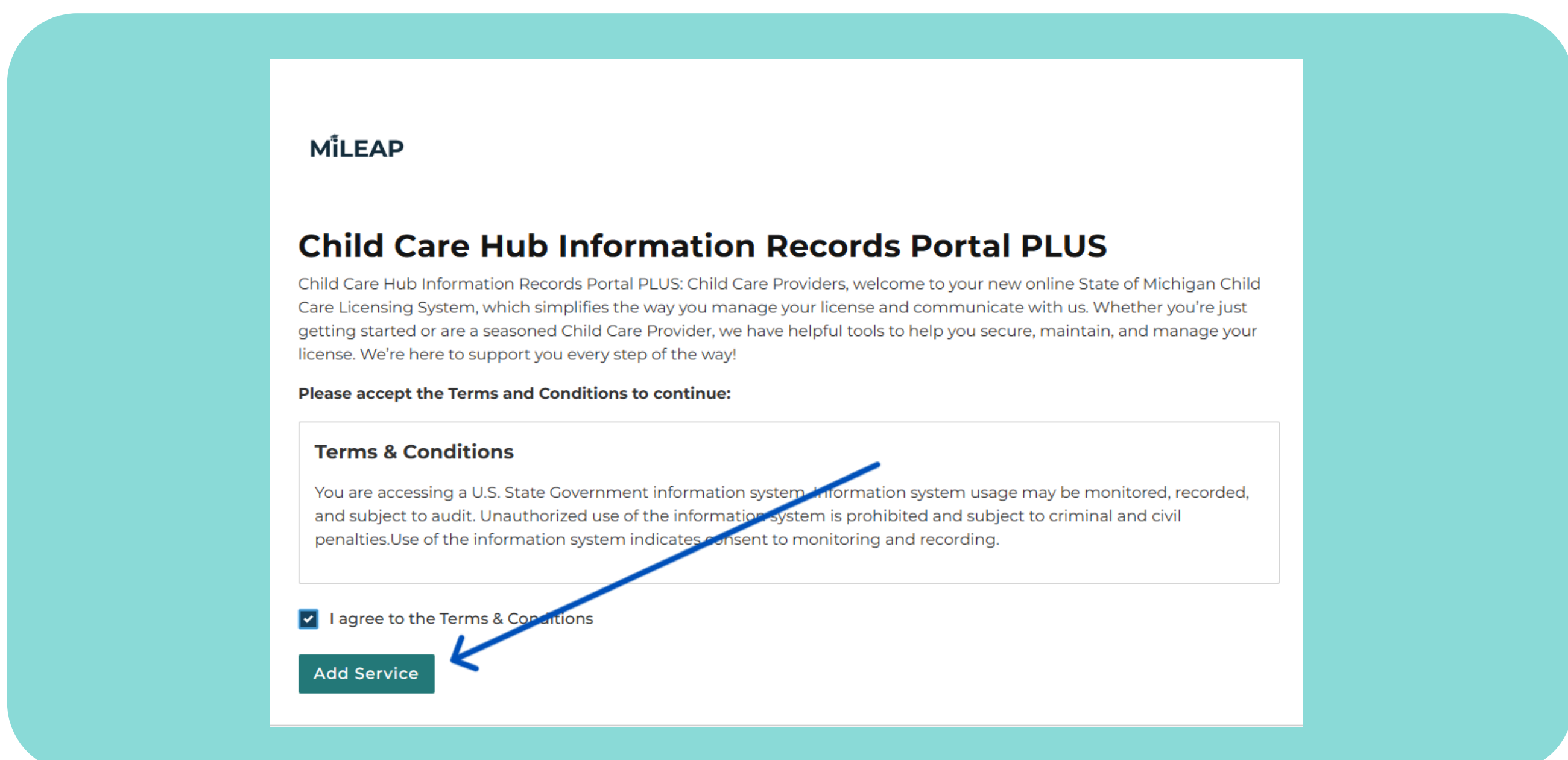
- **Step 2:** From the list that populates find and click “Michigan Department of Lifelong Education, Advancement, and Potential (MiLEAP).”



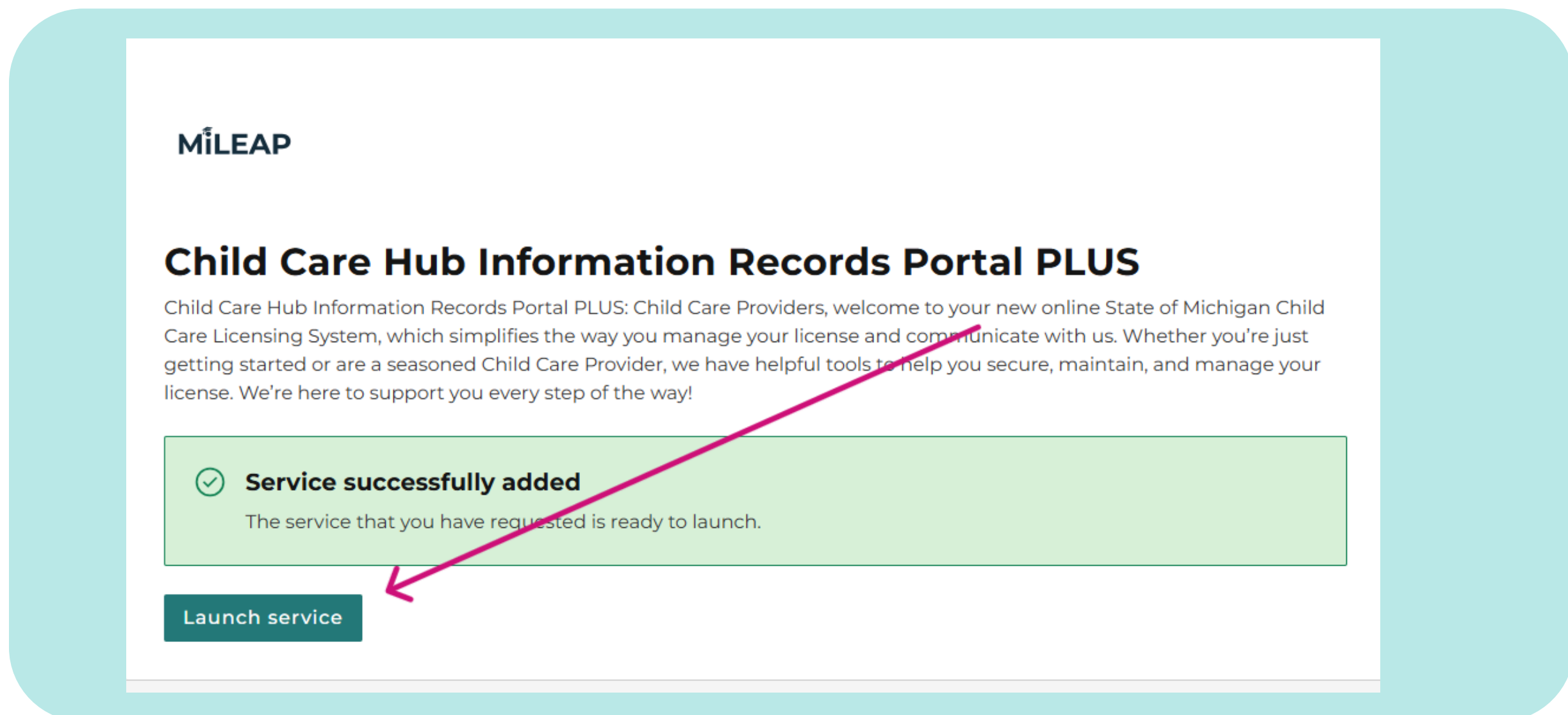
- **Step 3:** After you check the box you will see the CCHIRP portal option, click the arrow to move forward.



- **Step 4:** You will be asked to agree to the terms and conditions. Check the box to agree and click “Add Service”.



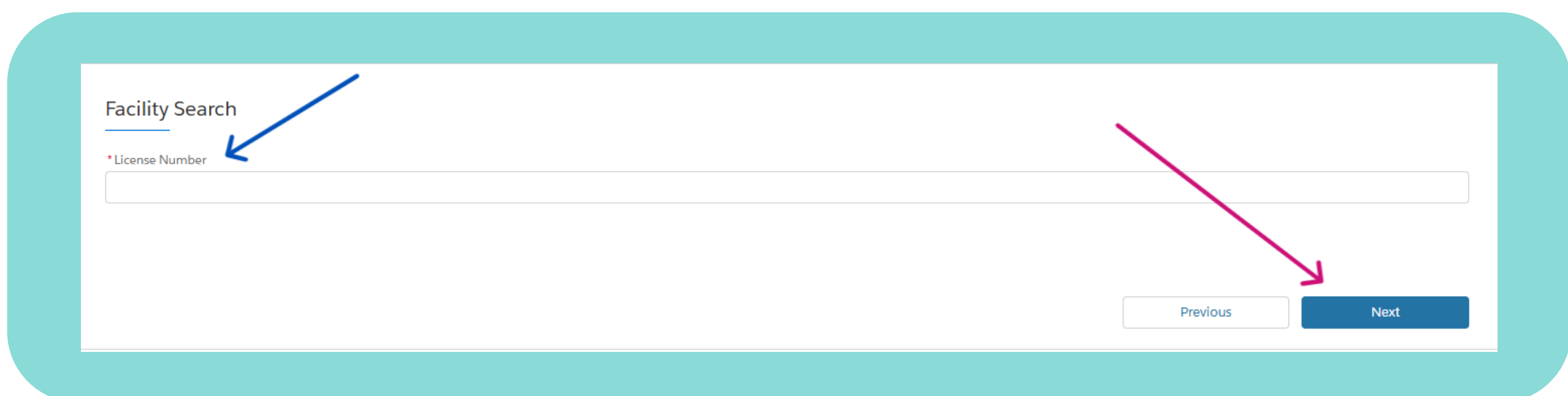
- **Step 5:** You will see a notice that the application has been added. Click “Launch Service”



- **Step 6:** Congratulations! You have made it to your CCHIRP home page. Next, click “Facility Details” to authorize your child care facility.
- **Step 7:** Choose “Authorize a Facility” from the drop down menu.



- **Step 8:** Read the authorization notification and click “Next” at the bottom of the page.
- **Step 9:** Enter your license number in the box, and click “Next” at the bottom of the page.



- Step 10: Enter your facility pin in the box provided.
- **You did it!** Your facility will now show up when you click “My Facilities” from the drop down menu.
- **Remember:**
 - Keep your User ID and password in a safe place.
 - NEVER share your user ID and password with anyone else.