

CONFIDENTIAL DOCUMENTS

Only one copy of confidential information is filed with the Executive Secretary, either (i) in paper format, (ii) by CD/USB drive, or (iii) as an attachment via email.

The filer may choose to submit a letter informing the Michigan Public Service Commission (Commission) that a confidential filing is being submitted. This letter is filed in the specific docket file and is publicly viewable. The actual confidential document, submitted under seal, is entered in the docket file as a filing. However, it is not publicly viewable.

For confidential paper filings or CD/USB drive submissions, you may hand-deliver the confidential information or send it via mail (USPS, UPS, FedEx, etc.) to:

Attention: Executive Secretary
Michigan Public Service Commission
7109 W. Saginaw Hwy
Lansing, MI 48917

For confidential document attached and sent via email, you may email the confidential information to: LARA-MPSC-Confidential-Filings@michigan.gov . You must indicate in the email that the attachment is a confidential document and what case number it should be filed in. In addition, confidential document sent via email may be password protected at the filer's option and in coordination with the Executive Secretary. An electronic confidential document is treated in same manner as a paper copy version. Again, the filer may choose to submit a letter attached to the email informing the Commission that a confidential filing is being submitted. This letter is filed in the specific docket and is publicly viewable. The actual electronic confidential document, submitted under seal, is entered in the docket as a filing but is not publicly viewable.

All confidential documents are retained by the Commission as indicated in its specific Retention and Disposal Schedules.

For additional questions, contact the Executive Business Section at 517.284.8090.

NOTE: In mediated cases, the recommendation of a mediator and the answers to the recommendation are considered confidential and are maintained under seal by the Executive Secretary.