REQUEST FOR CONSTRUCTION CHANGES

Execute (5) Five Sets and Submit to MSHDA

735 E. Michigan Avenue
P.O. Box 30044
Lansing, MI 48909

Date: _____
MSHDA No.: _____
Development: _____
Mortgagor: _____
Contractor: _____

TO: Michigan State Housing Development Authority

You are requested to consider the following proposed changes in the drawings and specifications applicable to the subject development. Their signatures below indicate approval of these changes by the appropriate parties.

Change Order No.	Description of Changes	Value of Changes (+/-)

_____
Contractor

By:_____
Authorized Agent for Contractor)

_____
Mortgagor

By:_____
Authorized Agent for Mortgagor

Certification of the Architect Administering the Contract for Construction

I certify that I have no financial interest in the subject development beyond the fee for my professional services. The changes in this request conform to the intent of the construction documents, and it is my professional recommendation that these changes be approved.

By:_____
Architect

For Limited Dividend Developments: It is understood, and agreed upon by the signing of this change order, that if the total change order equals a net contract increase, there will be no increase in the mortgage amount.

Change originated from:
☐ Architect ☐ Contractor ☐ Developer

Reason for change: _____

☐ Changes accepted
☐ Changes are not accepted for the following reason:

For Change Orders which increase construction contract value, funding is approved as follows:

☐ Construction Contract Savings
☐ Mortgage Savings
☐ Residual Receipts
☐ Mortgagor
☐ Contingency
☐ No Cost Change

_____
Construction Specialist

_____
Design & Construction Manager