

**STATE 911 COMMITTEE**  
**911 Training Subcommittee**  
February 9, 2022  
Meeting Minutes

<b>Voting Members Present</b>	<b>Representing</b>
Lt. David Aungst	Lenawee County Sheriff's Office
Ms. Stephanie Lehman	Barry County Central Dispatch
Ms. Melissa Harris	Ingham County 911 Central Dispatch
Mr. Sam Kalef	Troy Police Department
Ms. Tammy Smith	Ottawa County Central Dispatch
Mr. Jeff Troyer	Kalamazoo County Consolidated Dispatch
Ms. Jennifer Robertson	Farmington Hills Police Department
Ms. Amy Thomas	Montcalm County Central Dispatch
Ms. Elizabeth Bagos	Macomb County Sheriff's Office
Ms. Marlana Terrian	Clare County Central Dispatch
Ms. Kimberly Grafton	Calhoun County Consolidated Dispatch
<b>Non-Voting Members Present</b>	<b>Representing</b>
Ms. Theresa Hart	State 911 Office
Ms. Lyndsay Stephens	State 911 Office
Ms. Stacie Hansel	State 911 Office
<b>Voting Members Absent</b>	<b>Representing</b>
Ms. Christine Collom	Clinton County Central Dispatch

**A. Call to Order**

The meeting was called to order at 10 a.m.

**B. Roll Call**

Roll call was taken, and a quorum was present.

**C. Meeting Minutes Approval – November 17 and December 15, 2021**

A **MOTION** was made by Mr. Jeff Troyer, with support by Ms. Stephanie Lehman, to approve the minutes of November 17, 2021. With no discussion, the **MOTION** carried.

A **MOTION** was made by Ms. Tammy Smith, with support by Ms. Jennifer Robertson, to approve the minutes of December 15, 2021. With no discussion, the **MOTION** carried.

**D. Call for Additions to the Agenda**

Per the request from Mr. Troyer, an update on the Detroit Compliance Review will be added under old business.

**E. Old Business**

Approved Training Course Provider Concerns

Priority Dispatch responded to the letter sent by the subcommittee regarding concerns discussed at previous meetings. The subcommittee reviewed the response which was provided in the meeting packet and no further action is needed at this time.

Detroit Compliance Review

Ms. Stephens checked all employees entered in MiSNAP. All documentation has been submitted for the training fund portion of the compliance review and Ms. Hart will begin reviewing the documentation soon.

**F. New Business**

Student Training Course Evaluations

Course evaluations were included in the meeting packet for review by the subcommittee. No action is needed at this time.

PowerPhone Appeal to Denial of Training Course Renewal

Representatives from PowerPhone stated their Call Assessment Recertification course renewal was denied due to being vendor-specific. After discussion, it was determined where the vendor-specific concern came from is within the course description when it speaks of the “call handling tablet”. For clarification, the ‘tablet’ is not a piece of equipment, rather protocol software. The subcommittee suggested changing the language to avoid confusion in the future.

With that clarification, general discussion followed.

A **MOTION** was made by Ms. Amy Thomas, with support by Mr. Jeff Troyer, to approve the class as submitted. With no further discussion, the **MOTION** carried.

**G. Review of 2022 Training Fund Applications**

The subcommittee divided into groups to review applications.

After the review was completed, there was a total of 1,665 FTEs approved from 105 PSAPs, and 189 denied. Denials will be notified, giving the agencies an opportunity to appeal at the February 23 subcommittee meeting.

A **MOTION** was made by Ms. Stephanie Lehman, with support by Mr. Sam Kalef, to approve the FTE count for 1,665 from 105 PSAPs, with 189 denied from various PSAPs. With no discussion, the **MOTION** carried.

**H. Adjourn**

A **MOTION** was made by Ms. Tammy Smith, with support by Ms. Elizabeth Bagos, and the meeting adjourned at 2:38 p.m.