



STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL

LANSING

GRETCHEN WHITMER  
GOVERNOR

BEVERLY WALKER-GRIFFEA  
DIRECTOR

TO: Camp Organizations, Campers' Parents, and other interested Stakeholders  
FROM: MiLEAP, Office of Education Partnerships  
RE: Camp Administrative Rules Ad-hoc Committee

The Department of Lifelong Education, Advancement, and Potential (MILEAP), Office of Education Partnerships is establishing an ad-hoc committee, as required under PA 116 of 1973 [MCL 722.112(5)], to conduct a major review of the Licensing Rules for Children's and Adult Foster Care Camps (R400.11101-R400.11413). The ad-hoc committee will consist of not less than 12 members and include representatives from the following groups and agencies:

- Department of Health and Human Services.
- Department of Licensing and Regulatory Affairs: Adult Foster Care Division.
- Department of Licensing and Regulatory Affairs: Bureau of Fire Services.
- State Fire Board.
- Michigan Department of Education.
- Representatives of organizations affected by this Act.
- Parents of children affected by this Act.

The ad-hoc committee member responsibilities include:

- Commitment to participate in an in-person day-long, ad-hoc committee meeting.
- Provide written comments/feedback on the current camp administrative rules.
- Participation in at least one public hearing (remote or in-person).
- Commitment to at least one additional 2-3 hour virtual ad-hoc committee meeting.
- Assist in the drafting, editing, and final review of the ad-hoc committee recommendations.

MILEAP is inviting submission of application for individuals who may be interested in serving on the Camp Licensing Administrative Rules Review Ad-hoc Committee. Please complete the ad-hoc committee member application by September 30, 2024. The link is provided here: <https://forms.office.com/g/DCwQ1JxX5W>. The committee must have broad representation of individuals with knowledge and experience with camp administrative rule implementation, camp types (day, residential, travel, troop, and adult camp) and region/geographical representation.

If you have any questions about the Camp Licensing Administrative Rule Review Ad-hoc Committee, please contact James Vanden Heuvel, lead camp licensing consultant, at [MiLEAP-CAMPS@Michigan.gov](mailto:MiLEAP-CAMPS@Michigan.gov)