

[UTILITY NAME]  
**Pre-Application Report Request Form**  
**REQUIRED for Level 4 and 5 Distributed Energy Resource**  
**OPTIONAL for Level 1 – 3 Distributed Energy Resource**

Requests for an Interconnection Pre-Application Report shall include the information identified in MI RULE 460.930 (Rule 30) of the Michigan Administrative Rules for Interconnection and Distributed Generation Standards (MIXDG) (and as provided in the fields below) to clearly and sufficiently identify the location of the proposed Point of Common Coupling and relevant project details.

Additionally, a non-refundable processing fee of \_\_\_\_\_ (not to exceed \$300) is required as specified in MI RULE 460.926 (Rule 26) of the MIXDG.

Upon receipt of a complete Pre-Application Report Request Form (including site aerial map) and processing fee, [UTILITY NAME] shall provide a report containing the information set forth in MI RULE 460.932 (Rule 32), to the extent the information exist and is readily available. As provided in MI RULE 460.932(6), [UTILITY NAME] shall provide the data required in the pre-application report to the applicant within 30 business days of receipt of the completed request form and payment of the fee. The pre-application report produced by the electric utility is non-binding and does not confer any rights on the applicant.

1. Requestor Contact Information:

Name: \_\_\_\_\_  
Company Name (if applicable): \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

2. Project Information:

a) Project Name: \_\_\_\_\_

b) Planned Equipment:

DER Type (Solar, Wind, Cogeneration, StoraGe, Solar with storage or Other): \_\_\_\_\_  
Capacity of DER \_\_\_\_\_ kW and kVA  
Storage Capacity \_\_\_\_\_ kWh  
DER Nameplate Rating: \_\_\_\_\_ kWac  
DER Type: Inverter based Other \_\_\_\_\_  
DER Number of Phases: Single Three  
Service Voltage (120/240 V, 277/480 V, etc.): \_\_\_\_\_ V  
Stand-alone Generator (no onsite load)? Yes No  
Existing DER? Yes No

List of any current and/or future known onsite energy usage :

Would DER be included on an existing electric service Yes/No

Location of Existing DER (include county):

c) Proposed Point of Common Coupling:

Note: The proposed Point of Common Coupling shall be defined by all or some combination of the below information, enough to clearly identify the location of the Point of Common Coupling.

Street Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

County: \_\_\_\_\_

Cross streets: \_\_\_\_\_

Latitude (in degrees/minutes/seconds or 6 decimal places):

Global Positioning System (GPS) coordinates: \_\_\_\_\_

Longitude: \_\_\_\_\_

Meter number: \_\_\_\_\_

Utility equipment structure number (e.g. pole number): \_\_\_\_\_

Other identifying information: \_\_\_\_\_

\_\_\_\_\_

d) An attached Site Map is required that shows the following:

- True north
- Proposed project location, including general area of project
- Proposed service point location
- Major roads, streets and/or highways

3. Requestor Signature:

Name (type or print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_