



Emergency Solutions Grant: Application Overview

Tuesday, June 14, 2022



Agenda

- New this year
- NOFA
- Application
- Local application guidance
- MOU
- Single Audit Certification Form
- Timeline
- Q & A

New This Year

- NOFA language updates
- NOFA funding parameters
 - No matching increase requirements for HARA
 - RRH or Prevention for any eligible/affirmed agency
- Some required forms bundled with application
 - Attachments A-D
- Optional local application guidance document

Notice of Funding Availability (NOFA)

- Overall expectation for annual funding
 - Intent, scope, strategies
 - Definitions, roles, eligibility
- Establishes timeline
- Replication and extension of MSHDA ESG policy
- Budget requirements
 - Minimum of 40% of total grant to HARA
 - Minimum of 20% of HARA rental assistance must be for RRH
 - Total shelter budget cannot exceed 30% of grant allocation
 - HMIS cannot exceed 10%; Admin 7.5%
 - No grant less than \$10,000

Application

- Completed in MATT 2.0 by Fiduciary
 - PDF version available
 - Required upload of PDF for each subgrantee
- Breaks down budget and staffing
- Includes required forms from Fiduciary and subgrantees
 - Certification and Assurances
 - Officer Compensation
 - Minimum Standards for Emergency Shelter
 - Conflict of Interest
 - Fair Housing

Application (continued)

- Additional forms (separate from application)
 - Memorandum of Understanding (MOU) - Required
 - Single Audit Certification Form - Required
 - Housing Choice Voucher (HCV) Lead Agency MOU - Required
 - HCV Key Person Security Agreement – As Needed
 - Emergency Shelter Minimum Habitability Standards Inspection Checklist - Required
- Review Submission Checklist for full details

Local Application Guidance

- Optional guidance
- Sample questions for all applicants, all components
 - Affirms applicant's experience, eligibility, capacity
 - Aid in local evaluation of multiple eligible applicants
 - Sets stage for service expectations and federal requirements

Memorandum of Understanding (MOU)

- Required annually
- Establishes confirmed agencies as key partners with CoC or local planning body
- Outlines responsibilities and roles
- Reiterates MSHDA ESG policy
- NOT a substitute for grant agreements between fiduciary and subgrantees
- Electronic signatures are acceptable

Single Audit Certification

- Required annually for all fiduciaries and subgrantees
- Source of error – review carefully!
- Confirm if threshold met for federal audit requirements
 - \$750,000 or more in combined federal awards
 - Includes programs like HUD CoC, CERA, ESG, CDBG, etc.
- Disclose findings
 - MSHDA will respond to findings and notify if additional action needed

Timeline

- **June 17** – Exhibit 1 due
 - Homeless Assistance Specialists provide feedback by July 8
- **August 12** – Application and all documents due in MATT
 - Completed by Fiduciary
 - Homeless Assistance Specialists send grant documents by September 9
- **September 23** – Signed grant documents due to MSHDA
- **October 1** – Grant start

Questions?

- Enter questions in Q & A box
- Webinars recorded and materials posted on MSHDA ESG webpage
- FAQ will be shared following each webinar
- Contact your assigned Homeless Assistance Specialist for more information



THANK YOU