Clear Form

MSHDA
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY

EMERGENCY SOLUTIONS GRANT (ESG)

Inspection Deficiencies Notice

Owner/Landlord Name and Address: **Date:**

ESG program regulations require that the ESG Administrator monitor housing quality to assure that housing units are maintained by owner/landlords and tenants in a decent, safe, and sanitary condition. The ESG inspection only includes those items specified in the U.S. Department of Housing and Urban Development (HUD) requirements for Housing Habitability Standards. The inspection will describe the unit's condition on the inspection date. The inspection may not comply with local or state laws, ordinances, or codes. An inspection of your housing unit revealed the deficiencies on page 2 of this notice. All required deficiencies must be corrected by the owner/landlord or tenant. In either case, the repairs must be made by the correction deadline identified on page 2 of this notice for the housing unit to receive ESG assistance payments.

The tenant or the owner/landlord or an adult representative **must be present** at the housing unit during the re-inspection. If you do not contact the inspector listed on page 2 of this notice 48 hours before the scheduled time, the inspection will proceed as scheduled. **Note: It is not required that the Owner/Landlord or Tenant both be present for the re-inspection.**

Participant Name and Address:

Owner/Landlord
If this is an initial inspection, you must correct all deficiencies prior to ESG starting rental housing assistance payments. If the tenant is already on the program, failure to complete the repairs and contact the ESG Administrator by the correction deadline on page 2 of this notice will result in the ESG Administrator stopping rental assistance payments. Repair delays will result in your loss of MSHDA's rental payments for each day the housing unit is in violation of the Habitability Standards. Your ESG payments will not be retroactive to the day they were stopped. If non-compliance continues, the tenant may either move or be required to move to continue receiving rental assistance.
Participant
You are required to allow the owner/landlord access to the unit to make these repairs. If you are already on the program and if landlord repairs are not made and verified by the correction deadline on page 2 of this notice, you must move in order to keep your rental assistance. If this occurs, you will be notified. You are responsible for tenant-caused violations. These include your failure to pay for tenant-supplied utilities, your failure to provide and maintain tenant-supplied appliances, or damages cause by your family or guests. Failure to correct any of these violations will result in your termination from the ESG rental assistance program. If this occurs, you have the right to request an informal hearing.

If you have any questions, please contact:

Agency Name and Address:

Re-Inspection Information
Unit Address:
Type of Inspection: ☐ Habitability Standards ☐ Lead-Based Paint
Inspection Date and Time:
Inspector Name and Phone #:
Correction Deadline Date:
Comments:

Deficiencies and Recommendations
Deficiencies which have been identified and must be corrected by the owner/landlord:
Deficiencies which have been identified and must be corrected by the tenant:
Recommended repairs to be made to the housing unit by the owner/landlord are:
Recommended repairs to be made to the housing unit by the tenant are:

The Michigan State Housing Development Authority is committed to providing meaningful access. For reasonable accommodations, modifications, translation, interpretation, or other services, please contact 517-241-0809 or email MSHDA-HS@michigan.gov.