

DRAFT CAPER REPORT

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The State believes the activities and strategies funded through the Consolidated Plan are making an impact on identified needs. Federal funding is being used to accomplish the major goals cited in the State of Michigan Consolidated Plan. The program year's anticipated achievements and the accomplishment data is identified within this document for CDBG and HOME. It should also be noted that the HOPWA achievement data will be fully reported within the CAPER they submit (see attached) and the ESG achievement data will be fully reported within the Sage HMIS Reporting Repository. The HTF has awarded projects but no accomplishment data is provided at this time.

CDBG

During the 2019 program year the Michigan CDBG Program, began the year focused on improving the build environment of low- and moderate-income communities, in 2020 however the program was tasked with pivoting resources and capacity to assist the state in responding to the COVID-19 global pandemic. Projects in the pipeline were approved as possible but the focus shifted to COVID-19 Response. The Program awarded \$25,937,129 to 13 communities to improve senior facilities, parks and recreational facilities, and street improvements. These projects supported the creation of a suitable living environment and sense of place, to serve low- and moderate-income persons. These projects are part of an effort to increase the vibrancy of these communities to provide amenities that would otherwise not be available to LMI persons.

All Programs

The State believes the activities and strategies funded through the Consolidated Plan are making an impact on identified needs. The demand for the programs remains greater than the funding available and need will continue to increase as we address the Covid=19 pandemic and in the years to come. Federal funding is being used to accomplish the major goals cited in the State of Michigan Consolidated Plan. The overall goals of providing affordable housing and a suitable living environment are being accomplished with our homeowner, homebuyer, and rental housing development programs. The overall goal of expanding economic opportunities for low and moderate-income persons is being met with the

CDBG economic development program. The 2019 Program Year accomplishment data was impacted by the Covid-19 pandemic however all programs continued to be implemented throughout the year. Refer to the program specific attachments for further information.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
CDBG - Blight Elimination	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	15	14	93.33%	3	0	0.00%
CDBG - Blight Elimination	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	0	1		0	0	
CDBG - Community Development	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25000	175222	700.89%	5000	49145	982.90%
CDBG - Community Development	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	25	27	108.00%	5	0	0.00%

CDBG - Economic Development	Non-Housing Community Development	CDBG: \$ / HOPWA: \$ / HOME: \$ / ESG: \$	Jobs created/retained	Jobs	1300	1324	101.85%	200	240	120.00%
CDBG - Economic Development	Non-Housing Community Development	CDBG: \$ / HOPWA: \$ / HOME: \$ / ESG: \$	Businesses assisted	Businesses Assisted	15	43	286.67%	5	10	200.00%
CDBG - Housing Rehabilitation	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	110	92	83.64%	20	7	35.00%
CDBG - Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	630	308	48.89%	50	9	18.00%
ESG	Homeless	ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	3494		200	123	61.50%
ESG	Homeless	ESG: \$	Homelessness Prevention	Persons Assisted	0	3940		350	65	18.57%
ESG	Homeless	ESG: \$	Other	Other	206	982	476.70%			
HOME DPA	Affordable Housing	HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	83	232	279.52%			
HOPWA	Non-Homeless Special Needs	CDBG: \$ / HOPWA: \$ / HOME: \$ / ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	100	552	552.00%	144	110	76.39%

HOPWA	Non-Homeless Special Needs	CDBG: \$ / HOPWA: \$ / HOME: \$ / ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	36		30	36	120.00%
HOPWA	Non-Homeless Special Needs	CDBG: \$ / HOPWA: \$ / HOME: \$ / ESG: \$	Homelessness Prevention	Persons Assisted	0	136		126	136	107.94%
HOPWA	Non-Homeless Special Needs	CDBG: \$ / HOPWA: \$ / HOME: \$ / ESG: \$	Housing for People with HIV/AIDS added	Household Housing Unit	106	335	316.04%			
HOPWA	Non-Homeless Special Needs	CDBG: \$ / HOPWA: \$ / HOME: \$ / ESG: \$	HIV/AIDS Housing Operations	Household Housing Unit	44	186	422.73%			
Housing Trust Fund	Affordable Housing	HTF: \$5363424 / Housing Trust Fund: \$	Rental units constructed	Household Housing Unit	10	0	0.00%			
Housing Trust Fund	Affordable Housing	HTF: \$5363424 / Housing Trust Fund: \$	Rental units rehabilitated	Household Housing Unit	10	0	0.00%			

Housing Trust Fund	Affordable Housing	HTF: \$5363424 / Housing Trust Fund: \$	Other	Other	0	0		50	0	0.00%
MSHDA HOME Housing Activities	Affordable Housing	HOME: \$	Rental units constructed	Household Housing Unit	10	19	190.00%			
MSHDA HOME Housing Activities	Affordable Housing	HOME: \$	Rental units rehabilitated	Household Housing Unit	100	290	290.00%			
MSHDA HOME Housing Activities	Affordable Housing	HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	40	351	877.50%			
MSHDA HOME Rental	Affordable Housing	HOME: \$	Rental units constructed	Household Housing Unit	150	314	209.33%	100	29	29.00%
MSHDA HOME Rental	Affordable Housing	HOME: \$	Rental units rehabilitated	Household Housing Unit	600	478	79.67%	300	209	69.67%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

CDBG

The CDBG programs use of funds in 2019 has been used to address the need to for Area Benefit Projects in LMI Areas. Specifically, public

facilities and parks and recreation improvements. These projects further our goals and objectives to continue to improve the living environment for Low- and Moderate-Income people.

HOPWA - Michigan's HOPWA program, managed by the Michigan Department of Health and Human Services' (MDHHS) Housing and Homeless Services Division continues to develop its program through partnerships with other HOPWA funded communities, MDHHS internal partners, and other state agency partners. Key to this partnership is MDHHS's HIV/STD Divisions support in providing a program staff position to oversee Michigan's HOPWA work.

HOME - A MSHDA Statewide Housing Needs Assessment that was undertaken and completed in April 2019 which can be found on the MSHDA website. During the program year, the Michigan HOME Program funding was utilized for 100% multi-family developments to increase the availability of low/mod rental units to address the State's housing needs.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	HOPWA	ESG	HTF
White	205	215	148	9,097	0
Black or African American	16	164	202	7,653	0
Asian	4	5	0	64	0
American Indian or American Native	1	34	9	164	0
Native Hawaiian or Other Pacific Islander	0	0	7	34	0
Total	226	418	366	17,012	0
Hispanic	173	17	33	1,252	0
Not Hispanic	74	401	369	17,163	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CDBG

21 families assisted identified as another Race not defined in the CR-10 for a total for 247 families assisted.

HOME

In addition to the numbers above within the Sub-Contracts there were 8 native Hawaiian or other Pacific Islander, 4 other multi-racial, and 7 Women Business Enterprises Sub-Contracts which is identified on another portion of this report.

HTF

No units were completed during this timeframe therefore no assistance data is being provided.

ESG

In addition to the units provided above, there were also 1,390 people that responded multiple races and 183 people whose race/ethnicity was not identified.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	84,935,378	32,645,348
HOME	public - federal	21,112,727	28,373,356
HOPWA	public - federal	2,248,219	1,408,826
ESG	public - federal	5,007,550	5,718,097
HTF	public - federal	19,741,676	3,470,185

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Statewide Distribution	100	100	Statewide distribution via a competitive process or on a continuous basis per program parameters.

Table 4 – Identify the geographic distribution and location of investments

Narrative

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

CDBG

\$32,918,906.80 in Matching Funds for projects approved in PY19.

76% and 24% of these matching funds were from Private and Local sources respectively.

Public property and right of way will be used to improve public infrastructure and facilities for project approved in PY19. These projects address area benefit needs for improving water sewer services and recreational facilities.

2,390,583 Square Feet of Public space will be improved from projects approved in PY19.

HOME Leveraging:

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
130621	0	0	0	0	0	0	8,867,157	2,216,789
130623	0	0	0	0	0	0	3,924,438	981,109
130627	0	0	0	0	0	0	11,077,516	2,769,379
132655	0	0	0	0	0	0	5,234,933	1,308,733
132656	0	0	0	0	0	0	12,036,150	3,009,037
132657	0	0	0	0	0	0	13,364,741	3,341,185
132658	0	0	0	0	0	0	8,688,295	2,172,073
132659	0	0	0	0	0	0	2,098,518	524,629
133377	0	0	0	0	0	0	14,176,961	3,544,240
133409	0	0	0	0	0	0	0	0
133414	0	0	0	0	0	0	4,530,694	1,132,673
133470	0	0	0	0	0	0	9,120,008	2,280,002

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
1,502,358	3,945,797	3,865,917	0	1,582,238

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	79,535,196	0	6,912	0	0	79,528,284
Number	58	0	8	0	0	50
Sub-Contracts						
Number	369	3	4	10	18	334
Dollar Amount	68,745,506	66,061	1,775,760	1,643,987	5,352,984	59,906,714
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	80,328,020	2,317,942	78,010,078			
Number	62	18	44			
Sub-Contracts						
Number	472	7	465			
Dollar Amount	66,872,911	10,692	66,862,219			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		11		833,411		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	188
Number of Non-Homeless households to be provided affordable housing units	206	238
Number of Special-Needs households to be provided affordable housing units	250	273
Total	456	699

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	100	36
Number of households supported through Rehab of Existing Units	350	209
Number of households supported through Acquisition of Existing Units	0	168
Total	450	413

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

There was a slowdown due to the Covid-19 pandemic associated with the production and rehabilitation of units. At the same time, there was an increased household need for the homeless and HOPWA assistance programs.

There is also a delay between the goals and outcomes primarily because of the two year grant cycle. Within the annual reporting period there are projects being continually awarded with a two year

term which transition from award to completion in multi-year reporting cycles. This CAPER reflects documentation of fully closed activities not activities awarded that are currently underway. Therefore the numbers identified reflect outcomes/results of previous year awards and do not demonstrate whether or not goals projected for this year were met as the completion end results have not yet been determined during this reporting period.

Within the next five year consolidated plan it has been determined that the formally identified goal numbers should reflect annual projected closeouts not annual projected awards to remedy this issue and provide better information on a yearly basis.

Discuss how these outcomes will impact future annual action plans.

Future annual action plan goals for activities that have been impacted due to the Covid-10 pandemic may be addressed and adjusted.

The one-year goals may be completely revised based on the consolidated plan's strategy.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual	HTF Actual
Extremely Low-income	96	46	0
Low-income	59	184	
Moderate-income	50	8	
Total	205	238	

Table 13 – Number of Households Served

Narrative Information

HTF - No units were completed in their entirety prior to 6/30/2020 therefore no data has been entered.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

MSHDA provides ESG funding through a non-competitive formula that covers every county in the State of Michigan. These funds are used for street outreach, emergency shelter, rapid re-housing, homeless prevention, and supporting the Coordinated Entry System. Information on access points for the Coordinated Entry System is marketed broadly and enhanced through street outreach to ensure that any individual or family experiencing homelessness can gain equitable access to housing resources and other supports. Highly vulnerable populations are the focus of street outreach efforts. Collaboration with other service providers at the local level promotes warm transfers for mutually served households. Additional funding is available through the Michigan Department of Health and Human Services (MDHHS) PATH Program, which supports street outreach connected to mental health services providers throughout the state.

Additionally, MSHDA's Chief Housing Solutions Officer chairs the Michigan Interagency Council on Homelessness (MI ICH). This council consists of leaders from seven other state agencies and four other interested parties. There is also a team of state and non-profit leaders meet monthly to further develop and strengthen the Campaign to End Homelessness in Michigan. The Campaign began in 2006 and several pilot programs and initiatives were developed, many of which have become common practice in the day-to-day work of ending homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

ESG funding allows communities to support emergency shelter services as part of the Continuum of Care (CoC) or Local Planning Body (LPB) homeless crisis response system. This system is designed locally throughout the state, with guidance provided by MSHDA based on HUD regulations and nationally recognized best practices. CoCs and LPBs assess local need to support strategic allocation of available resources, including HUD CoC Program funding and MDHHS Emergency Shelter Program funding which is also available in every county in Michigan.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care

facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

MSHDA has aligned the Michigan Campaign to End Homelessness Action Plan (2017-2019) with the USICH "Home, Together" federal strategic plan. In working to end homelessness, MSHDA applies a Homeless Preferences to all of its Housing Choice Vouchers (approximately 28,000+). This preferences households experiencing homelessness on the Housing Choice Voucher wait list and requires local verification by homeless service providers throughout the state. Through the federal Low-Income Housing Tax Credit (LIHTC) Program, MSHDA supports the creation of additional and targeted housing opportunities for those experiencing homelessness or are at risk of homelessness. MSHDA provides a dollar-for-dollar match to HUD's ESG funding and requires communities to allocate funding to rapid re-housing, homeless prevention, and case management/supportive services as part of the Coordinated Entry System in a balanced approach that expands the reach of ESG funding within each community.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

MSHDA's ESG funding is used throughout the state to support local Coordinated Entry Systems, each designed to: decrease the length of time households experience homelessness; create equitable access to homeless services and housing resources; and preventing or diverting households from becoming homeless. To this end, MSHDA follows HEARTH regulations in making maximum amounts of ESG available to CoCs and LPBs to provide services in support of these outcomes. MSHDA also provides a Domestic Violence (DV) grant to MDHHS, who in turn subgrants these funds to DV shelters and service providers statewide. Additionally, MDHHS contracts with the Salvation Army to provide hotel/motel rooms in communities when shelter(s) are full or unavailable. CoCs and LPBs use a state-wide common assessment and prioritization tool to ensure resources are used efficiently and households are provided the most appropriate housing intervention.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The State does not own or operate public housing in Michigan; consequently, no initiatives are planned in this area and no public housing was assisted with these programs during the timeframe of 7/1/19 - 6/30/20.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable.

Actions taken to provide assistance to troubled PHAs

Not applicable.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

For HOPWA, there were no actions taken in response to the reportable areas.

Affordable Housing Production: The 2019-2020 Qualified Allocation Plan (QAP) for the Low-Income Housing Tax Credit (LIHTC) Program includes point incentives for developments located in close proximity to amenities such as grocery stores, pharmacies, Dr. Office, public schools, parks, and senior centers. Additionally, the QAP uses the Enterprise Opportunity 360 tool to give points to areas that rank high in Education, Health and Well-Being, Economic Security, and Jobs, Goods, and Services. QAP point incentives are also available for developments that are located in close proximity to walkable areas and employment centers, developments that are located in an area that has received significant investment in the last 5 years and can demonstrate significant future investment is planned, and locations where the market-rate rental units are not affordable to an individual earning 60% of Area Median Income (AMI) and below. The QAP also provides scoring incentives for developments located in Opportunity Zones and Rising Tide Communities. MSHDA has awarded approximately \$100 million in LIHTC that will result in approximately 7,100 affordable housing units. The LIHTC Program offers a financial incentive to construct, rehabilitate, and operate rental housing for low-income tenants.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

For HOPWA, there were no actions taken in response to the reportable areas.

Increase Access to Housing for Low-income and Disabled Residents: Work in partnership with the Department of Health and Human Services (DHSS) and Community Mental Health to identify individuals eligible to participate in HUD's 811 **Supportive Housing for Persons with Disabilities Program**. The 811 Program administered by MSHDA is designed to provide individuals with a disability (ages 18 to 61) at 30% AMI or less with housing to live independently in the community. MSHDA's 811 Program will generate approximately 154 units of Project Rental Assistance.

Enhance Access to Homeless Prevention Services: Maintains Michigan's Campaign to End Homelessness website (<https://www.michigan.gov/mcteh>) that provides pertinent information related to programming, workshops/training, and initiatives to assist organizations serving the homeless. Work closely with the Michigan Campaign to End Homelessness Partners to host a Summit on Ending Homelessness in the fall of each year which includes sessions on fair housing rights.

Homeless Prevention Services: Partner with regional and community providers to support Street Outreach, Emergency Shelter, Homelessness Prevention and Rapid Re-housing activities to keep people in housing or to help people obtain housing. Annually awards approximately \$9,700,000 in Emergency Solutions Grants to 42 agencies to support statewide homeless prevention activities.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

CDBG

The CDBG Program is showing its commitment to reduce lead-based paint hazards for multi-family rental rehabilitation projects by covering the cost of lead-based paint abatement above the match and leverage requirements as set forth in the CDBG Funding Guide.

For HOPWA, there were no actions taken in response to the reportable areas.

The Authority often works with older housing, therefore lead paint issues in our HOME programs are not uncommon. We see a fair amount in our MF redevelopment deals and work through the various requirements with the developers and their consultants. HID has educational material and requirements for compliance with HUD Part 35 for their subgrantees on single-family rehab projects. The Housing Choice Voucher program has probably the most complex set of tasks related to recent changes in HUD Part 35 that require them to take a series of actions when a child with an elevated blood is identified. Experienced environmental staff are brought in to advise on a case-by-case basis, but everyday management is handled by several, trained people throughout these programs.

For Housing Trust Funds, the projects are limited to new construction and therefore no lead-based paint activities are needed.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

For HOPWA, there were no actions taken in response to the reportable areas.

MSHDA's rental, homeowner and homebuyer programs are designed to provide affordable housing to families statewide. All homeowner and homebuyer HOME program activities require beneficiaries to be at or below 80% Area Median Income. All rental HOME program activities require beneficiaries to be at or below 60% Area Median Income.

Housing Counseling Services: MSHDA's Housing Education Program (HEP) provides homebuyers with a good understanding of their mortgage loan, the closing process, budgeting, recapture taxes, fair housing rights, avoiding predatory lending and foreclosure. There are currently 35 HEP housing counseling

agencies funded through MSHDA's Housing Education Program throughout the state of Michigan. MSHDA's HEP Counselors are required to receive ongoing professional development training to ensure they are only delivering the most current information to clients especially surrounding lending and housing laws. Approximately 11,000 households received housing education counseling through HEP.

Homeownership Mortgage and Down Payment Assistance: Invested **\$1,077,569,603.00** in single family mortgage lending and **\$54,282,430.00** in Down Payment Assistance (DPA) loans, MSHDA funding to support **10,633** households in achieving homeownership.

Homeownership Down Payment Assistance Grant: Invested **\$17,335,609.71** in Step Forward Down Payment Assistance (DPA) federally funded through the Michigan Homeowner Assistance Nonprofit Housing Corporation, to support **1,165** households in achieving homeownership.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

For HOPWA, there were no actions taken in response to the reportable areas.

The Regional Prosperity Initiative (RPI) was structured to align services and programs offered by the State of Michigan to better serve the population. Streamlining of policies, programs and paperwork remains a top priority within the State of Michigan. RPI is currently not funded directly. State agency field staff are organized into RPI teams that work collaboratively with local governments and community leaders to implement various kinds of projects that then apply for existing funding from state and federal programs.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

For HOPWA, there were no actions taken in response to the reportable areas.

During this report period, there was continued support reflected by the Meta Interdepartmental Team's comprehensive agenda of conducting assessments of local needs in conjunction with local leaders to create greater community prosperity. Meta is short for Metamorphosis, which is a state government team consisting of senior staff from MSHDA, MEDC, Treasury, Natural Resources, Agriculture and Rural Development, Transportation, Environment/Great Lakes/Energy, Work Force Development, and State Land Bank

Fair Housing Outreach: Local units of government, nonprofit organizations, and other organizations funded through MSHDA with federal U.S. Department of Housing & Urban Development programs prominently place fair housing posters and information for the public to view and are required to affirmatively further fair housing in providing services.

Fair Housing Month Celebration: In 2019, the State of Michigan, in partnership with state legislators, celebrated “April 2019 as Fair Housing Month” to bring awareness to fair housing laws and promote a renewed community commitment to fair housing. The celebration included an “April 2019 as Fair Housing Month” State of Michigan proclamation signed by Governor Whitmer, news releases, and a redlining panel exhibit called “We Don’t Want Them” displayed at the State Capital and Building Michigan Communities Conference viewed by thousands. We also distributed fair housing posters, brochures, flyers, and a video created by MSHDA to partners, customers, and community stakeholders.

Fair Housing Workshops: Regularly sponsor fair housing events hosted by local fair housing centers to support and expand fair housing efforts in training, awareness, testing, etc. to tackle impediments to fair housing choice. Incorporate fair housing training into existing regional meetings, conferences, and workshops with housing partners.

Enhance Fair Housing Information on Website: Strengthen fair housing information on MSHDA’s website to connect users to local and national fair housing resources.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

For HOPWA, there were no actions taken in response to the reportable areas. MSHDA initiated the following activities and investments to affirmatively further fair housing:

Assessment of Michigan’s Housing Stock: Michigan Statewide Housing Needs Assessment prepared by MSHDA to assist communities in identifying, developing, and implementing strategies to address local, regional and statewide housing needs. A Michigan Homeownership Study was also commissioned to analyze each Prosperity Region to understand the nuances of the for-sale housing market and the implications for for-sale housing.

Improve Access to Affordable Housing: Maintains Michigan Housing Locator website (www.MichiganHousingLocator.com) to assist residents in finding affordable housing and provides property owners a marketing tool for their entire rental portfolio. The website is free to both renters and landlords and available 24 hours a day, 7 days a week.

Housing Choice Voucher (HCV) program: Assist 28,000 low-income families with rent subsidies through MSHDA’s HCV Program. The program includes a homeless preference to move homeless individuals into

safe, decent, and stable housing. The HUD VASH program administered by MSHDA combines the HCV rental assistance for homeless veterans with case management and clinical services provided by the Department of Veteran Affairs (VA).

Increase Awareness of Fair Housing Rights: Disseminate fair housing rights materials including information related to sexual harassment to approximately 28,000 households receiving assistance through MSHDA's Housing Choice Voucher Program. Additionally, distributes fair housing materials to approximately 11,500 landlords participating in the HCV Program.

Enhancement of Neighborhoods and Homes: Launched in mid-2017, the Neighborhood Enhancement Program (NEP) was designed to fund tangible, housing-oriented activities that are implementation ready; highly visible; impactful to the neighborhood and residents' quality of life; community focused, and demonstrably supported within the neighborhood and community. The program has earmarked over \$5,000,000 and awarded approximately \$2,000,000 in MSHDA funding to support homeowner rehabilitation and neighborhood improvements to support low-moderate income neighborhoods and individuals at or below 120% AMI.

Increase Access to Workforce Housing: Launched in 2018, the MSHDA Mod Pilot Program uses modular home products to help communities address workforce housing shortages due to economic growth. MSHDA will finance the first model so potential buyers (up to 120% AMI) can see and learn more about this efficient and cost-effective housing option.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

A public notice was advertised in multiple newspapers statewide.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

CDBG

The CDBG Program has looked assist across the state in meaningful and innovative ways to help respond to and set the stage for a viable recovery from the COVID-19 pandemic. Long term needs for communities, such as such as water and sewer systems and broadband will determine how viable our communities can be into the future. Additionally, support for our small business, to retain jobs as well as create jobs will be crucial. We continue to gather as feedback from community's, other state departments, and the State administration to determine how the CDBG Program can best help respond and recovery from COVID-19.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Multi-Family HOME Assisted Projects: During the reporting period, 7/1/19-6/30/2020, (4,312) units in (322) developments assisted with HOME were still in the compliance period. MSHDA's Physical Inspection Contractors inspected (128) HOME assisted projects. MSHDA's contractors conduct inspections on the timeframe required by HUD using a varying sample of the total number of units in a project. During the reporting period, (540) units were inspected in these (128) developments. (366) units were found to have violations. At the time of reporting, (355) units of the (366) with findings had been brought into compliance within 90 days of their inspection or an approved extension, and (8) unit currently have an approved extension, and (3) units are noncompliance.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Each multifamily HOME assisted project is required to have an affirmative marketing plan in place which is asset managed long term.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Refer to attachment and tables.

HOME Program Income was attributed to IDIS Activities during this time period.

This data is available via IDIS reports and MSHDA databases. We can account for all expenditures to date, projects, tenant characteristics, etc. The AMI, unit size and dollar amount would be duplicative of what has already been provided. A sample of the data commlected on the completion report for each unit look like the following:

Unit No.; Number of Bedrooms; Is the unit occupied?; 5 of AMI; Ethnicity of Head of Household; Hispanic or Latino?; Race of Head of Household; Household Size

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

In an effort to refinance and rehabilitate multifamily transactions with existing debt, MSHDA makes available MSHDA HOME and Preservation Funds exclusively in the Authority's Gap Financing Program. Participation in the Gap Financing Program requires the applicant to also obtain tax-exempt bond-funded permanent financing from MSHDA. For purposes of allocating these limited resources, MSHDA utilizes a public Notice of Funding Availability (NOFA) process. The Gap Financing Program Guidelines best describe what types of projects will be eligible and the allocation process through which these funds will be awarded.

MSHDA recognizes from its fifty years of experience in financing affordable rental housing, that transactions with deeply targeted units requires the blending of multiple funding streams in order to make them feasible.

In the Housing Trust Fund Program, it is anticipated that most units will be integrated into affordable housing properties serving families and/or elderly households that are financed using MSHDA tax-exempt or taxable bond products, LIHTC, or federal historic tax credits.

MSHDA's LIHTC program is fully integrated into its other affordable housing production programs, in particular the multifamily HOME program. MSHDA's 9% LIHTC allocation policies place a focus on preserving affordable housing units, creating new units in strong locations, and creating permanent supportive housing units. Additionally, MSHDA also has an active tax-exempt bond lending program that also uses the 4% LIHTC for either the creation or rehabilitation of affordable housing units. In many of these LIHTC transactions, HOME is also used as a source of financing to fill funding gaps that may exist between the total costs of a development and the sources that are available to cover those costs, which helps to achieve MSHDA policy and financing objectives. The current market for LIHTC equity is fairly strong, which means that less HOME is needed in each transaction (or not needed at all in some cases), allowing HOME and LIHTC dollars to go further, which ultimately allows for completion of more developments in total.

CR-55 - HOPWA 91.520(e)

Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	106	110
Tenant-based rental assistance	100	136
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	44	36
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	30	0

Table 14 – HOPWA Number of Households Served

Narrative

More actual data category breakdowns and information is provided in the attached HOPWA CAPER report.

CR-56 - HTF 91.520(h)

Describe the extent to which the grantee complied with its approved HTF allocation plan and the requirements of 24 CFR part 93.

To date, the overall amount drawn for HTF is \$8,681,184.18 of which \$3,470,185.07 was drawn down between 7/1/2019 - 6/30/2020. There was a delay in the implementation of the HTF projects and therefore no units have been completed and occupied to date. All approved HTF allocation plan and 24 CFR part 93 requirements will be complied with. MSHDA endorses the objectives of the Housing and Economic Recovery Act of 2008 establishing the Housing Trust Fund to increase and preserve the supply of rental housing for extremely low income families. Michigan expects to receive future HTF allocations and continue to expend previous HTF allocations in 2021.

Tenure Type	0 – 30% AMI	0% of 30+ to poverty line (when poverty line is higher than 30% AMI)	% of the higher of 30+ AMI or poverty line to 50% AMI	Total Occupied Units	Units Completed, Not Occupied	Total Completed Units
Rental	0	0	0	0	0	0
Homebuyer	0	0	0	0	0	0

Table 15 - CR-56 HTF Units in HTF activities completed during the period

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	MICHIGAN
Organizational DUNS Number	809037120
EIN/TIN Number	386000134
Identify the Field Office	DETROIT
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Michigan Balance of State CoC

ESG Contact Name

Prefix	Ms
First Name	Kelly
Middle Name	0
Last Name	Rose
Suffix	0
Title	Rental Assistance and Homeless Solutions Division

ESG Contact Address

Street Address 1	735 E. Michigan Avenue
Street Address 2	0
City	Lansing
State	MI
ZIP Code	-
Phone Number	5173359846
Extension	0
Fax Number	5173732450
Email Address	RoseK2@michigan.gov

ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

2. Reporting Period—All Recipients Complete

Program Year Start Date	07/01/2019
Program Year End Date	06/30/2020

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: ALGER-MARQUETTE COMMUNITY ACTION

City: Marquette

State: MI

Zip Code: 49855, 4348

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 477044

Subrecipient or Contractor Name: NORTHWEST MICHIGAN COMMUNITY ACTION AGENCY

City: Traverse City

State: MI

Zip Code: 49686, 9164

DUNS Number: 060177904

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 434010

Subrecipient or Contractor Name: City of Lansing

City: Lansing

State: MI

Zip Code: 48933, 1307

DUNS Number: 069835882

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Unit of Government

ESG Subgrant or Contract Award Amount: 474590

Subrecipient or Contractor Name: Mid Michigan Community Action Agency

City: Farwell

State: MI

Zip Code: 48622, 9437

DUNS Number: 069468080

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 287949

Subrecipient or Contractor Name: MID MICHIGAN COMMUNITY ACTION AGENCY
City: Farwell
State: MI
Zip Code: 48622, 9437
DUNS Number: 069468080
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 287949

Subrecipient or Contractor Name: Wayne Metropolitan Community Action Agency
City: Wyandotte
State: MI
Zip Code: 48192, 4064
DUNS Number: 053258109
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 195225

Subrecipient or Contractor Name: MACOMB HOMELESS COALITION
City: Clinton Township
State: MI
Zip Code: 48036, 1030
DUNS Number: 152113721
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 463783

Subrecipient or Contractor Name: BLUE WATER CENTER FOR INDEPENDENT LIVING
City: Port Huron
State: MI
Zip Code: 48060, 5867
DUNS Number: 111286787
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 255485

Subrecipient or Contractor Name: WASHTENAW COUNTY

City: Ann Arbor

State: MI

Zip Code: 48104, 1413

DUNS Number: 020111969

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Unit of Government

ESG Subgrant or Contract Award Amount: 451625

Subrecipient or Contractor Name: OTTAWA COUNTY

City: Holland

State: MI

Zip Code: 49424, 8943

DUNS Number: 085899011

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Unit of Government

ESG Subgrant or Contract Award Amount: 258429

Subrecipient or Contractor Name: Alliance for Housing Oakland County Continuum of Care

City: Waterford

State: MI

Zip Code: 48327, 4600

DUNS Number: 078702098

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Unit of Government

ESG Subgrant or Contract Award Amount: 271303

Subrecipient or Contractor Name: TrueNorth Community Services

City: Fremont

State: MI

Zip Code: 49412, 9279

DUNS Number: 079298006

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 286889

Subrecipient or Contractor Name: Bethany Housing Ministries

City: Muskegon

State: MI

Zip Code: 49442, 3446

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Faith-Based Organization

ESG Subgrant or Contract Award Amount: 287803

Subrecipient or Contractor Name: The Heart of West Michigan United Way

City: Grand Rapids

State: MI

Zip Code: 49503, 4106

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 50000

Subrecipient or Contractor Name: Macomb Homeless Coalition

City: Fraser

State: MI

Zip Code: 48026, 1597

DUNS Number: 030057238

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 483783

Subrecipient or Contractor Name: Housing Resources Inc

City: Kalamazoo

State: MI

Zip Code: 49001,

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 487786

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	2,002
Children	1,931
Don't Know/Refused/Other	0
Missing Information	7
Total	3,940

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	1,960
Children	1,534
Don't Know/Refused/Other	0
Missing Information	0
Total	3,494

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	6,833
Children	3,152
Don't Know/Refused/Other	3
Missing Information	5
Total	9,993

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	717
Children	163
Don't Know/Refused/Other	1
Missing Information	101
Total	982

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	11,592
Children	6,876
Don't Know/Refused/Other	4
Missing Information	113
Total	18,585

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	5,588
Female	5,977
Transgender	25
Don't Know/Refused/Other	0
Missing Information	2
Total	11,592

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	5,502
18-24	1,374
25 and over	11,592
Don't Know/Refused/Other	2
Missing Information	115
Total	18,585

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households				
Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	565	48	64	408
Victims of Domestic Violence	1,774	113	345	1,261
Elderly	706	79	87	483
HIV/AIDS	44	5	4	29
Chronically Homeless	1,389	0	224	934
Persons with Disabilities:				
Severely Mentally Ill	3,815	379	631	2,413
Chronic Substance Abuse	376	9	31	289
Other Disability	4,058	536	658	2,522
Total (Unduplicated if possible)	12,727	1,175	2,044	8,339

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	15,120
Total Number of bed-nights provided	15,120
Capacity Utilization	100.00%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

See Attachment - Pay for Performance Measures

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
Subtotal Homelessness Prevention			

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
Subtotal Rapid Re-Housing			

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
Subtotal			

Table 27 – ESG Expenditures for Emergency Shelter**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Street Outreach			
HMIS			
Administration			

Table 28 - Other Grant Expenditures**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2017	2018	2019

Table 29 - Total ESG Funds Expended

11f. Match Source

	2017	2018	2019
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount			

Table 30 - Other Funds Expended on Eligible ESG Activities**11g. Total**

Total Amount of Funds Expended on ESG Activities	2017	2018	2019

Table 31 - Total Amount of Funds Expended on ESG Activities

Attachment

HOPWA CAPER 2019



Housing Opportunities for Persons With AIDS (HOPWA) Program

Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes

OMB Number 2506-0133 (Expiration Date: 01/31/2021)

The CAPER report for HOPWA formula grantees provides annual information on program accomplishments that supports program evaluation and the ability to measure program beneficiary outcomes as related to: maintain housing stability; prevent homelessness; and improve access to care and support. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning regulations. Reporting is required for all HOPWA formula grantees. The public reporting burden for the collection of information is estimated to average 41 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 60 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number.

Previous editions are obsolete

form HUD-40110-D (Expiration Date: 01/31/2021)

Overview. The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives.

HOPWA formula grantees are required to submit a CAPER demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

Table of Contents

PART 1: Grantee Executive Summary

1. Grantee Information
2. Project Sponsor Information
5. Grantee Narrative and Performance Assessment
 - a. Grantee and Community Overview
 - b. Annual Performance under the Action Plan
 - c. Barriers or Trends Overview

PART 2: Sources of Leveraging and Program Income

1. Sources of Leveraging
2. Program Income and Resident Rent Payments

PART 3: Accomplishment Data: Planned Goals and Actual Outputs

PART 4: Summary of Performance Outcomes

1. Housing Stability: Permanent Housing and Related Facilities
2. Prevention of Homelessness: Short-Term Housing Payments
3. Access to Care and Support: Housing Subsidy Assistance with Supportive Services

PART 5: Worksheet - Determining Housing Stability Outcomes

PART 6: Annual Report of Continued Use for HOPWA Facility-Based Stewardship Units (Only)

PART 7: Summary Overview of Grant Activities

- A. Information on Individuals, Beneficiaries and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, PHP, Facility Based Units, Master Leased Units ONLY)
- B. Facility-Based Housing Assistance

Continued Use Periods. Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible beneficiaries for a ten (10) years period. If no further HOPWA funds are used to support the facility, in place of completing Section 7B of the CAPER, the grantee must submit an Annual Report of Continued Project Operation throughout the required use periods. This report is included in Part 6 in CAPER. The required use period is three (3) years if the rehabilitation is non-substantial.

Record Keeping. Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete this report for grants management oversight purposes, except for recording any names and other identifying information. In the case that HUD must review client-level data, no client names or identifying information will be retained or recorded. Information is reported in aggregate to HUD without personal identification. Do not submit client or personal information in data systems to HUD.

In connection with the development of the Department's standards for Homeless Management Information Systems (HMIS), universal data elements are being collected for clients of HOPWA-funded homeless assistance projects. These project sponsor records would include: Name, Social Security Number, Date of Birth, Ethnicity and Race, Gender, Veteran Status, Disabling Conditions, Residence Prior to Program Entry, Zip Code of Last Permanent Address, Housing Status, Program Entry

Date, Program Exit Date, Personal Identification Number, and Household Identification Number. These are intended to match the elements under HMIS. The HOPWA program-level data elements include: Income and Sources, Non-Cash Benefits, HIV/AIDS Status, Services Provided, Housing Status or Destination at the end of the operating year, Physical Disability, Developmental Disability, Chronic Health Condition, Mental Health, Substance Abuse, Domestic Violence, Medical Assistance, and T-cell Count. Other HOPWA projects sponsors may also benefit from collecting these data elements. HMIS local data systems must maintain client confidentiality by using a closed system in which medical information and HIV status are only shared with providers that have a direct involvement in the client's case management, treatment and care, in line with the signed release of information from the client.

Operating Year. HOPWA formula grants are annually awarded for a three-year period of performance with three operating years. The information contained in this CAPER must represent a one-year period of HOPWA program operation that coincides with the grantee's program year; this is the operating year. More than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the CAPER must capture all formula grant funding used during the operating year. Project sponsor accomplishment information must also coincide with the operating year this CAPER covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for an additional operating year.

Final Assembly of Report. After the entire report is assembled, number each page sequentially.

Filing Requirements. Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee's State or Local HUD Field Office, and to the HOPWA Program Office at HOPWA@hud.gov. Electronic submission to HOPWA Program office is preferred; however, if electronic submission is not possible, hard copies can be mailed to: Office of HIV/AIDS Housing, Room 724B, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C., 20410.

Definitions

Adjustment for Duplication: Enables the calculation of unduplicated output totals by accounting for the total number of households or units that received more than one type of HOPWA assistance in a given service category such as HOPWA Subsidy Assistance or Supportive Services. For example, if a client household received both TBRA and STRMU during the operating year, report that household in the category of HOPWA Housing Subsidy Assistance in Part 3, Chart 1, Column [1b] in the following manner:

HOPWA Housing Subsidy Assistance		[1] Outputs: Number of Households
1.	Tenant-Based Rental Assistance	1
2a.	Permanent Housing Facilities: Received Operating Subsidies/Leased units	
2b.	Transitional/Short-term Facilities: Received Operating Subsidies	
3a.	Permanent Housing Facilities: Capital Development Projects placed in service during the operating year	
3b.	Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year	
4.	Short-term Rent, Mortgage, and Utility Assistance	1
5.	Adjustment for duplication (subtract)	1

6.	TOTAL Housing Subsidy Assistance (Sum of Rows 1-4 minus Row 5)	1
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Administrative Costs: Costs for general management, oversight, coordination, evaluation, and reporting. By statute, grantee administrative costs are limited to 3% of total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive.

Beneficiary(ies): All members of a household who received HOPWA assistance during the operating year including the one individual who qualified the household for HOPWA assistance as well as any other members of the household (with or without HIV) who benefitted from the assistance.

Chronically Homeless Person: An individual or family who: (i) is homeless and lives or resides individual or family who: (i) is homeless and lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; (ii) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years; and (iii) has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)), post traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of 2 or more of those conditions. Additionally, the statutory definition includes as chronically homeless a person who currently lives or resides in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital or other similar facility, and has resided there for fewer than 90 days if such person met the other criteria for homeless prior to entering that facility. (See 42 U.S.C. 11360(2)) This does not include doubled-up or overcrowding situations.

Disabling Condition: Evidencing a diagnosable substance use disorder, serious mental illness, developmental disability, chronic physical illness, or disability, including the co-occurrence of two or more of these conditions. In addition, a disabling condition may limit an individual's ability to work or perform one or more activities of daily living. An HIV/AIDS diagnosis is considered a disabling condition.

Facility-Based Housing Assistance: All eligible HOPWA Housing expenditures for or associated with supporting facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.

Faith-Based Organization: Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.

Grassroots Organization: An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually, and six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered "grassroots."

HOPWA Eligible Individual: The one (1) low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." When the CAPER asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).

HOPWA Housing Information Services: Services dedicated to helping persons living with HIV/AIDS and their families to identify, locate, and acquire housing. This may also include fair housing counseling for eligible

persons who may encounter discrimination based on race, color, religion, sex, age, national origin, familial status, or handicap/disability.

HOPWA Housing Subsidy Assistance Total: The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the operating year.

Household: A single individual or a family composed of two or more persons for which household incomes are used to determine eligibility and for calculation of the resident rent payment. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-beneficiaries (e.g. a shared housing arrangement with a roommate) who resided in the unit are not reported on in the CAPER.

Housing Stability: The degree to which the HOPWA project assisted beneficiaries to remain in stable housing during the operating year. See Part 5: Determining Housing Stability Outcomes for definitions of stable and unstable housing situations.

In-kind Leveraged Resources: These are additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

Leveraged Funds: The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance are used directly in or in support of HOPWA program delivery.

Live-In Aide: A person who resides with the HOPWA Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See (24 CFR 5.403 and the HOPWA Grantee Oversight Resource Guide for additional reference.

Master Leasing: Applies to a nonprofit or public agency that leases units of housing (scattered-sites or entire buildings) from a landlord, and subleases the units to homeless or low-income tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.

Operating Costs: Applies to facility-based housing only, for facilities that are currently open. Operating costs can include day-to-day housing function and operation costs like utilities, maintenance, equipment, insurance, security, furnishings, supplies and salary for staff costs directly related to the housing project but not staff costs for delivering services.

Outcome: The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support.

Output: The number of units of housing or households that receive HOPWA assistance during the operating year.

Permanent Housing Placement: A supportive housing service that helps establish the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.

Program Income: Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration requirements on program income at 2 CFR 200.307.

Project-Based Rental Assistance (PBRA): A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.

Project Sponsor Organizations: Per HOPWA regulations at 24 CFR 574.3, any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended.

SAM: All organizations applying for a Federal award must have a valid registration active at sam.gov. SAM (System for Award Management) registration includes maintaining current information and providing a valid DUNS number.

Short-Term Rent, Mortgage, and Utility (STRMU) Assistance: A time-limited, housing subsidy assistance designed to prevent homelessness and increase housing stability. Grantees may provide assistance for up to 21 weeks in any 52-week period. The amount of assistance varies per client depending on funds available, tenant need and program guidelines.

Stewardship Units: Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction and rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the three-year use agreement if rehabilitation is non-substantial and to the ten-year use agreement if rehabilitation is substantial.

Tenant-Based Rental Assistance (TBRA): TBRA is a rental subsidy program similar to the Housing Choice Voucher program that grantees can provide to help low-income households access affordable housing. The TBRA voucher is not tied to a specific unit, so tenants may move to a different unit without losing their assistance, subject to individual program rules. The subsidy amount is determined in part based on household income and rental costs associated with the tenant's lease.

Transgender: Transgender is defined as a person who identifies with, or presents as, a gender that is different from his/her gender at birth.

Veteran: A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

Housing Opportunities for Person With AIDS (HOPWA) Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outputs and Outcomes

OMB Number 2506-0133 (Expiration Date: 01/31/2021)

Part 1: Grantee Executive Summary

As applicable, complete the charts below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program. Chart 1 requests general Grantee Information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by 24 CFR 574.3.

Note: If any information does not apply to your organization, please enter N/A. Do not leave any section blank.

1. Grantee Information

HUD Grant Number MIH-19-F999	Operating Year for this report From (mm/dd/yy) 07/01/2019 To (mm/dd/yy) 06/30/2020
Grantee Name Michigan Department of Health and Human Services Contact: Lynn Nee, HOPWA Program Specialist Phone: 517-275-2791, email: neel@michigan.gov	
Business Address	235 S. Grand Ave., Lansing, MI 48933
City, County, State, Zip	Lansing Ingham MI 48913
Employer Identification Number (EIN) or Tax Identification Number (TIN)	38-60001134
DUN & Bradstreet Number (DUNS):	113704139
System for Award Management (SAM):: Is the grantee's SAM status currently active? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide SAM Number: 3K4LO	
Congressional District of Grantee's Business Address	MI-8
*Congressional District of Primary Service Area(s)	MI-1, MI-2, MI-3, MI-4, MI-5, MI-6, MI-7, portions of MI-8, portions of MI-10, portions of MI-12

<p>*City(ies) and County(ies) of Primary Service Area(s)</p>	<p>Cities: Marquette, Escanaba, Traverse City, Alpena, Saginaw, Flint, Mt. Pleasant, Lansing, Muskegon, Grand Rapids, Midland, Kalamazoo, Battle Creek, Benton Harbor, Jackson</p>	<p>Counties: Alcona, Alger, Allegan, Alpena, Antrim, Arenac, Baraga, Barry, Bay, Benzie, Berrien, Branch, Calhoun, Cass, Charlevoix, Cheboygan, Chippewa, Clare, Clinton, Crawford, Delta, Dickinson, Eaton, Emmet, Genesee, Gladwin, Gogebic, Grand Traverse, Gratiot, Hillsdale, Houghton, Huron, Ingham, Ionia, Iosco, Iron, Isabella, Jackson, Kalamazoo, Kalkaska, Kent, Keweenaw, Lake, Leelanau, Lenawee, Luce, Mackinac, Manistee, Marquette, Mason, Mecosta, Menominee, Midland, Missaukee, Monroe, Montcalm, Montmorency, Muskegon, Newaygo, Oceana, Ogemaw, Ontonagon, Osceola, Oscoda, Otsego, Ottawa, Presque Isle, Roscommon, Saginaw, St. Joseph, Sanilac, Schoolcraft, Shiawassee, Tuscola, Van Buren, Washtenaw, Wexford</p>
<p>Organization's Website Address</p> <p>http://www.michigan.gov/MDHHS</p>	<p>Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee Service Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, explain in the narrative section what services maintain a waiting list and how this list is administered.</p>	

* Service delivery area information only needed for program activities being directly carried out by the grantee.

2. Project Sponsor Information

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3.

Use this section to report on organizations involved in the direct delivery of services for client households.

Note: If any information does not apply to your organization, please enter N/A.

Project Sponsor Agency Name Community AIDS Resource and Education Services (CARES) of South West Michigan dba Pioneer Wellness Network		Parent Company Name, if applicable N/A	
Name and Title of Contact at Project Sponsor Agency	Pat Clark, Director of Client Services		
Email Address	pclark@caresswm.org		
Business Address	629 Pioneer Street		
City, County, State, Zip,	Kalamazoo, Kalamazoo, MI 49008		
Phone Number (with area code)	269-381-2437		
Employer Identification Number (EIN) or Tax Identification Number (TIN)	38-2784545	Fax Number (with area code) 269-381-4050	
DUN & Bradstreet Number (DUNs):	125919378		
Congressional District of Project Sponsor's Business Address	6		
Congressional District(s) of Primary Service Area(s)	3,6,7		
City(ies) and County(ies) of Primary Service Area(s)	Cities: Kalamazoo, Battle Creek, Benton Harbor, Coldwater, Three Rivers	Counties: Kalamazoo, St. Joseph, Cass, Van Buren, Berrien	
Total HOPWA contract amount for this Organization for the operating year	\$362,387		
Organization's Website Address	www.caresswm.org		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

Project Sponsor Agency Name Marquette County Health Department		Parent Company Name, if applicable N/A	
Name and Title of Contact at Project Sponsor Agency		Laura Fredrickson	
Email Address		lfredrickson@mqtc.org	
Business Address		184 US HWY 41 E	
City, County, State, Zip,		Negaunee, Marquette, MI, 49866	
Phone Number (with area code)		906-475-7651	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		38-6004869	
DUN & Bradstreet Number (DUNs):		619760341	
Congressional District of Project Sponsor's Business Address		1	
Congressional District(s) of Primary Service Area(s)		1	
City(ies) and County(ies) of Primary Service Area(s)		Cities: Sault Saint Marie, Kingsford, Iron Mountain, Ironwood, Bessemer, Iron River, Crystal Falls, Calumet, Houghton, Negaunee, St. Ignace, Mohawk, Munising, Baraga, Newberry, Ishpeming, Marquette, Menominee, Ontonagon, Manistique, Escanaba Counties: Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinaw, Marquette, Menominee, Ontonagon and Schoolcraft	
Total HOPWA contract amount for this Organization for the operating year		\$136,357	
Organization's Website Address		Mqthealth.org	
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

Project Sponsor Agency Name Unified – HIV Health and Beyond		Parent Company Name, if applicable Wellness Networks	
Name and Title of Contact at Project Sponsor Agency		Tiwana Hatcher, Director of Care Services	
Email Address		thatcher@miunified.org	
Business Address		2287 Ellsworth Street, Ste. B	
City, County, State, Zip,		Ypsilanti, Washtenaw, MI, 48197	
Phone Number (with area code)		734-572-9355	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		38-2669890	
DUN & Bradstreet Number (DUNs):		789136421	
Congressional District of Project Sponsor's Business Address		12	
Congressional District(s) of Primary Service Area(s)		12, 7	
City(ies) and County(ies) of Primary Service Area(s)		Cities: Ann Arbor, Adrian, Chelsea, Dexter, Jackson, Manchester, Spring Arbor, Tecumseh, Ypsilanti Counties: Jackson, Lenawee, Livingston, Monroe, Washtenaw	
Total HOPWA contract amount for this Organization for the operating year		\$201,387	
Organization's Website Address		http://www.miunified.org/	
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

Project Sponsor Agency Name Community Rebuilders		Parent Company Name, if applicable N/A	
Name and Title of Contact at Project Sponsor Agency		K'Quiana Griffin-Knowling	
Email Address		kknowling@communityrebuilders.org	
Business Address		1120 Monroe Ave NW, Ste 220	
City, County, State, Zip,		Grand Rapids, Kent, MI, 49503	
Phone Number (with area code)		616-458-5102x130	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		38-3094108	
DUN & Bradstreet Number (DUNs):		948960398	
Congressional District of Project Sponsor's Business Address		3	
Congressional District(s) of Primary Service Area(s)		3, 2	
City(ies) and County(ies) of Primary Service Area(s)		Cities: Grand Rapids, Holland Counties: Kent, Ottawa	
Total HOPWA contract amount for this Organization for the operating year		\$221,209	
Organization's Website Address		Communityrebuilders.org	
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

Project Sponsor Agency Name Sacred Heart Rehabilitation Center Inc.		Parent Company Name, if applicable N/A	
Name and Title of Contact at Project Sponsor Agency		Tina Counterman, Housing Specialist or Tim Neal, AIDS Care Program Coordinator	
Email Address		tcounterman@sacredheartcenter.com or tneal@sacredheartcenter.com	
Business Address		Main Business Address: 400 Stoddard Rd. PO Box 41038 HOPWA Offices: 301 E. Genesee St., Ste. 201	
City, County, State, Zip.		Memphis, St. Clair County, MI 48041-1038 Saginaw, Saginaw County, MI 48607	
Phone Number (with area code)		Main office: 810-392-2167	HOPWA office – 989-776-6000 Tina x 6515 Tim x 6516
Employer Identification Number (EIN) or Tax Identification Number (TIN)		38-1880385	
DUN & Bradstreet Number (DUNs):		094549912	
Congressional District of Project Sponsor's Business Address		10	
Congressional District(s) of Primary Service Area(s)		1,4,5,10	
City(ies) and County(ies) of Primary Service Area(s)		<p>Cities: Auburn, Bay City, Bentley, Essexville, Kawkawlin, Linwood, Munger, Pinconning, University Center, Atlas, Burton, Clio, Davison, Fenton, Flint, Flushing, Gaines, Genesee, Goodrich, Grand Blanc, Lennon, Montrose, Mount Morris, Otisville, Swartz Creek, Bad Axe, Bay Port, Caseville, Elkton, Fillion, Harbor Beach, Kinde, Owendale, Pigeon, Port Austin, Port Elizabeth, Port Hope, Ruth, Sand Point, Sebewaing, Ubly, Coleman, Edenville, Hope, Midland, Sanford, Birch Run, Brant, Bridgeport, Burt, Carrollton, Chesaning, Frankenmuth, Freeland, Hemlock, Merrill, Oakley, Saginaw, Saint Charles, Applegate, Argyle, Brown City, Carsonville, Crosswell, Decker, Deckerville, Forestville, Lexington, Marlette, Melvin, Minden City, Palms, Peck, Port Sanilac, Sandusky, Snover, Bancroft, Byron, Corunna, Durand, Henderson, Lsingsburg, Morrice, New Lothrop, Owosso, Perry, Shafterburg, Vernon, Akron, Caro, Cass City, Deford, Fairgrove, Fostoria, Gagetown, Gifford, Kingston, Mayville, Millington, Reese, Richville, Tuscola, Unionville, Vassar, Traverse City, Kalkaska, Mancelona, East Jordan, Charlevoix, Boyne City, Petoskey, Cheboygan, Rogers City, Alpena, Atlanta, Gaylord, Grayling, Mio, Glennie, East Tawas, Standish, Clare, Harrison, Cadillac, Manton, Frankfort</p> <p>Counties: Bay, Genesee, Huron, Midland, Saginaw, Sanilac, Shiawassee, Tuscola, Alcona, Alpena, Antrim, Arenac, Benzie, Charlevoix, Cheboygan, Clare, Crawford, Emmet, Gladwin, Grand Traverse, Iosco, Isabella, Kalkaska, Leelanau, Missaukee, Montmorency, Ogemaw, Osceola, Oscoda, Otsego, Presque Isle, Roscommon, Wexford.</p>	
Total HOPWA contract amount for this Organization for the operating year		\$402,159	
Organization's Website Address		www.sacredheartcenter.com	
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

Project Sponsor Agency Name Lansing Area AIDS Network		Parent Company Name, if applicable n/a	
Name and Title of Contact at Project Sponsor Agency		David O. Knechtges, Director of Finance & Administration	
Email Address		dknechtges@laanonline.org	
Business Address		913 W. Holmes Rd., Ste. 115	
City, County, State, Zip,		Lansing, Ingham, Michigan, 48910-0437	
Phone Number (with area code)		517-394-3560x115	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		38-2791807	
DUN & Bradstreet Number (DUNs):		608441283	
Congressional District of Project Sponsor's Business Address		8	
Congressional District(s) of Primary Service Area(s)		4, 8	
City(ies) and County(ies) of Primary Service Area(s)		Cities: Lansing, Dewitt, St. Johns, Alma, Ithaca, East Lansing, Haslett, Holt, Mason, Okemos, Williamston, Stanton, Edmore, Howard City, Webberville Counties: Clinton, Gratiot, Ingham, Montcalm	
Total HOPWA contract amount for this Organization for the operating year		\$197,083	
Organization's Website Address		www.laanonline.org	
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

Project Sponsor Agency Name Mercy Health McClees Clinic		Parent Company Name, if applicable Trinity Health Systems	
Name and Title of Contact at Project Sponsor Agency Erin Hobson, MSW, Program Manager			
Email Address hopsone@mercyhealth.com			
Business Address 1700 Clinton St.			
City, County, State, Zip, Muskegon, Muskegon, MI, 49442			
Phone Number (with area code) 231-727-4253			
Employer Identification Number (EIN) or Tax Identification Number (TIN) 38-2589966		Fax Number (with area code) 231-728-5674	
DUN & Bradstreet Number (DUNs): 055857643			
Congressional District of Project Sponsor's Business Address 2			
Congressional District(s) of Primary Service Area(s) 2			
City(ies) and County(ies) of Primary Service Area(s) Cities: Muskegon		Counties: Muskegon	
Total HOPWA contract amount for this Organization for the operating year \$197,082			
Organization's Website Address https://www.mercyhealth.com/ https://www.mercyhealth.com/			
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input checked="" type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

5. Grantee Narrative and Performance Assessment

a. Grantee and Community Overview

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. Note: Text fields are expandable.

The Michigan Department of Health and Human Services (MDHHS) is the grantee for the majority of the State of Michigan. The objectives of the program are carried out in a manner that is consistent with the mission of MDHHS, which is to provide opportunities, services, and programs that promote a healthy, safe, and stable environment for residents to be self-sufficient. It is the goal of MDHHS to develop and encourage measurable health, safety, and self-sufficiency outcomes that reduce and prevent risks, promote equity, foster healthy habits, and transform the health and human services system to improve the lives of Michigan families. During the 2019-2020 program year, Michigan used its HOPWA funds to provide housing subsidies to 273 unduplicated households and continued to exceed our goal for Tenant Based Rental Assistance (TBRA) by serving 136 households.

MDHHS is one of 3 HOPWA formula grantees in Michigan and serves 77 counties. Additionally, the Detroit EMSA covers Wayne County, which includes Detroit, and the Warren EMSA covers Lapeer, Livingston, Macomb, Oakland, and St. Clair counties. MDHHS contracts with 7 sponsors to provide HOPWA assistance for the majority of the State of Michigan. HOPWA Sponsors include 1 County Health Department, 1 hospital, and 5 non-profit corporations under agreements with MDHHS. Six of these sponsors are also Ryan White service providers, which increases coordination of care between programs. The seventh program maintains a close relationship with their local Ryan White provider.

HOPWA Sponsors provide services over a large geographic area and are expected to partner and work collaboratively with other housing and service providers in their community. To facilitate their efforts and to achieve the Consolidated Plan goal to "develop linkages between the housing and service sectors to provide greater housing opportunities for households with special needs," the MDHHS held the third annual Ryan White and Housing Summit in November, 2019. The 2019 Summit brought together over 150 representatives from HOPWA, housing/homeless services, and Ryan White providers to increase knowledge across programs and to also actively work on ways that local partnerships could be strengthened. The Summit arose from a state-level collaborative effort between the elements of MDHHS that focus on HIV/AIDS health services and Housing and Homeless Services, as well as partners from the Detroit and Warren EMSAs.

In addition to this Summit, the previously mentioned collaboration, entitled the HOPWA/Ryan White Collaboration, continues to meet on a bi-monthly basis to discuss topics relevant to both groups. MDHHS's HIV/AIDS services added additional funding to support homeless services, including increased case management services. During this reporting period, MDHHS's HIV/STD Division staffed a unit that is implementing a pilot care programs that will include a housing component for some of Michigan's most vulnerable populations living with HIV. While these activities are not specific to the work of HOPWA, it does speak to the growing collaboration that is developing within, and among, Michigan's state, local, and private partners to address the housing needs of persons living with HIV/AIDS (PLWHA).

The MDHHS HOPWA program uses Tenant Based Rental Assistance (TBRA); Short-Term Rent, Mortgage, and Utilities (STRMU); and Permanent Housing Placement Services (PHP) to provide housing assistance. HOPWA Sponsors also provide Housing Case Management services to clients including the development of Housing Case Plans and on-going case management services as well as some limited Supportive Services. Housing Information Services are provided to anyone living with HIV regardless of income level. Sponsor staff are encouraged to attend Homeless Continuum of Care meetings, to meet with landlords and landlord associations, and other generic service agencies, which is billed as Resource Identification. In situations where a client is moving towards housing but is immediately homeless, service providers are allowed to use emergency hoteling to maintain client safety and connection to care while awaiting housing availability.

All services provided by HOPWA Sponsors are monitored the MDHHS Housing and Homeless Service Division's HOPWA Program Specialist. During the reporting period, all seven programs were monitored for compliance with HUD's HOPWA regulations and technical assistance was provided as needed.

b. Annual Performance under the Action Plan

Provide a narrative addressing each of the following four items:

1. **Outputs Reported.** Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your operating year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.

Michigan consistently has met its output goals or come very close to meeting the output goals outlined in the Annual Action Plan. Project Sponsors have become more efficient in fully utilizing their grants to provide housing subsidy to eligible clients.

The MDHHS HOPWA program has continued to encourage Sponsors to use TBRA to provide longer term housing assistance with the goal of making significant changes in client lives so that future HOPWA housing assistance will not be needed. Our progress is reflected in the data below:

Operating Year July 2015 to June 2016		TBRA	STRMU	PHP
2015	#households	105	62	36
TBRA % of total STRMU & TBRA Expenditures	69%	\$370,937	\$116,001	\$53,293
Total STRMU & TBRA Expenditures		\$486,938		
Operating Year July 2016 to June 2017		TBRA	STRMU	PHP
2016	#households	108	92	54
TBRA % of total STRMU & TBRA Expenditures	74%	\$429,945	\$160,440	\$64,164
Total STRMU & TBRA Expenditures		\$590,385		
Operating Year July 2017 to June 2018		TBRA	STRMU	PHP
2017	#households	116	84	45
TBRA % of total STRMU & TBRA Expenditures	69%	\$429,069	\$188,356	\$47,419
Total STRMU & TBRA Expenditures		\$617,426		
Operating Year July 2018 to June 2019		TBRA	STRMU	PHP
2018	#households	112	96	43
TBRA % of total STRMU & TBRA Expenditures	54%	\$370,031	\$170,621	\$62,757
Total STRMU & TBRA Expenditures		\$540,651		
Operating Year July 2019 to June 2020		TBRA	STRMU	PHP
2019	#households	136	110	69
TBRA % of total STRMU & TBRA Expenditures	78%	\$645,626	\$269,508	\$107,530
Total STRMU & TBRA Expenditures		\$915,134		

2. **Outcomes Assessed.** Assess your program's success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.

The clients assisted with HOPWA housing subsidy have demonstrated a high degree of housing stability.

Type of Housing Assistance	2015	2016	2017**	2018**	2019**
TBRA Housing Stability*	92%	96%	97%	97%	100%
STRMU Stable or Temporarily stable with reduced risk of Homelessness	94%	98%	100%	97%	99%

*Calculation excludes deaths from total count

** Includes Stable/Permanent Housing outcomes and Temporarily Stable with Reduced Risk of Homelessness

Maintaining housing stability starts with a referral and intake process that is designed to not only assess a client's needs but also the strengths and resources that they already possess and access. In addition to setting goals to maintain stable housing, staff make informed decisions alongside clients as to the minimum assistance needed to regain housing stability. Partnerships between

HOPWA Sponsor staff and Ryan White case management staff assist in quickly identifying potential problems that might impact housing stability, allowing a team approach with clients to reduce risk.

To promote housing stability, providers are implementing several strategies. Examples of the tools include the utilization of MIBridges, which is Michigan's online benefits access portal. Clients can apply for benefit programs and assign providers as their navigators so that the provider is able to access any communication the client may have received. This assists clients with case management and service coordination.

3. Coordination. Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.

The MDHHS HOPWA service area is comprised of 77 counties, stretching from the northern most point of the Upper Peninsula to the entire southern border. This is a massively large area which has only 6 of the 25 largest cities in Michigan. Public transportation is very limited in most of the MDHHS HOPWA service area. Providers in more rural areas, including the Upper Peninsula with one provider covering 15 counties, rely strongly on coordination with other local agencies to meet the service needs of clients.

The HOPWA Sponsor program staff are encouraged to attend Continuum of Care (CoC) meetings and where possible, establish formal Memorandums of Understanding (MOU) or Agreements (MOA). Sponsors find that participating in local CoC's has helped them gain access to utility and weatherization programs as well as provided an invaluable asset in the identification and access of available housing units. Many providers also have active MOU/MOAs with other entities including health care, transportation, mental health provider, deaf interpreters, substance use providers, food assistance, and other housing providers. One example of the benefits of this coordination is the linkage between one project sponsor and a local housing provider who is operating a FUSE grant, which targets individuals experiencing homelessness who are high utilizers of medical services. The housing provider provided the HOPWA project sponsor agency five slots for individuals living with HIV who are also literally homeless.

The collaboration with the Ryan White Care staff continues to be of great importance when providing housing services through HOPWA. Six of the seven HOPWA Sponsors are also Ryan White providers and medical case managers play an integral role in linking individual clients to HOPWA services as well as assisting in the ongoing monitoring of a client's housing status. While the HOPWA sponsor staff work to assist with housing plans, goals, and oversight of progress; medical case managers provide an additional connection for clients and may be the first to hear about housing struggles or challenges. Their coordination with the HOPWA sponsor staff ensures a prompt response to both current needs and arising needs, such as utility shut-offs or evictions. In reverse, HOPWA Case Managers are also referring to care services such as tobacco reduction when they are working with clients whose housing stability is impacted by tobacco use, which is increasing with landlords creating no smoking policies.

The SSI/SSDI Outreach, Access, and Recovery (SOAR) program is another resource that HOPWA Sponsors collaborate with. Some HOPWA Sponsors have staff trained in SOAR directly, while others link clients to SOAR through outside referrals. At the state level, the MDHHS Housing and Homeless Services Division provides support for SOAR practitioners with three SOAR navigators who assist in recruiting, training, and retaining SOAR practitioners.

HOPWA Sponsor staff work diligently to coordinate and maintain relationships with landlords. Finding landlords who are willing to rent to client's who have less than perfect criminal or credit backgrounds can be challenging but providers have been able to find them and they work hard to maintain those relationships, while at the same time making sure that the housing is safe for clients. Additionally, providers work closely with other public housing opportunities in their communities, including ensuring that clients that are eligible are placed on the HCV list for their area and identifying subsidy supported rental units that clients could move into for permanent housing. Providers have attended and supported clients in mediating evictions and worked with landlords cooperatively to address issues that may result in eviction.

4. Technical Assistance. Describe any program technical assistance needs and how they would benefit program beneficiaries.

Technical assistance around how to coordinate Ryan White funding and programming with HOPWA would be helpful to program beneficiaries by maximizing available resources.

Additional areas of technical assistance that would prove beneficial to HOPWA Sponsor program would be refresher training on income and rent determinations and utilization of utility allowances. Individual technical assistance is provided during site-

visits, but it would be helpful if there was a standard, recorded training that staff could be referred to on an as-needed basis (in cases of needed refresher or new staff on-boarding).

c. Barriers and Trends Overview

Provide a narrative addressing items 1 through 3. Explain how barriers and trends affected your program's ability to achieve the objectives and outcomes discussed in the previous section.

1. Describe any barriers (including regulatory and non-regulatory) encountered in the administration or implementation of the HOPWA program, how they affected your program's ability to achieve the objectives and outcomes discussed, and, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

HOPWA/HUD regulations – While sponsor agencies work diligently to serve clients that are eligible for HOPWA assistance, the complexity of HOPWA/HUD regulations and processes create a challenge to making sure that all

<input checked="" type="checkbox"/> HOPWA/HUD Regulations	<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Housing Availability	<input type="checkbox"/> Rent Determination and Fair Market Rents
<input checked="" type="checkbox"/> Discrimination/Confidentiality	<input checked="" type="checkbox"/> Multiple Diagnoses	<input type="checkbox"/> Eligibility	<input type="checkbox"/> Technical Assistance or Training
<input type="checkbox"/> Supportive Services	<input checked="" type="checkbox"/> Credit History	<input checked="" type="checkbox"/> Rental History	<input checked="" type="checkbox"/> Criminal Justice History
<input checked="" type="checkbox"/> Housing Affordability	<input checked="" type="checkbox"/> Geography/Rural Access	<input checked="" type="checkbox"/> Other, please explain further: COVID-19	

expectations are met. In response to this challenge, the HOPWA program specialist met with providers via a bi-monthly meeting for the first half of the year and then transitioned to weekly meetings between March and May and then moved to monthly meetings. The shifting in meetings was originally in response to the outbreak of the pandemic but has been found useful in addressing other regulatory issues. Additionally, the program specialist conducted an annual orientation and site visits to ensure compliance with HOPWA/HUD regulations, and provided on-demand technical assistance to ensure that all HOPWA Sponsor staff have access to accurate information on all regulations.

HOPWA Sponsors mentioned that HUD's utilization of gross income to calculate income limits can be a barrier as clients live on net income. Gross income does not take into consideration deductions such as child support, student loan garnishments, overpayment by Social Security, etc. While the rationale behind why such policies are in place as motivators for individuals to not put themselves into debt situations, the reality of individual life experiences and barriers faced by people does not always align cleanly with policy intent.

Housing Availability – Sponsors report that in rural areas, the availability of safe and appropriate rental housing is limited and that in urban areas, the safest neighborhoods are in the greatest demand making it difficult for HOPWA clients to compete. This leaves households with limited incomes or undesirable histories with scarce safe, affordable, and adequate housing.

Discrimination/confidentiality – HOPWA Sponsor programs are very attuned to client confidentiality but are also faced with challenges when it comes to maintaining confidentiality. This is especially true in rural areas where population density and degrees of separation between people are low. Programs set up different business entities, including bank accounts and phone numbers, to handle interactions with landlords and other service providers to protect confidentiality but there are still risks. Discrimination is also an ongoing issue for all providers, especially related to individuals who are LGBT. Staff report discrimination by landlords and other service agencies, as well as physical attacks on clients who were residing in emergency shelter. Staff do their best but ongoing broad-based education to reduce stigma needs to continue.

Multiple Diagnoses – Mental health issues as well as substance use disorders negatively impact client's ability to maintain housing and make wise budgetary or house maintenance decisions. Clients may destroy their housing due to mental health and/or substance issues impairing their judgement. This subsequently damages the relationships between the HOPWA Sponsor agency and the landlord.

Credit History – Many clients have poor credit histories and. Because the housing demand is higher than supply and landlords are more likely to run credit checks, they are better positioned to decline renting to a person with items on their credit history. HOPWA sponsor staff work diligently with landlords to support them renting to clients with imperfect credit. More guidance, training, and resources for programs to assist clients with cleaning up their credit rating would be beneficial.

Rental History – An individual client with prior evictions will face a much more difficult task when working to obtain housing. In response, sponsor staff work with private landlords to remove barriers to renting. Local landlords are more amenable to renting to an individual with an eviction on their record when they know that they are working with an organization. Sponsor staff recognize the value of relationships with private landlords and work hard to make sure that they are accessible and respond promptly when there is an issue.

Criminal Justice History – HUD policy and the interpretation of that policy may block access to housing. Private landlords, as well as public housing agencies, may bar people with certain criminal histories from accessing housing, even if the crimes were committed decades ago. Additionally, incorrect interpretation of law by landlords and client lack of knowledge on tenant/landlord law requires HOPWA Sponsor staff to be knowledgeable on current law and resources to help with legal issues. While recognizing the necessity to create safe housing spaces for communities, allowing individuals with some criminal histories to have access to housing will stabilize them and increase their access to other opportunities such as employment and personal well-being, further strengthening the community.

In instances like poor credit/rental history, providers have encouraged clients to work to improve the likelihood of them obtaining a unit through improving their credit history, providing the maximum security deposit (within the law), and signing up for direct debits for monthly rent. Additionally, clients with a criminal justice history are encouraged to talk with landlords about their screening criteria prior to spending application fees on units they will not be approved for.

Housing Affordability – Almost across the board, HOPWA sponsor programs identify housing affordability and the limitations of subsidized housing (not allowing criminal history, negative credit history) as an issue in providing services in Michigan. As mentioned previously, current housing is exceeding FMR allowed rents in many areas, including ones where there was not a significant problem. One-bedroom apartments that meet FMR appear to be especially difficult to locate in many areas of the state.

Additionally, more communities are noting that landlords are refusing to take vouchers for housing, including TBRA and HCV. Demand for housing is high and one landlord explained it to an agency that he had twelve people looking at one apartment. If one has cash, he is going to take that over waiting for an agency to process a voucher payment.

Other: COVID-19 – COVID-19 provided significant additional challenges to clients' ability to locate housing. Clients who have previously been able to stay with friends and family members were no longer able to because of concerns of COVID-19 transmission. Additionally, at the onset of the pandemic, many rental properties were not showing apartments. Finally, with eviction moratoriums, which were helpful overall, there was not the transition of renters out of housing and subsequently not as many openings. The additional CARES Act funding, which will be reported on separately, was helpful in assisting clients already in housing who were laid off or who needed quarantining and isolating. The logistical challenge of housing availability was outside of what additional funding was able to assist with.

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population.

Stigma continues to be a trend that impacts communities' ability to provide services to PLWH. Project sponsors through their Ryan White resources are active in working to combat stigma and isolation on a broader front than just housing. In one community, there is a community wide coalition working to combat stigma through education in schools and other community settings. Due to stigma, a population mentioned in last year's report, young black men who have sex with men, continues to be a difficult population to serve. Two initiative that are not directly HOPWA funded but will benefit HOPWA eligible clients are currently underway in Michigan. One is a private agency, Ruth Ellis', whose efforts include creating a permanent housing space for individuals who identify as LGBTQ and who may need additional supportive services including housing and access to health care. Another, which is spearheaded by MDHHS's Division of HIV/STD is looking at creating care and housing opportunities specifically for vulnerable young people living with HIV, primarily in urban areas including Detroit and Flint.

HOPWA sponsor programs are also impacted by the increased lifespans of those living with HIV. While living longer is a great thing, it also creates an ongoing need for services as individuals living with HIV grow older and their health needs become more challenging due to the added complexity of living with a chronic disease such as HIV. The combined impact of multiple chronic health problems impacts clients' ability to work overtime, so there is a greater need for supportive

resources for a longer period of time. The MDHHS Division of HIV/STD is taking on looking at issues related to aging within the population of people living with HIV.

3. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.

Sponsors conduct internal client satisfaction surveys. These results are intended for quality assurance and program development and are not typically made available to the public.

End of PART 1

PART 2: Sources of Leveraging and Program Income

1. Sources of Leveraging

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars. In Column [1], identify the type of leveraging. Some common sources of leveraged funds have been provided as a reference point. You may add Rows as necessary to report all sources of leveraged funds. Include Resident Rent payments paid by clients directly to private landlords. Do NOT include rents paid directly to a HOPWA program as this will be reported in the next section. In Column [2] report the amount of leveraged funds expended during the operating year. Use Column [3] to provide some detail about the type of leveraged contribution (e.g., case management services or clothing donations). In Column [4], check the appropriate box to indicate whether the leveraged contribution was a housing subsidy assistance or another form of support.

Note: Be sure to report on the number of households supported with these leveraged funds in Part 3, Chart 1, Column d.

A. Source of Leveraging Chart

[1] Source of Leveraging	[2] Amount of Leveraged Funds	[3] Type of Contribution	[4] Housing Subsidy Assistance or Other Support
Public Funding			
Ryan White-Housing Assistance	\$10,382	Eviction Prevention	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Ryan White-Other	\$508,321	RW EFA, EIS and MCM services	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Housing Choice Voucher Program	\$7,125		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Low Income Housing Tax Credit			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
HOME			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Continuum of Care			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Emergency Solutions Grant			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public: HIV Tobacco	\$93,103	Tobacco reduction services	<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public: HIV Data to Care			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public: rebate funds	\$210,000	Case Management	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Private Funding			
Grants	\$30,000	Moving costs	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
In-kind Resources	\$300	Feminine Hygiene products	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Private: United Way	\$10,000	Housing assistance costs	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Funding			
Grantee/Project Sponsor (Agency) Cash	\$634		<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Resident Rent Payments by Client to Private Landlord	\$79,553		
TOTAL (Sum of all Rows)	\$949,418		

2. Program Income and Resident Rent Payments

In Section 2, Chart A, report the total amount of program income and resident rent payments directly generated from the use of HOPWA funds, including repayments. Include resident rent payments collected or paid directly to the HOPWA program. Do NOT include payments made directly from a client household to a private landlord.

Note: Please see report directions section for definition of program income. (Additional information on program income is available in the HOPWA Grantee Oversight Resource Guide).

A. Total Amount Program Income and Resident Rent Payment Collected During the Operating Year

Program Income and Resident Rent Payments Collected		Total Amount of Program Income (for this operating year)
1.	Program income (e.g. repayments)	\$0
2.	Resident Rent Payments made directly to HOPWA Program	\$0
3.	Total Program Income and Resident Rent Payments (Sum of Rows 1 and 2)	\$0

B. Program Income and Resident Rent Payments Expended To Assist HOPWA Households

In Chart B, report on the total program income and resident rent payments (as reported above in Chart A) expended during the operating year. Use Row 1 to report Program Income and Resident Rent Payments expended on Housing Subsidy Assistance Programs (i.e., TBRA, STRMU, PHP, Master Leased Units, and Facility-Based Housing). Use Row 2 to report on the Program Income and Resident Rent Payment expended on Supportive Services and other non-direct Housing Costs.

Program Income and Resident Rent Payment Expended on HOPWA programs		Total Amount of Program Income Expended (for this operating year)
1.	Program Income and Resident Rent Payment Expended on Housing Subsidy Assistance costs	\$0
2.	Program Income and Resident Rent Payment Expended on Supportive Services and other non-direct housing costs	\$0
3.	Total Program Income Expended (Sum of Rows 1 and 2)	\$0

End of PART 2

PART 3: Accomplishment Data Planned Goal and Actual Outputs

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families.

1. HOPWA Performance Planned Goal and Actual Outputs

HOPWA Performance Planned Goal and Actual		[1] Output: Households				[2] Output: Funding	
		HOPWA Assistance		Leveraged Households		HOPWA Funds	
		a.	b.	c.	d.	e.	f.
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
HOPWA Housing Subsidy Assistance		[1] Output: Households				[2] Output: Funding	
1.	Tenant-Based Rental Assistance	100	136	N/A	N/A	\$719,125	\$645,626
2a.	Permanent Housing Facilities: Received Operating Subsidies/Leased units (Households Served)	N/A	N/A	N/A	N/A	N/A	N/A
2b.	Transitional/Short-term Facilities: Received Operating Subsidies/Leased units (Households Served)	N/A	N/A	N/A	N/A	N/A	N/A
3a.	Permanent Housing Facilities: Capital Development Projects placed in service during the operating year (Households Served)	N/A	N/A	N/A	N/A	N/A	N/A
3b.	Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year (Households Served)	N/A	N/A	N/A	N/A	N/A	N/A
4.	Short-Term Rent, Mortgage and Utility Assistance	106	110	N/A	N/A	\$362,520	\$269,508
5.	Permanent Housing Placement Services	44	69	N/A	N/A	\$217,327	\$107,530
6.	Adjustments for duplication (subtract)	N/A	42	N/A	N/A		
7.	Total HOPWA Housing Subsidy Assistance (Columns a – d equal the sum of Rows 1-5 minus Row 6; Columns e and f equal the sum of Rows 1-5)	250	273	N/A	N/A	\$1,298,972	\$1,022,664
Housing Development (Construction and Stewardship of facility based housing)		[1] Output: Housing Units				[2] Output: Funding	
8.	Facility-based units; Capital Development Projects not yet opened (Housing Units)	N/A	N/A	N/A	N/A	N/A	N/A
9.	Stewardship Units subject to 3- or 10- year use agreements	N/A	N/A				
10.	Total Housing Developed (Sum of Rows 8 & 9)	N/A	N/A	N/A	N/A	N/A	N/A
Supportive Services		[1] Output: Households				[2] Output: Funding	
11a.	Supportive Services provided by project sponsors that also delivered HOPWA housing subsidy assistance	250	307			\$320,145	\$243,851
11b.	Supportive Services provided by project sponsors that only provided supportive services.	N/A	N/A			N/A	N/A
12.	Adjustment for duplication (subtract)	N/A	N/A				
13.	Total Supportive Services (Columns a – d equals the sum of Rows 11 a & b minus Row 12; Columns e and f equal the sum of Rows 11a & 11b)	250	307			\$320,145	\$243,851
Housing Information Services		[1] Output: Households				[2] Output: Funding	
14.	Housing Information Services	250	335			\$85,202	\$24,569
15.	Total Housing Information Services	250	335	N/A	N/A	\$85,202	\$24,569

Grant Administration and Other Activities		[1] Output: Households				[2] Output: Funding	
16.	Resource Identification to establish, coordinate and develop housing assistance resources					\$38,730	\$35,640
17.	Technical Assistance (if approved in grant agreement)					N/A	N/A
18.	Grantee Administration (maximum 3% of total HOPWA grant)					\$43,316	\$16,622
19.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)					\$100,813	\$65,480
20.	Total Grant Administration and Other Activities (Sum of Rows 16 – 19)					\$182,859	\$117,742
Total Expended						[2] Outputs: HOPWA Funds Expended	
						Budget	Actual
21.	Total Expenditures for operating year (Sum of Rows 7, 10, 13, 15, and 20)					\$1,887,178	\$1,408,826

2. Listing of Supportive Services

Report on the households served and use of HOPWA funds for all supportive services. Do NOT report on supportive services leveraged with non-HOPWA funds.

Data check: Total unduplicated households and expenditures reported in Row 17 equal totals reported in Part 3, Chart 1, Row 13.

Supportive Services		[1] Output: Number of Households	[2] Output: Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance	0	0
2.	Alcohol and drug abuse services	2	\$2,100
3.	Case management	264	\$239,110
4.	Child care and other child services	0	0
5.	Education	0	0
6.	Employment assistance and training	15	\$1,241
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310	0	0
8.	Legal services	0	0
9.	Life skills management (outside of case management)	0	0
10.	Meals/nutritional services	0	0
11.	Mental health services	0	0
12.	Outreach	0	0
13.	Transportation	26	\$1,400
14.	Other Activity (if approved in grant agreement). Specify:	0	0
15.	Sub-Total Households receiving Supportive Services (Sum of Rows 1-14)	307	
16.	Adjustment for Duplication (subtract)		
17.	TOTAL Unduplicated Households receiving Supportive Services (Column [1] equals Row 15 minus Row 16; Column [2] equals sum of Rows 1-14)	307	\$243,851

3. Short-Term Rent, Mortgage and Utility Assistance (STRMU) Summary

In Row a, enter the total number of households served and the amount of HOPWA funds expended on Short-Term Rent, Mortgage and Utility (STRMU) Assistance. In Row b, enter the total number of STRMU-assisted households that received assistance with mortgage costs only (no utility costs) and the amount expended assisting these households. In Row c, enter the total number of STRMU-assisted households that received assistance with both mortgage and utility costs and the amount expended assisting these households. In Row d, enter the total number of STRMU-assisted households that received assistance with rental costs only (no utility costs) and the amount expended assisting these households. In Row e, enter the total number of STRMU-assisted households that received assistance with both rental and utility costs and the amount expended assisting these households. In Row f, enter the total number of STRMU-assisted households that received assistance with utility costs only (not including rent or mortgage costs) and the amount expended assisting these households. In row g, report the amount of STRMU funds expended to support direct program costs such as program operation staff.

Data Check: The total households reported as served with STRMU in Row a, column [1] and the total amount of HOPWA funds reported as expended in Row a, column [2] equals the household and expenditure total reported for STRMU in Part 3, Chart 1, Row 4, Columns b and f, respectively.

Data Check: The total number of households reported in Column [1], Rows b, c, d, e, and f equal the total number of STRMU households reported in Column [1], Row a. The total amount reported as expended in Column [2], Rows b, c, d, e, f, and g, equal the total amount of STRMU expenditures reported in Column [2], Row a.

Housing Subsidy Assistance Categories (STRMU)		[1] Output: Number of Households Served	[2] Output: Total HOPWA Funds Expended on STRMU during Operating Year
a.	Total Short-term mortgage, rent and/or utility (STRMU) assistance	110	\$269,508
b.	Of the total STRMU reported on Row a, total who received assistance with mortgage costs ONLY.	9	\$17,890
c.	Of the total STRMU reported on Row a, total who received assistance with mortgage and utility costs.	4	\$7,746
d.	Of the total STRMU reported on Row a, total who received assistance with rental costs ONLY.	80	\$217,010
e.	Of the total STRMU reported on Row a, total who received assistance with rental and utility costs.	10	\$21,245
f.	Of the total STRMU reported on Row a, total who received assistance with utility costs ONLY.	7	\$5,617
g.	Direct program delivery costs (e.g., program operations staff time)		...

End of PART 3

Part 4: Summary of Performance Outcomes

In Column [1], report the total number of eligible households that received HOPWA housing subsidy assistance, by type. In Column [2], enter the number of households that continued to access each type of housing subsidy assistance into next operating year. In Column [3], report the housing status of all households that exited the program. Data Check: The sum of Columns [2] (Number of Households Continuing) and [3] (Exited Households) equals the total reported in Column[1].
Note: Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.

Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)

A. Permanent Housing Subsidy Assistance

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Tenant-Based Rental Assistance	136	93	1 Emergency Shelter/Streets	0	Unstable Arrangements
			2 Temporary Housing	6	Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing	29	Stable/Permanent Housing (PH)
			4 Other HOPWA	3	
			5 Other Subsidy	4	
			6 Institution	0	Unstable Arrangements
			7 Jail/Prison	0	
			8 Disconnected/Unknown	0	Life Event
			9 Death	1	
Permanent Supportive Housing Facilities/ Units	0	0	1 Emergency Shelter/Streets	0	Unstable Arrangements
			2 Temporary Housing	0	Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing	0	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	0	
			6 Institution	0	Unstable Arrangements
			7 Jail/Prison	0	
			8 Disconnected/Unknown	0	Life Event
			9 Death	0	

B. Transitional Housing Assistance

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Transitional/ Short-Term Housing Facilities/ Units	0	0	1 Emergency Shelter/Streets	0	Unstable Arrangements
			2 Temporary Housing	0	Temporarily Stable with Reduced Risk of Homelessness
			3 Private Housing	0	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	0	
			6 Institution	0	
			7 Jail/Prison	0	Unstable Arrangements
			8 Disconnected/unknown	0	
			9 Death	0	Life Event
B1: Total number of households receiving transitional/short-term housing assistance whose tenure exceeded 24 months			0		

**Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness
(Short-Term Housing Subsidy Assistance)**

Report the total number of households that received STRMU assistance in Column [1].

In Column [2], identify the outcomes of the households reported in Column [1] either at the time that they were known to have left the STRMU program or through the project sponsor's best assessment for stability at the end of the operating year.

Information in Column [3] provides a description of housing outcomes; therefore, data is not required.

At the bottom of the chart:

- In Row 1a, report those households that received STRMU assistance during the operating year of this report, and the prior operating year.
- In Row 1b, report those households that received STRMU assistance during the operating year of this report, and the two prior operating years.

Data Check: The total households reported as served with STRMU in Column [1] equals the total reported in Part 3, Chart 1, Row 4, Column b.

Data Check: The sum of Column [2] should equal the number of households reported in Column [1].

Assessment of Households that Received STRMU Assistance

[1] Output: Total number of households	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
110	Maintain Private Housing <u>without</u> subsidy (e.g. Assistance provided/completed and client is stable, not likely to seek additional support)	36	Stable/Permanent Housing (PH)
	Other Private Housing without subsidy (e.g. client switched housing units and is now stable, not likely to seek additional support)	0	
	Other HOPWA Housing Subsidy Assistance	0	
	Other Housing Subsidy (PH)	3	
	Institution (e.g. residential and long-term care)	1	

	Likely that additional STRMU is needed to maintain current housing arrangements	69	Temporarily Stable, with Reduced Risk of Homelessness
	Transitional Facilities/Short-term (e.g. temporary or transitional arrangement)	0	
	Temporary/Non-Permanent Housing arrangement (e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)	0	
	Emergency Shelter/street	0	Unstable Arrangements
	Jail/Prison	0	
	Disconnected	0	
	Death	1	Life Event
1a. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the prior operating year (e.g. households that received STRMU assistance in two consecutive operating years).			24
1b. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the two prior operating years (e.g. households that received STRMU assistance in three consecutive operating years).			9

Section 3. HOPWA Outcomes on Access to Care and Support

1a. Total Number of Households

Line [1]: For project sponsors that provided HOPWA housing subsidy assistance during the operating year identify in the appropriate row the number of households that received HOPWA housing subsidy assistance (TBRA, STRMU, Facility-Based, PHP and Master Leasing) and HOPWA funded case management services. Use Row c to adjust for duplication among the service categories and Row d to provide an unduplicated household total.

Line [2]: For project sponsors that did NOT provide HOPWA housing subsidy assistance identify in the appropriate row the number of households that received HOPWA funded case management services.

Note: These numbers will help you to determine which clients to report Access to Care and Support Outcomes for and will be used by HUD as a basis for analyzing the percentage of households who demonstrated or maintained connections to care and support as identified in Chart 1b below.

Total Number of Households	
1. For Project Sponsors that provided HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following HOPWA-funded services:	
a. Housing Subsidy Assistance (duplicated)-TBRA, STRMU, PHP, Facility-Based Housing, and Master Leasing	315
b. Case Management	264
c. Adjustment for duplication (subtraction)	272
d. Total Households Served by Project Sponsors with Housing Subsidy Assistance (Sum of Rows a and b minus Row c)	307
2. For Project Sponsors did NOT provide HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following HOPWA-funded service:	
a. HOPWA Case Management	0
b. Total Households Served by Project Sponsors without Housing Subsidy Assistance	0

1b. Status of Households Accessing Care and Support

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report the number of households that demonstrated access or maintained connections to care and support within the operating year.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report the number of households that demonstrated improved access or maintained connections to care and support within the operating year.

Note: For information on types and sources of income and medical insurance/assistance, refer to Charts below.

Categories of Services Accessed	[1] For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing	229	0	Support for Stable Housing
2. Had contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan (may include leveraged services such as Ryan White Medical Case Management)	228	0	Access to Support
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan	226	0	Access to Health Care
4. Accessed and maintained medical insurance/assistance	228	0	Access to Health Care
5. Successfully accessed or maintained qualification for sources of income	190	0	Sources of Income

Chart 1b, Line 4: Sources of Medical Insurance and Assistance include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> • MEDICAID Health Insurance Program, or use local program name • MEDICARE Health Insurance Program, or use local program name 	<ul style="list-style-type: none"> • Veterans Affairs Medical Services • AIDS Drug Assistance Program (ADAP) • State Children's Health Insurance Program (SCHIP), or use local program name 	<ul style="list-style-type: none"> • Ryan White-funded Medical or Dental Assistance
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Chart 1b, Row 5: Sources of Income include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> • Earned Income • Veteran's Pension • Unemployment Insurance • Pension from Former Job • Supplemental Security Income (SSI) 	<ul style="list-style-type: none"> • Child Support • Social Security Disability Income (SSDI) • Alimony or other Spousal Support • Veteran's Disability Payment • Retirement Income from Social Security • Worker's Compensation 	<ul style="list-style-type: none"> • General Assistance (GA), or use local program name • Private Disability Insurance • Temporary Assistance for Needy Families (TANF) • Other Income Sources
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1c. Households that Obtained Employment

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or related case management/counseling services.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or case management/counseling services.

Note: This includes jobs created by this project sponsor or obtained outside this agency.

Note: Do not include jobs that resulted from leveraged job training, employment assistance, education or case management/counseling services.

Categories of Services Accessed	[1] For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:
Total number of households that obtained an income-producing job	30	0

End of PART 4

PART 5: Worksheet - Determining Housing Stability Outcomes (optional)

1. This chart is designed to assess program results based on the information reported in Part 4 and to help Grantees determine overall program performance. Completion of this worksheet is optional.

Permanent Housing Subsidy Assistance	Stable Housing (# of households remaining in program plus 3+4+5+6)	Temporary Housing (2)	Unstable Arrangements (1+7+8)	Life Event (9)
Tenant-Based Rental Assistance (TBRA)				
Permanent Facility-based Housing Assistance/Units				
Transitional/Short-Term Facility-based Housing Assistance/Units				
Total Permanent HOPWA Housing Subsidy Assistance				
Reduced Risk of Homelessness: Short-Term Assistance	Stable/Permanent Housing	Temporarily Stable, with Reduced Risk of Homelessness	Unstable Arrangements	Life Events
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)				
Total HOPWA Housing Subsidy Assistance				

Background on HOPWA Housing Stability Codes

Stable Permanent Housing/Ongoing Participation

3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self-sufficient arrangements) with reasonable expectation that additional support is not needed.

4 = Other HOPWA-funded housing subsidy assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.

5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).

6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

Temporary Housing

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

Unstable Arrangements

1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).

7 = Jail /prison.

8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

Life Event

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

Tenant-based Rental Assistance: Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Permanent Facility-Based Housing Assistance: Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Transitional/Short-Term Facility-Based Housing Assistance: Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Tenure Assessment. A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

STRMU Assistance: Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements. Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

End of PART 5

PART 6: Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)

The Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used, they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

Note: See definition of Stewardship Units.

1. General information

HUD Grant Number(s)	Operating Year for this report From (mm/dd/yy) To (mm/dd/yy) <input type="checkbox"/> Final Yr <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6; <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10
Grantee Name	Date Facility Began Operations (mm/dd/yy)

2. Number of Units and Non-HOPWA Expenditures

Facility Name:	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)		

3. Details of Project Site

Project Sites: Name of HOPWA-funded project	
Site Information: Project Zip Code(s)	
Site Information: Congressional District(s)	
Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not list <input type="checkbox"/> Not confidential; information can be made available to the public
If the site is not confidential: Please provide the contact information, phone, email address/location, if business address is different from facility address	

End of PART 6

Part 7: Summary Overview of Grant Activities**A. Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, Facility-Based Units, Permanent Housing Placement and Master Leased Units ONLY)**

Note: Reporting for this section should include ONLY those individuals, beneficiaries, or households that received and/or resided in a household that received HOPWA Housing Subsidy Assistance as reported in Part 3, Chart 1, Row 7, Column b. (e.g., do not include households that received HOPWA supportive services ONLY).

Section 1. HOPWA-Eligible Individuals Who Received HOPWA Housing Subsidy Assistance**a. Total HOPWA Eligible Individuals Living with HIV/AIDS**

In Chart a., provide the total number of eligible (and unduplicated) low-income individuals living with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance during the operating year. This total should include only the individual who qualified the household for HOPWA assistance, NOT all HIV positive individuals in the household.

Individuals Served with Housing Subsidy Assistance	Total
Number of individuals with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance.	273

Chart b. Prior Living Situation

In Chart b., report the prior living situations for all Eligible Individuals reported in Chart a. In Row 1, report the total number of individuals who continued to receive HOPWA housing subsidy assistance from the prior operating year into this operating year. In Rows 2 through 17, indicate the prior living arrangements for all new HOPWA housing subsidy assistance recipients during the operating year.

Data Check: The total number of eligible individuals served in Row 18 equals the total number of individuals served through housing subsidy assistance reported in Chart a above.

Category	Total HOPWA Eligible Individuals Receiving Housing Subsidy Assistance
1. Continuing to receive HOPWA support from the prior operating year	84
New Individuals who received HOPWA Housing Subsidy Assistance support during Operating Year	
2. Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	13
3. Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	1
4. Transitional housing for homeless persons	0
5. Total number of new Eligible Individuals who received HOPWA Housing Subsidy Assistance with a Prior Living Situation that meets HUD definition of homelessness (Sum of Rows 2 – 4)	14
6. Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	1
7. Psychiatric hospital or other psychiatric facility	0
8. Substance abuse treatment facility or detox center	0
9. Hospital (non-psychiatric facility)	0
10. Foster care home or foster care group home	0
11. Jail, prison or juvenile detention facility	1
12. Rented room, apartment, or house	89
13. House you own	18
14. Staying or living in someone else's (family and friends) room, apartment, or house	54

15.	Hotel or motel paid for without emergency shelter voucher	10
16.	Other	2
17.	Don't Know or Refused	0
18.	TOTAL Number of HOPWA Eligible Individuals (sum of Rows 1 and 5-17)	273

c. Homeless Individual Summary

In Chart c, indicate the number of eligible individuals reported in Chart b, Row 5 as homeless who also are homeless Veterans and/or meet the definition for Chronically Homeless (See Definition section of CAPER). The totals in Chart c do not need to equal the total in Chart b, Row 5.

Category	Number of Homeless Veteran(s)	Number of Chronically Homeless
HOPWA eligible individuals served with HOPWA Housing Subsidy Assistance	14	6

Section 2. Beneficiaries

In Chart a, report the total number of HOPWA eligible individuals living with HIV/AIDS who received HOPWA housing subsidy assistance (as reported in Part 7A, Section 1, Chart a), and all associated members of their household who benefitted from receiving HOPWA housing subsidy assistance (resided with HOPWA eligible individuals).

Note: See definition of HOPWA Eligible Individual

Note: See definition of Transgender.

Note: See definition of Beneficiaries.

Data Check: The sum of each of the Charts b & c on the following two pages equals the total number of beneficiaries served with HOPWA housing subsidy assistance as determined in Chart a, Row 4 below.

a. Total Number of Beneficiaries Served with HOPWA Housing Subsidy Assistance

Individuals and Families Served with HOPWA Housing Subsidy Assistance	Total Number
1. Number of individuals with HIV/AIDS who qualified the household to receive HOPWA housing subsidy assistance (equals the number of HOPWA Eligible Individuals reported in Part 7A, Section 1, Chart a)	273
2. Number of ALL other persons diagnosed as HIV positive who reside with the HOPWA eligible individuals identified in Row 1 and who benefitted from the HOPWA housing subsidy assistance	9
3. Number of ALL other persons NOT diagnosed as HIV positive who reside with the HOPWA eligible individual identified in Row 1 and who benefitted from the HOPWA housing subsidy	87
4. TOTAL number of ALL <u>beneficiaries</u> served with Housing Subsidy Assistance (Sum of Rows 1, 2, & 3)	369

b. Age and Gender

In Chart b, indicate the Age and Gender of all beneficiaries as reported in Chart a directly above. Report the Age and Gender of all HOPWA Eligible Individuals (those reported in Chart a, Row 1) using Rows 1-5 below and the Age and Gender of all other beneficiaries (those reported in Chart a, Rows 2 and 3) using Rows 6-10 below. The number of individuals reported in Row 11, Column E, equals the total number of beneficiaries reported in Part 7, Section 2, Chart a, Row 4.

HOPWA Eligible Individuals (Chart a, Row 1)						
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
1.	Under 18	0	1	0	0	1
2.	18 to 30 years	33	6	1	0	40
3.	31 to 50 years	83	57	1	1	142
4.	51 years and Older	61	29	0	0	90
5.	Subtotal (Sum of Rows 1-4)	177	93	2	1	273
All Other Beneficiaries (Chart a, Rows 2 and 3)						
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
6.	Under 18	21	30	0	0	51
7.	18 to 30 years	13	4	0	0	17
8.	31 to 50 years	9	4	0	0	13
9.	51 years and Older	8	7	0	0	15
10.	Subtotal (Sum of Rows 6-9)	51	45	0	0	96
Total Beneficiaries (Chart a, Row 4)						
11.	TOTAL (Sum of Rows 5 & 10)	228	138	2	1	369

c. Race and Ethnicity*

In Chart c, indicate the Race and Ethnicity of all beneficiaries receiving HOPWA Housing Subsidy Assistance as reported in Section 2, Chart a, Row 4. Report the race of all HOPWA eligible individuals in Column [A]. Report the ethnicity of all HOPWA eligible individuals in column [B]. Report the race of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [C]. Report the ethnicity of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [D]. The summed total of columns [A] and [C] equals the total number of beneficiaries reported above in Section 2, Chart a, Row 4.

Category		HOPWA Eligible Individuals		All Other Beneficiaries	
		[A] Race [all individuals reported in Section 2, Chart a, Row 1]	[B] Ethnicity [Also identified as Hispanic or Latino]	[C] Race [total of individuals reported in Section 2, Chart a, Rows 2 & 3]	[D] Ethnicity [Also identified as Hispanic or Latino]
1.	American Indian/Alaskan Native	2	1	0	0
2.	Asian	0	0	0	0
3.	Black/African American	139	5	51	1
4.	Native Hawaiian/Other Pacific Islander	4	3	3	3
5.	White	114	13	34	2
6.	American Indian/Alaskan Native & White	5	2	0	0
7.	Asian & White	0	0	0	0
8.	Black/African American & White	3	0	7	2
9.	American Indian/Alaskan Native & Black/African American	2	1	0	0
10.	Other Multi-Racial	4	0	1	0
11.	Column Totals (Sum of Rows 1-10)	273	25	96	8
Data Check: Sum of Row 11 Column A and Row 11 Column C equals the total number HOPWA Beneficiaries reported in Part 3A, Section 2, Chart a, Row 4.					

*Reference (data requested consistent with Form HUD-27061 Race and Ethnic Data Reporting Form)

Section 3. Households

Household Area Median Income

Report the income(s) for all households served with HOPWA housing subsidy assistance.

Data Check: The total number of households served with HOPWA housing subsidy assistance should equal Part 3C, Row 7, Column b and Part 7A, Section 1, Chart a. (Total HOPWA Eligible Individuals Served with HOPWA Housing Subsidy Assistance).

Note: Refer to <https://www.huduser.gov/portal/datasets/il.html> for information on area median income in your community.

Percentage of Area Median Income		Households Served with HOPWA Housing Subsidy Assistance
1.	0-30% of area median income (extremely low)	192
2.	31-50% of area median income (very low)	57
3.	51-80% of area median income (low)	24
5.	Total (Sum of Rows 1-3)	273

Part 7: Summary Overview of Grant Activities
B. Facility-Based Housing Assistance

Complete one Part 7B for each facility developed or supported through HOPWA funds.

Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds. If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

1. Project Sponsor Agency Name (Required)

--

2. Capital Development

2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)

Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility:
<input type="checkbox"/> New construction	\$	\$	Type of Facility [Check <u>only one</u> box.] <input type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input type="checkbox"/> Operating	\$	\$	
a.	Purchase/lease of property:		Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:		Date started: Date Completed:
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = Total Units =
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, number of participants on the list at the end of operating year
g.	What is the address of the facility (if different from business address)?		
h.	Is the address of the project site confidential?		<input type="checkbox"/> Yes, protect information; do not publish list

	<input type="checkbox"/> No, can be made available to the public
--	--

2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab				
Rental units rehabbed				
Homeownership units constructed (if approved)				

3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

Note: The number units may not equal the total number of households served.

Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.

3a. Check one only

- ☐ Permanent Supportive Housing Facility/Units
☐ Short-term Shelter or Transitional Supportive Housing Facility/Units

3b. Type of Facility

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

Name of Project Sponsor/Agency Operating the Facility/Leased Units:

Type of housing facility operated by the project sponsor	Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
	SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a. Single room occupancy dwelling						
b. Community residence						
c. Project-based rental assistance units or leased units						
d. Other housing facility Specify:						

4. Households and Housing Expenditures

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing	Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a. Leasing Costs		
b. Operating Costs		

c.	Project-Based Rental Assistance (PBRA) or other leased units		
d.	Other Activity (if approved in grant agreement) <u>Specify:</u>		
e.	Adjustment to eliminate duplication (subtract)		
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)		

