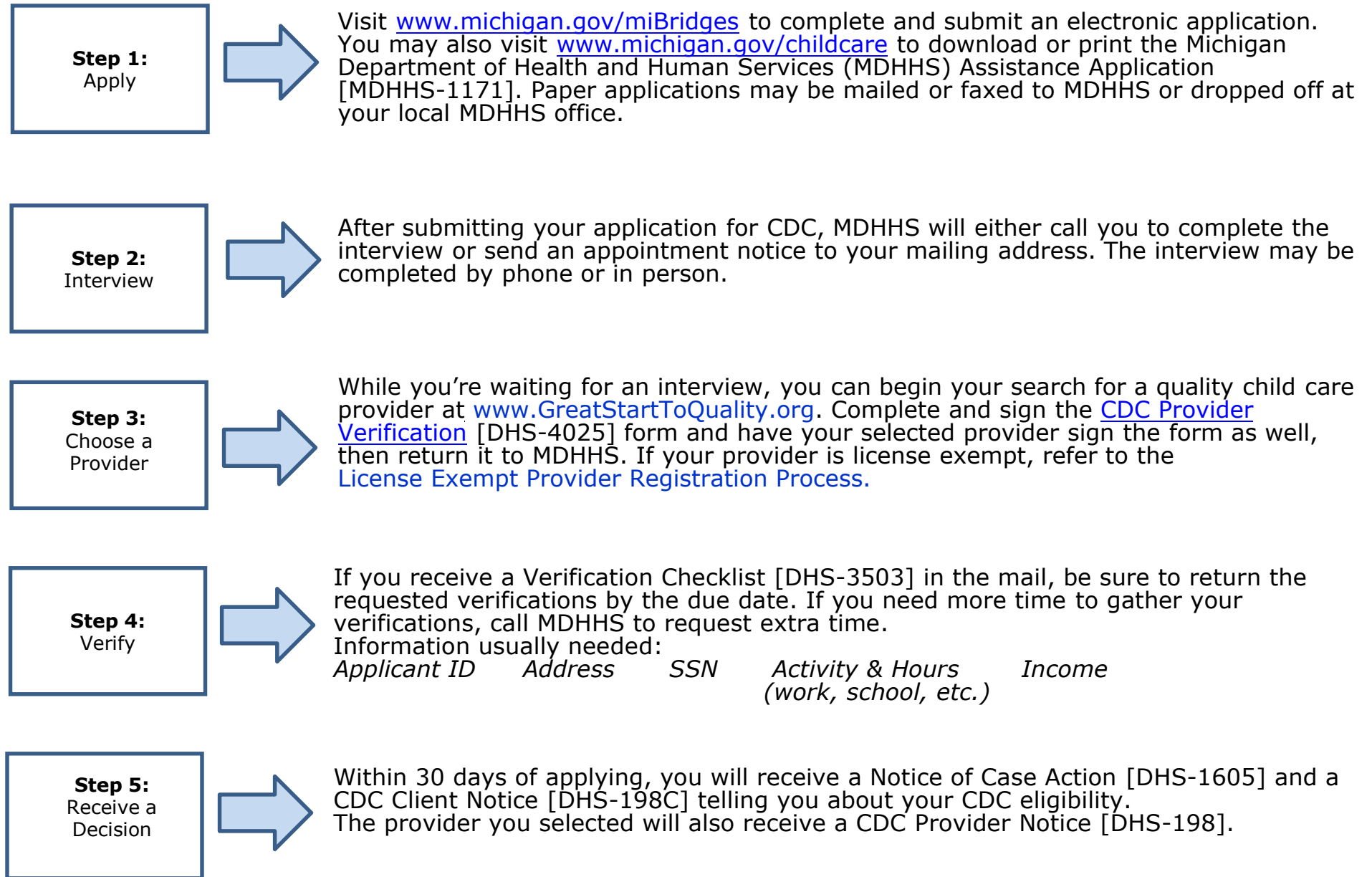


# Child Development and Care – Client Application Process



# Child Development and Care (CDC) Application Verification List

Any of the following may be submitted **to apply for Child Development and Care (CDC)**:

- [www.michigan.gov/mibridges](http://www.michigan.gov/mibridges).
  - Apply for benefits.
- Assistance Application [MDHHS-1171] and CDC Supplement page [MDHHS-1171-CDC].

The following must be given to MDHHS **to assign a child care provider** for payment to be issued:

- Provider Verification [DHS-4025].
  - Must be signed by both the parent and child care provider.

The following are **proofs that must be provided** for a CDC application:

- Identity of the applicant.
  - Identity of the authorized representative, if any.
- Address.
- Social Security number (SSN) of the CDC grantee (applicant/parent).
- All countable income, if CDC Income Eligible group.
- Need for child care for children over age 12.
  - Copy of a court order.
  - Statement from a D.O. or M.D.
- Alien status for each child needing care that is not a U.S. citizen.
- Verify presence of children, only if questionable.
- Need hours.
- Valid needs for CDC include:
  - Family Preservation.
    - Court-ordered activity.
    - Treatment activity.
    - Condition being treated by a physician.
    - Children's Protective Services/Foster Care plan activity.
  - High School Completion.
    - GED.
    - ABE.
    - ESL.
  - Approved Activity.
    - Employment preparation and/or training activity.
    - Post-secondary education.
  - Employment/Self-employment.