

HUD Environmental Review standards define eligible expenses that are considered either repair or maintenance. This guide provides examples of eligible expenses that can be submitted for payment by Emergency Shelter (congregate shelter) grantees and subgrantees per the Shelter Operations budget line. Please review the list of examples below based on category of repair or maintenance.

Please Note:

- Any repair or maintenance costs over \$1,000.00 must obtain prior MSHDA approval.
- This expense guide does not apply to hotel/motel sheltering. Please see the ESG and ESG-CV Waivers document for separate guidance regarding expenses related to cleaning or repair.
- This list is not exhaustive but provides basic parameters for eligible expenses. Please contact your assigned Homeless Assistance Specialist with any questions.

Category of Repair or Maintenance	Examples of Eligible Expenses
Site	<ul style="list-style-type: none"> • Lawn care (litter pickup, mowing, raking), trimming trees and shrubs • Snow/ice removal • Neighborhood cleanup • Application of pavement sealants, parking lot restriping, directional signage or marking for handicapped accessibility • Repair of cracked or broken sidewalks
Building Exterior	<ul style="list-style-type: none"> • Cleaning and fixing gutters and downspouts • Repainting previously painted surfaces (including limited wet scraping and low-pressure washing) • Replacing deteriorated section of siding • Removal of graffiti
Roof	<ul style="list-style-type: none"> • Fixing leaks • Application of waterproof coating to a flat roof • Replacement of deteriorated flashing • In-kind replacement of loose or missing shingles or tiles
Windows and Doors	<ul style="list-style-type: none"> • Washing windows • Caulking, weather stripping, re-glazing windows and doors • Fixing broken windowpane(s), storm window(s) or damaged entry door • Replacing broken door lock • Replacing a vandalized entry door to restore security of a building or unit • Replacing a single severely damaged window to match • Annual switch out of storm and screen panels
Interior Walls and Ceilings	<ul style="list-style-type: none"> • Patching or mending cracked plaster • Patching or fixing holes or cracks in drywall • Replacing stained ceiling tiles • Painting or wallpapering
Flooring	<ul style="list-style-type: none"> • Cleaning floors • Stripping wooden floors and resealing • Installation or replacement of carpeting or vinyl flooring*
Circulation	<ul style="list-style-type: none"> • In-kind replacement of broken stair treads or balusters • Inspection and servicing of elevators
Kitchen	<ul style="list-style-type: none"> • Replacement of stoves, refrigerators, and microwaves* • Replacing cabinet hardware*
Bathroom/Laundry	<ul style="list-style-type: none"> • Unclogging sink or toilet • Replacing deteriorated toilet in an occupied housing unit* • Replacing broken medicine cabinet* • Replacing washing machines or dryers*

	<ul style="list-style-type: none"> • Installation of grab bars
HVAC	<ul style="list-style-type: none"> • Servicing and maintenance of mechanical systems • Changing air filters • Cleaning air ducts • Installing or replacing a window air conditioner • Replacing a malfunctioning part of the HVAC system (like a thermostat)*
Electrical/Lighting	<ul style="list-style-type: none"> • Changing light bulbs • Replacing malfunctioning light fixture, electrical switch, or outlet*
Plumbing	<ul style="list-style-type: none"> • Fixing plumbing leaks* • Repairing damage from frozen pipes* • Repairing water or sewer connection within existing utility trench alignment • Replacing malfunctioning water heater*
Security	<ul style="list-style-type: none"> • Repair of security alarm systems • Boarding up a vacant building with protective plywood • Installation of temporary security fencing • Installation of security devices needed for an individual health facility patient
Life Safety	<ul style="list-style-type: none"> • Servicing smoke, fire, and CO detectors • Installation of smoke, fire, and CO detectors
Pest Infestation	<ul style="list-style-type: none"> • Pest inspection/treatment

**These maintenance items may require purchase of flood insurance if they occur in a Special Flood Hazard Area (SFHA), and costs exceed the standard deductible for the specific type of structure or unit under the National Flood Insurance Program (NFIP).*