



GRETCHEN WHITMER
GOVERNOR

State of Michigan
STATE 911 COMMITTEE
LANSING

JEFF TROYER
CHAIR

State 911 Committee Meeting
Wednesday, June 9, 2021
Virtual Meeting
Meeting Minutes

Voting Members Present	Representing	Attending Remotely
Mr. Jeff Troyer, Chair	House Appointee, Public Member	Kalamazoo, Kalamazoo Co.
Ms. April Heinze	Senate Appointee, Public Member	Vermontville, Eaton County
Chief Mark Barnes	Michigan Association of Fire Chiefs	Oshtemo Twp, Kalamazoo Co.
Mr. Scott Temple	Governor's Appointee, Public Member	Highland Twp, Oakland Co.
Sheriff Richard Behnke	Michigan Sheriffs' Association	Cassopolis, Cass County
Mr. Steven Berenbaum	Commercial Mobile Radio Service	Birmingham, Oakland County
Mr. Dale Berry	Michigan Assoc. of Ambulance Services	Green Oak Twp, Livingston Co
Mr. Rich Feole	Assoc. of Public Safety Communication Officials	Marshall, Calhoun County
Mr. Mark Docherty	Michigan Professional Firefighters Union	New Baltimore, Macomb Co.
Ms. Jeanette Doll	Michigan Dept. of Licensing & Regulatory Affairs	Perry, Shiawassee County
Ms. Stephanie Lehman	National Emergency Number Association	Hastings, Barry County
Mr. Scott Stevenson	Telecommunications Assoc. of Michigan	Lansing, Ingham County
Chief Dale Greenleaf	Michigan Association of Chiefs of Police	Blissfield, Lenawee County
Mr. Gary Johnson	UP Emergency Medical Services Corp.	Negaunee Twp, Marquette Co.
Mr. Ken Mitchell	Michigan Association of Counties	Watertown Twp, Clinton Co.
Ms. Jordyn Sellek	Michigan Communication Directors Assoc.	Genoa Twp, Livingston County
Major Beth Clark	Michigan State Police	Grand Blanc, Genesee Co.
Ms. Wendy Thelen	Michigan Public Service Commission	St. Johns, Clinton County
Non-Voting Members Present	Representing	
Ms. Joni Harvey	State 911 Administrative Office	
Ms. Cindy Homant	State 911 Administrative Office	
Ms. Theresa Hart	State 911 Administrative Office	
Ms. Lyndsay Stephens	State 911 Administrative Office	
Ms. Stacie Hansel	State 911 Administrative Office	
Voting Members Absent	Representing	
Sgt. Matthew Miller	Deputy Sheriff's Association	
Mr. Michael Sauger	Michigan Fraternal Order of Police	
Sgt. Frank Williams	Michigan State Police Troopers Association	

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Licensing and Regulatory Affairs
 Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services
 Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association
 Michigan Association of Fire Chiefs • Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriff's Association
 Michigan State Police Troopers Association • National Emergency Number Association • Telecommunications Association of Michigan • Upper Peninsula
 Emergency Medical Services • Members of the general public appointed by the Governor, Speaker of the House, and Majority Leader of the Senate

I. Call to Order

Mr. Jeff Troyer called the State 911 Committee (SNC) meeting to order at 10 a.m.

II. Roll Call

Roll call was taken and a quorum was present.

III. Approval of Minutes

A **MOTION** was made by Mr. Ken Mitchell, with support by Chief Dale Greenleaf, to accept the March 10 and April 14, 2021, State 911 Committee meeting minutes, as presented.

With no discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer	X		
Ms. April Heinze	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Rich Feole	X		
Mr. Mark Docherty	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

With a unanimous vote, the **MOTION** carried.

IV. Correspondence

Mr. Troyer, Mr. Berry, Ms. Harvey, and Mr. Feole will work with the Police Chiefs Association to develop a best practice document and certification for communication centers in Michigan. Planning meetings will begin in the fall.

V. Certification Subcommittee Report

A. Approval of Minutes

A **MOTION** was made by Chief Mark Barnes, with support by Mr. Gary Johnson, to accept the February 17, 2021, meeting minutes as presented. With no discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer	X		
Ms. April Heinze	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Rich Feole	X		

Voting Member	Yes	No	Abstain
Mr. Mark Docherty	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

With a unanimous vote, the **MOTION** carried.

B. Subcommittee Updates

The compliance review process has begun for Newaygo, Kent, and Montmorency counties. A deadline of July 14 was given for submitting of their documentation.

The compliance review reports for Midland County, Detroit Service District, and the Conference of Western Wayne are drafted. They will be presented to the full subcommittee at the August meeting.

The compliance review for Macomb County and Downriver will begin this summer.

The reporting portion of the automation project is moving along. A few PSAPs are assisting Ms. Stephens with testing.

Several subcommittee members have stepped down over the past few months, so the subcommittee is accepting resumes and letters of interest. The members who have left had technical and financial knowledge, and the subcommittee is especially interested in those who are skilled in those areas.

Mr. Feole announced his retirement in September. He will remain the APCO representative through the current president's term, which is October.

VI. **911 Training Subcommittee Report**

A. Approval of Minutes

A **MOTION** was made by Ms. Stephanie Lehman, with support by Ms. April Heinze, to accept the meeting minutes of February 17, 2021, as presented. With no discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer	X		
Ms. April Heinze	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Rich Feole	X		
Mr. Mark Docherty	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		

Voting Member	Yes	No	Abstain
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

With a unanimous vote, the **MOTION** carried.

B. Subcommittee Updates

There are many PSAPs that do not follow an EMD protocol. There is data behind T-CPR, which shows survival rates can improve up to 50% with early intervention. This is referring to cardiac care. For agencies that do not have protocols, there is no mandated T-CPR training. The subcommittee voted to take the issue to the Certification Subcommittee for consideration of making it a best practice. This would be a recommendation, not a mandate.

Currently, there is no protocol regarding experience needed to be an instructor. There are concerns with instructors being added to teach SNC-approved courses being denied. Some are denied due to incomplete resumes. The subcommittee's review team will be drafting a policy to assist potential instructors in knowing what qualifications are required for approval.

At the May meeting, a few minor issues were discussed and resolved with currently approved training courses. Also, a subcommittee member presented an evaluation she completed of an SNC-approved online course through Virtual Academy, giving very positive feedback.

The first distribution of 2021 training funds to qualifying PSAPs has been processed. The amount per FTE is \$432.97. Payments to the 119 PSAPs were entered with a June 7 issue date, and the three MSP PSAPs should be posted this week.

Through the beginning of June, the review team approved 173 training course requests for approval and denied seven. Most denials were due to errors in the submission.

The next meeting is scheduled for August 18 at 10 a.m.

VII. **Emerging Technology Subcommittee Report**

A. Approval of Minutes

A **MOTION** was made by Mr. Rich Feole, with support by Chief Dale Greenleaf, to accept the meeting minutes of March 1 and April 12, 2021, as presented. With no discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer	X		
Ms. April Heinze	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Rich Feole	X		
Mr. Mark Docherty	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		

Voting Member	Yes	No	Abstain
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

With a unanimous vote, the **MOTION** carried.

B. Subcommittee Updates

Indoor, non-residential gatherings are currently set at 50% capacity or 25 people, whichever is greater. On July 1, it is expected all restrictions will be lifted. The technology forum is on hold until the first of July when more direction will be given. At that time, the subcommittee will decide if there is enough time to move forward with the forum, or if it will be canceled due to restrictions still in place. Ms. Homant has a meeting with the venue next week to gather more information from their end and lifting attendance guarantees.

The subcommittee continues to have vendor present technology information at the monthly meetings.

SCIP updates are on hold for now.

Two documents posted on the SNC website have been reviewed and it was decided they did not need to be posted any further, but they will remain in the archives.

The subcommittee has added a few new, standing agenda items including legislative updates, TAC updates, technology issues and challenges, and location-based routing.

VIII. Legislative Action Subcommittee Report

A. Approval of Minutes

A **MOTION** was made by Mr. Scott Temple, with support by Ms. Stephanie Lehman, to accept the meeting minutes of March 1, 2021, as presented. With no discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer	X		
Ms. April Heinze	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Rich Feole	X		
Mr. Mark Docherty	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

With a unanimous vote, the **MOTION** carried.

B. Subcommittee Updates

There is a meeting scheduled for June 16 to see the 911 rewrite bill. The LAS should have the bill number by next week and will provide to the SNC. At the meeting, the LAS will work on edits, then bring the recommendations to the SNC. Committees and votes for the bill itself will not start until September at the earliest, but LAS will need SNC support prior to the committee hearing starting. A special meeting of the SNC may need to be scheduled for this.

Rep. Julie Calley is the sponsor in the House of Representatives. She received the blueback this week, went on the House floor to get signatures and co-sponsors, and will then submit the draft for a bill number. Right after it is enrolled, it will first go to Committee; however, it is not yet known which Committee. Once it is voted out of Committee, it will go before the full House to get voted on. The same process will happen on the Senate side. The bills voted and passed by both the House and Senate need to be the exact same language. The Governor then has 14 days to sign it.

The FCC announced members for the Strike Force. There are 17 members on the Strike Force itself; however, there are other subcommittees. There are three working groups. The first will determine the effectiveness of the laws regarding how the federal government can most expeditiously end fee diversion. Ms. Heinze and Captain Mel Maier from Michigan are on this group. The next will look at whether criminal penalties would further prevent diversion of 911 fees and charges; Ms. Patricia Coates is on this group. The MCDA voted Ms. Lisa Hall as an alternate in the event Ms. Coates is unable to attend. The third group will evaluate if fee diversions had any negative effects on NG911 deployment.

IX. State 911 Administrator's Report

A copy of the full report is included in the meeting packet.

A reason for the decrease in the revenue is due to a decrease in interest.

*Note: correction made after the meeting. While there was a decrease in interest, it was not calculated into the totals on the administrator's report; therefore, did not contribute to the decrease shown in the report itself.

Mr. Troyer, Ms. Harvey, Ms. Homant, and Mr. Joel King are still in the process of drafting a delinquency process. Ms. Thelen gave additional feedback that is being reviewed. When it is completed, the draft will go before the LAS to bring a recommendation to the full SNC.

The automation project is in Phase 3, with a go live date in July. A few PSAPs have been selected to assist with testing to make sure the reporting portion is working as designed.

Text-to-911 is currently at 77 counties and one Wayne County Service District being fully deployed. There are six others working through the process.

The CPE sub-grant is moving along and is currently in the process of doing work on address point gap fill and GIS repository upgrades. There is money left over from the address point gap fill project so the subgroup is going to the TAC to see how to apply those funds to agencies that may already have address points but need upgrades. Mr. Mark Holmes is interested in giving presentations on the information if anyone is interested.

Ms. Harvey is working with the Michigan Crisis Access Line (MiCAL), which is what was being developed before 988 became the national suicide hotline number. 988 is now working with MiCAL to provide one service in Michigan. There are still many items to be worked out, such as funding,

technology, processes, etc. 988 and MiCAL are going forward with or without input, so it is better for everyone if PSAPs are involved.

Still in the process of the biennial audit.

X. Old Business

There was no old business.

XI. New Business

A. Bylaws, State Ethics Act, and Public Entities Act

Per the bylaws, the Bylaws, State Ethics Act, and the Public Entities Act are required to be distributed annually to all SNC and subcommittee members.

Members acknowledged they received the policies and bylaws:

Voting Member	Acknowledged
Mr. Jeff Troyer	X
Ms. April Heinze	X
Chief Mark Barnes	X
Mr. Scott Temple	X
Sheriff Richard Behnke	X
Mr. Steven Berenbaum	X
Mr. Dale Berry	X
Mr. Rich Feole	X
Mr. Mark Docherty	X
Ms. Jeanette Doll	X
Ms. Stephanie Lehman	X
Chief Dale Greenleaf	X
Mr. Gary Johnson	X
Mr. Ken Mitchell	X
Ms. Jordyn Sellek	X
Major Beth Clark	X
Ms. Wendy Thelen	X

B. SNC-500 Form Extension Request

The SNC approves the SNC-500, an annual certification form, each year. One of the rules stated on the form is counties collecting a local surcharge must have current ballot language for the following year; July 1 of the current year through June 31 of the following year. Director Marc Griffis represented Isabella County for an appeal, requesting an extension for the deadline on the submission on the SNC-500 form until September 1.

For unknown reasons, Isabella County missed communications, which resulted in the deadline being missed. Upon realizing the missed deadline, the county immediately began looking at ways to move forward to continue collecting the surcharge uninterrupted.

Mr. Griffis has been working with the prosecutor, the county clerk, and the county administrator to ensure vital 911 services are not interrupted. To date, the circuit court judge has signed a Summons and Complaint for Injunctive Relief, Ex Parte Motion, and Ex Parte Order that the surcharge renewal be added to the August 3 ballot.

To assure this situation does not happen again, the clerk, director, controller, and county administrator plan to meet annually to review the surcharge and make sure everything is in order.

The current ballot language is already approved through December 31, 2021. The county is going to the voters in August with a ballot proposal beginning January 1, 2022, through the next five years. The county is 100% local surcharge funded.

One concern raised was if the deadline requirement is derived from Section 401b(7) of the 911 Act, does the SNC have the authority to waive the requirement and grant an extension. Mr. King stated that section of the act refers to a change in the surcharge and Isabella County is asking for an extension of existing surcharge. The SNC created the rules and timelines in order to have the information ahead of the May 15 deadline in the case of a change in surcharge. May 15 is established in subsection 7 as a deadline for any county changing their surcharge, not for a county that is only continuing to collect.

A **MOTION** was made by Chief Mark Barnes, with support by Ms. April Heinze, to accept the extension and appeal request from Isabella County, extending the SNC-500 form deadline to September 1. With no further discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer	X		
Ms. April Heinze	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Rich Feole	X		
Mr. Mark Docherty	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen			X

The **MOTION** carried.

C. Future Meetings

With talk of restrictions being lifted as of July 1, the SNC began discussing the possibility of holding future meetings in person versus continuing virtually. The bylaws allow for video conference attendees meeting specific criteria; however, those members cannot vote and do not count toward the quorum. All subcommittee and SNC meetings need to have a quorum present.

Virtual meetings will not be allowed for open meetings after December. The SNC and subcommittees continue to meet virtually under the Eaton County local state of emergency. If and when that is lifted, there is no longer an option to meet virtually. If the local state of emergency remains, but the SNC decide to meet in person, the SNC would be required to offer a hybrid option.

The SNC will wait until July 1 to see how restrictions are lifted and what that looks like before making a decision on future meetings.

XII. Public Comment

Mr. Troyer congratulated Ms. Cherie Bartram on her retirement. He also congratulated Mr. Rich Feole on his impending retirement.

XIII. Next Meeting

September 8, 2021, at 10 a.m.
Location TBD

XIV. Adjourn

The meeting adjourned at 11:52 a.m.