Clear Form

MSHDA
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY

EMERGENCY SOLUTIONS GRANT (ESG)

Waiver of State Emergency Relief (SER) Decision Letter

Participant Information
Participant Name and HMIS #:

For the purposes of the Emergency Solutions Grant (ESG), the Michigan Department of Health and Human Services' (MDHHS) decision letter for the State Emergency Relief (SER) program can be waived for the following scenarios. If any of the following scenarios are encountered by the agency administering the ESG program, then the agency may use this form in place of an SER Decision Letter **for providing rental assistance, paying rental arrearages, and security deposits only**.

Note: The agency administering the ESG program is still required to refer participants to MDHHS for other SER and entitlement benefit assistance that an individual or family may qualify for.

Instructions: This form is to be completed by ESG program staff to certify participant eligibility for ESG services. If any of the following scenarios apply to the participant household, check the box applicable and place this form and proper documentation to support the scenario listed in each program participant's file.

Ineligible Criteria for SER

☐ If the participant is currently living with family members or friends (doubled up) at the time of screening, then **Homelessness Prevention** services may be provided; unless one of the following exists:
- Living with others due to a fire that occurred 60 days prior;
- Living with others to escape Domestic Violence.

☐ If the participant is found to be in non-compliance with MDHHS child support requirements, then **Homelessness Prevention** services may be provided.

☐ If the participant reports zero household income for all household members or in any case where the rent obligation exceeds income, then **Rapid Re-Housing OR Homelessness Prevention** services may be provided.

☐ Citizenship status prohibits participant from obtaining State ID, then **Rapid Re-Housing OR Homelessness Prevention** services may be provided.

Imminent Loss of Housing

☐ If the participant will be formally evicted from current housing in less than 7 days, then **Homelessness Prevention** services may be provided.

☐ If the participant will lose an identified, viable housing unit in less than 7 days without confirmation of ESG rental assistance, then **Rapid Re-Housing OR Homelessness Prevention** services may be provided.

Agency/Staff Certification

I certify that, to the best of my knowledge and belief, all the information presented and attached to this form is true, accurate, and complete.

Staff Signature and Date:

Staff Name:

The Michigan State Housing Development Authority is committed to providing meaningful access. For reasonable accommodations, modifications, translation, interpretation, or other services, please contact 517-241-0809 or email MSHDA-HS@michigan.gov.