



GRETCHEN WHITMER
GOVERNOR

State of Michigan
STATE 911 COMMITTEE
LANSING

JEFF TROYER
CHAIR

State 911 Committee Meeting
March 9, 2022
Meeting Minutes

Voting Members Present	Representing
Mr. Jeff Troyer, Chair	House Appointee, Public Member
Ms. April Heinze	Senate Appointee, Public Member
Chief Adam Carroll	Michigan Association of Fire Chiefs
Sheriff Richard Behnke	Michigan Sheriffs' Association
Mr. Steven Berenbaum	Commercial Mobile Radio Service
Ms. Lisa Hall	Assoc. of Public Safety Communication Officials
Ms. Stephanie Lehman	National Emergency Number Association
Chief Dale Greenleaf	Michigan Association of Chiefs of Police
Mr. Ken Mitchell	Michigan Association of Counties
Mr. David Willis	Michigan Fraternal Order of Police
Ms. Jordyn Sellek	Michigan Communication Directors Association
Sgt. Kelly Linebaugh	Michigan State Police Trooper's Association
Voting Members Call-in	Representing
Mr. Dale Berry	Michigan Assoc. of Ambulance Services
Mr. Scott Stevenson	Telecommunications Association of Michigan
Ms. Wendy Thelen	Michigan Public Service Commission
Major Beth Clark	Michigan State Police
Non-Voting Members Present	Representing
Ms. Joni Harvey	State 911 Administrative Office
Ms. Cindy Homant	State 911 Administrative Office
Ms. Theresa Hart	State 911 Administrative Office
Ms. Lyndsay Stephens	State 911 Administrative Office
Ms. Stacie Hansel	State 911 Administrative Office
Voting Members Absent	Representing
Mr. Tim McKee	Governor's Appointee, Public Member
Mr. Mark Docherty	Michigan Professional Firefighters Union
Ms. Jeanette Doll	Department of Licensing and Regulatory Affairs
Sgt. Matthew Miller	Deputy Sheriff's Association

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Licensing and Regulatory Affairs
 Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services
 Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association
 Michigan Association of Fire Chiefs • Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriff's Association
 Michigan State Police Troopers Association • National Emergency Number Association • Telecommunications Association of Michigan • Upper Peninsula
 Emergency Medical Services • Members of the general public appointed by the Governor, Speaker of the House, and Majority Leader of the Senate

I. Call to Order

Mr. Jeff Troyer called the State 911 Committee (SNC) meeting to order at 10 a.m.

II. Roll Call

Roll call was taken, and a quorum was present.

III. Approval of Minutes

A **MOTION** was made by Mr. Ken Mitchell, with support by Ms. Jordyn Sellek, to approve the December 8, 2021, State 911 Committee meeting minutes, as presented. With no discussion, the **MOTION** carried.

IV. Correspondence

There was no correspondence.

V. Chair / Vice-Chair Report

Welcome New Members

Mr. Troyer welcomed Chief Adam Carroll representing the Michigan Association of Fire Chiefs, and Mr. Tim McKee who is the Governor's appointee, public member.

MACP/SNC Workgroup

The MACP reached out to the SNC in 2020 to create a workgroup to develop a communication center accreditation program. The workgroup members include Mr. Troyer, Ms. Lehman, Mr. Berry, and Ms. Harvey. The group met to discuss what the goals of the accreditation program are, what MACP is looking for from the SNC, and what the platform of the program looks like.

The idea is to partner with MACP to develop an accreditation program that aligns directly with the operational aspects of what the Certification Subcommittee is currently reviewing. This could then decrease the workload on the PSAPs and the subcommittee when reviewing those operational aspects during a compliance review.

VI. Certification Subcommittee Report

A. Approval of Minutes

A **MOTION** was made by Chief Dale Greenleaf, with support by Ms. Stephanie Lehman, to approve the August 18, 2021, meeting minutes, as presented. With no discussion, the **MOTION** carried.

B. Compliance Review Reports

Iron County

During the time of the review, they went from collecting a local surcharge to being milage-based funded. The 'other receipts' were counties they had contracted with to provide services as well as state and local surcharge to fund the center. There were no findings.

Macomb County

The county only receives a state surcharge, holding those funds a year before distributing to the PSAPs based on population. There are notes included in the individual PSAP reports regarding delinquent or undesignated telecommunicators. There were no issues with the allowable/disallowable expenditures. There were no findings.

Montmorency County

The county has general funds each year which help offset the time communication staff are doing other duties not allowable under surcharge funding. There were a few issues with the spenddown of training funds; however, that was resolved. They have a plan in place for getting individuals caught up on training. There were no findings.

Muskegon County

There was an increase in the local surcharge in July of 2019 to help with incoming projects. During the review, they went through a remodel of the center and implementation of a new radio system. There were no findings.

Newaygo County

During the training fund portion of the review, there were a few disallowable expenditures; claiming not only wages, but benefits as well. Adjustments were made to the 510. They also provided additional receipts for SNC-approved courses not originally claimed which helped offset the disallowable expenses. There were no findings.

A **MOTION** was made by Ms. April Heinze, with support by Mr. Ken Mitchell, to approve the compliance reviews for Muskegon, Newaygo, Iron, Montmorency, and Macomb counties. With no discussion, the **MOTION** carried.

C. Subcommittee Updates

There are four virtual meetings scheduled to wrap up three county reviews, which will be presented at the next SNC meeting. The next counties chosen for compliance review are Alcona county and all counties served by the Negaunee Regional Communication Center, as Schoolcraft was randomly selected.

Three subcommittee members resigned due to retirements or other obligations, and three new members have been added. The new members are Chief Dale Greenleaf, Mr. Corey LeCureux, and Ms. Amy Thomas.

VII. 911 Training Subcommittee Report

A. Approval of Minutes

A **MOTION** was made by Ms. Jordyn Sellek, with support by Sheriff Richard Behnke, to approve the meeting minutes of November 17 and December 15, 2021, and February 9, 2022, as presented. With no discussion, the **MOTION** carried.

B. Training Fund Distribution FTE Count

The subcommittee reviewed training fund applications from 117 PSAPs. Of those, 1,665 FTEs were approved and 189 were denied.

Appeals from five PSAPs were heard on February 23. All appeals were granted resulting in 1,742 approved FTEs from 108 PSAPs; a total of 112 FTEs were denied. The denials were due to non-spenddown of 2019 or older funds. A total of 19 PSAP did not apply.

The subcommittee is seeking approval of 1,742 FTEs and a denial of 112 FTEs.

A **MOTION** was made by Mr. Ken Mitchell, with support by Chief Dale Greenleaf, to approve the recommendation from the 911 Training Subcommittee of 1,742 FTEs and 112 denied. With no discussion, the **MOTION** carried.

C. Subcommittee Updates

A meeting was held on December 15, 2021, to discuss an expired SNC course taught to several PSAP employees. The training provider requested the subcommittee consider granting an extension to cover the timeframe the course was expired. The request was denied.

The subcommittee heard an appeal from PowerPhone regarding the denial of their training course renewal. The call assessment recertification course renewal was denied due to the course being vendor-specific and the 'call handling tablet'. After discussion it was

determined this is not a piece of equipment, but what they actually call their software protocol. The subcommittee requested changing the language to avoid issues going forward and voted to grant approval for the renewal.

January 1 through March 3, 2022, the review team has reviewed 35 requests for training course approval and/or renewal, and denied one due to submission errors. They have approved 124 instructors.

The next meeting will be held on May 17 at the APCO/NENA conference in Kalamazoo.

VIII. Emerging Technology Subcommittee Report

A. Approval of Minutes

A **MOTION** was made by Ms. April Heinze, with support by Ms. Stephanie Lehman, to approve the meeting minutes of November 1, 2021, as presented. With no discussion, the **MOTION** carried.

B. Subcommittee Updates

The subcommittee discussed standing agenda items such as the 911 portion of the State Communication Interoperability Plan, location-based routing, cybersecurity, an update on the GIS program, and the role of the ETS.

The last few years, the subcommittee has mainly focused on the tech forum; however, the role, as summarized on the website, includes developing white papers on technology interests of PSAPs, apps being developed and ones already available, etc. This will be the direction of the subcommittee going forward.

The subcommittee will be creating a resource list of what equipment or system every PSAP is using. This will allow others to reach out to those actively using the equipment to get opinions or feedback. The ETS will work with the Certification Subcommittee to find ways to collect the information and keep it updated.

The tech forum will be held on September 12-14, 2022, at the Delta Marriott in Muskegon. This year, a call for papers will be sent out in order to get fresh ideas.

The next meeting will be May 2, 2022.

IX. Legislative Action Subcommittee Report

A. Approval of Minutes

A **MOTION** was made by Mr. Ken Mitchell, with support by Sheriff Richard Behnke, to approve the meeting minutes of June 16, 2021, as presented. With no discussion, the **MOTION** carried.

B. 911 Surcharge Delinquency Policy

The law was changed and updated to enforce non-payment delinquencies for pre-paid and post-paid state surcharges. There was never a formal process established. The policy references the 911 act on the sections relevant to the delinquency collection process.

There are a few grammar and punctuation changes needed. Also, the sentence beginning, "Section 403.3 states..." should begin, "Subject to subsection 5 upon referral of the commission..." These will be corrected.

Anything the State 911 Office and Mr. King deem as a qualifying delinquent account, according to the established policy, will come before the SNC for discussion. Due to

provider confidentiality issues, the SNC will meet in a closed session. The SNC would then come out of closed session to take formal action to initiate the process with the MPSC.

A **MOTION** was made by Chief Dale Greenleaf, with support by Mr. Ken Mitchell, that the State 911 Committee approve the surcharge delinquency policy. With no discussion, the **MOTION** carried.

C. Subcommittee Updates

The Governor has proposed the 22/23 budget. Some items to note include:

- Recommended \$30M one-time bonus for law enforcement and first responders.
- \$500M in hero pay for frontline workers, as defined by Federal regulations.
- \$10M to local heroes marketing campaign to attract new employees to jobs in teaching, police, fire, and nursing.
- \$20M in additional funding for first responder retention grants.
- Total of \$50M with the \$30M in this year's budget and \$20M from next year if approved.

The House will recommend their budget and the Senate will recommend theirs, then the three will come together for agreement. The goal is to have the budget by July 1.

HB5522 is an appropriations bill focusing mainly on public safety. This passed the House and is now in the Senate, which is where discussions and determinations will likely take place for the first responder definition. Subcommittee members are researching where the definition for telecommunicators currently resides in the state of Michigan, as well as what PSAPs would need to do in the event of a reclassification. 911 is currently classified as admin/clerical at a federal level.

At a national level, the definition by the Office of Management and Budget (OMB) is specifically job description related. Every year, the OMB pulls a certain number of job descriptions to review and update. There needs to be factual data to back up the reclassification. When it comes to telecommunicators, everyone does something a little differently, which keeps them from being part of the first responder description.

Work on the next rewrite will likely begin in 2025. The subcommittee will create and keep a running list on anything needing change to refer to when the rewrite begins. Ms. Harvey is the keeper of that list, so any suggestions should be sent to her.

X. **State 911 Administrator's Report**

A copy of the full report was included in the meeting packet.

State 911 Fund

The report will now show the previous quarter's revenue to include pre-paid, post-paid, and interest. There are still delinquencies to consider.

Text-to-911

Only one service district and one county are left to deploy. The current map is on the website.

There are platforms which allow text to and text from 911. It was suggested to report both, how many counties are doing one or both, as text from 911 is equally important.

Michigan Public Safety Broadband Workgroup

Mr. Brad Stoddard replaced Mr. Andrew Halfman as the chair as of February 1.

MiSNAP

The annual reporting forms are available on MiSNAP. There is a step-by-step guide and training videos in the resource section to assist in the process of submitting the forms. The deadline is May 15.

Next Generation 911 Grant

CPE: All agencies have completed the project, just waiting on one agency to sign off on final payment.

GIS Repository: Currently wrapping up the development stages. The GIS subcommittee will be meeting to discuss onboarding and training.

Address Point Gap Fill: All 13 counties identified in the initial project have received their address point maps. All are in various stages of the county review to provide feedback. All of the address analysis for phase two have been completed and maps delivered to the counties. Work is still ongoing for the address synchronization. There are seven counties participating in analysis only and 17 participating in analysis and synchronization.

Activity of the State 911 Office

The 2020-2021 audit of the E-911 fund is expected to begin in the spring.

Treasury confirmed they were still using the 2010 Census counts for surcharge distributions. The next distribution should have the correct Census numbers. Mr. King is following up regarding Q4 2021 and Q1 2022 distributions which went out using the incorrect Census counts.

As a reminder, 3G decommissioning began in February 2022. Educate your community if you have not already done so.

XI. Old Business

There was no old business.

XII. New Business

National Telecommunicators Week Press Release and Resolution

This year, National Telecommunicators Week is April 10-16. On an annual basis, a press release and resolution are sent out in appreciation to all PSAPs.

A **MOTION** was made by Mr. David Willis, with support by Ms. Lisa Hall, for the State 911 Committee to approve the national telecommunicators week press release and resolution, as presented. With no discussion, the **MOTION** carried.

XIII. Public Comment

There was no public comment.

XIV. Next Meeting

June 8, 2022, at 10 a.m.
Michigan State Police HQ

XV. Adjourn

The meeting adjourned at 11:05 a.m.