



GRETCHEN WHITMER
GOVERNOR

State of Michigan
STATE 911 COMMITTEE
LANSING

JEFF TROYER
CHAIR

State 911 Committee Meeting
September 18, 2024
Meeting Minutes

Voting Members Present	Representing
Mr. Jeff Troyer, Chair	House Appointee, Public Member
Ms. Jordyn Sellek, Vice Chair	Michigan Communication Directors Association
Chief Adam Carroll	Michigan Association of Fire Chiefs
Mr. Tim McKee	Governor's Appointee, Public Member
Sheriff Richard Behnke	Michigan Sheriffs' Association
Mr. Steven Berenbaum	Commercial Mobile Radio Service
Mr. Kevin Wilkinson	Michigan Association of Ambulance Services
Ms. Lisa Hall	Assoc. of Public Safety Communications Officials
Mr. Ken Barnes	Michigan Professional Firefighters Union
Ms. Jeanette Doll	Department of Licensing and Regulatory Affairs
Mr. Gordon Caverly	Broadband Association of Michigan
Mr. Bryce Tracy	U.P. 911 Authority
Mr. David Willis	Michigan Fraternal Order of Police
Sgt. Louis Velaga	Michigan State Police Trooper's Association
Non-Voting Members Present	Representing
Ms. Joni Harvey	State 911 Administrative Office
Ms. Lyndsay Keith	State 911 Administrative Office
Ms. Stacie Hansel	State 911 Administrative Office
Voting Members Absent	Representing
Ms. April Heinze	Senate Appointee, Public Member
Ms. Stephanie Lehman	National Emergency Number Association
Chief Dale Greenleaf	Michigan Association of Chiefs of Police
Mr. Ken Mitchell	Michigan Association of Counties
Det. Jonathan Pignataro	Deputy Sheriff's Association
Lt. Col. Ryan Pennell	Michigan State Police
Ms. Wendy Thelen	Michigan Public Service Commission

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Licensing and Regulatory Affairs
 Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services
 Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association
 Michigan Association of Fire Chiefs • Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriff's Association
 Michigan State Police Troopers Association • National Emergency Number Association • Telecommunications Association of Michigan • Upper Peninsula
 Emergency Medical Services • Members of the general public appointed by the Governor, Speaker of the House, and Majority Leader of the Senate

I. Call to Order

The State 911 Committee (SNC) meeting was called to order at 10:03 a.m.

II. Roll Call

Roll call was taken, and a quorum was present.

III. Approval of Minutes

A **MOTION** was made by MCKEE, with support by SELLEK, to approve the meeting minutes from the June 12, 2024, meeting as presented. With no discussion, the **MOTION** carried.

IV. Correspondence

There was no correspondence.

V. Chair / Vice-Chair Report

Michigan Association of Counties reached out to see if someone would speak at their conference on 911 and cybersecurity. Mr. Troyer and Mr. Jon Moored, a member of the Emerging Technology Subcommittee, will give a presentation next week.

A CISA cybersecurity workshop is scheduled for October 29-30 in Saginaw. Registration is open and is currently restricted to four members from each PSAP.

VI. 911 Training Subcommittee Report

A. Approval of Minutes

A **MOTION** was made by CARROLL, with support by HALL, to approve the 911 Training Subcommittee meeting minutes for June 6, 2024. With no discussion, the **MOTION** carried.

B. Dispatcher Training Fund Procedure for Appeals

Updates were made to the appeals policy. An addition not on the copy in the packet:

- The note under 3B – changing it from “PSAPs that do not submit by the deadline...” to now read “PSAPs that do not submit their training fund application by the deadline...”

A **MOTION** was made by BEHNKE, with support by WILKINSON, to approve the Dispatcher Training Fund Procedure for Appeals, with the modification to item 3B. With no discussion, the **MOTION** carried.

C. Training Fund Review Policy

The updates to the policy streamline the review process. One addition not on the copy in the packet:

- On page 1, item 2C – changing from “Dispatcher Training Subcommittee” to “911 Training Subcommittee”.

A **MOTION** was made by SELLEK, with support by WILLIS, to approve the Training Fund Review policy, with the amendment on page 1, item 2C.

To clarify, this policy aligns with the Certification Subcommittee review process. With no discussion, the **MOTION** carried.

D. Second Distribution FTE Count

The FTE count is reduced by four due to consolidation of the Rockwood Police Department. Requesting 1,818 FTEs for the second distribution.

A **MOTION** was made by HALL, with support by WILKINSON, to approve the second training fund distribution FTE count of 1,818. With no discussion, the **MOTION** carried.

E. Subcommittee Updates

The training rules workgroup is meeting frequently to update the rules with a goal of having a draft to the Public Service Commission in three months.

As of September 16:

- Seven delinquent and 51 undesignated telecommunicators. Ms. Harvey thanked Ms. Keith and the subcommittee for working to reduce these numbers.
- Over 40 plans of action approved with 14 denials. Plans get denied, asking for more specific details of when the employee will be caught up.
- 217 requests for new training courses and/or renewals approved with six denials.
- Over 461 instructors approved with five denials.

The next meeting will be held on November 20.

VII. **Certification Subcommittee Report**

A. Approval of Minutes

A **MOTION** was made by CARROLL, with support by HALL, to approve the Certification Subcommittee meeting minutes for May 21, 2024. With no discussion, the **MOTION** carried.

B. Compliance Review Reports and Addendums

Luce County Addendum

Requirements were fulfilled for updating the 911 plan and moving funds to cover disallowable expenditures.

Alpena County Addendum

The addendum shows corrections made on their disallowable expenses which were paid back to the 911 fund.

Marquette County Report

An addendum was added after the report was approved at the subcommittee level to show they met the requirement by updating the 911 plan.

Dickinson County Report

The only requirement is regarding showing interest to be tracked for allowable expenditures.

Leelanau County Report

There is no tracking of interest currently. Other than that, there were no significant findings.

A **MOTION** was made by CAVERLY, with support by BEHNKE, to approve the compliance review reports and addendums, which include Luce County addendum, Alpena County addendum, Marquette County report, Dickinson County report, and Leelanau County report. With no discussion, the **MOTION** carried.

C. Subcommittee Updates

- Wayne County has acknowledged receipt of the draft compliance review report. They are working on updating their 911 plan.
- The Otsego County review is in process. The site visit took place in August.
- Genesee County requested an extension and began submitting documentation early September.

- Antrim County was randomly selected and will receive their official notification once the Compliance Review Specialist position is filled.

VIII. **Emerging Technology Subcommittee Report**

A. Approval of Minutes

A **MOTION** was made by WILKINSON, with support by TRACY, to approve the Emerging Technology Subcommittee meeting minutes for May 1, 2024. With no discussion, the **MOTION** carried.

B. Subcommittee Updates

Discussions at the May meeting included:

- A presentation by Fugro on their 3D data to support emergency management, showing call location in a 3D environment with building floor plans.
- Currently the GIS repository data is being used for wireless call routing. There are still a few counties that need to update their data. There is a map of counties that have not yet updated their data on DTMB's website.
- On August 15, Verizon instituted location-based routing.
- A future presentation to the subcommittee on transcription on radio traffic will be scheduled.
- Planning the annual Technology Forum scheduled for September 30-October 2.

IX. **Legislative Action Subcommittee Report**

The legislature has been on break since June with one session day scheduled September 25.

There have been many changes regarding the Supreme Court's decision on minimum wage and sick leave; talk with your legal or HR for clarification. Ms. Sellek will forward information to the 911 Office to send to the committee. Also review HB5905, a senate bill from 2021 that has been reinvigorated.

X. **State 911 Administrator's Report**

A copy of the full report was included in the meeting packet. Highlights include:

- Quarter 2 revenue is just over \$10.3M.
- Text to 911 now implemented statewide.
- This round of MiSNAP enhancements include reducing the number of signatures on the training fund application, some built in reminder notifications, and the inability to submit the application after the deadline.
- The 2022-2023 OAG audit is being closed out.
- The annual report was submitted on behalf of the SNC on July 2.
- The Public Service Commission issued an order in the U-20146 case to change the way service providers can submit their cost studies.
- The FCC docket FCC2478 went into effect July 19 and adopted the first nationwide NG911 transition rules. This defines the responsibilities and sets deadlines for wireless, wireline, text providers, etc. to implement NG911 capabilities on their networks and deliver 911 calls to NG911 systems.
- NENA is still in the process of adopting the 911/988 standard.
- The NASNA outage workgroup is now working with directors of national APCO and NENA to find a collaborative solution to the outage notifications.
- The 911 Office is still working with civil service to fill the specialist vacancy in the office.
- Ms. Harvey has accepted a position as the Deputy Coordinator for the NHTSA National 911 Program. Her last day is October 3. Her position has been posted and closes today.

- The planning committee is working through the process of awarding FY22 funds and project ideas for FY23.
- Seven PSAPs applied for the Office of Highway Safety Planning grant. The PSAPs were not selected for the grant due to lack of supporting data. However, PSAPs across the country have not previously applied for these funds so what data is needed is unclear. One application denied stated it didn't support enough accountability and data tracking for traffic crash safety.

It was asked what the impact is of not having a fully-staffed PSAP and why positions cannot be filled. There is a wide variety of reasons from people not wanting shift work to people moving from one center to another with no new staff to backfill those movements.

Mr. Troyer thanked Ms. Harvey for the things she has done in the time she has been in the 911 Office. She did not back down from anything that came to her. He wished her all the best on behalf of the committee.

XI. Other Reports

Interoperability Board

- Next meeting will be held at 2 p.m. today.
- Ongoing discussions regarding LEIN dissemination and encryption.
- Contact with CISA is now Mr. Jim Stromberg.
- Communications Unit Program COMU workgroup has updated communications positions such as COM-L, COM-T, and AUXCOMM for a better application and renewal process. The training requirements were modified. These are sponsored positions.
- The call for papers went out for next year's Interoperability Conference.

Emergency Alerts and Warnings

- 81 total IPAWs Alerting Authorities now exist; 72 of 83 counties are IPAWS AA.
- MSP EMHSD and Michigan Association of Broadcasters continue to meet with local authorities and local broadcasters in the 14 emergency alert system areas. Nine meetings have been completed with two more scheduled.
- FEMA updated the IS247 IPAWS for alert originators independent study course now available on the Emergency Management Institute website.

XII. Old Business

There was no old business.

XIII. New Business

Revision of Subcommittee Guidelines

The guidelines were created for structure on the subcommittee memberships. The guidelines were updated to align with the revisions made to the SNC bylaws. There are no significant changes.

A **MOTION** was made by TRACY, with support by SELLEK, to approve the revisions to the subcommittee guidelines as presented. With no discussion, the **MOTION** carried.

XIV. Comments

Public Comments

There were no comments.

Member Comments

Mr. Troyer introduced Ms. Tonya Nobach, who is the acting Lieutenant Colonel. She is the lead on working to backfill Ms. Harvey's position.

XV. Next Meeting

December 11, 2024

10 a.m.

Michigan State Police HQ

XVI. Adjourn

The meeting adjourned at 11:30 a.m.