



# Michigan's Public Safety Communications Interoperability Board

## Minutes

March 15<sup>th</sup>, 2023, 2:00 PM – 4:00 PM

MSP HQ

Centennial Room

	<b>Notes:</b>
I. Call to Order & Welcome	<b>Vice Chair Bryce Tracy called the meeting to order at 2:04pm.</b>
II. Board Member Roll Call	<b>The follow Board members were present:</b> Mr. Jerry Ellsworth (for Ms. Linda Scott), Ms. Eileen Phifer, Mr. Bryce Tracy, Chief Edward Viverette, Chief Gary Hagler, Mr. Sean McCarthy, and Chief Jon Unruh.  <b>Board members virtual:</b> Mr. Bradley Stoddard.  <b>Board members absent:</b> Mr. Ken Morris, Mr. Matthew Sahr, Fire Marshall Kevin Sehlmeier, Captain Kevin Sweeney, Chief John Allen, Chief Edwin Miller Brigadier General Larry Schloegl.  <b>Also in attendance:</b> Kate Jannereth, Kathryn Hall, Scott Martzke (For Brigadier General Lawrence Schloegl) Inspector Michele Sosinski (For Captain Kevin Sweeney), Joni Harvey, Jim Jarvis, Tim Jones, Max Schneider, Matt Groesser, Ray Hasil, Chief Greg Janik, Craig Swenson, and Jacklyn Barcroft.  <b>Also in attendance virtually:</b> Gregory Farrer, Steve Rand, Joe Bertram, Al Mellon, Nick Carpenter and Matt Bolger.
III. Approval of Previous Meeting Minutes No addendums	<b>Motion was made by Chief Jon Unruh, seconded by Chief Edward Viverette, and Carried to approve the September 13, 2022, minutes and the December 13, 2022 minutes. No discussion.</b>
IV. Additions & Approval of Meeting Agenda	<b>Motion was made by Ms. Eileen Phifer, seconded by Mr. Sean McCarthy and Carried to approve the March 15, 2023 agenda. No additions or discussion.</b>

V. Communications	None
VI. 1 <sup>st</sup> Public Comment	No comments were made.
VII. Old Business <ul style="list-style-type: none"> <li>A. Michigan SCIP Update</li> <li>B. Annual MPSCS Monitoring Billing</li> </ul>	<p>A. The Michigan SCIP Update was reviewed briefly by Bryce Tracy.  <b>A motion was made by Bryce Tracy and seconded by Kate Jannereth to approve the SCIP update.</b></p> <p>Bryce asked for comments, none were made. Bryce reported that a lot of effort was put in by the workgroups, also a full day workshop was held to review the plan. It is a steering document and doesn't establish or set policy, it's just a strategic document. It provides a measuring with us for goals and objectives.</p> <ol style="list-style-type: none"> <li>1. Kate Jannereth asked if it's a two-year or three-year plan. Jim Jarvis from CISA answered that it's no older than 36 months.</li> <li>2. Jim Jarvis asked that the recent SCIP version be emailed to him, and he will make sure formatting is correct and get it back to Bryce for review.</li> </ol> <p>Bryce asked for any other discussion, no comments were made.</p> <p><b>Bryce Tracy asked for all those in favor of the State-level approval of the SCIP Update. All approved.</b> Bryce said he will get the draft for signatures and then send to CISA. He thanked everyone for their work on this as it was not an easy task.</p> <p>B. Kate Jannereth reported that there was not a handout for today's meeting, but she will send it out in a couple weeks. Bryce asked if there was any correspondence on the delay and Kate replied there was not.</p>
VIII. New Business <ul style="list-style-type: none"> <li>A. Workgroup Action Items <ol style="list-style-type: none"> <li>1. COMU – <b>ITSL</b> Position Specific Recognition Process &amp; Task Book</li> <li>2. COMU - <b>INTD</b> Position Specific Recognition Process &amp; Task Book</li> </ol> </li> </ul>	<p>A. Workgroup Action Items -Bryce said these are pending action items that our workgroups take care of. These recommendations were sent to the MPSCIB ahead of meeting.</p> <ol style="list-style-type: none"> <li>1. Ray Hasil adding the following information: This new position is actually like an assistant position to the COML. Bryce asked if this is going to add an extra burden for the</li> </ol>

<p>3. AUXCOMM – AUXC Position Specific Competency &amp; Timelines</p> <p>4. Encryption – Encryption Standards</p> <p>B. MPSCIB &amp; Work Group Brochure <i>(handout of brochure will be provided at the meeting)</i></p>	<p>administration of applications. Ray said he didn't think so as they will move applications through promptly.</p> <p>2. Ray added that his co-chair Nick Carpenter is a good fit to oversee packets and applications that come in. Bryce said that these applicants will be added as a human communication for an incident. Applicants do take the classes and they make themselves able to deploy but that doesn't mean they have to or will deploy.  <b>Motion was made by Chief Edward Viverette, seconded by Mr. Scott Martzke (standing in for General Schloegl) and Carried to approve the ITSL and INTD positions and task books.</b></p> <p>3. Co-chair Max Schneider added that this action item brings AUXCOMM in line with the other COMU positions. They have two years to complete the task book. This addendum will make the position State-recognized. Anyone after March 31 will have to start out using that version.  <b>Motion was made by Mr. Sean McCarthy and seconded by Chief Gary Hagler and Carried to approve the five AUXCOMM recommendations.</b></p> <p>4. Co-chair Matthew Grossear added that the standards allows us to make sure all law enforcement will have this standard to achieve multi-key function.  MPSCS is no longer using the CKR assignments for new requests. Bryce asked Al Mellon to elaborate this to help the board. He said that MPSCS's Jerry Dubzak has worked on that with the RPU. He coordinates with the national group, he submits to them to get assigned keys, and they return back that they are assigning the key and then use that. We know they will never have to update it since the national has done it. These people may be at end of life, and this gives them options.  a. Eileen Phifer asked if Jerry Dubzak has an alternate or backup since it's a single point. Bryce said he is sure it is in the plan to fill some of the positions. Kate Jannereth replied that they are looking for a DA 13 to be a backup for</p>
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encryption and also for console resources and the MPSCS are trying to build in that redundancy.

b. Jerry Ellsworth asked about how to deal with legacy radios and that he doesn't know how to work with that. Bryce replied that any radio on the system has to go through vetting process. As legacy radios fall off, any new purchased radios will be P25 compliant and multikey encryption capable. Then they can add shared keys done in a plan to not interfere with interoperable standards in place.

c. Sean McCarthy said that his understanding was that single key use of ADP is not allowed but if you have any DHS grant justification your radio has to be P25 compliant and required to use AES 256.

d. Jim Jarvis said that the P25 Compliance Acceptance Task Force are the ones that set guidance. They have a document out for input and encryption or AES. Bryce replied that we are ahead of the federal requirement.

e. Craig Swenson asked about radio encryption because of HIPAA. We tend to think of it as just for law enforcement, but we shouldn't ignore Fire and EMS. He can see a time where the feds say you can't transmit. He wonders since HIPAA could change. Bryce replied that it was a law enforcement issue and brought to the forefront. We have a lot of rules out there, if we were to have to react to HIPAA because they are being enforced more. We are a step forward and meeting those requirements, it's not really a law enforcement issue, it's across the system it just happened that law enforcement brought it up.

**Bryce Tracy asked for a motion to approve both documents as presented. Chief Jon Unruh made the motion and seconded by Mr. Sean McCarthy and Carried.**

Bryce thanked the Encryption Work Group for all their hard work.

B. Bryce referred the attendees to the handout of the MPSCIB brochure to be shared with the public once finalized.

	<p>Jerry Ellsworth asked if it was printed yet and Kate Jannereth said no. Jerry said that Linda Scott will be retired in May, and he doesn't know who gets the position. It will need to be updated in brochure.</p> <p>Jacklyn Barcroft asked what to do if her work group needs edits. Kate replied that she can change it. This is just an update since Broadband work group has dissolved, and they've added UASI work group.</p> <p><b>Motion was made by Bryce Tracy and seconded by Jerry Ellsworth and Carried to approve the concept and format of the brochure as presented and put late updates in the brochure and then present to board for approval.</b></p>
<p>IX. Federal Updates –</p> <ul style="list-style-type: none"> <li>A. CISA Emergency Communications Division</li> <li>B. FEMA Region 5 RECCWG</li> </ul>	<p>A. Jim Jarvis reported that they recently released ransomware vulnerability pilot, is cyber hygiene and they have subpoena authority as well. Will scan your system for ransomware attacks and there are cyber security specialist to let you know they see something is happening. For more information, go to stopransomware.com or go to cisa.gov.</p> <p>B. Kate Jannereth reported (in absence of Karl Arriola) that there was nothing of importance to share for FEMA Region 5 RECCWG.</p>
<p>II. Statewide Updates -</p> <ul style="list-style-type: none"> <li>A. <b>Statewide Interoperability Coordinator (SWIC)</b></li> <li>B. <b>MPSCS System</b> <ul style="list-style-type: none"> <li>1. Critical Connect Project</li> <li>2. County Additions</li> <li>3. MPSCS System Snapshot (Data in Notes)</li> <li>4. FY 22 budget</li> <li>5. MPSCS staffing</li> <li>6. CISA Meetings</li> </ul> </li> <li>C. <b>911</b> in Michigan</li> </ul>	<p>A. Kate Jannereth reported that there was no SWIC update.</p> <p>B. MPSCS System</p> <ul style="list-style-type: none"> <li>1. They figured out onboarding and the process, more information will follow in the March meeting.</li> <li>2. Kalamazoo is the only addition.</li> <li>3. MPSCS System Snapshot <ul style="list-style-type: none"> <li>Agencies = 2,168</li> <li>Radios = 132,148</li> <li>Dispatch Centers = 94</li> <li>Dispatch Consoles = 542</li> <li>Computer Aided Dispatch (CAD) consoles = 59</li> <li>Fire Pagers = 8,344</li> </ul> </li> <li>4. The FY 2022 budget looking good 6 months through.</li> </ul>

	<p>5. They are working to build redundancy and to reclassify to get more recruitment. Like the IT classification into NCC. They are working to backfill Jennyl Whitman’s position as well. Randy Williams said as some of you may already know, MPSCS Deputy Director Pete Langenfeld passed away last week.</p> <p>6. There was no update for CISA.</p> <p>C. Bryce Tracy, speaking on behalf of Joni Harvey and State 911 Office, reviewed her report with the Board including the following:</p> <ol style="list-style-type: none"> <li>1. Update on the Text to 911 coverage with 82 counties and 3 Wayne County Service Districts.</li> <li>2. All 3 phases of MiSNAP have been completed.</li> <li>3. Reminder that GIS repository is the path Michigan will be using to route 911 calls. There are still 4 counties that have not submitted their updated user request form.</li> <li>4. A reminder that our Michigan 988 contact is Ms. Amanda Girard. The statewide 988 stakeholder group has started meeting again all 911/988 reps are invited to attend.</li> <li>5. Emergency Technology Forum Call for Papers will be going out next month.</li> <li>6. State 911 Committee also approved to request a resolution by the Senate recognizing telecommunicators as first responders and also sent letter to Congress to pass the 911 SAVES Act. April 9-15 is National Telecommunicators Week.</li> </ol>
<p>III. Workgroup Reports</p> <ol style="list-style-type: none"> <li>A. <b>Communications Unit</b> Workgroup Co-chairs: Ray Hasil &amp; Nick Carpenter</li> <li>B. <b>AUXCOMM</b> Workgroup Co-chairs: Jaclyn Barcroft and Max Schneider</li> <li>C. <b>Public Alerting</b> Workgroup Co-chairs: Jaclyn Barcroft and Rob Dale</li> <li>D. <b>Fire Paging</b> Workgroup Co-chairs: Al Mellon and Greg Janik</li> <li>E. <b>Encryption</b> Workgroup Co-chairs: Tim Jones and Matt Groesser</li> <li>F. <b>Security</b> Workgroup Co-chairs: Capt. Kevin Sweeney and Brad Stoddard</li> </ol>	<p>Please see work group handouts provided ahead of the meeting. Here are some additional comments made at the time.</p> <ol style="list-style-type: none"> <li>A. Ray Hasil added that they were excited about D4H. It allows tracking of continuing education efforts and recertification.</li> <li>B. Jacklyn Barcroft added they’re now 5 Auxiliary Communicators in Michigan. She wants to recognize Jim Duram, Jim Norton, and Ray Hasil for achieving AUXCs status this past quarter.</li> <li>C. Jacklyn Barcroft reported that they added graphics to the report this time. The second graphic shows the types of alerts being sent.</li> </ol>

<p>G. <b>UASI</b> Workgroup Chair: Craig Swenson</p>	<p>We have a plan for our advanced public alerting workshop to be held at Ingham County EOC. Information will be shared with local emergency managers and 911/PSAP directors once they are scheduled.</p> <p>D. Al Mellon reviewed the workgroup report and added the there is a picture of the microsite and hardware that was tested in Allegan County.</p> <p>Chief Greg Janik reported that HB 5561 didn't get momentum. Though Rep. Green approached him about this recently. Last week, Janik met with Muskegon Chief, and they migrated to 800 MHz and have a robust system and they appreciated the system.</p> <p>E. Tim Jones reviewed the workgroup report and did not add any new information.</p> <p>F. Brad Stoddard added that they want to increase awareness of security surrounding interoperability in the emergency communications ecosystem. They continue to meet and went from monthly to bi-monthly meetings. If anyone is interested in being a member of the workgroup, we would be happy to have you join. We would like local resources involved as well.</p> <p>G. Craig Swanson reviewed the workgroup report and added their objective is to promote interoperability in the lower 6 counties and statewide be on the same page. We are pretty close to agreement on documentation and looking at how do we implement it. We have about 65 PSAPs. Some Detroit, some with MSP, and Livonia, so working on that.</p> <p>1. Bryce thanked members of UASI for getting that workgroup started. It's a high traffic part of the state and so interoperability there is huge. He applauds the workgroup for their help.</p>
<p>IV. 2<sup>nd</sup> Public Comment</p>	<p>Craig Swenson wanted to acknowledge the work of Ingham County during the MSU active shooter incident. The dispatch center really deserved the public recognition for the job they did. Bryce agreed, he said there is always some improvements to be made but you cannot doubt the amazing job they did.</p>
<p>V. Good of the Order</p>	<p>Announcements/Comments by Board Members.</p>

	<p>1. Jerry Ellsworth asked for Chris Kuhl contact information regarding some encryption questions, Kate will get that to him.</p> <p>2. Bryce congratulated the conference planning team for InterOp conference in March. SNC supports using funds for the sessions. The new venue was nice and spacious since the conference has outgrown the old venue. They had 20 vendors at the conference and that was good post-covid. Conference was well thought out and kudos to the committee for a great job.</p> <p>a. He also said we don't want to see the trend of not having a quorum for the MPSCIB, engagement is important to safeguard and promote interoperable communications in the State. He doesn't want that to go backward.</p> <p>3. Jackie Barcroft said the call for papers for next year's InterOp Conference is out there. If something comes to mind, please submit your ideas.</p> <p>4. Randy Williams wanted to acknowledge the loss of Les Butler that evening of the InterOp Conference. He thanked Bryce for his leadership in the response. Bryce said it was an unfortunate loss and they tried to move forward. An AUXCOMM member said they appreciated the care and professional way the situation was managed and said the Muskegon EMS handled it well.</p>
<p>VI. Adjournment</p>	<p><b>Motion was made by Jerry Ellsworth and carried to adjourn the meeting at 3:29pm</b></p>
<p>VII. <b>2023 Meeting Dates</b></p>	<ul style="list-style-type: none"> <li>• March 15<sup>th</sup> – MSP Headquarters</li> <li>• June 14<sup>th</sup> – MSP Headquarters</li> <li>• September 13<sup>th</sup> – MSP Headquarters</li> <li>• December 13<sup>th</sup> - MSP Headquarters</li> </ul>