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**Energy Accessibility and Affordability Collaborative
Outreach and Education Subcommittee
Meeting Minutes
October 14, 2021**

1. Introductions and Icebreaker
Favorite fall activity

2. Group Agreements

- Be accountable
- Use “I” Statements when speaking
- We are here for a bigger purpose -
- Celebrate each other’s sharing/ideas.
- Contribute to a space of care, keep each other safe.
- Practice making space for others when you have talked a lot and speak up when you can. Call in others.
- Lead with impact over intentions, ask for clarification from a place of curiosity when in doubt. Let us be mindful of our actions.
- Umoja principle - if you want to go fast go alone if you want to go far go together
- Take the time to address issues in the moment, reflect on issues in real-time, take responsibility to honor our commitments

3. Announcements

- MPSC is preparing an energy assistance toolkit for distribution. Requesting assistance identifying groups who may have an interest in helping to disseminate energy assistance information

4. Recap from September meeting

5. Breakout team meeting

- Community Townhalls
 - Briana Parker; Tanya Paslawski; Reka Holley-Voelker; Briana DuBose; Gina Kostoff; Kristina Coppernoll
 - Recap and next steps: *initial thoughts re: what the town halls could look like, organization to partner with, format, etc.*
- Comprehensive State Resources Team

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- Anne Armstrong; Briana Parker; Kizzie Kelly; Toni Noakes; Al Freeman; Christine Adams
- Recap and next steps: *Looking at existing resources and beginning to plan how to organize them*
- Coordination between Agencies
 - Kristen Goodman; Anne Armstrong; Amy Rittenhouse; Marissa Boerman; Maddie Wazoeicz
 - Recap and next steps: *initial brainstorming of immediate assistance resources, what that process will look like, how to partner with communities and the energy resource team*

6. Energy Assistance update from Anne Armstrong

7. Next Steps and Follow up