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DATE HERE

LANDLORD NAME HERE,

On behalf of AGENCY NAME HERE, we would like to thank you for your willingness to work with us. We rely on valued community partners like you for safe and affordable housing to assist our clients and their families, and your support is a key component to their long-term housing stability.

This letter is to confirm that our agency intends to pay the Security Deposit (\$AMOUNT), MONTH's Rent (\$AMOUNT), and two (2) additional month's of Rent (\$AMOUNT @ \$AMOUNT/month) for our client, CLIENT NAME HERE, utilizing funds via our MSHDA Shelter Diversion Program (SDP). All payments are contingent upon the unit in question passing the required housing quality inspection, rent reasonableness verification, obtaining a signed lease agreement, the client's continued eligibility and participation with the SDP program, and the availability of program funding.

Please feel free to contact the client's Case Manager directly if you have any questions or would like additional information. We look forward to working with you, and we thank you again for the tremendous service you provide to our community and those in need!

Case Manager:

CM NAME

CM TITLE

CM PHONE #

[CM EMAIL](#)

Sincerely,

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