Download Certification File Layout for Community Colleges
Michigan Achievement Scholarship

Download MAS Certification File Layout – used to identify who is available for the Community College to certify for the term

- The format for the file is "Comma Separated Values" (CSV)
- All fields are delimited by a comma (,)
- Carriage Return Line Feed (CRLF) at the end of each row

Field Name	Type	Field Description
Academic Year	Numeric	Award Year (all records in the file contain the same value) *Uses **ending** year - if the acyear is 2024-2025 this field will contain 2025*
Payment Term	Alphanumeric	Term being certified (all records in file contain the same value) Valid values include: "Fall" "Winter" "Spring" "Summer"
School OE Code	Alphanumeric	School OE Code (all records in file will contain same value)
Aid Program	Alphanumeric	Aid Program being awarded (all records in file contain the same value) Valid values include: "MAS"
SSN	Numeric	Student's Social Security Number
Last Name	Alphanumeric	Student's Last Name
First Name	Alphanumeric	Student's First Name
Middle Name	Alphanumeric	Student's Middle Name
Enrollment Status	Alphanumeric	Student's Enrollment Status for the term Valid Values include: "FT" = Full-time "TT" = 3/4-time "HT" = Half-time "LT" = Less than half-time "NE" = Not Enrolled
Pell Eligible	Alphanumeric	Valid values include: "Y" - Yes "N" - No

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