



MI-Neighborhood Awards: benchmarks are being established outlining Timeliness Guidelines. As outlined below, failure to perform in a timely manner will result in sanctions resulting in recapturing 25% of awarded funds incrementally if a subrecipient agency has not demonstrated activity through meeting minimum benchmark dates as outlined. A flat amount of 25% of project awarded funding will be taken back each quarter, unless at least 25% progress is demonstrated. The calculation of the percentage will be the total and/or initial award only if multiple phases of funding were awarded until the new funding amount via amendment occurs. All timelines are tied to the grant execution date.

Agencies that have funds recaptured can still qualify for future high performer opportunities if the benchmarks are made for future quarters.

***TIMELINESS IMPLIMENTATON PROGRESS CHART GUIDELINES:**

| Monthly Timeline Benchmarks | Completion Percentages | HCDF/CDBG Action Requirements |
|------------------------------------|-------------------------------|--|
| 6 | 25% | Site Control or Addresses Selected |
| 12 | 50% | Contact Executed for Construction |
| 18 | 75% | Construction Must be Underway |
| 24 | 100% | Project/Activity/Construction 100% complete. |

NO EXTENTIONS WILL BE APPROVED