

**Michigan State Housing Development Authority
Minutes of Special Authority Meeting
August 2, 2021 – 1:30 p.m.**

**AUTHORITY MEMBERS PRESENT IN
LANSING**

Regina Bell
Susan Corbin
Carl English
Rachael Eubanks
Jennifer Grau
Tyrone Hamilton
Deb Muchmore
Michele Wildman for Quenton L. Messer, Jr.

AUTHORITY MEMBERS ABSENT

None.

OTHERS PRESENT IN LANSING

Clarence Stone, Legal Affairs
Lisa Ward, Legal Affairs
Mary Cook, Operations
Mark Whitaker, Information Technology

OTHERS PRESENT VIA MICROSOFT TEAMS

Gary Heidel, Acting Executive Director
Maria Ostrander, Executive
Rick Norton, Legal Affairs
Lori Fedewa, Human Resources
Amber Martin, Human Resources
Daphne Wells, Operations
Mark Garcia, Executive
Jonathan Hilliker, Executive
Jeff Sykes, Finance
Chad Benson, Rental Development
John Hundt, Rental Development
Mary Townley, Homeownership
Carol Brito, Homeownership
Katie Bach, Communications
Anna Vicari, Communications
Renee Ferguson, Homeownership
Justin Wieber, Asset Management
Pierre-Denise Gilliam, Neighborhood Housing Initiatives
Jodi Mackie, Neighborhood Housing Initiatives
Tonya Young, Neighborhood Housing Initiatives

Ronald Farnum, Office of Attorney General
John Millhouse, Office of Attorney General
Michael Fobbe, Office of Attorney General

Twenty-three additional members of the public participated via the following Conference Line: +1 248- 509-0316, Conference ID: 649 566 747#.

Chairperson Susan Corbin opened the meeting at 1:33 p.m. A quorum was established with the presence of Ms. Corbin, Regina Bell, Carl English, Rachael Eubanks, Jennifer Grau, Tyrone Hamilton, Deb Muchmore and Michele Wildman. While Authority members were present in Lansing, presenters participated via Microsoft Teams. A separate telephonic conference line linked to the video meeting was also made available to the public. At Ms. Corbin's request, Jonathan Hilliker provided instructions for those participating remotely, including guidelines on how to provide public comment.

Approval of Agenda:

Deb Muchmore moved approval of **Tab A (Agenda)**. Jennifer Grau supported. The agenda was approved.

Discussion:

Ms. Corbin explained that Authority members would be conducting two interviews for the position of Executive Director. She noted that each applicant would open the individual interview portion with a five to ten minute presentation. To maintain consistency and ease of process, she would then ask the candidates a set of pre-planned interview questions. The prepared questions were shared with candidates ahead of time.

Ms. Corbin announced that the first candidate they would interview was Amy Hovey, Special Projects Coordinator with the Charles Stewart Mott Foundation. Ms. Hovey joined the meeting via Microsoft Teams and was asked to respond to the Presentation Topic and Interview Questions as listed below.

Presentation Topic:

How has your background prepared you for the role of Executive Director at MSHDA? This should include your education, work experience and knowledge of the State of Michigan and its housing industry and programs.

Interview Questions:

1. MSHDA is a complex financial institution with a social mission. Looking back at the past 16 months and the needs of our citizens due to the public health and economic crisis; the death of George Floyd and our nations conversations about race, stepping into the role of Executive Director at this time in our history, how would you lead the agency during the time of recovery

and reconciliation.

2. Data shows that there is a serious lack of affordable housing supply in Michigan. In detail, what would you do to increase supply?
3. What would your plans and objectives be for the first month in this role? Six months? Twelve months?
4. Michigan is a very diverse state with both rural and urban areas. What is your experience with housing programs for each? How would you ensure a focus on housing needs for the entire state and not just one particular region or type of community?
5. Please describe the steps you would take to ensure that MSHDA is able to productively and quickly respond to the needs of the state's low- and moderate-income residents.
6. As MSHDA's Executive Director, you would be responsible for supervising MSHDA's Director of Legal Affairs, who also acts as the ethics officer for the Authority. What are your views about ethics in the workplace, particularly in government?
7. Describe a situation where you inherited a staff and had to assess the team and understand the dynamics of the work environment. What is your process for doing so and what would be your approach within MSHDA? How have you used a strategic plan to develop measurement tools for your team?
8. How is diversity and inclusion important to MSHDA and its mission, and what specific steps have you taken to foster diversity and inclusion in your workplace in the past year?
9. Gaining commitment to a new vision can be very challenging. Tell us about a time you were successful in developing and maintaining partnerships with stakeholders to take actions that supported a change or new vision. Why were your efforts successful and how did you measure that success?
10. What specific traits, skills or abilities would you bring to this role and how would those benefit MSHDA?

Following Ms. Hovey's interview, Authority members took a short break and reconvened at 2:40 p.m. The next candidate, Anthony Lentych, Executive Director of the Traverse City Housing Commission, was admitted to the meeting via Microsoft Teams. The interview proceeded with the same presentation topic and questions from the above list.

Public Comment:

After a break, Ms. Corbin reconvened the meeting for regular Authority business at 3:47 p.m. She first requested public comments from participants. There being none, Ms. Corbin noted that in the interest of

time, there would be no Chair's report or Executive Director's report.

Voting Items:

John Hundt of Rental Development presented **Tab B**, Resolution Determining Mortgage Loan Feasibility, **Hildebrandt Park Apartments, MSHDA Development No. 3967**, City of Lansing, Ingham County and Resolution Authorizing Mortgage Loan, **Hildebrandt Park Apartments, MSHDA Development No. 3967**, City of Lansing, Ingham County. Mr. Hundt reviewed the documents as detailed in the board docket.

Rachael Eubanks moved approval of **Tab B**. Deb Muchmore supported. The resolutions were approved.

John Hundt of Rental Development presented **Tab C**, Resolution Determining Mortgage Loan Feasibility, **La Roy Froh Apartments, MSHDA Development No. 3968**, City of Lansing, Ingham County and Resolution Authorizing Mortgage Loan, **La Roy Froh Apartments, MSHDA Development No. 3968**, City of Lansing, Ingham County. Mr. Hundt reviewed the documents as detailed in the board docket.

Jennifer Grau moved approval of **Tab C**. Regina Bell supported. The resolutions were approved.

John Hundt of Rental Development presented **Tab D**, Resolution Determining Mortgage Loan Feasibility, **Lockwood of Ann Arbor, MSHDA Development No. 3845**, City of Ann Arbor, Washtenaw County and Resolution Authorizing Mortgage Loan, **Lockwood of Ann Arbor, MSHDA Development No. 3845**, City of Ann Arbor, Washtenaw County. Mr. Hundt reviewed the documents as detailed in the board docket. Authority members expressed appreciation for the community engagement that took place.

Tyrone Hamilton moved approval of **Tab D**. Regina Bell supported. The resolutions were approved.

John Hundt of Rental Development presented **Tab E**, Resolution Determining Mortgage Loan Feasibility, **Pinehurst Townhomes, MSHDA Development No. 955-2**, Township of Oshtemo, Kalamazoo County and Resolution Authorizing Mortgage Loan, **Pinehurst Townhomes, MSHDA Development No. 955-2**, Township of Oshtemo, Kalamazoo County. Mr. Hundt reviewed the documents as detailed in the board docket.

Tyrone Hamilton moved approval of **Tab E**. Deb Muchmore supported. The resolutions were approved.

There being no additional remarks, Ms. Corbin noted the following report was included for information: **(Tab 1) Mortgage Loan Increase Policy**.

Ms. Corbin reminded Authority members that the next regular board meeting would be August 26, 2021 at the Lansing office.

There being no additional comments, Ms. Corbin requested a motion to adjourn. Rachael Eubanks moved to adjourn, and Jennifer Grau supported. The meeting adjourned at 4:08 p.m.

REVIEWED
By Lisa Ward at 9:52 am, Aug 05, 2021

APPROVED
By Clarence Stone at 11:16 am, Aug 05, 2021