STATE OF MICHIGAN
GIS REPOSITORY USER REQUEST

To register application users, the PSAP Director must provide the information in this table and return it via e-mail to stephensl5@michigan.gov,
Attn: Ms. Lyndsay Stephens. A description of each role is provided below the table.

County or PSAP: _____

911 Repository Role	Name	Organization	Email and phone #
PSAP Administrator (Minimum of 1)			
Alternate PSAP Administrator(s) (Optional)			
Data Importer(s)			
Data Exporter(s)			

Name: _____ Signature: _____

If you have any questions or concerns about this process, please contact: Ms. Lyndsay Stephens at MSP at (517) 375-4402, or Mr. Mark Holmes, at CSS at (517) 285-6592.

PSAP Administrator – This role is established for the person who will be managing the accounts for the users within a specific PSAP jurisdiction. This role will typically be assigned to the 911 Director. This access is limited to PSAPs that are a branch of the entity that is party to the 'memorandum of understanding' for the 911 GIS Repository.

Alternate PSAP Administrator(s) (optional) – This role is established for a person to provide a backup role to the PSAP Administrator for assigning logins or accounts. This role will have the same permissions level in the system as the PSAP Administrator.

Data Importer(s) – This role is established for a person who will be providing GIS data updates to the repository system. This role can be assigned to a PSAP staff member, county GIS department staff member or a vendor. This role is typically assigned to the person who is maintaining the GIS data.

Data Exporter(s) – This role is established for a person who will be extracting GIS data from the repository for 911 purposes on a regular basis. For example, the data exporter might be the person who typically integrates GIS data with existing CAD systems.