



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING


GRETCHEN WHITMER
GOVERNOR


MICHAEL F. RICE, Ph.D.
STATE SUPERINTENDENT

MEMORANDUM

DATE: July 10, 2023

TO: *Early On*[®] Coordinators
ISD Directors of Special Education

FROM: Jonnie Taton, S.Psy.S., NCSP, Director 
Office of Great Start, Early Childhood Development & Family Education

Teri L. Rink, Ed.S., Director 
Office of Special Education

SUBJECT: Reopening the Michigan Student Data System (MSDS) General Collection and Part B Determinations

The MSDS end of year general collection certification deadline is June 30, 2023. *Early On* is required to operate year-round, therefore, activities and services provided up through June 30 must be included in the end of the year general collection. To ensure complete and accurate data for children participating in *Early On*, with or without Michigan Mandatory Special Education (MMSE) services, intermediate school districts (ISDs) or other entities reporting *Early On* data (i.e., local school districts, public school academies) may request to reopen the collection post certification to add additional data relative to *Early On* services provided up through the certification date. Instructions to request reopening the MSDS general collection can be found on the Center for Educational Performance and Information (CEPI) website ([Instructions for Reopening the MSDS General Collection.pdf \(michigan.gov\)](#)).

Please understand it is allowable to reopen the general collection post certification without affecting the ISD's Part B determination only if the justification for the reopen is explicitly for *Early On* children, birth to 3 (*Early On* only and MMSE).

If you have questions or concerns, please contact your assigned [Early On consultant](#).

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