

FAMILY COMMUNICATION PLAN

**BE
READY!**

Emergencies can happen at any time. Do you know how to get in touch with your family if you're not together? Follow these steps to make a communication plan and **BE READY!**

1 COLLECT INFORMATION



Know the Numbers:

PERSONAL INFO

My Name: _____

My Address: _____

My Phone Number: _____

FAMILY INFO

Parent Name(s): _____

Cell/Work Number: _____

Social Media Account: _____

Sibling Name(s): _____

Cell/Work Number: _____

Social Media Account: _____

Neighbor/Relative Name: _____

Cell/Work Number: _____

Neighbor/Relative Name: _____

Cell/Work Number: _____

Be sure to memorize your emergency contact numbers or put them in your phone!



Pick a Meeting Spot:

Where will you meet up with your family if you have to get out of your house quickly? Where will you meet if your neighborhood is being evacuated and you're not at home?

- Talk to everyone in your household and decide where your meeting spot will be.
- Make sure you know how to get there.
- Figure out the best route to evacuate your house if necessary.

MEETING PLACE



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Text, don't talk!

Unless you are in immediate danger, send a text. Texts often have an easier time getting through during emergencies, and you don't want to tie up phone lines needed by emergency responders (like 911). It might also be easier to reach someone who's out of town. If you have a social media account, that's also a good way to communicate with your family and neighbors, especially if they're out of town.

2

SHARE THE INFORMATION

- Make copies of your Family Communication Plan for each member of the household to carry in their wallet, backpack, or purse.
- Post a copy in a central place at home.
- Double check that everyone has the correct information.
- Make sure your household and neighbor/relative contacts have your contact info, a mobile phone, and are able to text when needed.

3

REVIEW AND PRACTICE

- Practice calling and texting the group. Set up a group chat on everyone's phone if possible, and give it a name like Family Emergency Group.
- Discuss what key messages need to be sent if there is an emergency situation. For example, "I'm OK" or "I am at X location."

Go to [Ready.gov/kids](https://www.ready.gov/kids) for more info on how to be prepared for disasters!



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