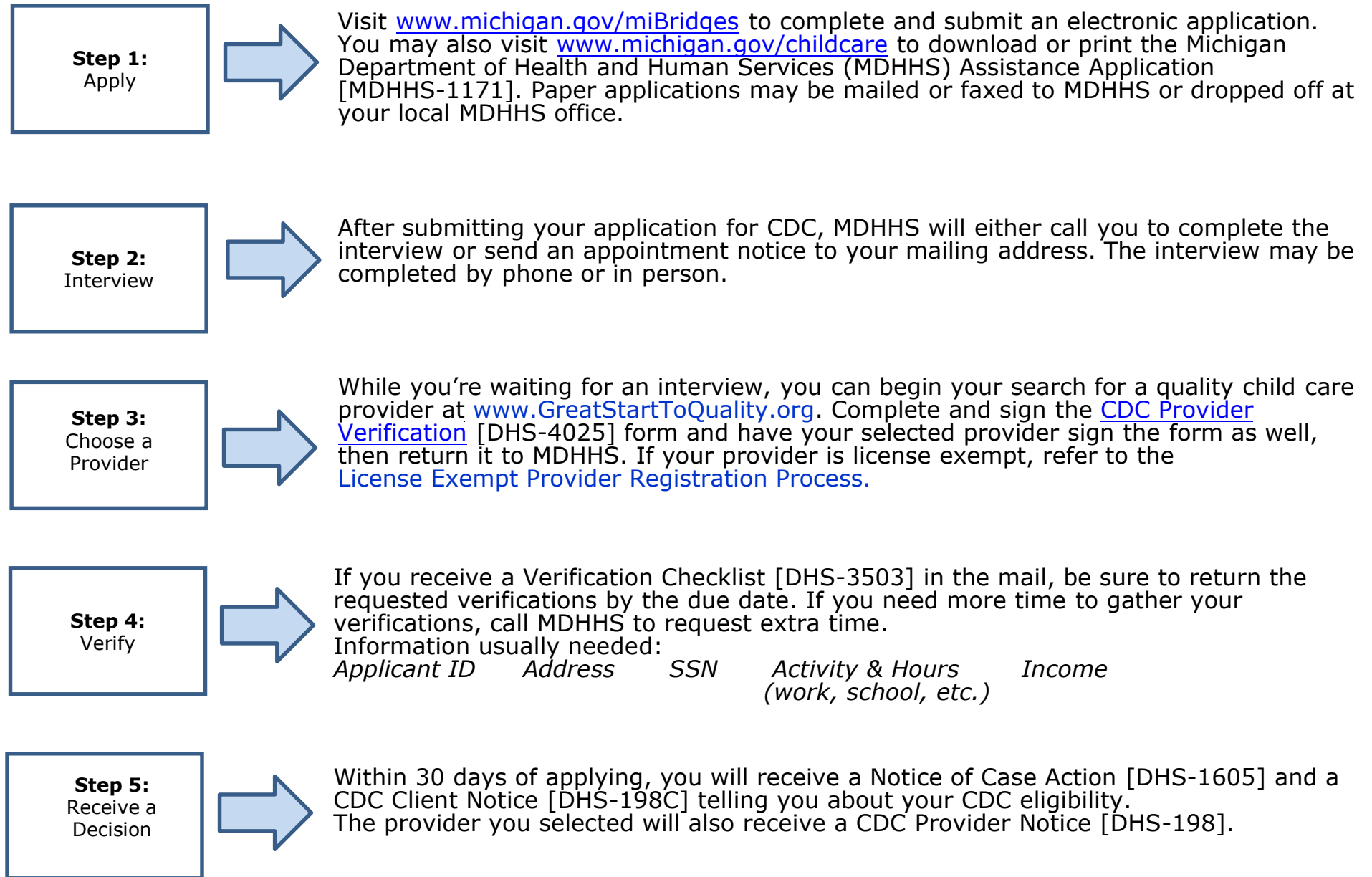


Child Development and Care – Client Application Process



Child Development and Care (CDC) Application Verification List

Any of the following may be submitted **to apply for Child Development and Care (CDC)**:

- www.michigan.gov/mibridges.
 - Apply for benefits.
- Assistance Application [MDHHS-1171] and CDC Supplement page [MDHHS-1171-CDC].

The following must be given to MDHHS **to assign a child care provider** for payment to be issued:

- Provider Verification [DHS-4025].
 - Must be signed by both the parent and child care provider.

The following are **proofs that must be provided** for a CDC application:

- Identity of the applicant.
 - Identity of the authorized representative, if any.
- Address.
- Social Security number (SSN) of the CDC grantee (applicant/parent).
- All countable income, if CDC Income Eligible group.
- Need for child care for children over age 12.
 - Copy of a court order.
 - Statement from a D.O. or M.D.
- Alien status for each child needing care that is not a U.S. citizen.
- Verify presence of children, only if questionable.
- Need hours.
- Valid needs for CDC include:
 - Family Preservation.
 - Court-ordered activity.
 - Treatment activity.
 - Condition being treated by a physician.
 - Children's Protective Services/Foster Care plan activity.
 - High School Completion.
 - GED.
 - ABE.
 - ESL.
 - Approved Activity.
 - Employment preparation and/or training activity.
 - Post-secondary education.
 - Employment/Self-employment.