

**Michigan State Housing Development Authority
Minutes of Special Authority Meeting
July 7, 2021 – 2:00 p.m.**

**Special Meeting held via Microsoft Teams accordance with Public Act 228 of 2020
amending Section 3 (MCL 15.263) of the “Open Meetings Act” (1976 PA 677)**

AUTHORITY MEMBERS PRESENT AND LOCATION:

Regina Bell, Detroit, Wayne County, Michigan
Susan Corbin, Petoskey, Emmet County, Michigan
Robert Brackenbury for Rachael Eubanks, Ann Arbor, Washtenaw County, Michigan
Carl English, Village of Bingham Farms, Oakland County, Michigan
Deb Muchmore, Laingsburg, Shiawassee County, Michigan
Michele Wildman for Quentin L. Messer, Jr., Mackinaw City, Michigan

AUTHORITY MEMBERS ABSENT:

Jennifer Grau
Tyrone Hamilton

OTHERS PRESENT VIA MICROSOFT TEAMS:

Clarence Stone, Legal Affairs
Richard Norton, Legal Affairs
Lisa Ward, Legal Affairs
Maria Ostrander, Executive
John Swift, Legal Affairs
Mary Cook, Operations
Sherry Hicks, Operations
Justin Wieber, Asset Management
Jonathan Hilliker, Executive
Jennifer Bowman, Executive
Chad Benson, Rental Development
John Hundt, Rental Development
Tonya Young, Neighborhood Housing Initiatives
Pierre-Denise Gilliam, Neighborhood Housing Initiatives
Katie Bach, Communications
Anna Vicari, Communications
Mark Whitaker, Information Technology
Lori Fedewa, Human Resources
Amber Martin, Human Resources
Mike Fobbe, Office of Attorney General
John Millhouse, Office of Attorney General
Daphne Wells, Operations
Tiffany King, Office of Equity and Engagement

Esther Haugabook, Office of Employee Services
Justin Wieber, Asset Management

Fifteen additional members of the public participated via the following Conference Line: +1 248-509-0316, Conference ID: 419 617 944#.

Chairperson Susan Corbin opened the meeting at 2:01 p.m. A quorum was established with the presence of Ms. Corbin, Regina Bell, Robert Brackenbury, Carl English, Deb Muchmore and Michele Wildman. Ms. Corbin asked Jonathan Hilliker to provide an overview of the meeting format, which was being conducted through Microsoft Teams. Mr. Hilliker explained that Board members and presenters were participating by video through a previously provided video link. A separate telephonic conference line linked to the video meeting was made available to the public.

Ms. Corbin requested public comments from teleconference participants. There being none, she welcomed Robert Brackenbury, Senior Deputy Chief in the Bureau of Investments, as Treasurer Rachel Eubank’s designee for the meeting. Ms. Corbin then noted that the purpose of today’s special meeting is to select candidates to interview for the position of Executive Director at the July 22, 2021 Authority meeting, as well as a special meeting on a date to be determined.

Voting Issues:

Tab A: Approval of the Agenda

Michele Wildman moved approval of **Tab A (Agenda)**. Deb Muchmore supported. The following Roll Call was taken for **Tab A**:

Regina Bell	Yes	Jennifer Grau	Absent
Susan Corbin	Yes	Tyrone Hamilton	Absent
Carl English	Yes	Deb Muchmore	Yes
Robert Brackenbury	Yes	Michele Wildman	Yes

There were 6 “yes” votes. The agenda was approved.

Ms. Corbin presented **Tab B: Resolution to Select Candidates for Interviews for the Position of Executive Director**. She began by asking Lori Fedewa, Director of Human Resources, to provide an overview of the applicant review and interview process. Ms. Fedewa explained that the position of Executive Director is a classified state civil service position, and the hiring process is required to align with requisite Michigan civil service rules. As such, the opening was posted on NeoGov and social media sites from May 20, 2021 to June 2, 2021. Ms. Fedewa further noted that they must establish and enforce a consistent process in which all applicants are screened using preapproved criteria. Of the nineteen applicants for the position, there were five candidates qualified by civil service and ultimately recommended for interviews. Going forward, Ms. Fedewa indicated that there would be preestablished interview questions. When appropriate, Authority members can ask follow-up questions or seek clarification to an applicant’s response.

Following Ms. Fedewa’s presentation, Ms. Corbin noted that in the last search, interview questions were provided in advance to candidates; she expects to do the same for this set of interviews. Prior questions included topics on leadership experience, as well as diversity and inclusion. Ms. Corbin asked whether Authority members had general thoughts on additional topics they feel should be included. Ms. Bell asked that the focus on diversity include both internal and external stakeholders. She also asked that the search committee consider how to ensure that the concept of equity is a part of the conversation.

Ms. Corbin then asked Deb Muchmore, as a member of the Public Policy and Human Resources subcommittee, to provide her thoughts on the candidates. Ms. Muchmore explained that those being recommended for consideration have a wide range of backgrounds and experience. Additionally, they have already undergone an initial vetting process and the committee feels comfortable and confident in the cohort of applicants being presented.

Ms. Corbin listed the candidates being recommended for interviews at either the July 22, 2021 Authority meeting or a special meeting currently being scheduled.

- Sandra Pearson, Executive President and Chief Executive Office, Habitat for Humanity of Michigan
- Kelly Rose, Chief Housing Solutions Officer, Michigan State Housing Development Authority
- Anthony Lentych, Executive Director, Traverse City and Elk Rapids Housing Commissions
- Amy Hovey, Special Projects Coordinator, Mott Foundation
- Cami Freeman, Director of Innovation, Illinois Housing Development Authority

Ms. Corbin requested a motion to amend and approve the Resolution for **Tab B**, confirming and authorizing that the above five individuals receive interviews at either the July 22, 2021 Authority meeting or another special meeting currently being scheduled.

Carl English moved to amend and approve **Tab B, Resolution to Select Candidates for Interviews for the Position of Executive Director**. Regina Bell supported. The following Roll Call was taken for **Tab B**:

Regina Bell	Yes	Jennifer Grau	Absent
Susan Corbin	Yes	Tyrone Hamilton	Absent
Carl English	Yes	Deb Muchmore	Yes
Robert Brackenbury	Yes	Michele Wildman	Yes

There were 6 “yes” votes. The resolution as amended was approved.

There being no additional comments, Ms. Corbin reminded Authority members that the next Authority meeting would take place July 22, 2021. She then requested a motion to adjourn. Michele Wildman moved to adjourn, and Regina Bell supported. The meeting adjourned at 2:20 p.m.

REVIEWED
By Lisa Ward at 8:56 am, Jul 08, 2021

REVIEWED
By Clarence Stone at 9:08 am, Jul 09, 2021