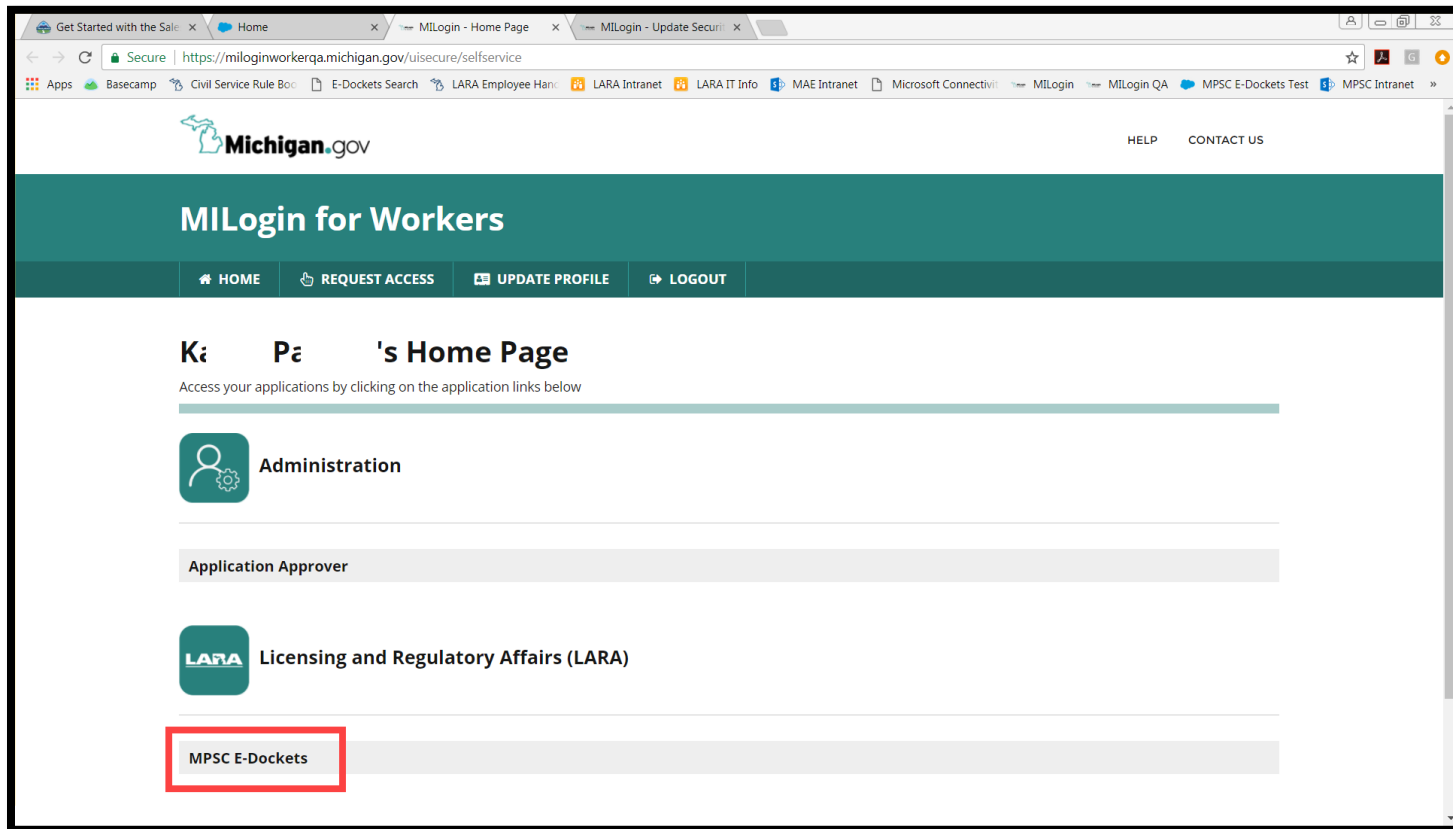


MILogin Instructions for State Employees

Defined as: Individuals who use an @michigan.gov email address and log-in to the State of Michigan network.

How to Login to a MILogin Account When on the State Network

1. Double-click on the “MILogin for Workers” icon on your desktop, or open your browser and navigate to <https://miloginworker.michigan.gov>. You will be taken directly to the MILogin Home screen.
2. Click the “MPSC E-Dockets” link.



3. On the window that pops up, read the terms and conditions, then click the “Acknowledge/Agree” button.

Terms & Conditions

MPSC E-Dockets

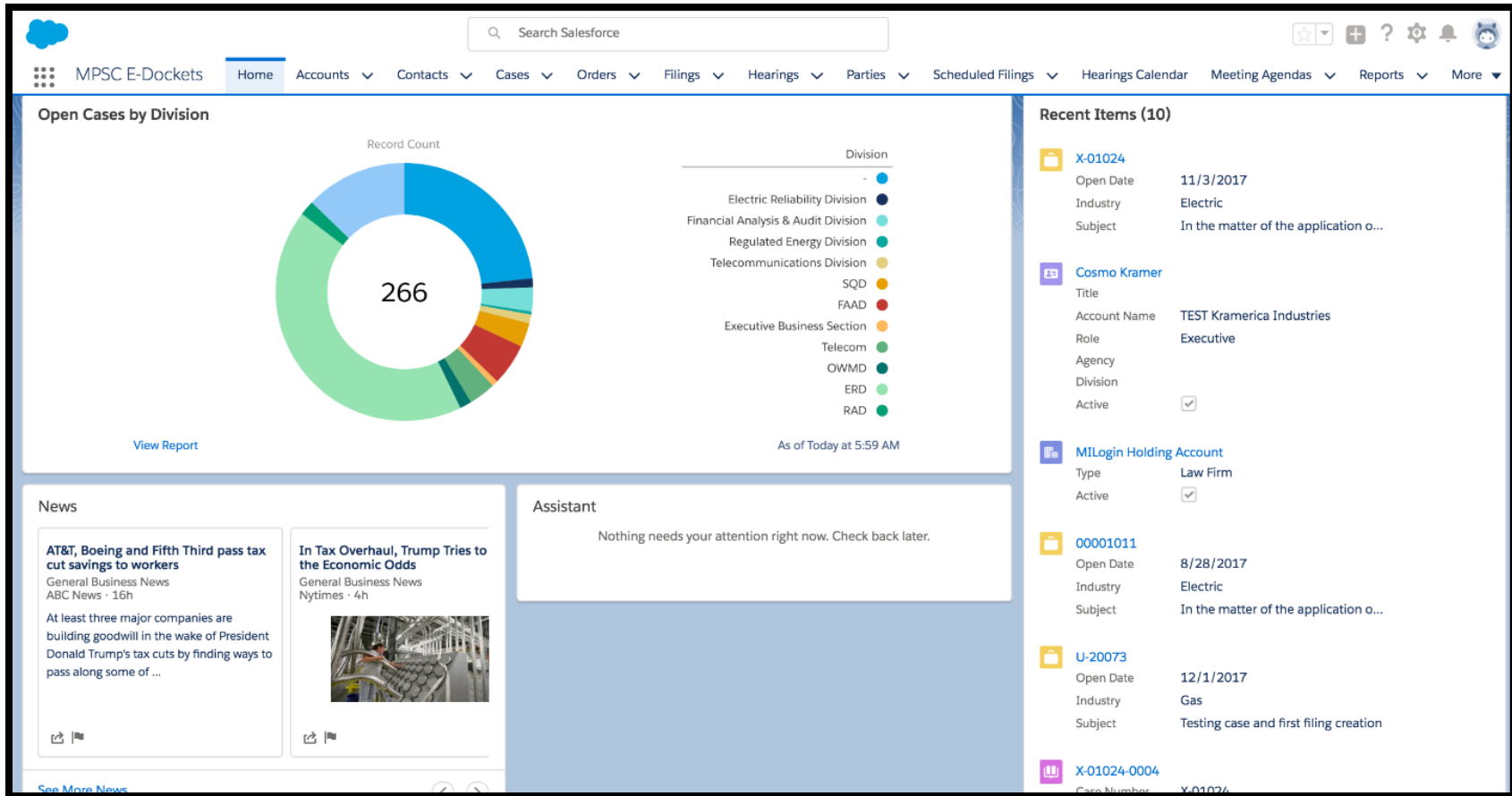
Documents filed in e-docket cases will be available on the MPSC E-Dockets website. Problems with a filing could, however, delay its availability on the Website. E-Dockets is maintained and provided for the convenience of the case participants and other interested persons. The official filed date of a document is the date the approved submission is received by the Commission.

WARNING: This system may contain Government information, which is restricted to authorized users ONLY. Unauthorized access, use, misuse, or modification of this computer system or of the data contained herein or in transit to/from this system constitutes a violation of Title 18, United States Code, Section 1030, and may subject the individual to Criminal and Civil penalties pursuant to Title 26, United States Code, Sections 7213(a), 7213A (the Taxpayer Browsing Protection Act), and 7431. This system and equipment are subject to monitoring to ensure proper performance of applicable security features or procedures. Such monitoring may result in the acquisition, recording and analysis of all data being communicated, transmitted, processed or stored in this system by a user. If monitoring reveals possible evidence of criminal activity, such evidence may be provided to Law Enforcement Personnel.

ANYONE USING THIS SYSTEM EXPRESSLY CONSENTS TO SUCH MONITORING.

CANCEL x **Acknowledge/Agree**

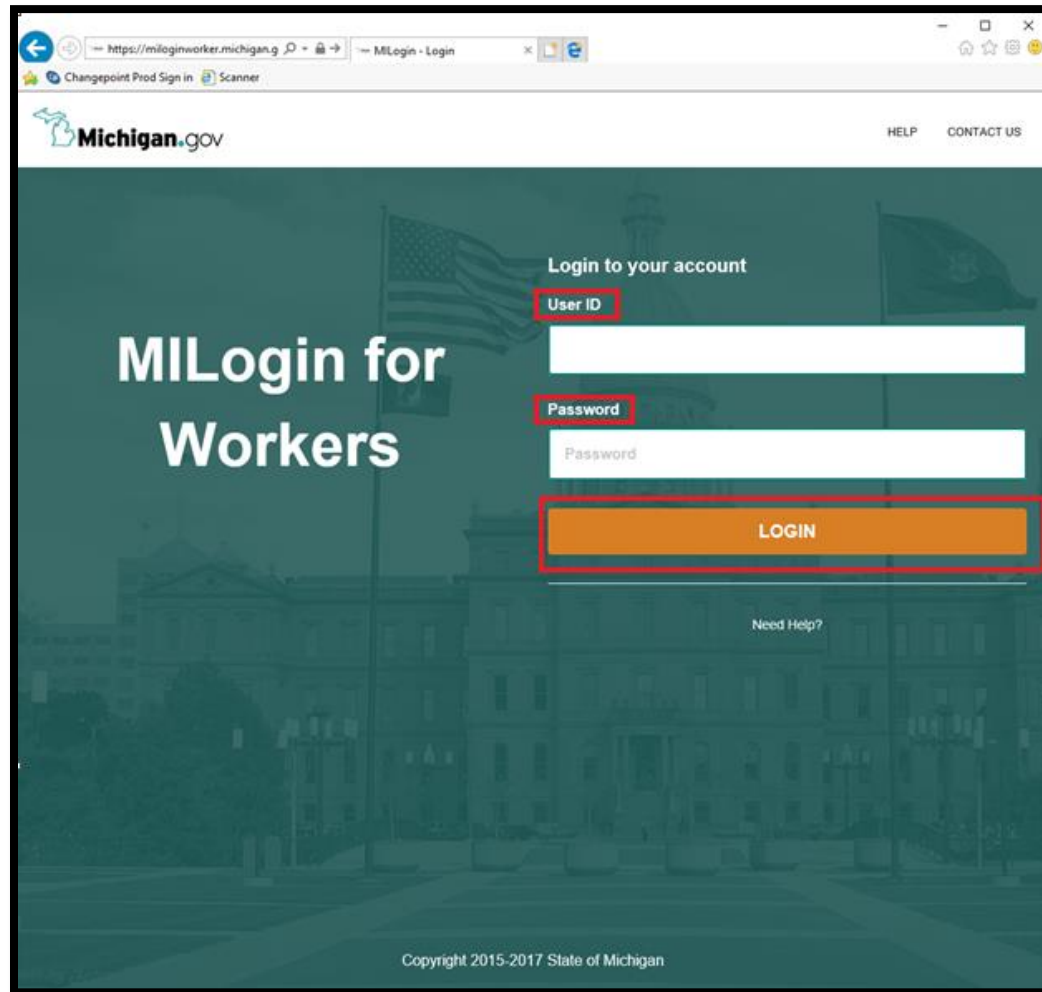
4. You should now be logged in to E-Dockets and able to see the home screen below.



- If you cannot access the system, please call 517.284.8091 for assistance.

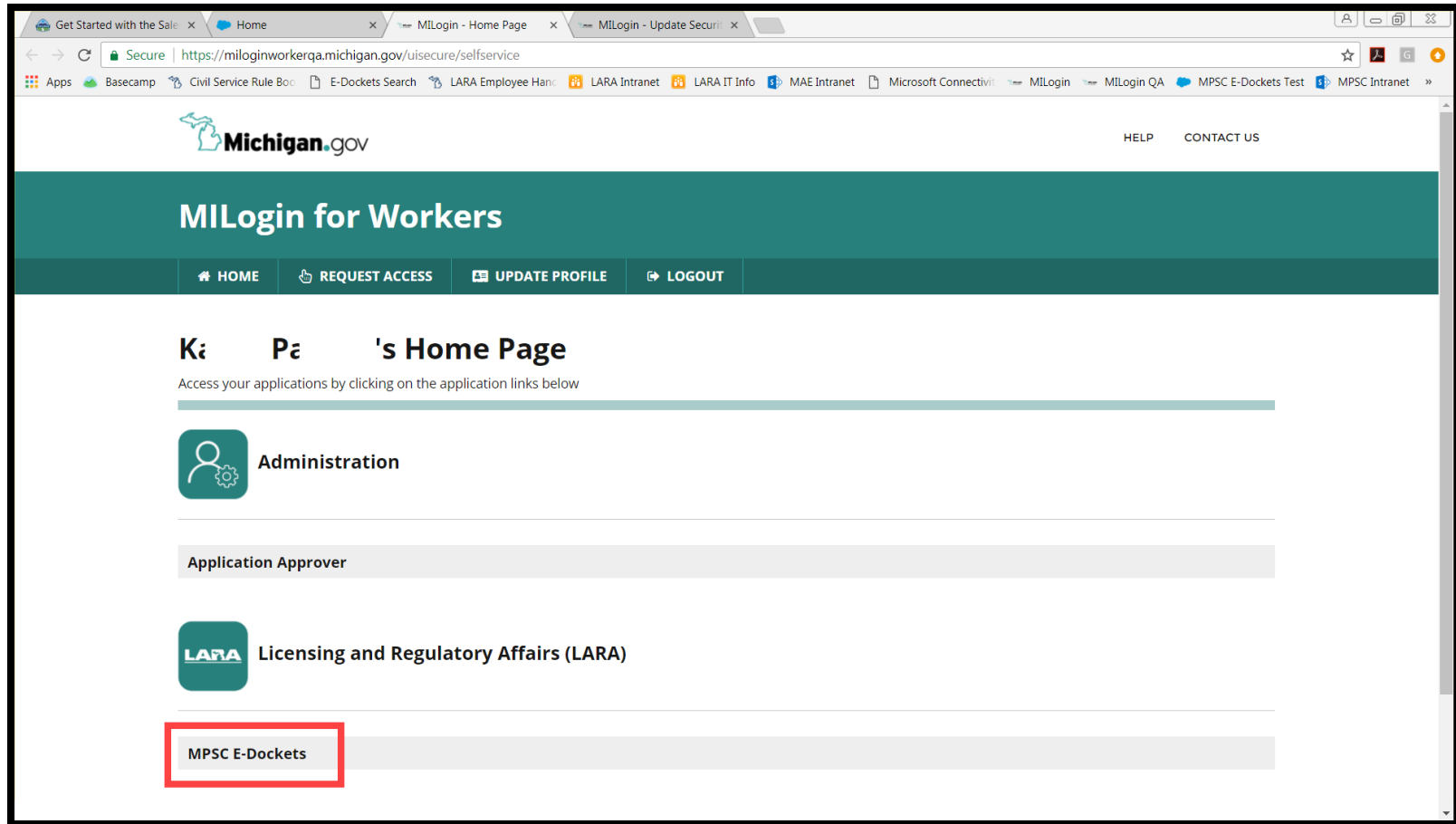
How to Login to a MILogin Account When Outside the State Network

1. Double-click on the “MILogin for Workers” icon on your desktop, or open your browser and navigate to <https://miloginworker.michigan.gov>. You will be taken to the MILogin login screen. Enter your user ID (the part of your email before @michigan.gov) and your password (same as your Outlook password). Click “Login.”



The screenshot shows a web browser window with the URL <https://miloginworker.michigan.gov>. The page features the Michigan.gov logo and navigation links for HELP and CONTACT US. The main heading is "MILogin for Workers". Below this, there is a "Login to your account" section with three input fields: "User ID", "Password", and a "LOGIN" button. The "User ID" and "Password" labels are highlighted with red boxes, and the "LOGIN" button is also highlighted with a red box. A "Need Help?" link is located below the login fields. The footer contains the text "Copyright 2015-2017 State of Michigan".

2. You should now be at the MILogin Home page. Click the “MPSC E-Dockets” link.



3. On the window that pops up, read the terms and conditions, then click the “Acknowledge/Agree” button.

Terms & Conditions

MPSC E-Dockets

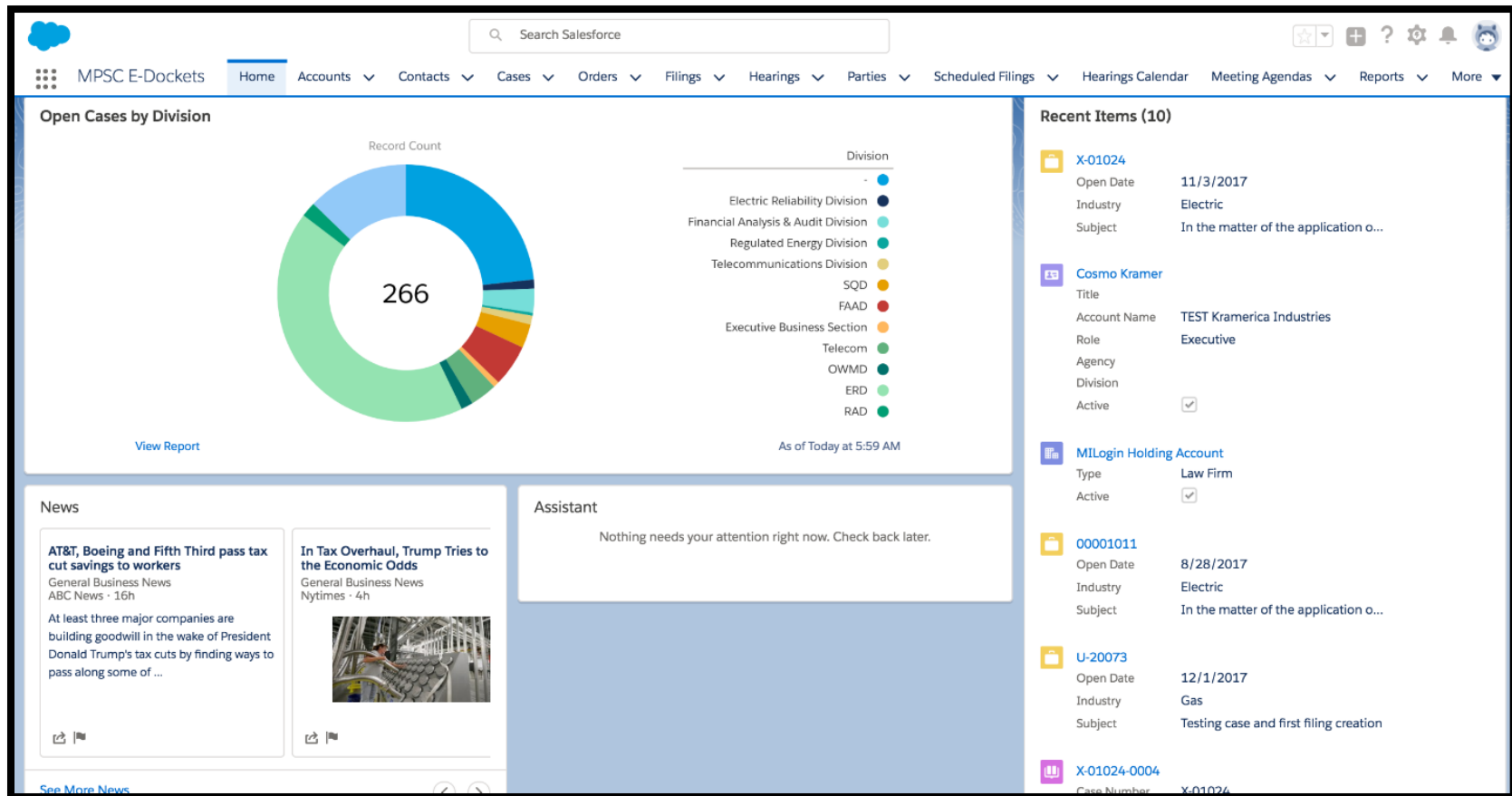
Documents filed in e-docket cases will be available on the MPSC E-Dockets website. Problems with a filing could, however, delay its availability on the Website. E-Dockets is maintained and provided for the convenience of the case participants and other interested persons. The official filed date of a document is the date the approved submission is received by the Commission.

WARNING: This system may contain Government information, which is restricted to authorized users ONLY. Unauthorized access, use, misuse, or modification of this computer system or of the data contained herein or in transit to/from this system constitutes a violation of Title 18, United States Code, Section 1030, and may subject the individual to Criminal and Civil penalties pursuant to Title 26, United States Code, Sections 7213(a), 7213A (the Taxpayer Browsing Protection Act), and 7431. This system and equipment are subject to monitoring to ensure proper performance of applicable security features or procedures. Such monitoring may result in the acquisition, recording and analysis of all data being communicated, transmitted, processed or stored in this system by a user. If monitoring reveals possible evidence of criminal activity, such evidence may be provided to Law Enforcement Personnel.

ANYONE USING THIS SYSTEM EXPRESSLY CONSENTS TO SUCH MONITORING.

CANCEL x **Acknowledge/Agree**

4. You should now be logged in to E-Dockets and able to see the home screen below.

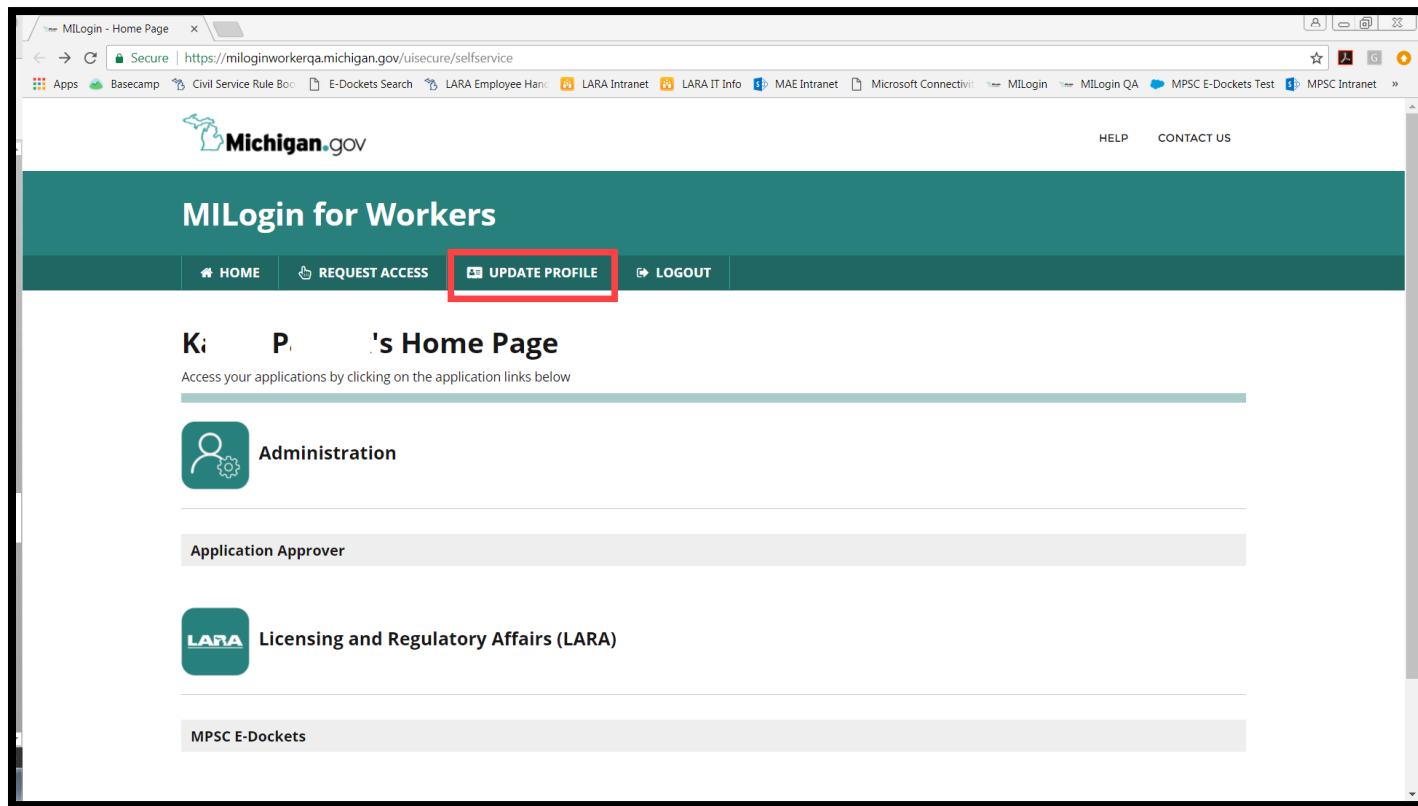


- If you cannot access the system, please call 517.284.8091 for assistance.

Additional Information

Updating Your Phone Number for Password Recovery

1. After logging in to your MILogin account (<https://miloginworker.michigan.gov>), select “Update Profile” on the Home page.



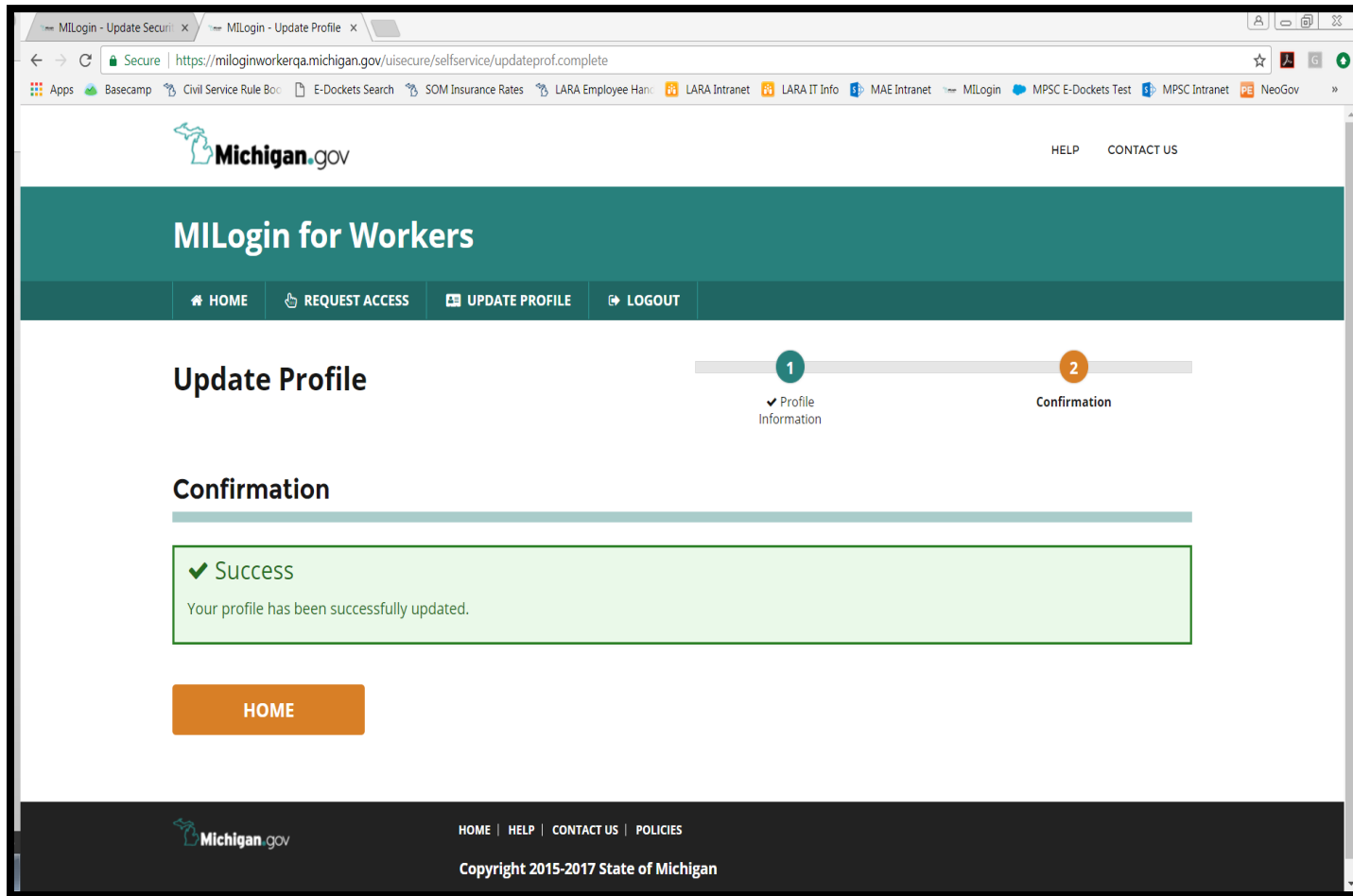
2. Verify that the values in the fields denoted with the red asterisks are correct. Click “Submit.”
 - You will only be able to edit the Work Phone Number and Mobile Number fields. If your first name, last name, or email address is incorrect, please contact the helpdesk at 517.241.9700 or 1.800.968.2644.

The screenshot displays the 'Update Profile' web interface. At the top, a progress bar indicates the current step is '1 Profile Information', with '2 Confirmation' following. Below the progress bar, the heading 'Update Profile' is followed by 'Profile Information' and the instruction 'Update your profile information'. A legend indicates that fields with an asterisk are required. The form includes the following fields:

- * First Name (required)
- Middle Initial
- * Last Name (required)
- Suffix
- * Email Address (required)
- * Work Phone Number (required)
- Mobile Number

At the bottom of the form, there are two buttons: 'SUBMIT' (highlighted with a red box) and 'RESET'.

- 3. After submitting/confirming your information, you should receive a confirmation page (below) to indicate changes were made successfully.



- If the changes are unsuccessful, please contact the helpdesk at 517.241.9700 or 1.800.968.2644.