

### Most Common Rule Violations in Centers in 2019

# Rank	Rule Number	Rule Summary	Times Violated
1	<b>R 400.8143(1)</b> <b>Child information cards.</b>	(1) At the time of the child's initial attendance, the center shall obtain a child information card, using a form provided by the department or a comparable substitute, completed and signed by the parent, and the center shall keep it on file and accessible in the center.	467
2	<b>R 400.8128</b> <b>Health of staff and volunteers</b>	Evidence that all staff members and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis, verified within 1 year before employment or volunteering, shall be kept on file at the center.	308
3	<b>R 400.8380(1)</b> <b>Maintenance of premises in clean and safe condition</b>	(1) The premises shall be maintained in a clean and safe condition and shall not pose a threat to health or safety.	213
4	<b>R 400.8161(5)</b> <b>Fire drills.</b>	(5) A fire drill program consisting of at least 1 fire drill quarterly shall be established and implemented.	205
5	<b>R 400.8125(12)</b> <b>Written CA/N statement for staff</b>	(12) A written statement shall be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information: (a) The individual is aware that abuse and neglect of children is against the law. (b) The individual has been informed of the center's policies on child abuse and neglect. (c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.	183
6	<b>R 400.8143(6)(c)</b> <b>Physical evaluations for preschoolers</b>	(6) Within 30 days of initial attendance, 1 of the following shall be obtained and kept on file and accessible in the center: (c) For preschoolers: A physical evaluation performed within the preceding year signed by a licensed health care provider. Any restrictions shall be noted.	171
7	<b>R 400.8131(3)</b> <b>Blood-borne pathogen training</b>	(3) Before unsupervised contact with children, each caregiver, site supervisor, and program director shall complete blood-borne pathogen training.	165

8	<b>R 400.8131(4) Professional Development Requirements</b>	(4) All program directors, site supervisors, and caregivers shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities, including, but not limited to, child development and learning; health, safety and nutrition; family and community collaboration; program management; teaching and learning; observation, documentation, and assessment; interactions and guidance; professionalism; and the child care center administrative rules. The center may count CPR and first aid training for up to 2 hours of the annual professional development hours in the year taken.	163
9	<b>R 400.8340(3) Labeling food and beverage in same day supply</b>	(3) Breast milk, formula, milk, other beverages, and food furnished in a same-day supply shall be covered and labeled with the child's first and last name and the date.	162
10	<b>R 400.8143(10) Attendance records</b>	(10) The center shall maintain an accurate record of daily attendance at the center that includes each child's first and last name and each child's arrival and departure time.	157
11	<b>R 400.8146(2) Written information packet.</b>	(2) Written documentation that the parent received the written information packet as required by subrule (1) of this rule shall be kept on file at the center.	156
11	<b>R 400.8161(6) Tornado drill</b>	(6) A tornado drill program consisting of at least 2 tornado drills between the months of April through October shall be established and implemented.	156
12	<b>R 400.8143(3)(a) Children's records</b>	(3) At the time of initial attendance, 1 of the following shall be obtained and kept on file and accessible in the center for children under school age: (a) A certificate of immunization showing a minimum of 1 dose of each immunizing agent specified by by the department of community health.	131
13	<b>R 400.8380(4) Maintenance of premises</b>	(4) Floors, interior walls, doors, skylights, and windows shall be kept in sound condition and good repair and shall be maintained in a clean condition.	125
14	<b>R 400.8325(1) Sanitization</b>	(1) All tableware, utensils, food contact surfaces, and food service equipment shall be thoroughly washed, rinsed, and sanitized after each use. Multi-purpose tables shall be thoroughly washed, rinsed, and sanitized before and after they are used for meals and snacks.	120
15	<b>R 400.8131(9) Professional development requirements</b>	(9) Verification of all professional development required by this rule shall be kept on file at the center. Verification shall be issued from the training organization or trainer and include the date of the course, the name of the training organization or trainer, the topic covered, and the number of clock hours.	116

16	<b>R 400.8380(5) Maintenance of premises</b>	(5) There shall be no flaking or deteriorating paint on interior and exterior surfaces or on equipment accessible to children.	114
17	<b>R 400.8131(7) Professional development requirements</b>	(7) All program directors, lead caregivers, and at least 1 caregiver on duty in the center at all times in programs serving preschool age children and younger shall have current first aid and infant, child, and adult CPR training.	113
18	<b>R 400.8161(3) Emergency Procedures</b>	(3) The plans required by subrule (1)(a) to (d) shall be posted in a place visible to staff and parents.	111
19	<b>R 400.8335(8)(a) Food services and nutrition; provided by center</b>	(8) All of the following shall apply to milk: (a) Containers shall be labeled with the date opened.	103
20	<b>R 400.8173(2) Equipment</b>	(2) The current list of unsafe children's products that is provided by the department shall be conspicuously posted in the center, as required by section 15 of the children's product safety act, 2000 PA 219, MCL 722.1065.	102