

**ESG-CV FINANCIAL STATUS REPORTS (FSR)**

ESG-CV Financial Status Reports (FSRs) are minimally required to be submitted quarterly. Please reference the information below for reporting months and submission deadlines. For additional guidance, please review MSHDA's ESG Policy Manual or contact your MSHDA Homeless Assistance Specialist.

Reporting Period	Due Date
January 1, 2021 – March 31, 2021	April 15, 2021
April 1, 2021 – June 30, 2021	July 15, 2021
July 1, 2021 – September 30, 2021	October 15, 2021
October 1, 2021 – November 30, 2021	December 15, 2021
December 1-31, 2021	January 15, 2022
January 1-31, 2022	February 15, 2022
February 1-28, 2022	March 15, 2022
ANTICIPATED MARCH 2022 EXPENDITURES	March 15, 2022
March 1-31, 2022	April 15, 2022
April 1-30, 2022	May 15, 2022
May 1-31, 2022	June 15, 2022
June 1-30, 2022	July 15, 2022
July 1-31, 2022	August 15, 2022
August 1-31, 2022	September 15, 2022
September 1-30, 2022	<b>FINAL FSR: October 15, 2022</b>

\* Remaining grant period (01/01/21 – 09/30/22) as of the date this schedule was created (updated).

**ESG-CV CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)**

ESG-CV Consolidated Annual Performance and Evaluation Reports (CAPERs) are required to be submitted quarterly. Please reference the information below for reporting months and submission deadlines. For additional guidance, please review MSHDA's ESG Policy Manual or contact Michelle Edwards at [edwardsm6@michigan.gov](mailto:edwardsm6@michigan.gov).

**ESG-CV Submission Months:**

**2021:** January, April, July, October      **2022:** January, April, July, October

Date to Start Activity in Submission Month	Role Responsible	Activity	Deadline to Complete Activity in Submission Month
5 <sup>th</sup>	MSHDA	All projects are entered into Sage, reviewed, and requests for bundles are sent.	15 <sup>th</sup>
5 <sup>th</sup>	ESG-CV Fiduciaries	ESG-CV Financial Status Reports (FSRs) for the CAPER period are due to MSHDA.	15 <sup>th</sup>
5 <sup>th</sup>	ESG-CV Fiduciaries and Victim Service Providers	Submit ESG-CV CAPER for submission time period to assigned MSHDA Homeless Assistance Specialist for data quality review.	5 <sup>th</sup>

<b>6<sup>th</sup>-9<sup>th</sup></b>	MCAH and Victim Service Providers	Check to be sure the projects are yours and are still operating in your system. Contact MSHDA as soon as possible if there is an issue.	<b>9<sup>th</sup></b>
<b>10<sup>th</sup>-12<sup>th</sup></b>	MSHDA	Provide feedback on submitted CAPER provided to ESG-CV Fiduciaries and Victim Service Providers.	<b>12<sup>th</sup></b>
<b>10<sup>th</sup>-15<sup>th</sup></b>	MCAH and Victim Service Providers	Upload period.	<b>15<sup>th</sup></b>
<b>20<sup>th</sup>-29<sup>th</sup></b>	MSHDA	Make corrections as necessary and complete all forms in ESG-CV CAPER in Sage.	<b>29<sup>th</sup></b>
<b>30<sup>th</sup></b>	MSHDA	Report is complete, reviewed for corrections, signed and submitted to HUD.	<b>30<sup>th</sup></b>

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