

Form D

Narrative Proposal – Child Care Development Fund Market Rate Survey (MRS)

The Narrative Proposal should be prepared by providing a straightforward, concise description of the applicant's ability to meet the requirements of the grant. Emphasis should be on completeness and clarity of content. Relevant examples should be derived from the last ten (10) years.

The Narrative Proposal must be formatted for 8½ x 11 paper, in Verdana font no smaller than 12 font, single spaced, and margins no smaller than one-half inch. Reductions to a smaller size are not acceptable. Any footnotes may be produced in Verdana 10-point font. All pages in the Narrative Proposal must be numbered.

The Narrative Proposal section is limited to not more than 15 pages. A narrative proposal longer than 15 pages will result in extra pages removed and not reviewed.

If the applicant chooses to submit additional information to support the application, the total page count for additional documents must not exceed 2 pages. The following additional documents/pages are acceptable but not required:

- Abstract
- Table of contents

Individuals with disabilities may contact the MiLEAP ADA Coordinator to request an alternative format to these materials. Please visit www.michigan.gov/ADA for a list of state ADA Coordinators.