

STATE 911 COMMITTEE
Certification Subcommittee
 May 23, 2023
 Meeting Minutes

Voting Members Present	Representing
Ms. Phyllis Fuller	Peninsula Fiber Network
Mr. Bryce Tracy	U.P. 911 Authority
Mr. Jeremy Ludwig	Allegan County Central Dispatch
Ms. Cynthia Fell	Plymouth Township Police Department
Ms. Torie Rose	Kalamazoo County Consolidated Dispatch Authority
Ms. Jessica Young	Genesee County 911 Central Dispatch
Mr. Jim Miller	Peninsula Fiber Network
Ms. Amy Thomas	Montcalm County Central Dispatch
Chief Dale Greenleaf	Michigan Association of Chiefs of Police
Mr. Corey LeCureux	Grand Traverse County Central Dispatch
Ms. Jessie Lowell	Ogemaw County 911
Non-Voting Members Present	Representing
Ms. Joni Harvey	State 911 Office
Ms. Lyndsay Keith	State 911 Office
Ms. Cindy Homant	State 911 Office
Ms. Stacie Hansel	State 911 Office
Voting Members Absent	Representing
Mr. Vance Stringham	Roscommon County Central Dispatch
Mr. Kevin Wilkinson	Medstar, Inc.

A. Call to Order

The meeting was called to order at 1:03 p.m.

B. Roll Call

Roll call was taken, and a quorum was present.

C. Meeting Minutes Approval—April 18, 2023

A **MOTION** was made by THOMAS, with support by LOWELL, to approve the meeting minutes of April 18, 2023, as presented. With no discussion, the **MOTION** carried.

D. Call for Additions to the Agenda

Agenda item “NRCC Appeals” will be moved from new business to the beginning of the agenda.

A **MOTION** was made by TRACY, with support by GREENLEAF, to move Item G up in the agenda ahead of old business. With no discussion, the **MOTION** carried.

E. NRCC Appeals

Calling in were Ms. Heidi DeRosso and Mr. Brandon Snyder representing Gogebic County, Mr. Jason Clinesmith representing Ontonagon County, and Sheriff Charlie Willour representing Schoolcraft County for the appeals.

Gogebic County

The county is appealing the decision of a disallowable expense found during their compliance review, using 911 funds to purchase law enforcement cell phones. Ms. DeRosso stated there is 800 coverage issues with both mobile and portable phones. Motorola conducted a study to add tower top antennas to existing towers. Her region board asked her to reach out and see what could be done at the state level. She met with DTMB, who said the only way to improve it is to add towers.

Ms. Harvey offered assistance with conversations with the MPSCS and Motorola in requesting the feasibility studies. Also, go to the State 911 Committee (SNC) or the Interoperability Board to find options that will be long-term solutions.

The county sees law enforcement cell phones as a primary means of communication as there are areas without 800 coverage, but with cell coverage. Using the cell phones is okay; however, the funding source needs to change and previous 911 funds used to purchase the phones need to be paid back.

Mr. Snyder stated the resolution found is in place and works. They have a county surcharge to address the local 911 needs. Looking at the allowable list, it says nothing about cell phones but addresses telephones on the allowable expense. With the decision made outside of a public meeting, leaves first responders without communication.

Ontonagon County

The county is appealing the decision of the same disallowable expense. With dead spots around the county, they rely on their cell phone. Using cell phones is okay; however, the funding source needs to change and previous 911 funds used to purchase the phones needs to be paid back.

Schoolcraft County

The county is appealing the decision of a disallowable expense found during their compliance review, using 911 funds for purchasing radios for road commission staff. The road commission is vital to areas of the county where first responders may not be able to reach without assistance. While road commission is not specifically listed on the allowable disallowable list, it does specifically state radios are allowed for law enforcement, fire, EMS, and dispatch. Road commission does not fall under any of those categories.

In looking at the list, Ms. DeRosso does not see law enforcement cell phones listed and asked for clarification. When asked, Ms. DeRosso stated the cell phones are being used for the delivery of 911 services when radios are not working. If the radios do not work, the cell phones are the backup.

Subcommittee member discussion included making an exception for this county that does not have other means in some areas to deliver 911 services other than by cell phones. It is the responsibility of the subcommittee to protect the 911 funds. The subcommittee is aligning the list with the FCC and it is very clearly stated this is a disallowable expense. The FCC document, Item 3, states in part, not have a direct impact on the ability of a PSAP to receive or respond to 911 calls or dispatch emergency responders. Right now, Ms. DeRosso's statement fits this item number. They are using it to dispatch first responders in non-coverage areas, which would not be making an exception. As the list is in the process of being updated, it was asked if these expenses could be disallowable going forward and not retroactive.

For next steps, the counties could submit documentation to appeal to the full SNC. The documentation needs to be submitted five business days prior to the June 14 meeting date.

Starting with Gogebic County, A **MOTION** was made by GREENLEAF, with support by YOUNG, to grant the appeal.

If granting the appeal, it is being granted under the FCC rules and the 2009 list.

With no further discussion, a roll call vote was taken:

Member	Yes	No	Abstain
Ms. Phyllis Fuller		X	
Mr. Bryce Tracy	X		
Mr. Jeremy Ludwig		X	
Ms. Cynthia Fell		X	

Member	Yes	No	Abstain
Ms. Torie Rose		X	
Ms. Jessica Young	X		
Mr. Jim Miller	X		
Ms. Amy Thomas		X	
Chief Dale Greenleaf	X		
Mr. Corey LeCureux	X		
Ms. Jessie Lowell		X	

The **MOTION** was denied.

Regarding the Ontonagon County appeal, a **MOTION** was made by GREENLEAF, with support by YOUNG, to grant the Ontonagon appeal. With no discussion, a roll call vote was taken:

Member	Yes	No	Abstain
Ms. Phyllis Fuller		X	
Mr. Bryce Tracy	X		
Mr. Jeremy Ludwig		X	
Ms. Cynthia Fell		X	
Ms. Torie Rose		X	
Ms. Jessica Young	X		
Mr. Jim Miller	X		
Ms. Amy Thomas		X	
Chief Dale Greenleaf	X		
Mr. Corey LeCureux	X		
Ms. Jessie Lowell		X	

The **MOTION** was denied.

A **MOTION** was made by ROSE, with support by THOMAS, to deny Schoolcraft County's appeal for road commission radios. With no discussion, a roll call vote was taken:

Member	Yes	No	Abstain
Ms. Phyllis Fuller	X		
Mr. Bryce Tracy	X		
Mr. Jeremy Ludwig	X		
Ms. Cynthia Fell	X		
Ms. Torie Rose	X		
Ms. Jessica Young	X		
Mr. Jim Miller	X		
Ms. Amy Thomas	X		
Chief Dale Greenleaf			X
Mr. Corey LeCureux	X		
Ms. Jessie Lowell	X		

The **MOTION** carried.

Keweenaw County

While not on the call, the county is appealing the decision on using cell phones purchased with 911 funds and the purchase of radios for medical examiners.

A **MOTION** was made by THOMAS, with support by LUDWIG, to deny the appeal for medical examiner radios for Keweenaw County.

With no discussion, a roll call vote was taken:

Member	Yes	No	Abstain
Ms. Phyllis Fuller	X		
Mr. Bryce Tracy	X		
Mr. Jeremy Ludwig	X		
Ms. Cynthia Fell	X		
Ms. Torie Rose	X		
Ms. Jessica Young	X		
Mr. Jim Miller	X		
Ms. Amy Thomas	X		
Chief Dale Greenleaf	X		
Mr. Corey LeCureux	X		
Ms. Jessie Lowell	X		

The **MOTION** carried.

Is the county asking for cell phones for each member or one on-call phone, owned by 911, someone carries with them to communicate with 911. Gogebic County is paying for four phones in patrol cars with 911 funds with two on the road at one time. In other agencies, each member has their own, paid for with 911 funds. In Ontonagon County, each deputy has a phone with one deputy on the road at a time. If it is a phone issued to the officer at the beginning and end of a shift, then there is an argument to be made. There is not a responsibility to pay for phones for on-duty functions, only dispatching to the scene.

A **MOTION** was made by THOMAS, with support by ROSE, to deny the appeal to use 911 surcharge funds for law enforcement.

There are two cell phones for law enforcement the county pays for. One is for the undersheriff who is also the 911 coordinator and one is for the road patrol. This appeal is not for the 911 coordinator's phone.

With no further discussion, a roll call vote was taken:

Member	Yes	No	Abstain
Ms. Phyllis Fuller	X		
Mr. Bryce Tracy		X	
Mr. Jeremy Ludwig	X		
Ms. Cynthia Fell	X		
Ms. Torie Rose	X		
Ms. Jessica Young		X	
Mr. Jim Miller		X	
Ms. Amy Thomas	X		
Chief Dale Greenleaf	X		
Mr. Corey LeCureux		X	
Ms. Jessie Lowell	X		

The **MOTION** carried.

Ms. Fuller thanked the reps for calling in. Ms. Keith will be sending written notification of today's findings as well as information on how to appeal to the SNC.

F. Old Business
County Updates

1. Wayne County Surcharge Payments
Ms. Keith and Ms. Harvey drafted a letter for the AG's office to send to the county clerk; have not heard back on the draft. As soon as the draft letter is approved, Ms. Keith will reach out to the service district coordinators to let them know next steps.
2. Kalkaska County
The site visit took place and the report is being drafted.
3. Saginaw, Alpena, Chippewa, Mackinac, and Luce Counties
The virtual meeting with Saginaw will be held on June 20. The review team will include Ms. Young and Ms. Lowell. The site visit will be scheduled at a later date. There are no potential dates for the other counties at this time.
4. Clinton County
The county asked for, and was approved for, an extension. The new deadline is July 21.

Allowable/Disallowable List

The list went before the SNC in March, and due to questions from the members, came back to the subcommittee for further editing. The subcommittee reviewed all changes.

A **MOTION** was made by LUDWIG, with support by THOMAS, to approve the draft allowable disallowable usage of 911 surcharge funds.

Speaking earlier of usage of cell phones and whether they are attributable to 911 services, a suggestion was to allow a percentage; what percentage of the time is an agency falling back on their backup cell phone. Then the question is how that is enforced.

With no further discussion, a roll call vote was taken:

Member	Yes	No	Abstain
Ms. Phyllis Fuller	X		
Mr. Bryce Tracy	X		
Mr. Jeremy Ludwig	X		
Ms. Cynthia Fell	X		
Ms. Torie Rose	X		
Ms. Jessica Young	X		
Mr. Jim Miller	X		
Ms. Amy Thomas	X		
Chief Dale Greenleaf	X		
Mr. Corey LeCureux	X		
Ms. Jessie Lowell	X		

The **MOTION** carried. This list will be reviewed annually.

Policy Updates

The workgroup reviewed policies A-G. Policies A, B, C, D, and F are not relevant and will be archived. Policy E was updated, and Policy G is still under review.

A **MOTION** was made by LECUREUX, with support by FELL, for the archival of policies A, B, C, D, and F, and the update to policy E. With no discussion, the **MOTION** carried.

G. Standing Agenda Items

Surcharge Questions

There was nothing to discuss.

911/988 Collaboration

A presentation will be made to the Michigan Suicide Prevention Commission in June.

H. New Business

Annual Distribution of State Ethics and Public Entities Acts

Roll call was taken to acknowledge receipt of the acts.

Member	Yes	No	Abstain
Ms. Phyllis Fuller	X		
Mr. Bryce Tracy	X		
Mr. Jeremy Ludwig	X		
Ms. Cynthia Fell	X		
Ms. Torie Rose	X		
Ms. Jessica Young	X		
Mr. Jim Miller	X		
Ms. Amy Thomas	X		
Chief Dale Greenleaf	X		
Mr. Corey LeCureux	X		
Ms. Jessie Lowell	X		

Random Draw

No additional counties were drawn for review.

I. Public Comment

There was no public comment.

J. Next Meeting

August 16, 2023, at 1 p.m.
Macomb County Sheriff's Office

K. Adjourn

The meeting adjourned at 2:50 p.m.