

Michigan Interagency Coordinating Council (MICC)
***Early On*[®] Michigan**
(Part C of the Individuals with Disabilities Education Act)
Michigan Department of Education
608 W. Allegan Street, Lansing, MI 48909
State Board of Education Room, 4th Floor

Thursday, November 9, 2023

Minutes

- Members Present:** Nerita Adams-Spillers, Synthia Britton, Kae Dubay, Monica Gaines, Cheryl Granzo, Stephanie Hirschert-Walton, Beth Jenkins, Irma Lopez-Barajas, Salina Mann, Tami Mannes, Tori McIntosh, Amy Miilu, Susie Morningstar, Lisa Perugi, Cara Sutcliffe, Jonnie Taton, Vicki Thomas
- Members Absent:** Joe Clark, Andrea LaFramboise
- Alternates Present:** LaSean Thompson, Jihan Young
- Staff Present:** Jessica Brady, Laura Goldthwait, Michele Harmala, Kelly Hurshe, Tina Jones, Sheryl Kennedy, Cheryl Najm, Colleen O'Connor, Barb Schinderle, Janet Timbs
- Grantees Present:** Clinton County RESA Office of Innovative Projects:
Christy Callahan, Jen Champagne, Kari Holmberg
Michigan Alliance for Families:
Victoria Martinez
Wayne State University (Evaluation Project):
Charo Hulleza and Luna Xuan
- Guests:** Beth Kennedy, Meghan Shepard
- Call to Order:** Chairperson Lisa Perugi called the meeting to order at 9:30 a.m.
- Introductions:** Introductions were made and everyone was welcomed.
- Approval of Minutes:**
- A motion was made by Kae Dubay and supported by Cheryl Granzo to approve the minutes.**
Motion carried.
- Approval of Agenda:**

A motion was made by Vicki Thomas and supported by Cara Sutcliffe to approve the agenda.

Motion carried.

“Worth Mentioning:”

A recommendation came from the Parent Involvement Committee to start each MICC meeting with an activity that keeps children and families at the heart of what we do, helps the MICC members, alternates, grantees, and staff get to know each other better, and allows others to understand the different perspectives that make up the MICC.

Nerita Adams-Spillers represents Head Start. Nerita attended kindergarten in the Beecher Community School District and after graduating from Central Michigan University with a bachelor’s degree in public health education and a minor in family life and human sexuality, she returned to Beecher. She is currently the Early Head Start manager for Beecher Head Start in Genesee County and has a master’s degree in early childhood education from Oakland University.

While working at Beecher, Nerita created an inclusive special education preschool classroom where she co-taught.

She has been married for 21 years and has three children. Her younger son received speech services and her oldest son has a growth hormone deficiency. She advocated strongly for both her sons, and they are doing well.

She is grateful to be part of the MICC and feels it’s an honor to work in the community she grew up in.

Jihan Young is a parent alternate from Kalamazoo County. Her ‘why’ for getting involved with the MICC is because of her son, Larry III. Jihan and her husband Larry II did all the things first time parents do; attend all prenatal appointments, doctor appointments, and completed the ASQ questionnaire. When she realized Larry III didn’t have 50 words, she reached out to *Early On* and he qualified with a speech delay and attended the Tiny Talkers program at Kalamazoo Regional Educational Service Agency (KRESA).

When it was time to exit the program, the evaluation did not go well. It was a negative experience and focused on all the things Larry III could not do and it made him seem deficient and defiant. Jihan felt the evaluation measured things that weren’t appropriate which could set her son up for failure. The director of program at KRESA listened to the Youngs. Portage Public Schools agreed with their assessment that Larry III would fit best in Walk-In Speech, which turned out well for him.

Today Larry III is an 8-year-old brilliant public speaker and on the student council. If Jihan hadn’t advocated for her family, the language used could have had a totally different outcome. Jihan serves on the Kalamazoo LICC and advocates for all

children, highlighting the positive. She loves her Portage community and was just elected to the Portage City Council.

Updates:

State Systemic Improvement Plan (SSIP)

The service areas who will make up cohort 4 are: Calhoun, Copper Country, Dickinson-Iron, Eastern UP, Huron, Livingston, Marquette-Alger, Washtenaw, and Wayne will be expanding the number of local school districts within the county. Their welcome call will take place November 14, 2023, and trainings will begin in January.

Four key activities are part of the SSIP work to improve social emotional outcomes for children in *Early On*:

- Training and coaching on the [Pyramid Model](#) for promoting social emotional competence in infants and young children;
- Training on the [DECA-I/T](#), as well as user privileges and an orientation to the e-DECA system. The e-DECA system provides access to electronic and printable assessments, scoring capability, DECA strategies for planning, and analysis;
- Virtual Community of Practice (CoP) meetings for *Early On* coordinators and SSIP leads to share successes and work through any barriers encountered; and
- Materials communicating the importance of social emotional development for use with families in *Early On*, including a Social Emotional Toolkit and Social Emotional Developmental Wheels.

MICC Membership

The governor's office is in the process of appointing new members to fill the vacancies for:

- Judy Goth-Owens- representative for higher education
- Prachi Shah- represents 'other stakeholders' as a developmental pediatrician

Tori McIntosh and Lisa Perugi's terms are also up for reappointment, but they are interested in being reappointed.

Robert's Rules of Order:

Chandra Jones, parliamentarian, provided an overview of Robert's Rules of Order to the Council, which is defined as a set of rules to conduct a meeting in an orderly manner.

Some highlights included:

- The member who makes the motion speaks first.
- Before an issue can be discussed a motion and a second must be made. The correct order of operation is Motion, Second, Debate, Vote.
- Each member has the opportunity to speak once before any member can speak twice.
- Groups can decide which parts of Robert's Rules to adopt.

- There are different types of motions, such as Privileged, Incidental, Subsidiary, and Main. If a member calls for the 'orders of the day' it means they'd like to get back to the agenda.
- The correct process for taking minutes includes a record of action taken and decisions made rather than a transcript of the meeting.
- Bylaws of a committee supersede Robert's Rules of Order.

Chandra also provided a handout with the basics of Robert's Rules of Order.

The MICC Executive Committee will discuss how to handle questions to presenters, and if they should go directly to the presenter or through the chairperson.

Formation of Target Setting Ad Hoc:

Lisa Perugi and Tori McIntosh led a discussion around resetting targets for Indicator 4 of the State Performance Plan/Annual Performance Report (SPP/APR). At the September MICC meeting, the Council recommended a new approach to reporting family outcomes data to the Office of Special Education Programs (OSEP). With the new method for reporting, targets must be reset, so that they are rigorous and attainable.

Lisa and Tori asked for participants to join an ad hoc committee to recommend new targets.

A motion was made by Jihan Young and supported by Stephanie Hirchert-Walton to form a Family Outcomes Target Resetting Ad Hoc Committee.

Discussion:

A sign-up sheet was passed around the room and members were encouraged to sign up. Tami Mannes asked if she could designate a service provider to be on the committee, and the Council agreed she could do so.

The recommended targets will be for next reporting year in 2025.

Motion passed.

MICC Executive Committee, Member-At-Large:

The MICC Executive Committee is looking for an additional member. The new member would serve as a member at large, attend four virtual one-hour planning meetings per year, and help set the agenda for MICC meetings.

Being a member of the Executive Committee includes:

From MICC Bylaws: Section 7.1. Executive Committee. The Executive Committee of the Council shall consist of all officers of Council, the designated state coordinator of Part C of IDEA, chairpersons of all Council Standing Committees, and two members at large. The Executive Committee shall act on behalf of the Council between Council meetings. All actions of the Executive Committee shall be approved by the full Council at the next regular Council meeting following such

action. Executive Committee meetings may be called by the chairperson and one other member of the Executive Committee.

Cara Sutcliffe expressed interest in serving as member-at-large on the Executive Committee.

The MICC approved Cara Sutcliffe as the new member-at-large on the MICC Executive Committee.

Discussion: None.

Motion passed.

**State Performance Plan/Annual Performance Report (SPP/APR):
Data and Targets through 2025**

► **Indicator 1:** Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner.

Compliance Indicator Target: 100%

Actual Data	Targets:
FFY 2020 - 99.95%	Target- 100%
FFY 2021 - 99.82%	Target- 100%
FFY 2022 - 99.90%	Target- 100%

Number of infants and toddlers with IFSPs who receive early intervention services on their IFSPs in a timely manner 22,971 divided by the total number of infants and toddlers with new services on IFSPs 22,995 times 100.
Calculation: $22,971/22,995 = .9990 \times 100 = 99.90\%$
Data source: Michigan Student Data System (MSDS)

► **Indicator 2:** Percentage of infants and toddlers with IFSPs who primarily receive early intervention services in the home or programs for typically developing children.

Results Indicator Target: 95.30%

Actual Data	Targets:
FFY 2020 - 97.54%	Target- 94.00%
FFY 2021 - 97.62%	Target- 95.00%
FFY 2022 - 97.95%	Target- 95.30%
FFY 2023	Target- 95.60%
FFY 2024	Target- 96.00%
FFY 2025	Target- 96.30%

Number of infants and toddlers with IFSPs who primarily receive early intervention services in the home or programs for typically developing children = 12,118
Total number of infants and toddlers with IFSPs = 12,371
Calculation: $12,118/12,371 = .9795 \times 100 = 97.95\%$
Data source: Michigan Student Data System (MSDS)

► **Indicator 3:** Percent of infants and toddlers with IFSPs who demonstrate improved:

- A. Positive social-emotional skills (including social relationships);
- B. Acquisition and use of knowledge and skills (including early language/communication); and
- C. Use of appropriate behaviors to meet their needs.

Summary Statement 1: Of those infants and toddlers who entered Part C below age expectations in each Outcome, the percent who **substantially increased** their rate of growth by the time they exited.

Results Indicator

Actual Data

Targets:

FFY 2020

APR 3A: 76.19%

APR 3A: 75.19%

APR 3B: 78.04%

APR 3B: 77.60%

APR 3C: 78.70%

APR 3C: 78.24%

FFY 2021

APR 3A: 72.57%

APR 3A: 75.29%

APR 3B: 75.32%

APR 3B: 77.60%

APR 3C: 75.37%

APR 3C: 78.34%

FFY 2022

APR 3A: 72.40%

APR 3A: 75.39%

APR 3B: 75.69%

APR 3B: 77.88%

APR 3C: 74.76%

APR 3C: 78.44%

FFY 2023

APR 3A:

APR 3A: 75.49%

APR 3B:

APR 3B: 78.16%

APR 3C:

APR 3C: 78.54%

FFY 2024

APR 3A:

APR 3A: 75.59%

APR 3B:

APR 3B: 78.44%

APR 3C:

APR 3C: 78.64%

FFY 2025

APR 3A:

APR 3A: 75.69%

APR 3B:

APR 3B: 78.73%

APR 3C:

APR 3C: 78.74%

Summary Statement 2: The percent of infants and toddlers who were functioning **within age expectations** in each Outcome by the time they exited.

- A. Positive social-emotional skills (including social relationships);

- B. Acquisition and use of knowledge and skills (including early language/communication); and
- C. Use of appropriate behaviors to meet their needs.

Actual Data	Targets:
FFY 2020	
APR 3A: 52.63%	APR 3A: 52.00%
APR 3B: 45.68%	APR 3B: 45.50%
APR 3C: 47.32%	APR 3C: 47.20%
FFY 2021	
APR 3A: 52.45%	APR 3A: 52.22%
APR 3B: 46.12%	APR 3B: 45.50%
APR 3C: 46.92%	APR 3C: 47.20%
FFY 2022	
APR 3A: 50.73%	APR 3A: 52.44%
APR 3B: 44.62%	APR 3B: 45.94%
APR 3C: 45.80%	APR 3C: 47.30%
FFY 2023	
APR 3A:	APR 3A: 52.67%
APR 3B:	APR 3B: 46.38%
APR 3C:	APR 3C: 47.40%
FFY 2024	
APR 3A:	APR 3A: 52.90%
APR 3B:	APR 3B: 46.82%
APR 3C:	APR 3C: 47.50%
FFY 2025	
APR 3A:	APR 3A: 53.13%
APR 3B:	APR 3B: 47.28%
APR 3C:	APR 3C: 47.60%

The reporting rate for FFY2022 was statistically significantly higher than last year (84.34% compared to 77.90%). This year Michigan reported progress data for 1,100 more children than last year (7,895 compared to 6,746).

- **Indicator 4:** Percent of families participating in Part C who report that early intervention services have helped the family:
 - A. Know their rights;
 - B. Effectively communicate their children’s needs; and
 - C. Help their children develop and learn.

Results Indicator

Actual Data

FFY 2020

APR 4A: 69.37%

APR 4B: 62.92%

APR 4C: 83.02%

Targets:

APR 4A: 67.31%

APR 4B: 61.13%

APR 4C: 82.38%

FFY 2021

APR 4A: 72.22%

APR 4B: 66.15%

APR 4C: 85.38%

APR 4A: 67.31%

APR 4B: 61.13%

APR 4C: 82.38%

FFY 2022

APR 4A: 92.78% (75.03%)

APR 4B: 91.14% (68.73%)

APR 4C: 94.63% (87.51%)

APR 4A: 67.50%

APR 4B: 61.28%

APR 4C: 82.53%

FFY 2023

APR 4A:

APR 4B:

APR 4C:

APR 4A: 67.69%

APR 4B: 61.43%

APR 4C: 82.68%

FFY 2024

APR 4A:

APR 4B:

APR 4C:

APR 4A: 67.88%

APR 4B: 61.58%

APR 4C: 82.83%

FFY 2025

APR 4A:

APR 4B:

APR 4C:

APR 4A: 68.07%

APR 4B: 61.73%

APR 4C: 82.98%

► **Indicator 5:** Percent of infants and toddlers birth to one year with IFSPs.

Results Indicator Target: 1.14%

FFY 2020- 1.04% Target- 1.00%

FFY 2021- 1.26% Target- 1.07%

FFY 2022- 1.28% Target- 1.14%

FFY 2023 Target- 1.21%

FFY 2024 Target- 1.28%

FFY 2025 Target- 1.35%

The percent of children birth to 1 served in Michigan for FFY 2022 was 1.28%. The 56 local early intervention programs served a snapshot total of 1348 children aged birth to one year. The number of births in 2022 was 105,018.

Sources: www.earlyondata.com Michigan Student Data System (MSDS) and Michigan Birth Registry

► **Indicator 6:** Percent of infants and toddlers birth to three years with IFSPs.

Results Indicator Target: 3.10%

FFY 2020- 2.93%	Target- 2.90%
FFY 2021- 3.44%	Target- 3.00%
FFY 2022- 3.90%	Target- 3.10%
FFY 2023	Target- 3.20%
FFY 2024	Target- 3.30%
FFY 2025	Target- 3.40%

The percent of children birth to 3 served in Michigan for FFY 2022 was 3.90%. The 56 service areas served a snapshot total of 12,371 children aged birth to three years old. The total number of children age birth-three for 2023 was 317,068.

Sources: www.earlyondata.com Michigan Student Data System (MSDS) and Michigan Birth Registry

For Indicator 5 and 6, the percentages could shift slightly when OSEP gets their data. Michigan must use OSEP’s denominator, which is determined by US census data that become available in December. If there are any changes, MDE will bring it back to the MICC in February.

► **Indicator 7:** Percent of eligible infants and toddlers with IFSPs for whom an initial evaluation and initial assessment and an initial IFSP meeting were conducted within Part C’s 45-day timeline.

Compliance Indicator Target: 100%

FFY 2020 - 99.92%	Target- 100%
FFY 2021 - 98.50%	Target- 100%
FFY 2022 - 99.38%	Target- 100%

Calculation: $13,529/13,614 = .9938 \times 100 = 99.38\%$
Data Source: Michigan Student Data System (MSDS)

► **Indicator 8:** The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

A. Developed an IFSPs with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler’s third birthday;

B. Notified the SEA and the LEA where the toddler resides at least 90 days prior to the toddler’s third birthday for toddlers potentially eligible for Part B preschool services; and

C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler’s third birthday for toddlers potentially eligible for Part B preschool services.

Compliance Indicator Target: 100% for A, B, and C

A. IFSPs with transition steps and services

FFY 2020 - 99.42%	Target- 100%
FFY 2021 - 99.67%	Target- 100%
FFY 2022 - 99.40%	Target- 100%

99.40% of transition records reported had a timely transition plan with steps and services.

Calculation: 9,744 divided by 9,803 = .9940 X 100 = 99.40%

Data source: Michigan Student Data System (MSDS)

B. Notification to SEA and LEA, if child potentially eligible for Part B preschool services

FFY 2020 - 100%	Target- 100%
FFY 2021 - 100%	Target- 100%
FFY 2022 - 100%	Target- 100%

Given that Michigan is a birth mandate state and the Part C local lead agency is the intermediate school district, notification from Part C is internal and takes place as the child is identified as potentially Michigan Special Education eligible at any time from birth to age three. Any child found eligible for Michigan Special Education is automatically transitioned into Part B Special Education by age three. The school district of residence is responsible for conducting the initial individualized education program team meeting involving a student in its district and shall conduct, or authorize the operating district to conduct, each subsequent individualized education program team meeting at a mutually agreed upon time and place. Michigan Special Education Rule R 340.1721c. Therefore, LEAs are notified of **100%** of children potentially eligible for Part B preschool services. Per Transition Intra-agency agreement, LEAs act on behalf of the SEA for purposes of SEA notification. Therefore, the SEA is notified of **100%** of children potentially eligible for Part B preschool services. Confirmation of the SEA notification takes place when the child's information is entered into the Michigan Student Data System (MSDS).

4,802 divided by 4,802 = 1 X 100 = 100%

Data source: Michigan Student Data System (MSDS)

C. Transition conference, if child is potentially eligible for Part B.

FFY 2020 - 99.09%	Target- 100%
FFY 2021 - 99.31%	Target- 100%
FFY 2022 - 99.42%	Target- 100%

99.42% of transition records reviewed had a transition conference, if child was potentially eligible for Part B preschool services.

4,774 divided by 4,802 = .9942 X 100 = 99.42%

Data source: Michigan Student Data System (MSDS).

► **Indicator 9 –Resolution Sessions**

Percent of hearing requests that went to resolution sessions that were resolved through resolution session settlement agreements (applicable if Part B due process procedures are adopted).

State Complaints

Total number of written-signed complaints - 7
Complaints with reports issued- 5
Reports with findings of noncompliance - 3
Reports within timelines - 5
Reports within extended timelines - 0
Complaints pending - 0
Complaints pending a due process hearing – 0
Complaints withdrawn or dismissed - 2

Due Process

Total number of due process complaints filed - 0
Resolution meetings- 0
Written settlement agreements reached through resolution - 0
Hearings fully adjudicated - 0
Decisions within timelines - 0
Decisions within extended timelines - 0
Hearings pending - 0
Due process complaints withdrawn or dismissed including- 0 resolved without a hearing - 0

► **Indicator 10 – Mediation**

Percent of mediations held that resulted in mediation agreements.

Mediation Requests – # mediation requests

Number of requests -2
Number of mediations held-1
Number of mediations held due to due process complaints -0
Number of mediation agreements related to due process complaints -0
Number of mediations held not related to due process complaints -0
Number of Mediation agreements not related to due process complaints -1
Number of Mediations pending -0
Number of Mediations not held -1

► **Indicator 11**

State Identified Measurable Result (SiMR): To increase the social and emotional outcomes for infants and toddlers as measured by Indicator 3a, Summary Statement 2, by a half of a percentage point by 2025.

Measures the percent of infants and toddlers who were functioning within age expectations in each Outcome by the time they exited.

- A. Positive social-emotional skills (including social relationships)

Data

FFY 2020 APR 3A: 52.63%
 FFY 2021 APR 3A: 52.45%
 FFY 2022 APR 3A: 50.73%
 FFY 2023 APR 3A:
 FFY 2024 APR 3A:
 FFY 2025 APR 3A:

Targets

APR 3A: 52.00%
 APR 3A: 52.22%
 APR 3A: 52.44%
 APR 3A: 52.67%
 APR 3A: 52.90%
 APR 3A: 53.13%

A motion was made by Tami Mannes and supported by Irma Lopez-Barajas to accept the data as presented for the SPP/APR report, due to OSEP on February 1, 2024.

Discussion: Discussion took place after each indicator’s data were shared.

Motion passed.

Public Comment: The city of Portage, Michigan elected Jihan Young, the first woman of color, to serve on the City Council. Her son, Larry, shared that he ran for student council because he was inspired by his mom. Jihan thanked the service providers in room for encouraging the families they work with to advocate for their children.

Tami Mannes shared that we are in the season of advocacy and groups are trying to solicit additional funding, \$15 million, for *Early On* under Section 54d. Michigan Association of Intermediate School Administrators (MAISA) is working with many groups such as Michigan’s Children, Think Babies, and the Early Childhood Investment Corporation (ECIC) to get additional funding for *Early On*. Tami will share a flyer with the MICC once it’s available.

Adjourn:

A motion to adjourn was made by Cara Sutcliffe and supported by Kae Dubay.

Motion carried.