

**MICHIGAN LAW ENFORCEMENT OFFICERS
MEMORIAL MONUMENT FUND COMMISSION**

Meeting Minutes of January 3, 2019

Meeting No. 113

CALL TO ORDER: The meeting was called to order by Chairperson Lin Emmert at 1:01 p.m. in the Michigan Library and Historical Center, Lake Superior Conference Room.

Members Present: Lin Emmert, Mary Johnson, Kenneth Rochelle, Katy Sherwood, and Deodge Hill.

Commission Staff: Georgia Shuler DTMB Representative, Dane Hengesbach DTMB Representative, and Joel Gordon DTMB Representative

Guests: Mary Brinks, Kathy Cole, John Szczubelek, Jerry Keeder, Chuck Heit (Berrien County Undersheriff) and Rick Lull (Court Supervisor)

1. Approval of minutes of the meeting of December 6, 2018:

Deodge moved to approve the minutes, Kenneth seconded the motion.

2. Public Comment:

A public comment was made expressing interest in changing the criteria under the public act that governs the Commission's criteria for names to be added to the memorial. Changing the public act is not up to the Commission. A legal amendment would have to be passed to accomplish this.

The Commission discussed the MCOLES definition used in the public act and why it was chosen.

3. 2nd MLEOM 5K Run

The race will be June 23, 2019 with the same route.

On June 23rd, the monument property will still be under construction and under the management of Moore Trosper. So the Commission won't utilize the site for the event.

4. Review of MLEOM Commission Meeting Schedule for 2019:

The dates for 2019 were reviewed, the date for the February meeting was changed to February 14. The rest of the dates were unanimously approved as is.

5. Request from Moore Trosper Co. for Inclusion on the Donor Wall:

Moore Trosper is proposing that they write off some of their fees in exchange for inclusion on the donor wall.

6. Check Presentations:

A check was presented from Marilyn DeJong in the amount of \$500.

A check was presented on behalf of Michigan State Police in the amount of \$1,000.

7. Review of Financial Statement:

Dane shared an up to date statement.

8. Standardized Abbreviations and List of Fallen Officers:

The Commission discusses how their responsibility is to find all the names that fit the criteria. The criteria is posted to the website.

Names will be added as the Commission can conclusively determine names that qualify under the criteria.

9. Construction Update:

Work is still progressing because of the mild winter weather.

10. Contributors for Donor Wall:

The Commission discussed design ideas including plaques for donors for ease of maintenance.

11. Fundraising Advice and Assistance from Mary Brinks:

The Commission reviews the services Mary has offered. Mary would like to write up a questionnaire and send it to commission members to gather information such as: define the Commissions fundraising goals. How many events does the Commission want to have per. year. Possibly create a facts sheet and post it to the website.

Lin recommends moving forward with the questionnaire. Mary B. will try to get it out to the Commissioners before the next meeting. Mary asks that the Commission members get back to her with answers within two weeks.

The meeting was adjourned at 3:02 p.m.

**MICHIGAN LAW ENFORCEMENT OFFICERS
MEMORIAL MONUMENT FUND COMMISSION**

Meeting Minutes of February 14, 2019

Meeting No. 114

CALL TO ORDER: The meeting was called to order by Chairperson Lin Emmert at 1:11 p.m. in the Michigan Library and Historical Center, Lake Superior Conference Room.

Members Present: Lin Emmert, Mary Johnson, Katy Sherwood, and Deodge Hill.

Commission Staff: Georgia Shuler DTMB Representative, Dane Hengesbach DTMB Representative, and Joel Gordon DTMB Representative

Guests: John Juarez from the Michigan Veterans Memorial Park Commission, Mary Brinks, and Kathy Cole

1. Approval of minutes of the meeting of January 3, 2019:

Minutes were amended and approved as amended. Lin moved to pass the minutes as amended. Deodge seconded the motion. The minutes were passed by acclamation.

2. 2nd MLEOM 5K Run

The race manager will be the same as last year. The fee for participants will be the same as last year for early entry. Deodge has turned in the application to the City of Lansing.

Georgia advised that the Commission needs to turn in an event application with DTMB. Georgia will send a copy of the application to Kathy Cole to complete and turn in. Kathy will also research event insurance.

Deodge is working on flyers for the residents living along the race route, to be distributed by March 20.

Deodge still needs waters and snacks. She will reach out to last year's contacts.

Mary will confirm whether or not she is available to be the race-day contact person and she is able to bring bananas as a post-race snack for participants.

The Commission will need an ADA accessible port-a-john.

3. Construction Update:

Trees are being tagged and will be shipped to the site when appropriate. Five extra trees should be purchased to replace the typical 15 – 20% die off that occurs with mass plantings.

4. Michigan Veterans Memorial Park Commission:

A motion to acquire five extra trees and to collaborate with the Michigan Veterans Memorial Park Commission to have the extra trees planted on their site was proposed.

The Michigan Law Enforcement Officers Memorial Monument Fund Commission (MLEOMMF) has established the need to acquire additional (extra) Zelkova specimen trees to be used as replacements should any of the original 29 specimen trees fail after planting.

Therefore, the MLEOMMF Commission has reached an agreement with the Michigan Veterans Memorial Park Commission to place five Zelkova specimen trees on the Michigan Veterans Memorial Park Commission site in locations depicted on the enclosed drawing. As a condition of the agreement the MLEOMMF Commission agrees to:

Pay all costs associated with acquiring the trees

Pay all shipping costs to deliver the trees to the project site

Pay the cost to remove and dispose of one existing dead conifer tree

Pay all costs to plant the trees

Pay all costs of moving the tree(s) if needed in the future and to restore the Michigan Veterans Memorial Park Commission site to its original condition.

The specimen trees planted on the Michigan Veterans Memorial Park Commission site will only be relocated to the MLEOMMF site if prior agreement is reached between MLEOMMF, the Michigan Veterans Memorial Park Commission, and DTMB Building Operations Division.

Katy moved to pass the motion. Mary seconded the motion. The motion passed unanimously.

John Juarez spoke to the Commission about signage they are purchasing to help visitors find their site. The commission John represents would like to partner with the MLEOMMF Commission on MDOT, highway directing signage that would assist visitors for both memorials.

Joel says he is willing to ask if MDOT would cover the cost of making the highway directing signage.

The signage would direct visitors to the visitor lot directly adjacent to both monuments.

John invited the MLEOMMF Commission members to a future meeting for his organization. John will reach out to Lin to coordinate when this could be accommodated. Georgia will send John the schedule for the MLEOMMF Commission 2019 meetings.

5. Goals & Plans Development Questionnaire:

Mary created a survey for the commissioners to take to help her determine goals and plans for future fundraising and communication strategies. Mary would like the surveys returned by the 2/22, if possible. Paper copies were distributed in the meeting. Georgia will distribute a digital copy.

6. Review of Financial Statement:

Dane provided an up-to-date financial summary and list of current donations.

7. Final Officer List:

Lin discussed the final list. Two additional corrections have been made, which Bonnie Greenspoon is already aware of.

Lin moved to get approval of the fallen officer list. Katy seconded the motion. The motion passed unanimously.

8. Sentinels:

The Commission discussed the potential cost of taking panels off when names need to be added.

Lin presented Bonnie Greenspoon's proposed design for the panels.

Mary moved to pass a motion to approve the drafted layout of the sentinels with one change: all names will be in all caps. Deodge seconded the motion. The motion was approved by acclamation.

Lin will communicate the approval, with the change, to Bonnie.

9. Donor Wall:

There are currently 22 qualifying entities for the donor wall. Joel recommended 2 sizes of plaques and leaving room for 2 additional major (\$100,000+) donors. Joel suggested having the smaller size panels come in 3 different metals (gold, silver, and bronze, for example) to address the Commission's desire to denote larger donations. Joel also recommended leaving an additional 20 spots in the smaller plaque size, for future donations.

The Commission discussed standardizing the donor wall entries, when possible. The Commission can make informed decisions on the length of commemorations, letter size, etc. once feedback on the list and design is received from Bonnie Greenspoon's team.

The list of the 22 entities was submitted to the Commission for their review and was approved.

Georgia will email the approved list to David and Bonnie after the meeting adjourns.

10. Governor Directive on Open Meetings:

Live streaming is now encouraged for commissions. Lin asked Georgia to look into what that would entail and whether it will be required.

11. Website Update:

Mary will update the website with the approved list of officers and how to submit future names and information. Lin will update the website with the latest donor information.

12. Michigan Police Week Proposal:

Lin advised the Commission to check policeweekmichigan.com and Facebook to follow this potential, of interest, event.

13. AG Designee Replacement:

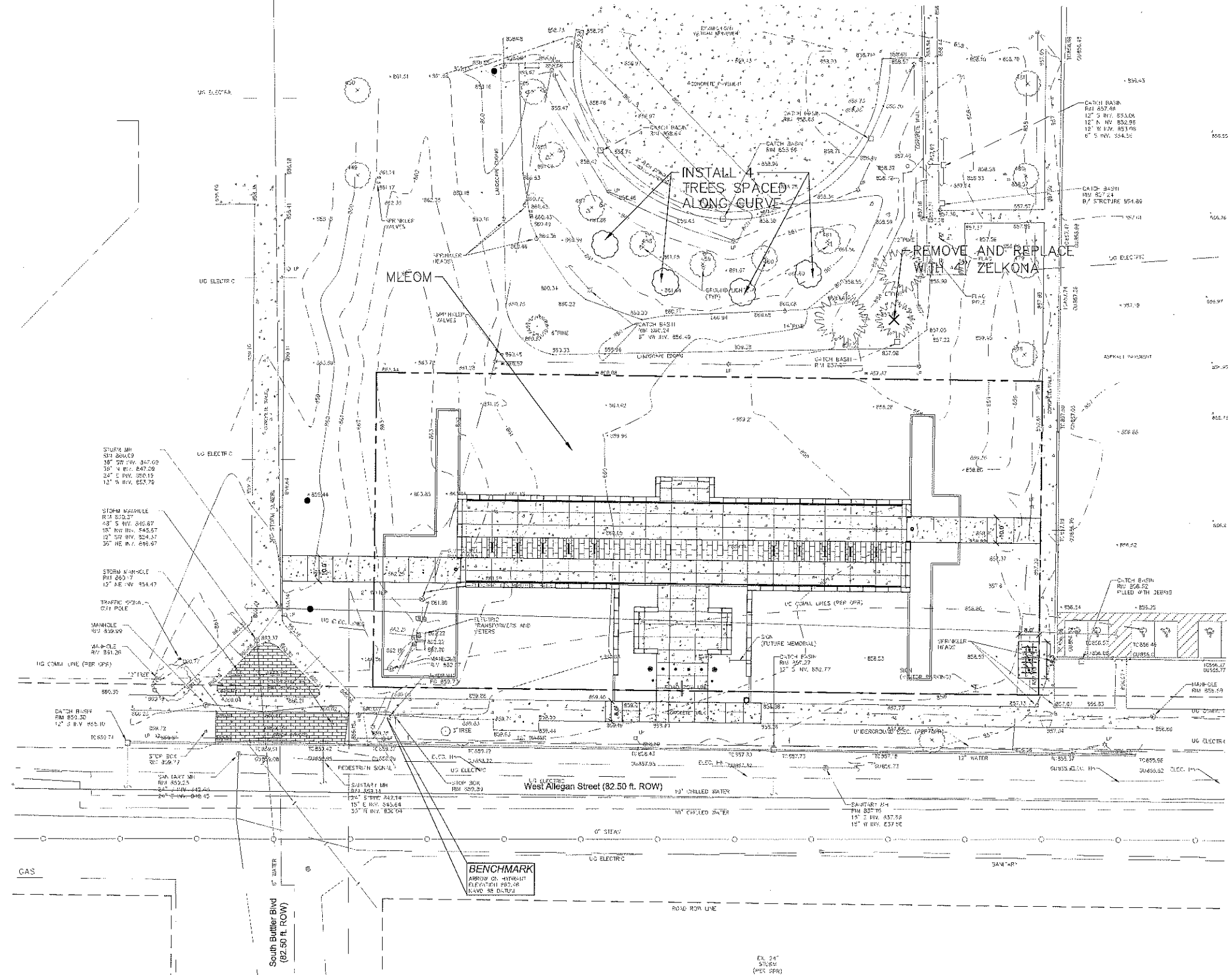
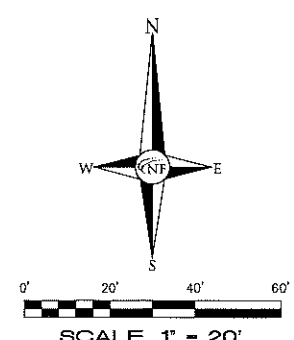
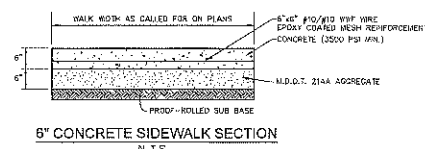
There has been no word from the Attorney General's Office yet. Lin will continue to pursue this.

14. Memorial Coin:

The Commission will continue to discuss a new coin at the next meeting.

The meeting was adjourned at 3:13 p.m.

GAS (ABANDONED PER RECORDS)



CONTRACTOR JOINT PLAN
PLANS INCLUDE FOR PROPOSED EXPANSION JOINTS IN ANTICIPATED AREAS. THE CONTRACTOR SHALL SUBMIT A FINAL JOINTING PLAN FOR REVIEW AND APPROVAL. THIS PLAN SHALL INCLUDE FOR PROPER JOINTING AROUND GROUND LIGHTING, BRICK PAVERS, ETC.

EXISTING ELECTRICAL HANDHOLES
EXISTING HANDHOLES SERVING THE OVERHEAD DECORATIVE LIGHTING WITHIN THE PROJECT LIMITS SHALL BE ADJUSTED AS NEEDED TO MEET THE PROPOSED GRADES. COVERS SHALL BE SALVAGED AND REUSED.

GREENBELT GRADING
THE CONTRACTOR SHALL PROVIDE EXCAVATION / GRADING AS NECESSARY TO BLEND PROPOSED FINISH GRADES WITH EXISTING SIDEWALK GRADES. PLEASE REVIEW THE CIVIL AND LANDSCAPE PLANS / CROSS SECTIONS FOR INFORMATION REGARDING GRADING NEEDS AND INTENT.

ARCHITECTURAL / ELECTRICAL PLANS
SEE ARCHITECTURAL PLANS AND ELECTRICAL PLANS FOR ALL PROPOSED DETAILS REGARDING THE MONUMENT STRUCTURES, MOUNTING PLATFORMS AND ALL LIGHTING INFRASTRUCTURE.

RESTORATION
SEE LANDSCAPE PLANS FOR ALL SITE RELATED RESTORATION AND PLANTINGS.

MDOT RIGHT-OF-WAY PERMIT
A PERMIT FROM THE MICHIGAN DEPARTMENT OF TRANSPORTATION IS REQUIRED FOR ALL WORK PROPOSED WITHIN THE ALLEGAN STREET ROW. THE CONTRACTOR SHALL COMPLETE ALL PERMIT PAPERWORK, PAY FEES AND OBTAIN THE PERMIT.

PAVING LEGEND

	PROPOSED CONCRETE PAVEMENT
	PR. PRECAST CONCRETE PAVERS (SEE ARCH. PLANS)

LEGEND

	EXISTING SANITARY SEWER
	SAN. CLEAN OUT
	EXISTING WATER MAIN
	EXISTING STORM SEWER
	EX. R. Y. CATCH BASIN
	EXISTING BURIED CABLES
	OVERHEAD LINES
	LIGHT POLE
	SIGN
	EXISTING GAS MAIN
	PR. SANITARY SEWER
	PR. WATER MAIN
	PR. STORM SEWER
	PR. R. Y. CATCH BASIN
	PR. TOP OF CURB ELEVATION
	PR. GUTTER ELEVATION
	PR. TOP OF WALK ELEVATION
	PR. TOP OF PAVT. ELEVATION
	FINISH GRADE ELEVATION
	TOP OF WALL / TOP OF WALK ELEVATIONS

**MICHIGAN LAW ENFORCEMENT OFFICERS
MEMORIAL MONUMENT FUND COMMISSION**

Meeting Minutes of March 7, 2019

Meeting No. 115

CALL TO ORDER: The meeting was called to order by Chairperson Lin Emmert at 1:14 p.m. in the Michigan Library and Historical Center, Lake Superior Conference Room.

Members Present: Lin Emmert, Mary Johnson, and Katy Sherwood. Deodge Hill and Kenneth Rochell participated via conference call.

Commission Staff: Georgia Shuler DTMB Representative, Dane Hengesbach DTMB Representative, and Joel Gordon DTMB Representative

Guests: Debbie Swofford Michigan FOP Auxiliary & Gabby Sherwood

1. Approval of minutes of the meeting of February 14, 2019:
Katy moved to approve the minutes as is. Mary seconded the motion. The minutes passed unanimously.

2. 2019 5K Run:
Mary researched the cost of an ADA compliant portable toilet through American Rental.

Lin moved to approve the cost of the portable toilet. Katy seconded the motion. The motion passed unanimously.

Lin motioned to approve an expenditure of up to \$500 for the event insurance. Katy seconded. The motion passed unanimously.

3. Website Update:
Dane and Lin discussed the website charges with Andrew Belanger. Changes were agreed upon to bring down the cost of the website's operation.

4. Dedication Service:
The Commission discussed having all the names to be honored on the wall read aloud at the service and how to coordinate such an effort. They also discussed whether to have a representative honor guard or possibly multiple honor guards. The Commission is looking into August 3rd as a possible, tentative date.

Joel brought drawings of the monument site and the Commission reviewed layout options for the event.

Debbie Swofford will ask MICOPS to send out invitations. The Commission will need to reach out to State of Michigan departments and officer organizations. The Commission discussed coordinating with Caleb Buhs from the DTMB Communications Office to contact government officials regarding the details of the event.

Joel and Dane will discuss budgetary and logistics needs for the event and Joel will bring details to the next meeting.

Lin led a discussion on how to let survivors know where their officer is located on the monument for the day of the dedication.

5. Officer Panels:
Bonnie Greenspoon sent out images of the panels to Mary and Lin. They were posted to the Commission Facebook account.
6. Review of Financial Statement:
Dane provided an up-to-date financial summary and list of current donations. Moore Trospen has begun to bill for their construction work.
7. Donor Wall:
Lin lead a review of the donor list, a discussion of the entities to be honored, and a discussion of the length of the names of entities to be honored.
8. Cops on a Run:
Saturday, June 15th is the scheduled date. Additional information will be sent to the Commission when available.

The annual Patch and Badge Show is coming up on Saturday, April 6th. The hosting organization usually provides a table for MLEOM. Debbie Swofford will represent MLEOM with a display and coins.

9. Survey:
Any commissioners who have not turned in their surveys yet—please do. Lin is hopeful that they will prove to be a helpful resource.
10. Attorney General Representative:
Lin has been in communication with the Attorney General's Office and they understand that this is a priority. They are working on making a recommendation.

The meeting was adjourned at 3:07 p.m.

**MICHIGAN LAW ENFORCEMENT OFFICERS
MEMORIAL MONUMENT FUND COMMISSION**

Meeting Minutes of April 4, 2019

Meeting No. 116

CALL TO ORDER: The meeting was called to order by Chairperson Lin Emmert at 1:01 p.m. in the Michigan Library and Historical Center, Lake Superior Conference Room.

Members Present: Lin Emmert, Mary Johnson, and Kenneth Rochell.

Commission Staff: Georgia Shuler DTMB Representative, Dane Hengesbach DTMB Representative, and Joel Gordon DTMB Representative

Guests: Debbie Swofford Michigan FOP Auxiliary & Jerry Keeder DTMB Facilities

1. Dedication:

July 27th at 3pm is settled on for the date and time of the event. The Commission discussed details about traffic, parking, tents, restrooms, and the aspects of the ceremony. It was settled that all the names to be honored will be read aloud.

Jerry Keeder from DTMB facilities volunteered his staff to assist with event set up and tear down. Moore Trospen will donate some services for the event.

Joel expressed a desire to acquire the podium used for the groundbreaking

2. Approval of minutes of the meeting of March 7, 2019:

Mary motioned to pass the minutes as is. Kenneth seconded the motion. The motion passed unanimously.

3. Review of Financial Statement:

Dane provided an up-to-date financial summary and list of current donations.

4. eStore Coins:

The coin was taken off of the eStore due to low supply. The Commission decided not to reorder coins at this time.

5. Cops on a Run:

The event is Saturday, June 15th.

6. Attorney General Representative:

Lin has been in communication with the Attorney General's Office. They are continuing to work on making a recommendation.

7. Officer Panels:

The artist has begun work on the panels. The bases for the panels are going to be installed on the monument site in about a week.

8. Donor Wall:

The Commission discussed how the Architect Firm will be mentioned on the donor wall. The word monument was taken off of the wall plan in two instances. The Commission emblem was added to the artist's plans.

9. MLEOM 5K 2019:
The annual 5K will be June 23, 2019.

The meeting was adjourned at 3:34 p.m.

**MICHIGAN LAW ENFORCEMENT OFFICERS
MEMORIAL MONUMENT FUND COMMISSION**

Meeting Minutes of May 2, 2019

Meeting No. 117

CALL TO ORDER: The meeting was called to order by Chairperson Lin Emmert at 1:03 p.m. in the Michigan Library and Historical Center, Lake Superior Conference Room.

Members Present: Lin Emmert, Mary Johnson, Deodge Hill, Bryant Osikowicz and Kenneth Rochell.

Commission Staff: Georgia Shuler DTMB Representative and Dane Hengesbach DTMB Representative

Guests: Debbie Swofford Michigan FOP Auxiliary, Diane Philpot, Caleb Buhs with DTMB Communications, and Mike Sauger FOP

1. New Attorney General Representative:
Bryant Osikowicz joins the Commission from the Attorney General's Office. Prior to his position with the AG, Bryant worked with Oakland County as an Assistant Prosecuting Attorney.
2. Approval of minutes of the meeting of April 4, 2019:
Kenneth motioned to pass the minutes as is. Mary seconded the motion. The motion passed unanimously.
3. Review of Financial Statement:
Dane provided an up-to-date financial summary and list of current donations.
4. Patch & Badge Show Donation:
Debbie Swofford presented a donation of \$122 from the Patch & Badge Show to the Commission.
5. Pins for the Dedication:
Lin ordered pins for the dedication.
6. Commission Update:
Bryant led a discussion of how the Commission will be affected by the completion of the memorial and the language of the statute that governs the Commission. The Commission discussed how to ensure maintenance of the monument, post construction.

Mike and Bryant will follow up with a representative of the House to discuss how the structure and mission of the Commission will change after construction.

Bryant will send any support materials stemming from this discussion to Georgia and Georgia will send out the information to the members of the Commission.
7. Construction Update:
Joel was unable to attend. Georgia gave a brief update on the construction. Joel has initiated a collaboration with the Michigan Veterans' Memorial Park Commission to attempt to share irrigation and power meters. This should save the Commission money.

The MLEOM Commission and the Michigan Veterans' Memorial Park Commission would need to work out how charges would be split, and both commissions would need to formally agree to such an arrangement. Joel will follow up on this issue.

8. Dedication:

Lin proposes having children of survivors lead the pledge of allegiance.

Dave Hiller and Larry Julian will be speaking.

Caleb advised the Commission on crowd control, speakers, and other elements of event coordination.

Lin asked Debbie to read one of the lists of names to be honored.

Caleb asked the Commission to consider press needs for the event. Caleb's Office can coordinate a press advisory.

Per Debbie Swofford, MICOPS will send out invitations to survivors if the Commission will provide the invites and the postage.

The Commission will approve an expenditure for invitations at the June meeting.

9. MLEOM 5K 2019:

The annual 5K will be June 23, 2019 at 2pm. The race is listed on runsignup.com

Kathy and Mary will assist with event insurance.

The DTMB Event Application still needs to be completed.

Mary offered to coordinate the ADA compliant porta-john and will bring bananas for post-race refreshments.

Motion to approve an expenditure for the 5K not to exceed \$5,000 for Deodge, Lin moved, Katy seconds. Passes unanimously.

The meeting was adjourned at 2:45 p.m.

**MICHIGAN LAW ENFORCEMENT OFFICERS
MEMORIAL MONUMENT FUND COMMISSION**

Meeting Minutes of June 6, 2019

Meeting No. 118

CALL TO ORDER: The meeting was called to order by Chairperson Lin Emmert at 1:03 p.m. in the Michigan Library and Historical Center, Lake Superior Conference Room.

Members Present: Lin Emmert, Mary Johnson, Deodge Hill, Bryant Osikowicz and Kenneth Rochell.

Commission Staff: Georgia Shuler DTMB Representative and Joel Gordon DTMB Representative

Guests: Debbie Swofford with Michigan FOP Auxiliary, Diane Philpot with MICOPS, Caleb Buhs and Andrew Belanger with DTMB Communications, Mike Sauger with FOP, Sgt. Keegan Stitt with Lansing PD Honor Guard & Doug Church the Capital Complex Manager with DTMB Facilities

1. Approval of minutes of the meeting of May 2, 2019:

Kenneth motioned to pass the minutes as is. Bryant seconded the motion. The motion passed unanimously.

2. Construction Update:

The existing irrigation system has been tested for weak points and capped. There is an elevation issue with a meter onsite. It is proposed that the meter be dropped approximately 14 inches. The Commission needs to decide whether or not to share an electrical meter with the Michigan Veteran's Memorial Park Commission.

Doug Church recommended separate meters. Doug Church discussed with the Commission how maintenance and associated costs have been handled with the Michigan Veteran's Memorial Park Commission to give the Commission a point of reference for planning their own post-construction phase.

Joel proposed that both monuments would need to pass a motion to share a meter, then BOD would have to agree to the meter being shared, before that option would be possible.

Lin Emmert motions to share a meter with the Michigan Veteran's Memorial Park Commission. Kenneth seconded the motion. The motion passed unanimously.

Joel proposes using some of the contingency to light trees at the back of the monument site. Joel recommends, at minimum, lighting three trees squarely behind the donor wall. Bryant makes a motion to light the three trees. Mary seconds the motion. The motion passed unanimously.

3. Senate Bill 321:

The Commission discussed how proposed Senate Bill 321 would affect the names to be honored.

4. Dedication/Memorial Service:

Larry Julian and Dave Hiller will be speaking. Lin and Bryant will reach out to a couple other potential speakers.

Potential readers of the names to be honored are being contacted.

Lin shared a plan for the service and the Commission members provided feedback.

The Commission discusses walking the construction space at the next meeting July 11. Joel also recommends walking through the program for the day of the event.

Two flags and two stands will be needed for the stage. Sgt. Keegan Stitt will head up the honor guard and provide the flags.

Doug Church said he will arrange to reserve the Lake Superior Room and the Forum at the Michigan Library and Historical Center and keep them open until 7pm to assist the event.

Georgia is to send Lin a map of the parking lots.

Joel said he will reach out to Lansing PD and a local church to assist the bikes arriving in mass with a police escort. The bikes should be parked by 2:45 to prepare for the service.

Caleb Buhs recommends making attendee information and resources available on the website.

Caleb and Andrew will put together the dedication program. They would like the program to be finalized no later than the Friday before.

Sgt. Keegan Stitt says he will ask Explorers if they would volunteer to help families find their name on the memorial. Debbie also said she has available volunteers for the event.

Lin moved to approve an expenditure of up to \$750 for the dedication invitations. Kenneth seconded that motion. The motion passed unanimously. Georgia will connect Diane and Debbie with Dane who can give them information about how to become registered vendors with the SOM.

Caleb suggests a press advisory. Caleb and Lin will follow up with persons who will be prepared for press interviews.

5. Bikes:
The Cops on a Run, FOP Lodge 130, event will take place Saturday Jun 15.
6. Financial Statement:
Dane ensured an up-to-date financial summary and list of current donations was provided.
7. MLEOM 5K 2019:
Deodge advised that some of the houses on Allegan need to be notified about the street closure. Deodge and Mary plan to walk the route prior to the event. Deodge will send an email of instructions for the volunteers. Deodge suggested meeting by noon on the day of the event and expects that volunteers will be done by 4 or 5pm.

MSU is providing tents and tables.

8. Signage:

Joel has spoken to MDOT about taking down the MLHC signs and putting up a joint MLHC and Memorial Park sign. MDOT has not indicated anything about cost.

9. Business Cards:

Lin is requesting additional business cards. Mary approved the motion. Deodge seconded the motion. The motion passed unanimously.

The meeting was adjourned at 3:41 p.m.

**MICHIGAN LAW ENFORCEMENT OFFICERS
MEMORIAL MONUMENT FUND COMMISSION**

Meeting Minutes of July 11, 2019

Meeting No. 119

CALL TO ORDER: The meeting was called to order by Chairperson Lin Emmert at 1:01 p.m. in the Michigan Library and Historical Center, Lake Superior Conference Room.

Members Present: Lin Emmert, Mary Johnson, Bryant Osikowicz, Katy Sherwood and Kenneth Rochell.

Commission Staff: Georgia Shuler DTMB Representative, Dane Hengesbach DTMB Representative, and Joel Gordon DTMB Representative

Guests: Debbie Swofford with Michigan FOP Auxiliary, Diane Philpot with MICOPS, Caleb Buhs with DTMB Communications, Mike Sauger with FOP & Sgt. Keegan Stitt with Lansing PD Honor Guard

1. Approval of minutes of the meeting of June 6, 2019:
Kenneth motioned to pass the minutes as is. Bryant seconded the motion. The motion passed unanimously.

2. Construction Update:
Sod and electrical installation will take place this week, as well as electrical programming. A retaining wall and vegetation will be planted around the meters.

Joel reported that the project is nearing substantial completion.

3. Dedication/Memorial Service:
Sgt. Keegan Stitt led a discussion on coordinating the reading of the names with the changing of the Honor Guard.

The Commission discussed where to display the wreath during the service.

The Michigan Library & Historical Center Forum, Rotunda, and Lake Superior rooms will be booked from noon on for the dedication.

The Allegan surface lot and the Allegan visitor lot will be reserved for the event. Visitors can also utilize the Michigan Library & Historical Center visitor parking lot.

Lin led a discussion of how to provide attendees with a list of names to be honored and the panel where each name can be found.

Katy made a motion to increase the budget for the dedication to \$8,000. Kenneth seconded the motion. The motion passed unanimously.

4. Financial Statement:
Dane delivered an up-to-date financial summary and list of current donations.
5. Fundraisers:
The 5K expenses are still being processed.

Debbie is following up with the Detroit Tigers for their annual fundraising event. Debbie recommends sharing any pins left over from the dedication with donors at this event.

The Commission was presented with a donation from the Blue Knights Motorcycle Club and a donation from the West Michigan Chiefs of Police.

The meeting was adjourned at 3:19 p.m.

**MICHIGAN LAW ENFORCEMENT OFFICERS
MEMORIAL MONUMENT FUND COMMISSION**

Meeting Minutes of August 1, 2019

Meeting No. 120

CALL TO ORDER: The meeting was called to order by Chairperson Lin Emmert at 1:03 p.m. in the Michigan Library and Historical Center, Lake Superior Conference Room.

Members Present: Lin Emmert, Mary Johnson, Bryant Osikowicz and Kenneth Rochell.

Commission Staff: Georgia Shuler DTMB Representative and Dane Hengesbach DTMB Representative

Guests: Mike Sauger with FOP

1. Approval of minutes of the meeting of July 11, 2019:
Bryant motioned to pass the minutes as is. Kenneth seconded the motion. The motion passed unanimously.
2. Dedication Recap:
The Commission has received very positive feedback. The crowd is estimated at around 400 attendees.
3. Donor Wall:
Lin led a discussion about continuing to raise funds for maintenance and adding names, as needed.
4. Financial Statement:
Dane delivered an up-to-date financial summary and list of current donations.
5. Executive Reorganization Order:
The FOP is assisting with the ongoing reorganization process.
6. SB #321:
There has been no further action.
7. Fundraisers:
Bike Night is August 27, purchases need to be made through the Detroit Tigers official site.

The Commission plans to review the 5K event at the September meeting.

8. The Rollin M. Gerstacker Foundation:
Lin advised the Commission that checks that are eligible for the match offered by the Rollin M. Gerstacker Foundation need to be made to the Gerstacker Foundation and need to mention the Michigan Law Enforcement Officers Memorial in the subject line in order to receive the match funds.

The meeting was adjourned at 2:28 p.m.

**MICHIGAN LAW ENFORCEMENT OFFICERS
MEMORIAL MONUMENT FUND COMMISSION**

Meeting Minutes of September 5, 2019

Meeting No. 121

CALL TO ORDER: The meeting was called to order by Chairperson Lin Emmert at 1:03 p.m. in the Michigan Library and Historical Center, Lake Superior Conference Room.

Members Present: Lin Emmert, Mary Johnson, Bryant Osikowicz, Deodge Hill, Katie Sherwood, and Kenneth Rochell.

Commission Staff: Alex Cousineau DTMB Representative; Dane Hengesbach DTMB Representative; and Joel Gordon DTMB Representative (via conference call)

Guests: Debbie Swofford FOP and MI-COPS Representative, Brian Boehm DTMB Representative, and William Luebs MSP Representative State Security Operations Section at the Capitol

1. Approval of the August 1, 2019 Minutes:
Bryant motioned to pass the minutes as is. Mary seconded the motion. The motion passed unanimously.
2. Camera Quote:
The Commission received a quote from DTMB OIP (Office of Infrastructure Protection) for installing a security camera: \$7,400 for one hard-wired camera. The Commission reviewed the quote and discussed the project.

Potential locations were discussed. The light pole at the Michigan Veterans Memorial Park was proposed as a potentially viable option. The VM doesn't currently have their own camera.

The Commission would need DTMB BOD's permission to put a camera on a BOD building. Currently, there is a camera on the Hannah Building that looks at the memorial.

Capitol Security would monitor these cameras. Footage is stored for 30 days. Cameras have 1-year warranty. Brian Boehm will scope out some camera site options. OIP would do all maintenance; if a camera goes down, they will fix it.

3. Financial Statement:
Dane delivered an up-to-date financial summary and list of current donations.
4. Construction & Maintenance Update:
Some of the lighting aspects still need to be tweaked. Joel will sit down with David Milling and the artist to review adequate lighting. Joel will check the site to see if the dead sod and 1 tulip tree had been replaced.
The monument site is still under warranty.
5. Treasury Designee:
Commission members are looking into potential candidates.
6. Executive Reorganization Order:

The Governor's Office requested that, rather than issuing an Executive Reorganization Order, the Commission be legislatively changed. The FOP is looking into getting a sponsor for the legislation.

7. SB #321:

There has been no further action.

8. Fundraisers:

Bike Night was a big success. 343 ticket packages were sold at \$5 each to MLEOM. Debbie was there to personally thank the bikers while she passed out the shirt pack and MLEOM pins.

5K Race to Build the Memorial follow-up from last meeting: it looks like there was about a \$500 profit, but Mary has not yet turned in reimbursement for insurance expenses.

9. MI-COPS Invitation:

MI-COPS has a meeting 10/6 at 1pm. Members of MLEOM are planning to attend and offer the MLEOM monument site as a potential location for the annual MI-COPS vigil in May of 2020.

10. Website Update:

The Commission would like to get the website updated with photos that will remain on the site and reflect the Memorial grounds. Lin & Mary will work with Andrew on this.

11. The Rollin M. Gerstacker Foundation:

The match offered by the Rollin M. Gerstacker Foundation is up to 50K. Donations can be made payable to the Midland Area Community Foundation with designation in the memo for MLEOM. The match is in effect until November 1st.

The meeting was adjourned at 2:32 p.m.

**MICHIGAN LAW ENFORCEMENT OFFICERS
MEMORIAL MONUMENT FUND COMMISSION**

Meeting Minutes of December 5, 2019

Meeting No. 122

CALL TO ORDER: The meeting was called to order by Chairperson Lin Emmert at 1:02 p.m. in the Michigan Library and Historical Center, Lake Superior Conference Room.

Members Present: Lin Emmert, Mary Johnson, Bryant Osikowicz, Deodge Hill and Kenneth Rochell.

Commission Staff: Georgia Shuler DTMB Representative and Dane Hengesbach DTMB Representative

Guests: Debbie Swofford FOP and MI-COPS Representative, John Szczubelek previous MLEOM Commission Chair and AG Representative, and Jerry Keeder DTMB Zone 1 Facility Supervisor

1. Approval of the December 5, 2019 Minutes:
Bryant motioned to pass the minutes as is. Mary seconded the motion. The motion passed unanimously.
2. Memorial Maintenance:
Jerry raised questions about snow removal and maintenance costs for the monument. The Commission will wait to hear input from Joel before making a decision.
3. Drone Operator Thank You:
Mary put together a thank you package and a card from the Commission.
4. Sentinel Sample Relocation:
Debbie plans to use the sample as a fund-raising tool.
5. Additional Names:
Lin and Mary are looking into what names may need to be added. Lin suggests possibly reviewing new names at an upcoming meeting.
6. Future Names for the Donor Wall:
Mary and Georgia will continue to discuss the plan for the future of this review process.
7. Financial Statement:
Dane delivered an up-to-date financial summary and list of current donations.
8. Update Website:
Lin encouraged commission members to review the website and request any applicable changes.
9. Construction Update:
When Joel returns the Commission will follow-up to see if any there are remaining construction costs waiting for payment.
10. Memorial Site Event Application Process:

Georgia provided information about a couple of different options the Commission can choose from in terms of setting up an event request approval process to be determined at a later meeting.

11. Security Camera Discussion:

The Commission plans to follow-up on this conversation and work toward a decision at the February meeting. Jerry reports that the Veterans Memorial Park Commission is interested in possibly sharing installation costs for a shared camera or cameras.

12. Executive Reorganization Order:

Nothing has been approved at this point.

13. SB #321:

This legislation is expected to pass in the Michigan Senate shortly and will then move to the Michigan House of Representatives.

14. Fundraisers:

The Commission discusses potentially selling off MLEOM t-shirts and posting to the Facebook page about donor wall opportunities.

The meeting was adjourned at 3:03 p.m.