MSHDA
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY

EMERGENCY SOLUTIONS GRANT (ESG)

Participant File
Forms Update – May 2026

This document provides an overview of updates made to ESG participant file forms for the 2025-2026 grant term. These updates are being issued in May 2026, and grantees should begin using the updated forms immediately for all new activities and recertifications. Previously completed forms do not need to be replaced.

Updates include:

- Removal of ESG-CV references
- Alignment with current program requirements
- Addition of new sections (such as recertification timing and program exit where applicable)
- Improvements to meet PDF accessibility standards

Not all forms required content changes. Forms that were only updated for accessibility are listed separately at the end of this document.

Updated Forms

The following forms have been updated to reflect program and policy changes:

- **ESG Participant File Checklist**
  - Removed ESG-CV references
  - Added nine-month recertification for Homelessness Prevention
  - Added Program Exit section
  - Updated for accessibility
- **ESG Financial Assistance Tracker**
  - Removed ESG-CV references
  - Updated for accessibility
- **ESG Waiver of SER Decision Letter**
  - Renamed from *ESG Waiver of SER Denial Letter* to *ESG Waiver of SER Decision Letter* to reflect a decision rather than only a denial
  - Updated for accessibility
- **ESG Notice of Occupancy Rights under the Violence Against Women Act**
  - Updated hyperlinks
  - Updated for accessibility
- **ESG Homelessness Prevention Checklist**
  - Removed ESG-CV references
  - Updated income requirements
  - Clarified use of self-certification
  - Updated for accessibility
- **ESG Rapid Re-Housing Checklist**
  - Updated income requirements
  - Clarified use of self-certification
  - Updated for accessibility
- **ESG Self-Certification**
  - Updated self-certification criteria/options
  - Updated for accessibility

- **ESG Rental Assistance Agreement with Lease Addendum (VAWA)**
    - Removed ESG-CV references
    - Updated for accessibility
- **ESG Recertification**
    - Clarified program requirements
    - Removed the Program Exit option
    - Updated for accessibility

Accessibility-Only Updates

The following forms were updated to meet PDF accessibility standards only. No program or content changes were made:

- **ESG Participant Acknowledgment**
- **ESG Third Party Verification of Income**
- **ESG Verification of Income**
- **ESG Income Eligibility Worksheet**
- **ESG Habitability Standards Inspection Checklist**
- **ESG Notice of Inspection**
- **ESG Inspection Deficiencies Notice**
- **ESG Delayed Exterior Repair Agreement**
- **ESG Disclosure of Information on Lead-Based Paint (LBP) and its Hazards**
- **ESG LBP Property Owner Certification**
- **ESG Fair Market Rent Certification**