



GRETCHEN WHITMER
GOVERNOR

State of Michigan
STATE 911 COMMITTEE
LANSING

JEFF TROYER
CHAIR

State 911 Committee Meeting
Wednesday, April 14, 2021
Virtual Meeting
Meeting Minutes

Voting Members Present	Representing	Attending Remotely
Mr. Jeff Troyer, Chair	House Appointee, Public Member	Kalamazoo, Kalamazoo Co.
Chief Mark Barnes	Michigan Association of Fire Chiefs	Oshtemo Twp, Kalamazoo Co.
Mr. Steven Berenbaum	Commercial Mobile Radio Service	Birmingham, Oakland County
Mr. Dale Berry	Michigan Assoc. of Ambulance Services	South Lyon, Livingston County
Mr. Rich Feole	Assoc. of Public Safety Communication Officials	Marshall, Calhoun County
Ms. Jeanette Doll	Michigan Dept. of Licensing & Regulatory Affairs	Perry, Shiawassee County
Ms. Stephanie Lehman	National Emergency Number Association	Hastings, Barry County
Chief Dale Greenleaf	Michigan Association of Chiefs of Police	Blissfield, Lenawee County
Mr. Gary Johnson	UP Emergency Medical Services Corp.	Negaunee Twp, Marquette Co.
Mr. Ken Mitchell	Michigan Association of Counties	Watertown Twp., Clinton Co.
Ms. Jordyn Sellek	Michigan Communication Directors Assoc.	Livingston County
Major Beth Clark	Michigan State Police	Colon, Midland County
Ms. Wendy Thelen	Michigan Public Service Commission	St. Johns, Clinton County
Non-Voting Members Present	Representing	
Ms. Joni Harvey	State 911 Administrative Office	
Ms. Cindy Homant	State 911 Administrative Office	
Ms. Theresa Hart	State 911 Administrative Office	
Ms. Lyndsay Stephens	State 911 Administrative Office	
Ms. Stacie Hansel	State 911 Administrative Office	
Voting Members Absent	Representing	
Ms. April Heinze	Senate Appointee, Public Member	
Mr. Scott Temple	Governor's Appointee, Public Member	
Sheriff Richard Behnke	Michigan Sheriffs' Association	
Mr. Mark Docherty	Michigan Professional Firefighters Union	
Mr. Scott Stevenson	Telecommunications Assoc. of Michigan	
Sgt. Matthew Miller	Deputy Sheriff's Association	
Mr. Michael Sauger	Michigan Fraternal Order of Police	
Sgt. Frank Williams	Michigan State Police Troopers Association	

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Licensing and Regulatory Affairs
 Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services
 Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association
 Michigan Association of Fire Chiefs • Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriff's Association
 Michigan State Police Troopers Association • National Emergency Number Association • Telecommunications Association of Michigan • Upper Peninsula
 Emergency Medical Services • Members of the general public appointed by the Governor, Speaker of the House, and Majority Leader of the Senate

I. Call to Order

Mr. Jeff Troyer called the special meeting of the State 911 Committee (SNC) to order at 9:30 a.m.

II. Roll Call

Roll call was taken and a quorum was present.

III. Old Business

Training Fund Distribution—FTE Count

At the last SNC meeting, the approval of the FTE count was postponed due to missing documentation.

Ms. Theresa Hart stated Detroit Police Department was given a deadline of April 13 to submit their missing documentation as part of an ongoing certification review. One concern the SNC had is without the supporting documentation, there was no way to know if Detroit PD spent down past training funds in order to qualify for training funds in 2021. Detroit PD complied with the deadline and a review of the supporting documentation submitted showed the spenddown of 2016 funds in 2017, making them eligible for future funding.

They did not receive training funds in 2017. There are remaining balances in 2018 and 2019, which will need to be spent by December 31, 2021, in order to qualify for funding next year.

Along with the documentation submitted, Detroit PD developed an extensive plan to track their training funds going forward.

Chief Barnes stated Detroit PD expressed gratitude for the help they received from the State 911 Office staff.

With training now being tracked in the Michigan State 911 Administration Portal (MiSNAP), this should assist in preventing issues going forward; however, issues can occur regardless of which system is being used for tracking. It is recommended PSAPs review their training records regularly. It should be noted, training providers did not begin entering attendance information in MiSNAP until April 2021, so PSAPs will still need to submit supporting documentation from their 510 in the event they are randomly chosen for a compliance review.

As a representative for the Michigan Association of Chiefs of Police (MACP), Chief Greenleaf offered his assistance, particularly with any law enforcement agencies, if this issue were to occur again. His association wants to ensure there is no loss of training funds to agencies. If there is anything the MACP can do to facilitate communications moving forward, please let him know.

For clarification and to make sure the SNC members are fully aware, the only item to address today is to approve the FTE count. The only thing which would have prevented Detroit from receiving funds this year, is if they were unable to show spenddown of 2016 funds, which would have made them ineligible. It has been confirmed they have supplied the appropriate documentation, they have spent down their 2016 funds, and it is recommended Detroit Police Department be recommended for approval in the FTE count.

A **MOTION** was made by Chief Mark Barnes, with support by Mr. Rich Feole, to approve the 911 training fund distribution with an FTE count of 1,930. With no discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer, Chair	X		
Chief Mark Barnes	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		

Voting Member	Yes	No	Abstain
Mr. Rich Feole	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

With a unanimous vote, the **MOTION** carried.

IV. Public Comment

There was no public comment.

V. Next Meeting

June 9, 2021, at 10 a.m.

VI. Adjourn

The meeting adjourned at 9:46 a.m.