

HTF Rent And Occupancy Report

Property # _____
 Property Name: _____
 Address: _____

 Total HTF Units: _____

Date of Report: _____
 Reporting Period: January 1, 2022 - December 31, 2022

Instructions:

Please complete this form for all NSP assisted units for move-ins, move-outs, and recerts.

Definitions:

PBRA - Project Based Rental Assistance

TBRA - Tenant Based Rental Assistance

Gross Rent - Tenant Paid Rent plus Utility Allowance (if UA included) plus Subsidy Amount (include all subsidy unless Low HOME with PBRA)

Unit #	# of Bedrooms	Tenant Name	Household Size	Move-in Date	Annual (Gross) Income at Move-In	AMI%	Last Recert Date	Annual (Gross) Income at Recert	Tenant Paid Rent	Utility Allowance	Subsidy Amount	Subsidy Type (PBRA OR TBRA)	Gross Rent	Disabled Household	Move-out Date