



GRETCHEN WHITMER
GOVERNOR

State of Michigan
STATE 911 COMMITTEE
LANSING

JEFF TROYER
CHAIR

State 911 Committee Meeting
Wednesday, March 10, 2021
Virtual Meeting
Meeting Minutes

| Voting Members Present | Representing | Attending Remotely |
|-----------------------------------|--|------------------------------|
| Mr. Jeff Troyer, Chair | House Appointee, Public Member | Kalamazoo, Kalamazoo Co. |
| Ms. April Heinze | Senate Appointee, Public Member | Vermontville, Eaton County |
| Chief Mark Barnes | Michigan Association of Fire Chiefs | Oshtemo Twp, Kalamazoo Co. |
| Mr. Scott Temple | Governor's Appointee, Public Member | Highland Twp, Oakland Co. |
| Sheriff Richard Behnke | Michigan Sheriffs' Association | Cassopolis, Cass County |
| Mr. Steven Berenbaum | Commercial Mobile Radio Service | Birmingham, Oakland County |
| Mr. Dale Berry | Michigan Assoc. of Ambulance Services | Jupiter, Florida |
| Mr. Rich Feole | Assoc. of Public Safety Communication Officials | Marshall, Calhoun County |
| Mr. Mark Docherty | Michigan Professional Firefighters Union | New Baltimore, Macomb Co. |
| Ms. Jeanette Doll | Michigan Dept. of Licensing & Regulatory Affairs | Perry, Shiawassee County |
| Ms. Stephanie Lehman | National Emergency Number Association | Hastings, Barry County |
| Ms. Jennifer Greenburg | Telecommunications Assoc. of Michigan | |
| Chief Dale Greenleaf | Michigan Association of Chiefs of Police | Blissfield, Lenawee County |
| Mr. Gary Johnson | UP Emergency Medical Services Corp. | Negaunee Twp, Marquette Co. |
| Mr. Ken Mitchell | Michigan Association of Counties | Panama Beach, Florida |
| Sgt. Matthew Miller | Deputy Sheriff's Association | Battle Creek, Calhoun County |
| Ms. Jordyn Sellek | Michigan Communication Directors Assoc. | Brighton, Livingston County |
| Major Beth Clark | Michigan State Police | Grand Blanc, Genesee Co. |
| Ms. Wendy Thelen | Michigan Public Service Commission | St. Johns, Clinton County |
| Sgt. Frank Williams | Michigan State Police Troopers Association | |
| Non-Voting Members Present | Representing | |
| Ms. Joni Harvey | State 911 Administrative Office | |
| Ms. Cindy Homant | State 911 Administrative Office | |
| Ms. Theresa Hart | State 911 Administrative Office | |
| Ms. Lyndsay Stephens | State 911 Administrative Office | |
| Ms. Stacie Hansel | State 911 Administrative Office | |
| Voting Members Absent | Representing | |
| Mr. Michael Sauger | Michigan Fraternal Order of Police | |

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Licensing and Regulatory Affairs
 Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services
 Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association
 Michigan Association of Fire Chiefs • Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriff's Association
 Michigan State Police Troopers Association • National Emergency Number Association • Telecommunications Association of Michigan • Upper Peninsula
 Emergency Medical Services • Members of the general public appointed by the Governor, Speaker of the House, and Majority Leader of the Senate

I. Call to Order

Mr. Jeff Troyer called the State 911 Committee (SNC) meeting to order at 10 a.m.

II. Roll Call

Roll call was taken and a quorum was present.

III. Approval of Minutes

A **MOTION** was made by Mr. Ken Mitchell, with support by Chief Dale Greenleaf, to accept the December 9, 2020, State 911 Committee meeting minutes, as presented.

With no discussion, a roll call vote was taken:

| Voting Member | Yes | No | Abstain |
|------------------------|------------|-----------|----------------|
| Mr. Jeff Troyer | X | | |
| Ms. April Heinze | X | | |
| Chief Mark Barnes | X | | |
| Mr. Scott Temple | X | | |
| Sheriff Richard Behnke | X | | |
| Mr. Steven Berenbaum | X | | |
| Mr. Dale Berry | X | | |
| Mr. Rich Feole | X | | |
| Mr. Mark Docherty | X | | |
| Ms. Jeanette Doll | X | | |
| Ms. Stephanie Lehman | X | | |
| Chief Dale Greenleaf | X | | |
| Mr. Gary Johnson | X | | |
| Mr. Ken Mitchell | X | | |
| Ms. Jordyn Sellek | X | | |
| Major Beth Clark | X | | |
| Ms. Wendy Thelen | X | | |

With a unanimous vote, the **MOTION** carried.

IV. Correspondence

The was no correspondence submitted.

V. Certification Subcommittee Report

A. Approval of Minutes

A **MOTION** was made by Mr. Gary Johnson, with support by Ms. Stephanie Lehman, to accept the November 5, 2020, meeting minutes as presented. With no discussion, a roll call vote was taken:

| Voting Member | Yes | No | Abstain |
|------------------------|------------|-----------|----------------|
| Mr. Jeff Troyer | X | | |
| Ms. April Heinze | X | | |
| Chief Mark Barnes | X | | |
| Mr. Scott Temple | X | | |
| Sheriff Richard Behnke | X | | |
| Mr. Steven Berenbaum | X | | |
| Mr. Dale Berry | X | | |
| Mr. Rich Feole | X | | |
| Ms. Stephanie Lehman | X | | |
| Chief Dale Greenleaf | X | | |

| Voting Member | Yes | No | Abstain |
|-------------------|-----|----|---------|
| Mr. Gary Johnson | X | | |
| Mr. Ken Mitchell | X | | |
| Ms. Jordyn Sellek | X | | |
| Major Beth Clark | X | | |
| Ms. Wendy Thelen | X | | |

With a unanimous vote, the **MOTION** carried.

B. County Compliance Review—Draft Reports

Charlevoix, Cheboygan, and Emmet County Review

The report for Charlevoix, Cheboygan, and Emmet (CCE) counties was completed in November 2020 by Ms. Phyllis Fuller, Mr. Vance Stringham, and Ms. Lyndsay Stephens. The only requirement is for CCE to document interest earned. The counties turn the funds over to the authority when it is received, so there is no interest at the county level. However, there is no tracking of interest once it is received at the authority.

There was one recommendation to include written policies on how the funds are submitted by the counties for standardizing the process.

Hillsdale County Review

There are no findings, recommendations, or requirements. It was noted the county does not collect interest; however, the county does many in-kind services for the PSAP which would exceed funds received in interest.

Ionia County Review

The review was completed by Ms. Lyndsay Stephens, Mr. Tracy Peter, and Ms. Joni Harvey. There were no findings, recommendations, or requirements.

Alger County Review

The review was completed by Mr. Gary Johnson and Ms. Lyndsay Stephens. The only requirement is to track interest. The sheriff is working with the treasurer to get a system in place and will submit a response to the subcommittee once it has been completed.

Under the training fund section of the Alger County review, it states a telecommunicator became delinquent as of January 1, 2020. The date should be January 1, 2021. That change will be made in the report.

A **MOTION** was made by Mr. Rich Feole, with support by Chief Mark Barnes, to accept the compliance review reports for CCE, Hillsdale, Ionia, and Alger counties, with the modification made to the Alger County report. With no discussion, a roll call vote was taken:

| Voting Member | Yes | No | Abstain |
|------------------------|-----|----|---------|
| Mr. Jeff Troyer | X | | |
| Ms. April Heinze | X | | |
| Chief Mark Barnes | X | | |
| Mr. Scott Temple | X | | |
| Sheriff Richard Behnke | X | | |
| Mr. Steven Berenbaum | X | | |
| Mr. Dale Berry | X | | |
| Mr. Rich Feole | X | | |
| Mr. Mark Docherty | X | | |
| Ms. Jeanette Doll | X | | |

| Voting Member | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Ms. Stephanie Lehman | X | | |
| Chief Dale Greenleaf | X | | |
| Mr. Gary Johnson | X | | |
| Mr. Ken Mitchell | X | | |
| Ms. Jordyn Sellek | X | | |
| Major Beth Clark | X | | |
| Ms. Wendy Thelen | X | | |

With a unanimous vote, the **MOTION** carried.

C. Subcommittee Updates

The reviews for Macomb County, Muskegon County, and the Downriver Mutual Aid Service District will be completed this year. The virtual meeting with Midland County is scheduled for next week. The review team is still in the process of collecting documentation from Arenac County and hope to schedule their virtual meeting next month. The Conference of Western Wayne has a couple of counties that need to submit training fund documentation and then the virtual meeting will be scheduled.

The Detroit Service District, which includes the Detroit Police Department (DPD), Hamtramck, and Michigan State Police (MSP) Detroit, was randomly selected for review in November 2019. All required documentation has been submitted from Hamtramck and MSP Detroit. An extension was granted to DPD until August of 2020; however, the training fund documentation has still not been received. As there has been much correspondence back and forth since November 2019, with the required documentation still not submitted, the subcommittee will be sending a final certified letter requiring DPD to comply with the request for documentation within 30 days. At the end of the 30 days, if no response has been received, they will be invoiced for any training funds without supporting documentation received in the past five years. At that point, DPD will have 30 days to make payment.

General discussion occurred regarding DPD and the amount of money they would possibly have to return if the documentation is not submitted.

VI. **911 Training Subcommittee Report**

A. Approval of Minutes

A **MOTION** was made by Mr. Ken Mitchell, with support by Ms. April Heinze, to accept the meeting minutes of November 18 and December 1, 2020, and February 10, 2021, as presented. With no discussion, a roll call vote was taken:

| Voting Member | Yes | No | Abstain |
|------------------------|-----|----|---------|
| Mr. Jeff Troyer | X | | |
| Ms. April Heinze | X | | |
| Chief Mark Barnes | X | | |
| Mr. Scott Temple | X | | |
| Sheriff Richard Behnke | X | | |
| Mr. Steven Berenbaum | X | | |
| Mr. Dale Berry | X | | |
| Mr. Rich Feole | X | | |
| Mr. Mark Docherty | X | | |
| Ms. Jeanette Doll | X | | |
| Ms. Stephanie Lehman | X | | |
| Ms. Jennifer Greenburg | X | | |
| Chief Dale Greenleaf | X | | |
| Mr. Gary Johnson | X | | |

| Voting Member | Yes | No | Abstain |
|---------------------|-----|----|---------|
| Mr. Ken Mitchell | X | | |
| Sgt. Matthew Miller | X | | |
| Ms. Jordyn Sellek | X | | |
| Major Beth Clark | X | | |
| Ms. Wendy Thelen | X | | |
| Sgt. Frank Williams | X | | |

With a unanimous vote, the **MOTION** carried.

B. Training Fund Distribution

During the application review, the subcommittee approved an initial FTE count of 1,814 from 118 PSAPs. After the appeals meeting, the subcommittee approved an FTE count of 1,930 from 122 PSAPs.

The Detroit Police Department applied for, and were approved at the subcommittee level for, 91 FTEs. Due to the previous discussion regarding DPD and the compliance review, the SNC has a couple options which were discussed. The first is to approve the FTE count without including DPD. The second is to wait to approve the total FTE count until the issues with the compliance review have been corrected. If the SNC decides to wait to approve the total FTE count at a special meeting, it will not affect the distribution of the other PSAPs.

General discussion followed.

A **MOTION** was made by Chief Dale Greenleaf, with support by Chief Mark Barnes, to approve the training fund distribution count of 1,930 FTEs.

It was restated for clarification, the motion on the floor would approve DPD to receive funds. Chief Dale Greenleaf withdrew his motion, and Chief Mark Barnes withdrew his support.

A **MOTION** was made by Chief Mark Barnes, with support by Sgt. Matthew Miller, that the State 911 Committee deny the recommendation from the 911 Training Subcommittee on the FTE count. The SNC will reconsider the FTE count at a future date. With no further discussion, a roll call vote was taken:

| Voting Member | Yes | No | Abstain |
|------------------------|-----|----|---------|
| Mr. Jeff Troyer | X | | |
| Ms. April Heinze | X | | |
| Chief Mark Barnes | X | | |
| Mr. Scott Temple | X | | |
| Sheriff Richard Behnke | X | | |
| Mr. Steven Berenbaum | X | | |
| Mr. Dale Berry | X | | |
| Mr. Rich Feole | X | | |
| Mr. Mark Docherty | | X | |
| Ms. Jeanette Doll | X | | |
| Ms. Stephanie Lehman | X | | |
| Ms. Jennifer Greenburg | X | | |
| Chief Dale Greenleaf | | | X |
| Mr. Gary Johnson | X | | |
| Mr. Ken Mitchell | X | | |
| Sgt. Matthew Miller | X | | |
| Ms. Jordyn Sellek | | X | |

| Voting Member | Yes | No | Abstain |
|---------------------|-----|----|---------|
| Major Beth Clark | X | | |
| Ms. Wendy Thelen | X | | |
| Sgt. Frank Williams | X | | |

With a unanimous vote, the **MOTION** carried. This will be reconsidered at the next meeting of the SNC.

C. Subcommittee Updates

To date, the subcommittee has approved 124 requests for training.

VII. Emerging Technology Subcommittee Report

A. Approval of Minutes

A **MOTION** was made by Ms. April Heinze, with support by Mr. Gary Johnson, to accept the meeting minutes of November 2 and December 7, 2020, and January 4 and February 1, 2021, as presented. With no discussion, a roll call vote was taken:

| Voting Member | Yes | No | Abstain |
|------------------------|-----|----|---------|
| Mr. Jeff Troyer | X | | |
| Ms. April Heinze | X | | |
| Chief Mark Barnes | X | | |
| Mr. Scott Temple | X | | |
| Sheriff Richard Behnke | X | | |
| Mr. Steven Berenbaum | X | | |
| Mr. Dale Berry | X | | |
| Mr. Rich Feole | X | | |
| Mr. Mark Docherty | X | | |
| Ms. Jeanette Doll | X | | |
| Ms. Stephanie Lehman | X | | |
| Ms. Jennifer Greenburg | X | | |
| Chief Dale Greenleaf | X | | |
| Mr. Gary Johnson | X | | |
| Mr. Ken Mitchell | X | | |
| Sgt. Matthew Miller | X | | |
| Ms. Jordyn Sellek | X | | |
| Major Beth Clark | X | | |
| Ms. Wendy Thelen | X | | |
| Sgt. Frank Williams | X | | |

With a unanimous vote, the **MOTION** carried.

B. Subcommittee Updates

The workgroup is still reviewing the state interoperability plan.

The agenda is set, and all speakers have been confirmed for the Emerging Technology Forum. The dates are September 28 and 29, with the 27th being the Tech Talk dinner for those new to 911.

The subcommittee has been inviting technology vendors to present at each of their meetings. They will be discussing how best to provide the information to the PSAPs.

VIII. Legislative Action Subcommittee Report

A. Approval of Minutes

A **MOTION** was made by Ms. Jennifer Greenburg, with support by Ms. April Heinze, to accept the meeting minutes of November 30, 2020, and January 20, 2021, as presented. With no discussion, a roll call vote was taken:

| Voting Member | Yes | No | Abstain |
|------------------------|------------|-----------|----------------|
| Mr. Jeff Troyer | X | | |
| Ms. April Heinze | X | | |
| Chief Mark Barnes | X | | |
| Mr. Scott Temple | X | | |
| Sheriff Richard Behnke | X | | |
| Mr. Steven Berenbaum | X | | |
| Mr. Dale Berry | X | | |
| Mr. Rich Feole | X | | |
| Mr. Mark Docherty | X | | |
| Ms. Stephanie Lehman | X | | |
| Ms. Jennifer Greenburg | X | | |
| Chief Dale Greenleaf | X | | |
| Mr. Gary Johnson | X | | |
| Mr. Ken Mitchell | X | | |
| Sgt. Matthew Miller | X | | |
| Ms. Jordyn Sellek | X | | |
| Major Beth Clark | X | | |
| Ms. Wendy Thelen | X | | |
| Sgt. Frank Williams | X | | |

With a unanimous vote, the **MOTION** carried.

B. FCC NPRM Comments

In the T-Band Act, one item was the FCC needs to make rules to address fee diversion. In some states, when the funds come through the state legislature, the legislature chooses to move some or all of the fees to their general fund. There are other states, like Michigan, that do not divert fees. Michigan has an allowable/disallowable list of expenditures that PSAPs account for on an annual basis. The way the rules are currently written by the FCC would blanket every state the same and generally only cover things within the PSAP. Mobile pagers, radios, anything outside of the PSAP, would no longer be allowed to be paid for with 911 fees. The FCC is truly looking for comments to understand how it works from state to state.

Oakland County has retained an attorney to send comments to the FCC, with many separate agencies signing on with the same attorney; however, the LAS decided it would be better to separate the SNC comments and submit their own.

Within the draft comments, there were a couple references to 'proposed legislative language' which should be clarified. On pages four and five, the reference will be changed to "proposed rulemaking language" instead of "proposed legislative language". Also, the last paragraph on page six states, "...may suffer and will suffer..." which will be modified for clarity to state "...may suffer nationwide, and will suffer in Michigan..."

A **MOTION** was made by Sheriff Richard Behnke, with support by Chief Dale Greenleaf, to approve the FCC NPRM comments, as amended. With no further discussion, a roll call vote was taken:

| Voting Member | Yes | No | Abstain |
|------------------------|-----|----|---------|
| Mr. Jeff Troyer | X | | |
| Ms. April Heinze | X | | |
| Chief Mark Barnes | X | | |
| Mr. Scott Temple | X | | |
| Sheriff Richard Behnke | X | | |
| Mr. Steven Berenbaum | X | | |
| Mr. Dale Berry | X | | |
| Mr. Rich Feole | X | | |
| Mr. Mark Docherty | X | | |
| Ms. Jeanette Doll | X | | |
| Ms. Stephanie Lehman | X | | |
| Chief Dale Greenleaf | X | | |
| Mr. Gary Johnson | X | | |
| Mr. Ken Mitchell | X | | |
| Sgt. Matthew Miller | X | | |
| Ms. Jordyn Sellek | X | | |
| Major Beth Clark | X | | |
| Ms. Wendy Thelen | X | | |
| Sgt. Frank Williams | X | | |

With a unanimous vote, the **MOTION** carried.

C. FCC Strike Force

Within the Don't Break Up the T-Band Act, there is a requirement to create a 911 Strike Force. The Strike Force will study how the federal government can end the diversion of 911 fees. Their responsibilities would be to determine the effectiveness of federal laws, including regulations, policies and practices, and budgetary or jurisdictional constraints regarding how the federal government can end 911 fee diversion. They will also consider if criminal penalties would prevent fee diversion and determine impacts of the diversion.

The FCC is asking for nominations for the Strike Force. It is important to have someone from Michigan. The LAS is recommending support to nominate Ms. Pat Coates. The MCDA and other agencies are nominating her as well. It is important to have the 911 community behind one individual to represent Michigan.

A **MOTION** was made by Ms. Jordyn Sellek, with support by Ms. Jennifer Greenburg, that the State 911 Committee nominate Ms. Pat Coates to represent the state of Michigan on the Strike Force. With no further discussion, a roll call vote was taken:

| Voting Member | Yes | No | Abstain |
|------------------------|-----|----|---------|
| Mr. Jeff Troyer | X | | |
| Ms. April Heinze | X | | |
| Chief Mark Barnes | X | | |
| Mr. Scott Temple | X | | |
| Sheriff Richard Behnke | X | | |
| Mr. Steven Berenbaum | X | | |
| Mr. Dale Berry | X | | |
| Mr. Rich Feole | X | | |
| Mr. Mark Docherty | X | | |
| Ms. Jeanette Doll | X | | |
| Ms. Stephanie Lehman | X | | |
| Ms. Jennifer Greenburg | X | | |

| Voting Member | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Chief Dale Greenleaf | X | | |
| Mr. Gary Johnson | X | | |
| Mr. Ken Mitchell | X | | |
| Sgt. Matthew Miller | X | | |
| Ms. Jordyn Sellek | X | | |
| Major Beth Clark | X | | |
| Ms. Wendy Thelen | X | | |
| Sgt. Frank Williams | X | | |

With a unanimous vote, the **MOTION** carried.

D. Subcommittee Updates

At the next meeting, the 988 National Suicide Hotline number will be discussed.

The deadline of March 31 for virtual meetings is in place with no extension as of yet. If nothing changes and meetings need to be held in person, they cannot be over 25 people. If denying the public from attending, it is a violation of the Open Meetings Act. There is a bill to extend the virtual option beyond March 31; however, there is no word as of yet. Ms. Sellek will keep Mr. Troyer and Ms. Harvey up to date.

There are two workgroups within LAS to discuss the 911 rewrite. One group is looking at the funding portion and the other is looking at policy updates. At this point, there is nothing to bring to the full LAS for review. It is the goal to have a draft to review before the legislature goes on summer break.

IX. State 911 Administrator's Report

A copy of the full report is included in the meeting packet.

Automation Project

Phase 3 includes documentation, the SNC forms, provider forms, and outage forms. The projected go live date is July 2021.

FirstNet

FirstNet and AT&T provided an update in January and again yesterday. Mr. Kyle Richardson replaced Mr. Jonathon Lewis as the FirstNet Senior Public Safety Advisor. Ms. Pam Matelski will be retiring at the end of March and [Mr. Andrew Halfman](#) will be her replacement.

NG911 Grant

With the CPE portion of the grant, a virtual tour has been completed for ten of the 18 grants awarded. Everything is on track for the GIS repository upgrade. The TAC has identified 13 counties that need address point gap fill. The TAC is waiting for the next meeting to finalize the contract with the chosen vendor.

Other Activity

Ms. Harvey has been asked to participate on an advisory board for the 988 coalition. The board will be looking at how to fund this project and if it can be tied to 911 in Michigan. Ms. Harvey has asked Ms. Heinze to participate as available.

Ms. Harvey thanked the PSAPs for patience during the automation project.

The bi-annual audit is still in process. Hoping to have completed by the end of March.

The State 911 Office will be teleworking until May 1 at a minimum. The office is inquiring about conference rooms at HQ.

X. Old Business

There was no old business.

XI. New Business

The meeting packet contained a press release and resolution to recognize National Telecommunicator Week in April.

A **MOTION** was made by Chief Mark Barnes, with support by Mr. Ken Mitchell, to approve the National Telecommunicators Week press release and resolution. With no discussion, a roll call vote was taken:

| Voting Member | Yes | No | Abstain |
|------------------------|------------|-----------|----------------|
| Mr. Jeff Troyer | X | | |
| Ms. April Heinze | X | | |
| Chief Mark Barnes | X | | |
| Mr. Scott Temple | X | | |
| Sheriff Richard Behnke | X | | |
| Mr. Steven Berenbaum | X | | |
| Mr. Dale Berry | X | | |
| Mr. Rich Feole | X | | |
| Mr. Mark Docherty | X | | |
| Ms. Jeanette Doll | X | | |
| Ms. Stephanie Lehman | X | | |
| Ms. Jennifer Greenburg | X | | |
| Chief Dale Greenleaf | X | | |
| Mr. Gary Johnson | X | | |
| Mr. Ken Mitchell | X | | |
| Sgt. Matthew Miller | X | | |
| Ms. Jordyn Sellek | X | | |
| Major Beth Clark | X | | |
| Ms. Wendy Thelen | X | | |

With a unanimous vote, the **MOTION** carried.

XII. Public Comment

There was no public comment.

XIII. Next Meeting

June 9, 2021, at 10 a.m.
Location TBD

XIV. Adjourn

The meeting adjourned at 11:53 a.m.