



AMENDMENT APPLICATION

This form is for applicants that have been prequalified or licensed under the Michigan Regulation and Taxation of Marihuana Act (MRTMA) or the Medical Marihuana Facilities Licensing Act (MMFLA) to submit a request for one of the following situations:

- Change of Ownership (Adding/Removing/Change of Equity)
- Change of Entity Name
- Conversion
- Asset Purchase

Applicants/Licensees shall report to the agency any proposed material changes to the marihuana business <u>before</u> making a material change that may require prior authorization by the agency. Please be mindful of any social equity eligibility requirements prior to a change of ownership.

If proposing to add members: Amendment Application Proposed Governing Documents Organizational Structure Amendment Application Organizational Structure Amendment Application which a supplemental application with the CRA will be required to do so. Proposed fooverning Documents Organization Organizational Structure Amendment Application Organizational Structure Amendment Application Organizational Structure Amendment Application Organizational Structure Amendment Application Organizational Structure Organizational Struct	Supporting Documents Checklists
Proposed Governing Documens	If proposing to add members:
Quantizational Structure Authorizing Resolution Please note new supplemental applicants who have not already submitted a supplemental application with the CRA will be required to do so. If proposing fo remove members: Anneadment Application Proposed Governing Documents Quantizational Structure Authorizing Resolution or Withdrawal Letter If proposing change to equity only: Proposing change to equity only: Quantizational Structure Authorizing Resolution or Withdrawal Letter If proposing a change to equity only: Proposing a change of entity name: Proposing a Coverning Documents Quantizational Structure Proposing a Coverning Documents Proposing a Coverning Documents Quantizational Structure Proposed Governing Documents Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion	☐ Amendment Application
Authorizing Resolution Proposing to remove members: Amendment Application Proposing to remove members Proposed Governing Documents Proposed Governing Resolution Proposed Governing Documents Proposed Governing Resolution Proposed Governing Documents Propo	☐ Proposed Governing Documents
*Please note new supplemental applicants who have not already submitted a supplemental application with the CRA will be required to do so. If proposing to remove members: Amendment Application Proposed Governing Documents Proposing change to equity only: Proposing change of entity name: Authorizing Resolution Proposing a change of entity name: Authorizing Resolution Proposing a change of entity name: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposing a conversion from one entity type to another: Proposed Governing Documents Proposing a conversion from one entity type to another: Proposed Governing Documents Proposing a change of entity name: Proposed Governing Documents Proposing a change of entity name: Proposed Governing Documents Proposing an asset purchaser Proposed Governing Documents Proposed Governing Documents Proposed Governing Documents	☐ Organizational Structure
Proposing to remove members: Amendment Application Organizational Structure Organizational S	
Amendment Application Proposed Governing Documents Quantizational Structure Authorizing Resolution or Withdrawal Letter Authorizing Resolution or Withdrawal Letter Proposing change to equity only: Proposing Change to equity only: Proposing Charge to equity only: Proposed Governing Documents Proposing a change of entity name: Authorizing Resolution Proposing a change of entity name: Authorizing Resolution Proposing a change of entity name: Authorizing Resolution Proposed Governing Documents Proposing a change agreement (required only if licensed) Insurance Policy (required only if licensed) Proposing a conversion from one entity type to another: Proposed Governing Documents Proposed Governing D	
Proposed Governing Documents Organizational Structure If proposing change to equity only: Amendment Application Organizational Structure Organizational Structure Authorizing Resolution or Withdrawal Letter If proposing a change of entity name: Organizational Structure Authorizing Resolution Proposed Governing Documents Organizational Structure Organization Organizat	
Organizational Structure Authorizing Resolution or Withdrawal Letter If proposing change to equity only: Amendment Application Proposed Governing Documents Organizational Structure Authorizing Resolution If proposing a change of entity name: Authorizing Resolution Proposed Governing Documents Organizational Structure Organizational Structur	
Authorizing Resolution or Withdrawal Letter If proposing change to equity only: Amendment Application Proposed Governing Documents Organizational Structure Authorizing Resolution If proposing a change of entity name: Amendment Application Proposed Governing Documents Organizational Structure Organization Organizational Structure Organization Organizational Structure Organization O	
If proposing change to equity only: Amendment Application Proposed Governing Documents Organizational Structure Amendment Application Proposing a change of entity name: Amendment Application Proposing a change of entity name: Amendment Application Proposed Governing Documents Organizational Structure Organizational Structure Certificate of Amendment from LARA Corporations Atticles of Organization Authorizing Resolution Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) Proposing a conversion from one entity type to another: Amendment Application Proposing Structure Certificate of Amendment from LARA Corporations Articles of Organizational Structure Certificate of Occupancy (required only if licensed) Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Amendment Application - Amendment Attestation completed by both parties Proposed Governing Documents - Purchaser Organizational Structure - Purchaser Organizational Structure - Purchaser Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
Amendment Application Proposed Governing Documents Organizational Structure Authorizing Resolution If proposing a change of entity name:	
Proposed Governing Documents Organizational Structure Authorizing Resolution If proposing a change of entity name: Amendment Application Proposed Governing Documents Organizational Structure Organizational Structure Certificate of Amendment from LARA Corporations Articles of Organization Authorizing Resolution Authorizing Resolution Authorizing Resolution Deed or Lease Agreement (required only if licensed) Insurance Policy (required only if licensed) Insurance Policy (required only if licensed) Proposed Governing Documents Organizational Structure Proposed Governing Documents Organizational Structure Organizational Structure Certificate of Orcupancy (required only if licensed) Insurance Policy (required only if licensed) Authorizing Resolution Authorizing Resolution Certificate of Orcupancy (required only if licensed) Insurance Policy (required only if licensed) Insurance Policy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) Proposed Governing Documents - Purchaser Amendment Application - Amendment Attestation completed by both parties Organizational Structure - Purchaser Organizational Structure - Purchaser Purchase Agreement Purchase Agreement Purchase Agreement Purchase Agreement Purchase Agreement Purchase Agreement Purchaser Purchase Agreement Pu	
Organizational Structure Authorizing Resolution	
If proposing a change of entity name: Amendment Application Proposed Governing Documents Organizational Structure Organizational Structure - Purchaser Organiz	
If proposing a change of entity name: Amendment Application Proposed Governing Documents Organizational Structure Certificate of Amendment from LARA Corporations Articles of Organization Authorizing Resolution Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) Proposing a conversion from one entity type to another: Certificate of Occupancy (required only if licensed) If proposing a conversion from one entity type to another: Certificate of Occupancy (required only if licensed) Certificate of Occupancy (required only if licensed) Certificate of Occupancy (required only if licensed) Certificate of Amendment from LARA Corporations Articles of Organization Authorizing Resolution Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Certificate of Occupancy (required only if licensed) Authorizing Resolution Certificate of Occupancy (required only if licensed) Certificate of Occupancy (r	
Amendment Application Proposed Governing Documents Organizational Structure Certificate of Amendment from LARA Corporations Articles of Organization Authorizing Resolution Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) Proposing a conversion from one entity type to another: Amendment Application Proposed Governing Documents Organizational Structure Certificate of Amendment from LARA Corporations Articles of Organization Authorizing Resolution Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) Deed or Lease Agreement (required only if licensed) Proposing an asset purchase: Amendment Application - Amendment Attestation completed by both parties Proposed Governing Documents – Purchaser Organizational Structure – Purchaser Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
Proposed Governing Documents Organizational Structure Certificate of Amendment from LARA Corporations Anticles of Organization Authorizing Resolution Certificate of Occupancy (required only if licensed) Deed or Lease Agreement (required only if licensed) Deed or Lease Agreement (required only if licensed) Proposed Governing Documents Organizational Structure Certificate of Occupancy (required only if licensed) Deed or Lease Agreement (required only if licensed) Proposed Governing Documents Organizational Structure Certificate of Amendment from LARA Corporations Articles of Organization Authorizing Resolution Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) Deed or Lease Agreement (required only if licensed) Proposing an asset purchase: Proposed Governing Documents – Purchaser Pruchase Agreement Purchase Ag	
Organizational Structure Certificate of Amendment from LARA Corporations Articles of Organization Authorizing Resolution Authorizing Resolution Insurance Policy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) Proposing a conversion from one entity type to another: Amendment Application Proposed Governing Documents Organizational Structure Organizational Structure Certificate of Amendment from LARA Corporations Authorizing Resolution Authorizing Resolution Deed or Lease Agreement (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) Proposing an asset purchase: Amendment Application - Amendment Attestation completed by both parties Proposed Governing Documents - Purchaser Proposed Governing Documents - Purchaser Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
Certificate of Amendment from LARA Corporations Articles of Organization Authorizing Resolution Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) Troposing a conversion from one entity type to another: Amendment Application Proposed Governing Documents Organizational Structure Certificate of Amendment from LARA Corporations Articles of Organization Authorizing Resolution Authorizing Resolution Certificate of Cocupancy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) Deed or Lease Agreement (required only if licensed) Proposing an asset purchase: Amendment Application - Amendment Attestation completed by both parties Proposed Governing Documents - Purchaser Organizational Structure - Purchaser Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
Articles of Organization Authorizing Resolution Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) Throposing a conversion from one entity type to another: Amendment Application Proposed Governing Documents Organizational Structure Certificate of Amendment from LARA Corporations Articles of Organization Authorizing Resolution Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) Amendment Application - Amendment Attestation completed by both parties Proposing an asset purchase: Amendment Application - Amendment Attestation completed by both parties Proposed Governing Documents - Purchaser Organizational Structure - Purchaser Proposed Regreement Purchase Agreement Purchase Agreement Purchase Agreement	
Authorizing Resolution Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) If proposing a conversion from one entity type to another: Amendment Application Proposed Governing Documents Organizational Structure Certificate of Amendment from LARA Corporations Articles of Organization Authorizing Resolution Certificate of Occupancy (required only if licensed) Deed or Lease Agreement (required only if licensed) Deed or Lease Agreement (required only if licensed) Deed or Lease Agreement (required only if licensed) Proposing an asset purchase: Amendment Application - Amendment Attestation completed by both parties Proposed Governing Documents - Purchaser Organizational Structure - Purchaser Purchase Agreement Purchase Agreeme	
Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) If proposing a conversion from one entity type to another: Amendment Application Proposed Governing Documents Organizational Structure Certificate of Amendment from LARA Corporations Articles of Organization Authorizing Resolution Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) Proposing an asset purchase: Proposed Governing Documents – Purchaser Proposed Governing Documents – Purchaser Proposed Governing Documents – Purchaser Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) If proposing a conversion from one entity type to another: Amendment Application Proposed Governing Documents Organizational Structure Certificate of Amendment from LARA Corporations Articles of Organization Authorizing Resolution Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) The proposing an asset purchase: Amendment Application - Amendment Attestation completed by both parties Proposed Governing Documents - Purchaser Organizational Structure - Purchaser Purchase Agreement Purchase Agreement Purchaser application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
Deed or Lease Agreement (required only if licensed) If proposing a conversion from one entity type to another: Amendment Application Proposed Governing Documents Organizational Structure Certificate of Amendment from LARA Corporations Articles of Organization Authorizing Resolution Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) The proposing an asset purchase: Amendment Application - Amendment Attestation completed by both parties Proposed Governing Documents - Purchaser Organizational Structure - Purchaser Purchase Agreement Purchase Agreement Purchase Agreement Purchase Agreement	
If proposing a conversion from one entity type to another: Amendment Application Proposed Governing Documents Organizational Structure Certificate of Amendment from LARA Corporations Articles of Organization Authorizing Resolution Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) The proposing an asset purchase: Amendment Application - Amendment Attestation completed by both parties Proposed Governing Documents - Purchaser Organizational Structure - Purchaser Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
Amendment Application Proposed Governing Documents Organizational Structure Certificate of Amendment from LARA Corporations Articles of Organization Authorizing Resolution Certificate of Occupancy (required only if licensed) Insurance Policy (required only if licensed) Deed or Lease Agreement (required only if licensed) Deed or Lease Agreement (required only if licensed) Proposing an asset purchase: Amendment Application - Amendment Attestation completed by both parties Proposed Governing Documents – Purchaser Organizational Structure – Purchaser Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	☐ Deed or Lease Agreement (required only if licensed)
□ Proposed Governing Documents □ Organizational Structure □ Certificate of Amendment from LARA Corporations □ Articles of Organization □ Authorizing Resolution □ Certificate of Occupancy (required only if licensed) □ Insurance Policy (required only if licensed) □ Deed or Lease Agreement (required only if licensed) □ Deed or Lease Agreement (required only if licensed) If proposing an asset purchase: □ Amendment Application - Amendment Attestation completed by both parties □ Proposed Governing Documents – Purchaser □ Organizational Structure – Purchaser □ Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
□ Certificate of Amendment from LARA Corporations □ Articles of Organization □ Authorizing Resolution □ Certificate of Occupancy (required only if licensed) □ Insurance Policy (required only if licensed) □ Deed or Lease Agreement (required only if licensed) □ Deed or Lease Agreement (required only if licensed) If proposing an asset purchase: □ Amendment Application - Amendment Attestation completed by both parties □ Proposed Governing Documents – Purchaser □ Organizational Structure – Purchaser □ Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
□ Certificate of Amendment from LARA Corporations □ Articles of Organization □ Authorizing Resolution □ Certificate of Occupancy (required only if licensed) □ Insurance Policy (required only if licensed) □ Deed or Lease Agreement (required only if licensed) □ Deed or Lease Agreement (required only if licensed) If proposing an asset purchase: □ Amendment Application - Amendment Attestation completed by both parties □ Proposed Governing Documents – Purchaser □ Organizational Structure – Purchaser □ Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
□ Articles of Organization □ Authorizing Resolution □ Certificate of Occupancy (required only if licensed) □ Insurance Policy (required only if licensed) □ Deed or Lease Agreement (required only if licensed) If proposing an asset purchase: □ Amendment Application - Amendment Attestation completed by both parties □ Proposed Governing Documents – Purchaser □ Organizational Structure – Purchaser □ Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
□ Authorizing Resolution □ Certificate of Occupancy (required only if licensed) □ Insurance Policy (required only if licensed) □ Deed or Lease Agreement (required only if licensed) If proposing an asset purchase: □ Amendment Application - Amendment Attestation completed by both parties □ Proposed Governing Documents – Purchaser □ Organizational Structure – Purchaser □ Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
□ Certificate of Occupancy (required only if licensed) □ Insurance Policy (required only if licensed) □ Deed or Lease Agreement (required only if licensed) If proposing an asset purchase: □ Amendment Application - Amendment Attestation completed by both parties □ Proposed Governing Documents – Purchaser □ Organizational Structure – Purchaser □ Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
□ Insurance Policy (required only if licensed) □ Deed or Lease Agreement (required only if licensed) If proposing an asset purchase: □ Amendment Application - Amendment Attestation completed by both parties □ Proposed Governing Documents – Purchaser □ Organizational Structure – Purchaser □ Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
☐ Deed or Lease Agreement (required only if licensed) If proposing an asset purchase: ☐ Amendment Application - Amendment Attestation completed by both parties ☐ Proposed Governing Documents - Purchaser ☐ Organizational Structure - Purchaser ☐ Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
If proposing an asset purchase: Amendment Application - Amendment Attestation completed by both parties Proposed Governing Documents – Purchaser Organizational Structure – Purchaser Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
□ Amendment Application - Amendment Attestation completed by both parties □ Proposed Governing Documents – Purchaser □ Organizational Structure – Purchaser □ Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
□ Proposed Governing Documents – Purchaser □ Organizational Structure – Purchaser □ Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
☐ Organizational Structure – Purchaser ☐ Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
☐ Purchase Agreement *Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
*Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a	
	*Please note a Step 2 license application will be required to be submitted by the purchaser once instructed to do so by the CRA. Please do not file a Step 2 application until you have received the request from the CRA.

Amendments must be filed on the Accela Citizen Access Portal. For more information about amendments, please view the <u>amendments</u> webpage on the CRA website. Please send all amendment-related communications to <u>CRA-Amendments@Michigan.gov</u>.



License Maintenance Section | Licensing Division P.O. Box 30205, Lansing, MI 48909 Telephone: 517-284-8599 CRA-Amendments@Michigan.gov

AMENDMENT APPLICATION

Amendments must be filed on the Accela Citizen Access Portal. For more information about amendments, please view the <u>amendments webpage</u> on the CRA website. Please send all amendment-related communications to <u>CRA-Amendments@Michigan.gov</u>.

General Information			
Main Applicant/Licensee Legal Name	Main Applicant/Licensee Prequalification Record Number (e.g., ERG-000000, AU-ER-000000)		
Email	Phone		
			-
Mailing Address (including Suite, Unit, Building #'s)	City	State	Zip Code
Amendment Type			
Change of Ownership (Adding/Removing/Change of Equit Change of Entity Name Conversion Asset Purchase Provide a Detailed Description of the Proposed Amendment (i.e., r		A, LLC)	
Person Completing Form			
Name (First, Middle, Last):	Affiliation with Entity:		
Email Address:	Phone:		

CRA 5398 (Revised Feb-2023) Page 1 of 5



License Maintenance Section | Licensing Division P.O. Box 30205, Lansing, MI 48909 Telephone: 517-284-8599 CRA-Amendments@Michigan.gov

AMENDMENT VERIFICATION & AFFIDAVIT OF FULL DISCLOSURE ATTESTATION Add additional pages of this form as necessary to account for multiple contact persons.

On behalf of __, I __ Legal Name of Amendment Applicant confirm the following: 1. I am the individual responsible for submitting this amendment application and have full authority to execute this amendment application. 2. I authorize the Cannabis Regulatory Agency (Agency) to add to be a contact person for this amendment. I understand that this person will have access to this amendment record. Further, I understand that this person will retain access and is authorized to communicate with and receive communication from the Agency regarding only this amendment until the licensee submits an official request to remove this person's access and cease communication with this person. The contact information for this person in provided below. The contact information to be used in communications regarding the amendment application named above is as follows: Contact E-mail Address: Contact Phone Number: Contact Person's ACA Login User ID (if applicable): (IMPORTANT: ACA Login User ID is required if the contact person needs to have access to online records. Please contact the Agency if you need assistance creating an ACA account.) 4. I authorize the person listed as the Person Completing Application within the demographic section of this application to be a contact person for the Agency for this amendment. I understand that this person will have access to records and material submitted to the Agency for the purposes of this amendment application. Further, I understand that this person will retain access and receive communication from the Agency regarding the applicant until the applicant submits an official request to remove this person's access and cease communication with this person. 5. I understand this requested amendment is a proposed change and cannot be executed prior to receiving approval from the Agency. To be compliant with the reporting requirements within the Michigan Regulation and Taxation of Marihuana Act (MRTMA), the Medical Marihuana Facilities Licensing Act (MMFLA), and the administrative rules: Applicants shall report to the agency any proposed material changes to the marihuana business before making a material change that may require prior authorization by the agency. I affirm no conditions exist that would prevent this amendment from taking place once granted approval from the Agency. Further, I affirm, under the penalties of perjury, that the information set forth in this amendment application and all related supporting documentation is true, complete, and accurate, and that no material information has been omitted. Further, I affirm all previously completed Attestations remain true, complete, and accurate, and that no material information has changed that has not been previously reported. Signature of Individual Authorized to Sign on Behalf of Main Applicant Subscribed and sworn to by (Notary Public Signature) (Notary Public Printed Name) (state) My commission expires:_____

CRA 5398 (Revised Feb-2023) Page 2 of 5



MAIN ENTITY ORGANIZATIONAL STRUCTURE REQUIREMENTS & EXAMPLE

Every main entity applicant must submit an organizational structure document that includes the following:

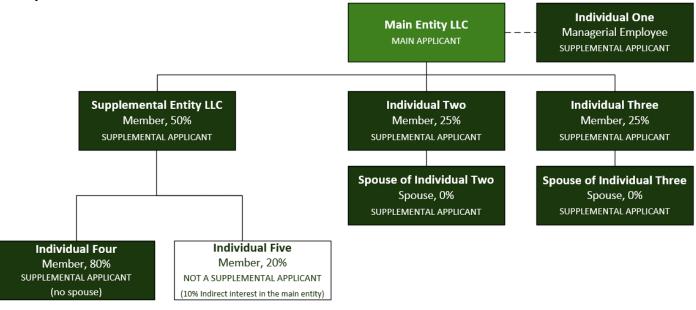
	All members, the spouses of all members holding a direct or indirect		
Limited Liability Company	ownership interest of greater than 10% in the main applicant; all managers,		
	and the spouses of all managers.		
	All corporate officers or persons with equivalent titles and their spouses; all		
Publicly Held Corporation	directors and their spouses; all shareholders, and the spouses of all		
Privately Held Corporation	shareholders holding a direct or indirect ownership interest of greater than		
	10% in the main applicant.		
Trust	All trustees; all individuals or bodies able to control or direct the affairs of		
	the trust; all beneficiaries, and the spouses of all beneficiaries who receive		
	or have the right to receive more than 10% of the gross or net profit of the		
	trust during any full or partial calendar or fiscal year.		
Partnership	All partners and the spouses of all partners.		
Limited Liability Partnership			
Limited Partnership	All general and limited partners and the spouses of all general and limited		
Limited Liability Limited Partnership	partners.		
Name of Comments	All individuals and entities with membership or shareholder rights and the		
Nonprofit Corporation	spouses of all individuals with shareholder rights.		

Also Include:

- All managerial employees, if applicable
 - o An employee is considered a managerial employee if they have the ability to control and direct the affairs of the marijuana business and/or have the ability to make policy concerning the marijuana business.
- Ownership percentages
- Officer titles, if applicable (e.g., President, Vice President, Treasurer, Secretary; Chief Executive Officer, Chief Financial Officer, etc.)

Those with less than 2.5% ownership interest in the main applicant and their spouses are not required to be disclosed.

Example:



Ensure all entities and individuals listed on the organizational structure are disclosed on <u>DISCLOSURE OF OWNERSHIP</u> on the next two pages.

CRA 5398 (Revised Feb-2023) Page 3 of 5



License Maintenance Section | Licensing Division P.O. Box 30205, Lansing, MI 48909 Telephone: 517-284-8599 CRA-Amendments@Michigan.gov

DISCLOSURE OF OWNERSHIP

Entity Name	Phone No.

Parties & Spouses

Disclose all managerial employees and the following for the entity types below. Add additional pages of this disclosure if necessary.

- For a limited liability company (LLC): Disclose all managers, all members that have greater than 10% direct or indirect ownership interest and/or that exercise control over or participate in the management of the LLC, and the spouses of these individuals.
- For a publicly or privately held corporation: Disclose all corporate officers or persons with equivalent titles, all directors, all shareholders holding a direct or indirect interest of greater than 10% in the corporation, and the spouses of these individuals.
- For a trust: Disclose all trustees, all individuals or bodies able to control or direct the affairs of the trust, all beneficiaries receiving or who have the right to receive greater than 10% of the gross or net profit of the trust during any full or partial calendar or fiscal year, and the spouses of these beneficiaries.
- For a partnership or limited liability partnership: Disclose all partners and their spouses.
- For a limited partnership and limited liability limited partnership: Disclose all general and limited partners with greater than 10% ownership interest and their spouses.
- For a nonprofit corporation: Disclose all entities and individuals with membership or shareholder rights and their spouses.

Entity or Individual Name	FEIN or SSN	E-mail Address	Date of Birth (if applicable)	Is the Individual Married?
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				□ Yes □ No
				☐ Yes ☐ No

CRA 5398 (Revised Feb-2023) Page 4 of 5



DISCLOSURE OF OWNERSHIP, CONTINUED

Entity Nam	e	Phone No.	

Ten Percent or Less

List all entities and individuals with $\underline{10\%}$ or \underline{less} direct or indirect ownership in the entity for which this application is being completed. Those holding \underline{less} than $\underline{2.5\%}$ direct or indirect ownership interest in the main entity are not required to be disclosed.

- For a limited liability company (LLC): Disclose all members with 10% or less ownership interest in the main applicant seeking licensure.
- For a publicly and privately held corporation: Disclose all shareholders holding an interest of 10% or less in the main applicant seeking licensure. Shareholders holding an interest of 5% or less in the main applicant seeking licensure are not required to be disclosed.
- For a trust: Disclose all beneficiaries receiving or who have the right to receive 10% or less of the gross or net profit of the trust during any full or partial calendar or fiscal year
- For a limited partnership and limited liability limited partnership: Disclose all general and limited partners with 10% or less ownership interest.

Entity or Individual Name	Mailing Address	Email Address	Date of Birth (if applicable)

CRA 5398 (Revised Feb-2023) Page 5 of 5