

STATE 911 COMMITTEE
911 Training Subcommittee
February 8, 2023
Meeting Minutes

| Voting Members Present | Representing |
|-----------------------------------|--|
| Ms. Stephanie Lehman | Barry County Central Dispatch |
| Ms. Chris Collom | Clinton County Central Dispatch |
| Ms. Missy Harris | Ingham County 911 Central Dispatch |
| Ms. Tammy Smith | Ottawa County Central Dispatch |
| Mr. Jeff Troyer | Kalamazoo County Consolidated Dispatch |
| Ms. Jennifer Robertson | Farmington Hills Police Department |
| Ms. Amy Thomas | Montcalm County Central Dispatch |
| Ms. Marlana Terrian | Clare County Central Dispatch |
| Mr. Jason Hamman | Jackson County Central Dispatch |
| Mr. Dave Plumb | Genesee County 911 Authority |
| Non-Voting Members Present | Representing |
| Ms. Theresa Hart | State 911 Office |
| Ms. Lyndsay Keith | State 911 Office |
| Ms. Stacie Hansel | State 911 Office |
| Voting Members Absent | Representing |
| Mr. Sam Kalef | Troy Police Department |
| Ms. Elizabeth Bagos | Macomb County Sheriff's Office |

A. Call to Order

The meeting was called to order.

B. Roll Call

Roll call was taken, and a quorum was present.

C. Meeting Minutes Approval – November 16, 2022

A **MOTION** was made by Mr. Dave Plumb, with support by Ms. Tammy Smith, to approve the minutes of November 16, 2022. With no discussion, the **MOTION** carried.

D. Call for Additions to the Agenda

There were no additions to the agenda.

A **MOTION** was made by Ms. Marlana Terrian, with support by Mr. Jason Hamman, to approve the agenda. With no discussion, the **MOTION** carried.

E. Old Business

2023 Meeting Schedule

Ms. Lehman asked that the subcommittee consider changing the Spring meeting date of May 17 to April 18 to be held in conjunction with the Michigan 911 conference in Kalamazoo. There seems to be a lot of interest by the conference attendees.

A **MOTION** was made Ms. Tammy Smith, with support by Mr. Dave Plumb, to accept the change of the meeting date.

Doing a quick count of members, the new date was acceptable for the majority of members. With no further discussion, the **MOTION** carried.

F. New Business

Request for Instructor Approval Exemption

Mr. Ray Hasil explained this spring there will be four different courses offered by the Department of Homeland Security in Michigan. He was requesting blanket approval for all CISA approved instructors since it is not uncommon for them to make last minute changes. This could mean a short turnaround time in seeking approval for a substituted instructor. Members of the subcommittee explained the approval process for SNC-approved courses and instructors. When entering course information for approval, Mr. Hasil was encouraged to add all the instructors with a short bio so all would be approved in the event of any changes. If an instructor is approved to teach these courses, they can fill in as needed without giving notice.

2023 Training Fund Application Review

The members reviewed all training fund applications submitted for consideration of 2023 training funds from 117 PSAPs.

A **MOTION** was made by Ms. Amy Thomas, with support by Ms. Jennifer Robertson, to approve 1,681 FTEs and deny 75 from 117 PSAPs that applied with 108 PSAPs approved. With no discussion, the **MOTION** carried.

G. Public Comment

There was no public comment.

H. Next Meeting

February 22, 2023, at 10 a.m.
MSP HQ

I. Adjourn

The meeting adjourned at 2 p.m.