

## Guest Student Designation Form

Michigan Department of Treasury Office of Postsecondary Financial Planning  
Student Scholarships, Grants and Outreach (SSGO)

### Section 1: Purpose of Form

This form designates a guest student for the purposes of receiving awards from SSGO in the academic year specified in Section 2. The guest institution is required to complete this form and keep a copy in the guest student's file to be presented during program reviews.

### Section 2: Guest Student Information

*Enter the information for the student who will be designated as the guest student.*

Guest Student First Name		Guest Student Last Name	
Date of Birth	Social Security Number	Academic Year as Guest Student	
Street Address			
City		State	ZIP Code

Guest student has been a legal Michigan resident since July 1 of the previous calendar year.

### Section 3: Institution Information

*Enter the information about the institutions and degree/certificate programs.*

Guest Institution Name	Home Institution Name
A consortium agreement exists between the guest institution and the home institution.	
Credits earned by the guest student at the guest institution will be transferred and applied to a certificate or degree at the home institution.	
The guest student is currently enrolled in a degree or certificate program at the home institution.	

### Section 4: Guest Institution Signature

*This section should be signed by a representative of the guest institution.*

Signatory's First Name	Signatory's Last Name
Signature	Date of Signature