



CHILD CARE
LICENSING BUREAU



Facility Search

JOB AID



Purpose

This job aid covers how to search for a licensed facility (Family Home/Group Home/Center) in the Public Portal.



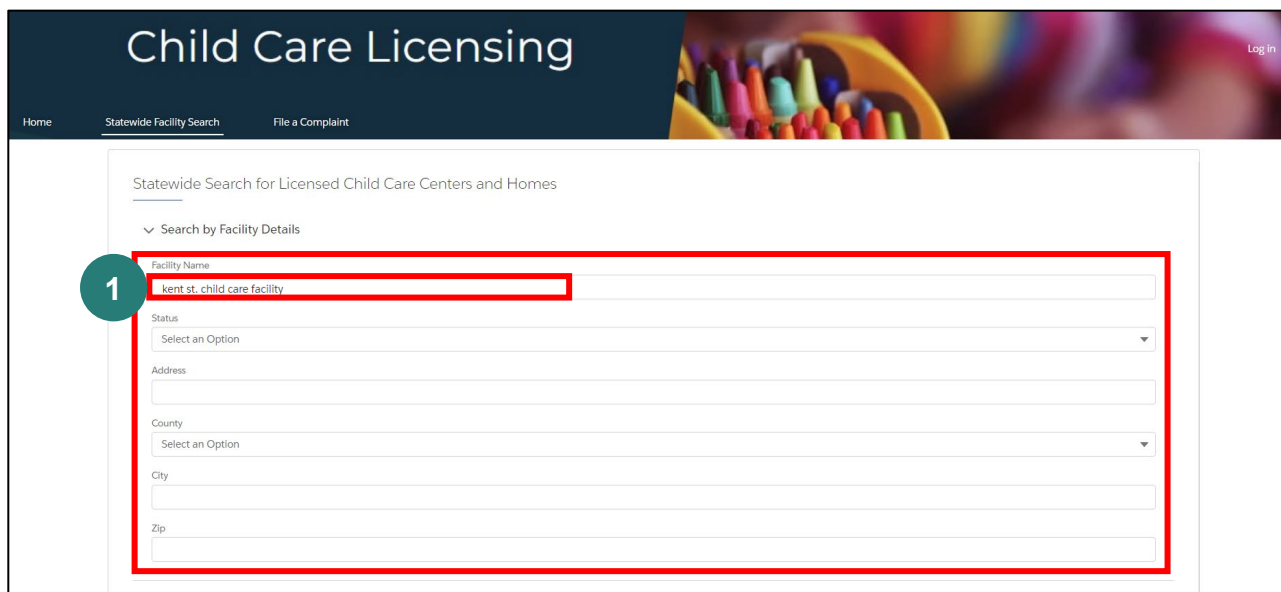
Business Role(s)

- Public

Facility Search

You can search for a licensed facility either by entering facility details or by entering license details. Follow the steps below to search for a facility:

1. Navigate to the Statewide Facility Search in the **Search by Facility Details** section, you can enter any facility details in the **Facility Name**, **Status**, **Address**, **County**, **City**, or **Zip** fields. In this example, let's enter the **Facility Name**.



Child Care Licensing

Home Statewide Facility Search File a Complaint

Statewide Search for Licensed Child Care Centers and Homes

Search by Facility Details

1 Facility Name kent.st. child care facility

Status Select an Option

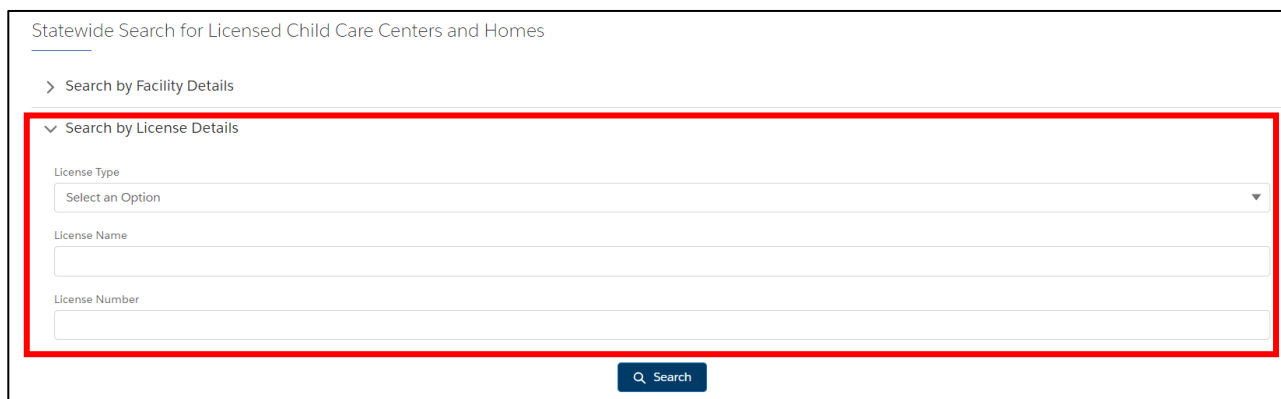
Address

County Select an Option

City

Zip

Note: You can also search for a facility by entering the license details of the facility in the **Search by License Details** section on the same page.



Statewide Search for Licensed Child Care Centers and Homes

Search by Facility Details

Search by License Details

License Type Select an Option

License Name

License Number

Search

Facility Search

2. Once you are done entering the search details, click the **Search** button.

Statewide Search for Licensed Child Care Centers and Homes

Search by Facility Details

Facility Name
kent st. child care facility

Status
Select an Option

Address

County
Select an Option

City

Zip

Search by License Details

2 Search

3. Search results appear at the bottom of the page. There are also guidelines displayed at the top of the search results on how to view online inspection reports through the Freedom of Information Act. Click the facility in the search result row to view the details.

Facility Name
kent st. child care facility

Status
Select an Option

Address

County
Select an Option

City

Zip

Search by License Details

Search

Click on the name of the facility for more detailed information including online inspection reports completed on or after July 1, 2002. All child care providers are required to have a licensing notebook on-site and available during regular business hours. The notebook must include all licensing study and special investigation reports issued and related corrective actions developed after 5/27/10. Reports may be obtained by making a Freedom of Information Act request. Records and reports of suspected child abuse or neglect are subject to the Child Protection Law, 1975 PA 238, as amended (MCL 722.621 - 722.638). Reports of such investigations are considered confidential records under MCL 722.627 and, therefore, not subject to the Freedom of Information Act (1976 PA 422, as amended). As these reports contain confidential information they are redacted before being posted on the Child Care Licensing Bureau (CCLB) website.

Search Results for Child Care Centers and Homes:

LICENSE NBR	LICENSE TYPE	FACILITY NAME	FACILITY ADDRESS	CITY	COUNTY	ZIP
DCIS0001694	Center	Kent St. Child Care Facility	10 Kent St.	Lake Isabella	US	48893
DCIS000						

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Facility Search

The facility's general information including details about services offered, licensee information, and operating hours are displayed.

Navigation

[← Back to Search Results](#)

Facility Information

Facility Name: Kent St. Child Care Facility
Facility Address: 10 Kent St. Lake Isabella, MI 48893 US
City: Lake Isabella
County: US
Zip: 48893
License Status: Original
License Type: Center
License Number: DC150001694
Effective Date: 2023-08-01
Expiration Date: 2024-01-31
Capacity: 25

Services Offered

Full Day?: YES
Services Provided: Full Day,Before School

Licensee Information

Licensee Name: Kent St. Child Care Facility

Days Open

DAY	OPEN TIME	CLOSE TIME
Monday	06:00 AM	6:00 PM
Tuesday	06:00 AM	6:00 PM
Wednesday	06:00 AM	6:00 PM

Facility Search

The details page to view Inspection Reports and Inspection Reports without Violations are located toward the bottom on the page. You can download these reports by clicking the **Download** link.

Also, definitions of these reports are displayed on the page.

Inspection Reports

REPORT NAME	REPORT CREATED DATE	
Special Investigation Report	8/22/2023	Download
Special Investigation Report	9/14/2023	Download
Special Investigation Report	9/14/2023	Download
Special Investigation Report_02	8/22/2023	Download
Original Center Licensing Report	8/22/2023	Download
Original Center Licensing Report	8/22/2023	Download

Inspection Reports without Violations

Report definitions

- Original and Renewal Licensing Study Report**

An Original Licensing Study Report is the first report written for a new child care family home, group home or center. At the original inspection, a consultant reviews the licensing rules and regulations and makes sure the child care facility is in full compliance with the law and rules. The report includes basic information about the child care and remain on the CCLB website as long as the license is active.

Addendums to the Original Licensing Study Report are written when the licensee asks for a change to their license such as changing the space they use or the number of children they provide care for. These reports remain on the CCLB website as long as the license is active.
- Renewal Inspection Report and Inspection Report**

Child care homes and centers are inspected at least once a year. Either a Renewal Inspection Report or an Inspection Report is written each year. Renewal Inspection Reports remain on the CCLB for three years and then removed. If a child care licensee observes a renewal report that is over three years old on the CCLB website they may request that the report be removed by contacting their licensing consultant, calling (517) 284-9730, or emailing the request to CCLB-Help@michigan.gov.

Licenses expire and have to be renewed every 2 years. Licensees send in applications to renew the license. Once an application is complete, there is an unannounced inspection of the home or center. The Renewal Inspection Report is written after the inspection and includes information about the inspection and any rule violations that were found.

If a license is not up for renewal during the calendar year, an unannounced interim inspection is completed. An Inspection Report is written after an